

**MINUTES OF THE
MAY 21, 2018
BOARD OF DIRECTORS REGULAR MEETING
OF THE RIO LINDA/ELVERTA COMMUNITY WATER DISTRICT**

1. CALL TO ORDER, ROLL CALL and PLEDGE OF ALLEGIANCE

The May 21, 2018 meeting of the Board of Directors of the Rio Linda/Elverta Community Water District called to order at 6:30 p.m. at the Depot/Visitor Center located at 6730 Front Street, Rio Linda, CA. General Manager Tim Shaw took roll call of the Board of Directors. Director Dills, Director Harris, Director Henrici, Director Ridilla and General Manager Tim Shaw were present. Director Green was absent. Director Henrici led the pledge of allegiance.

2. PUBLIC COMMENT

No public comment.

3.3 CONSENT CALENDAR

3.1 Minutes

April 16, 2018

3.2 Expenditures

3.3 Financial Reports

It was moved by Director Dills and seconded by Director Ridilla to approve the Consent Calendar. Directors Henrici, Dills, Harris and Ridilla voted yes. Director Green was absent. The motion carried with a unanimous vote of 4-0-0.

4. REGULAR CALENDAR

ITEMS FOR DISCUSSION AND ACTION

4.1 General Manager's Report

General Manager Tim Shaw provided the Board a written report of special events and meetings attended since the last Board meeting.

The Board made no action on this item

4.2 District Engineer's Report

District Engineer, Jim Carson provided the Board of Directors a written report of current projects since the last Board meeting. Mr. Carson provided the Board with updates on MSA Contract and Task Orders, Hexavalent Chromium Treatment Evaluation, District Election Map, Northborough Development Annexation, Integrated Regional Water Management Plan (IRWMP) – Projected Update, and Rite Aid Starbucks Development.

The Board made no action on this item

4.2.a Consider adopting Resolution 2018-05 to certify updates to the District Service Area Boundary Map required by Sacramento County Elections Office.

The District Area Boundary was required by the Registrar of Voters Election office since the recent annexation staff was unable to determine if RLECWD had submitted an updated service area map.

It was moved by Director Henrici and seconded by Director Ridilla to approve Resolution No. 2018-05 to certify the District Service Area Boundary Map. Henrici, Dills, Harris and Ridilla voted yes. The motion carried with a unanimous vote of 4-0-0. Director Green was absent.

4.3 Consider commitment to funding membership in RiverArc for fiscal year 2018/2019, approximately \$104,167, and discuss negotiations with Elverta Specific Plan developers regarding prefunding development costs including RiverArc membership costs.

The District did its due diligence on looking for alternative water sources due to the ESP developers requirement to have conjunctive use for their development. The District joined RiverArc to offer surface water, and if the developers are not going to commit on funding then Director Henrici felt this item should be tabled. District Engineer Jim Carson stated that ESP already has approved plans with the County Board of Supervisors which stimulates conjunctive use as part of the plan. General Counsel Barbara Brenner indicated that may affect their approved plan with the County Board of Supervisors. GM Shaw spoke with the developers on advanced funding for RiverArc or advanced funding on another individual source and their stance is pay as you go. Director Dills stated that the District was only looking into PF8 due to the ESP Development, so unless the developers are willing to provide time, staff, and money the District should stop pursuing resources, time and staff on this project.

It was moved by Director Henrici and seconded by Director Dills to commit to RiverArc. Director Henrici and Dills rescinded their motion.

It was moved by Director Dills and seconded by Director Ridilla to withdrawal from RiverArc based on the District's financial conditions and no support from the developers. Henrici, Dills, Harris and Ridilla voted yes. The motion carried with a unanimous vote of 4-0-0. Director Green was absent.

4.4 Consider repealing/rescinding Resolution 2018-04, adopted 2-26-2018, which revised the charges for lien and subsequent lien release to address the charges imposed by California SB-2.

Increased charges imposed by the County Recorder's Office for recording and releasing liens in January caused a raise in the fees in order for the District to recoup costs by passing a Resolution at the February Board meeting. After staff did further analysis, it was determined the District was not subject to these fees, so it is recommended the Board repeal or rescind Resolution No. 2018-04.

It was moved by Director Henrici and seconded by Director Dills to repeal Resolution No.2018-04 to revise lien and subsequent lien release to address the charges imposed by California SB-2. Henrici, Dills, Harris and Ridilla voted yes. The motion carried with a unanimous vote of 4-0-0. Director Green was absent.

4.5 Discuss the next steps required to acquire the property for the Well #16 project and consider directing General Manager and Legal Counsel on negotiating an agreement with the property owner required to obtain a signed irrevocable offer of dedication.

The District does not currently own the property of Well #16. The property owners of Well #16 are currently not ready to sign until the "Property Donation Agreement" is fully executed disclosed in the April 2017 Term Sheet Agreement.

It was moved by Director Ridilla and seconded by Director Dills to direct General Counsel to draw the documents for a "Property Donation Agreement." Henrici, Dills, Harris and Ridilla voted yes. The motion carried with a unanimous vote of 4-0-0. Director Green was absent.

4.6 Consider approval of Resolution No. 2018-06 Calling the 2018 General Election.

The Sacramento County Registrar of Voters requires that the RLECWD approve the subject Resolution to enable the RLECWD Board Member election to be consolidated with the County's general election.

It was moved by Director Henrici and seconded by Director Ridilla to approve Resolution No. 2018-06 Calling the 2018 General Election. Henrici, Dills, Harris and Ridilla voted yes. The motion carried with a unanimous vote of 4-0-0. Director Green was absent

4.7 Review and Discuss the CPS HR Compensation Study

The District engaged the consultant to perform the study in the fall of 2017. The compensation study is now complete and has been distributed to staff and all Directors.

Director Henrici stated this item was for review and no action needs to be taken by the Board. An Ad Hoc Committee has already been formed with Director Dills and Director Harris.

4.8 Consider adopting the fiscal year 2018/2019 Proposed Budget and setting the date for Public Hearing date for adopting the fiscal year 2018/2019 Final Budget.

Existing District policy stipulates that a Proposed Budget be adopted by the Board by June of each year. The proposed vs. final status is necessary and appropriate to allow for the closed out of the current fiscal year accounting after June 30th, yet still allow for spending to provide for District operations while waiting for the Final Budget to be adopted early in the next fiscal year.

It was moved by Director Dills and seconded by Director Henrici to adopt the proposed 2018/19 budget. Henrici, Dills, Harris and Ridilla voted yes. The motion carried with a unanimous vote of 4-0-0. Director Green was absent.

Director Green arrived at the Board Meeting at 7:30 p.m.

It was moved by Director Henrici and seconded by Director Dills to set the public hearing date for August 20, 2018 at 6:30 p.m. Henrici, Dills, Harris and Ridilla voted yes. Director Green abstained. The motion carried with a vote of 4-0-1.

4.9 Consider authoring the selection process for filling the current vacancy for the Conservation Coordinator/Customer Service Tech 1 position

Board reviewed the proposed changes to the Conservation Coordinator/Customer Service Tech 1 position and directed their negotiator to engage in meet and confer with Teamsters Local 150. The Union notified the negotiator of their approval of the proposed changes on April 16th.

The changes to the position description effectively makes the Water Use Efficiency Practitioner Certification desirable instead of mandatory. The changes further provide a pay incentive if the employee obtains such certification.

It was moved by Director Henrici and seconded by Director Ridilla to fill the vacancy for the Conservation Coordinator/Customer Service Tech 1 position. Henrici, Dills, Harris and Ridilla, Green voted yes. The motion carried with a unanimous vote of 5-0-0.

4.10 Conduct voting for one candidate from each category to the Independent Special District Representative Consolidated Redevelopment Agency Oversight Board (RDAOB).

LAFCo is requesting by majority vote of the governing board from all of its members of our Independent Special District to select a representative and alternate for the Consolidated Redevelopment Oversight Board in Sacramento County. The District must respond to this request by May 25, 2018 by 3:30 pm.

It was moved by Director Ridilla and seconded by Director Dills to select candidate Amanda Thomas as RDAOB and no alternate. Dills, Harris, Ridilla and Green voted yes. Director Henrici abstained. The motion carried with a vote of 4-0-1.

4.11 Consider suspending the Facilities/Office Ad Hoc Committee (Green, Harris).

Directors Dills and Henrici asked questions on the committees actions.

It was moved by Director Green and seconded by Director Ridilla to dissolve the Facilities/Office Ad Hoc Committee. Dills, Harris, Henrici, Ridilla and Green voted yes. The motion carried with a unanimous vote of 5-0-0.

4.11.a Oral report from Directors Green and/or Harris regarding the April 17th meeting with Twin Rivers Unified School District.

4.11.b Discuss the preliminary status whereby the District is merely exploring options for acquiring a new office facility in the future, when/if our service area expands from large-scale new residential development.

4.11.c Generally discuss the process for negotiations and property acquisition the District will need to undertake in the future, when we've gone beyond the current preliminary/exploratory phase.

4.11.d Discuss the process for addressing any scenario where the Board may disagree with the Board Chair's exercise of authority to create an ad hoc committee and define that committee's scope and duration.

The Directors felt that since the committee has been resolved the GM should tie up any loose ends from the committee's actions.

5. INFORMATION ITEMS

5.1. DISTRICT ACTIVITY REPORT

- a. Water Operations Report
- b. Conservation Report

5.2. BOARD REPORTS

- a. Regional Water Authority – Henrici gave an oral report and a copy of the agenda and executive summary of that meeting was provided.
- b. Sacramento Groundwater Authority – No meeting this month.
- c. LAFCo – Green – Meeting will be later this week.
- d. Planning Committee – Brent, Harris – Minutes provided.
- e. Finance / Administrative Committee – Minutes provided.
- f. AD Hoc Committees –
 1. Employee Neg. - No report
 2. Water Supply Development – No report
- g. ACWA and ACWA JPIA Spring Conference – Director Green gave an oral report.

6. DIRECTORS' AND GENERAL MANAGER COMMENTS

7. ADJOURNMENT

President Harris adjourned the meeting at 8:05 p.m.

Respectfully submitted,

Signature on File
Timothy R. Shaw, Secretary

Signature on File
Mary Harris, President of the Board