

Rio Linda/Elverta Community Water District
Finance and Administrative Committee Meeting Minutes

August 13, 2018

Attendees: Director Mary Henrici, Director John Ridilla, Karen Lookingbill of Cal Pers and General Manager Tim Shaw were present.

Meeting was called to order by Director Henrici at 6:30 PM.

Public Comment. There was none.

Agenda Items

1. Presentation of Cal PERS, California Employers Retirement Benefit Trust.

Karen Lookingbill of Cal Pers California Employers Retirement Benefit Trust made a presentation to the committee on the benefits of their OPEB trust program. Portions of the District's actuarial report were reviewed and discussed. The committee asked several questions of Ms. Lookingbill and thanked her for providing information on the CalPERS Trust. It was felt that a prefunded trust should be considered in the future.

There were some items in the actuarial that the committee felt should be revised.

The committee recommends the GASB 75 actuarial report be put through to the full Board for approval with revisions if needed.

2. Review and discuss expenditures of the District for the month of July 2018.

All items were in order.

The committee recommends approval to the full Board of Directors.

3. Review and discuss Financial Reports of the District for the month of July 2018.

The committee asked that June 30 financials be provided at the next meeting. Noting that they are unaudited would be acceptable to the committee.

The committee recommends approval of the financial reports to the full Board of Directors.

4. Discuss request of employees to consider changing hours of operation.

It is the General Manager's duty to set hours of work for District employees. General Manager Shaw provided the committee with a draft of his response to the employees. The committee is not opposed to the staff's request for a change in work hours.

The committee recommends this item go to the full Board so they may prescribe the method and amount of lead time for noticing the public.

5. Review draft final Budget for fiscal year 2018-19.

The committee was presented with the draft final budget. The committee requested additional information regarding the wage increase. It is based on the estimated COLA and step increases for certain employees. It was noted the item Elections should be removed as it will not be needed after all. It was suggested that the Board of Directors meeting fees remain the same due to upcoming MOU negotiations. The increase in employee health insurance costs is due to a new method of determining this cost. It is based on a maximum possibly paid for the year and will be adjusted at mid year. It was noted that the total increase in expenses is \$90,244.00. The increase in expense was more than the increase in revenue by \$43,626. This is mainly due to the change in method for determining health insurance costs.

Capital Budget – It was noted that the repayment from Surcharge 2 to the General Capital Improvement fund should be shown in the final budget. Director Henrici asked why the billing software upgrade was split between connections and general. It was noted that new connections will also benefit from the software upgrade.

The committee recommends the draft budget as amended go to the full Board for approval.

Directors' and General Manager comments not on the agenda.

There were none

Meeting adjourned at 8:00 p.m.