

Minutes
Rio Linda / Elverta Community Water District
Executive Committee

August 1, 2022 @ 6:00 P.M.

Visitors / Depot Center
6730 Front St
Rio Linda, CA

The meeting was called to order at 6:00 P.M. The meeting was attended by Director Gifford, Director Ridilla, General Manager Tim Shaw, and Contract District Engineer Mike Vasquez.

Call to Order: 6:00 P.M.

Public Comment: *There were no members of the public in attendance*

Items for Discussion:

1.	Engineers Update
<i>The Contract District Engineer presented his written report and provided additional updates on the pipe replacement project including current delays resulting from Sacramento County long lead times for approval of the traffic control plan. Another update provided was the Water Shortfall Contingency Plan, which needs to be adopted via Ordinance.</i>	
2.	Status update for Elkhorn & Rio Linda Blvd. lowering and raising water valves (raising iron).
<i>The Contract District Engineer provided an update to the written report. The update conveyed the relatively good news that staff has procured a reasonably priced, well-qualified service provider to raise the water boxes affected by the Sacramento County road work at Elkhorn and Rio Linda Blvd. A professional services agreement (contract) has been drafted and is ready for Board consideration.</i> <i>The Executive Committee forwarded the item onto the August 15th Board agenda with the Committee's recommendation for Board approval.</i>	
3.	Review and discuss the draft, final budget for fiscal year 2022-2023.
<i>The General Manager presented his written report and provided additional commentary on the fiscal challenges of mandated conservation coupled with higher than anticipated costs of service due to record inflation. The General Manager further explained ongoing refinements to the draft documents. Director Ridilla requested and received clarification on several aspects of the draft, final budget documents. The Committee also discussed the trend of higher costs and lower revenues (inflation and mandated conservation respectively), and the corresponding mitigation measures. Director Ridilla requested additional content in the budget to reflect the timing for existing loan maturity, i.e., when the loans will be paid off.</i> <i>The District Policy stipulation that the annual final budget adoption be performed via public hearing connotes a newspaper published public notice, which will run in the August 5th edition of The Rio Linda News. The public notice with inform RLECWD ratepayers of the public hearing scheduled for August 15th at 6:30 P.M.</i>	
4.	Report on the direct assessment of delinquent accounts due for submittal to Sacramento County on 8-1-2022.
<i>The General Manager presented his written report and generally described the process and submittals required by Sacramento County. The Committee also discussed the impacts already achieved, wherein one of the delinquent accounts paid off the delinquency in response to the notices staff distributed to the parcel owners listed in Exhibit A to Resolution 2022-06.</i>	
5.	Discuss the process for annual performance review of the General Manager.
<i>The General Manger presented his written report, which summarized the annual performance review process delineated in the General Manager's employment agreement (contract).</i>	

6. Discuss alternate date and location for September Executive Committee meeting, first Monday is Labor Day.
<p><i>The General Manager presented his written report and the Committee engaged in discussion of the alternatives. Director Ridilla reminded the Committee of his planned unavailability in the first half of September. The Committee directed staff to reach out to the Board President to assign a replacement Board Member for Director Ridilla in September.</i></p> <p><i>The September Executive Committee has been tentatively scheduled for 6:00 P.M. on September 6th at the New Beginnings Fellowship 7008 10th St. Rio Linda.</i></p>
7. Evaluate the benefits of purchasing Kindle tablets for Board Members as an alternative to hardcopies of meeting packets.
<p><i>The General Manager presented his written report and the Committee engaged in dialog regarding the level of acceptance and the cost avoidance potential. Director Ridilla opined that a 6-months return on investment is excellent.</i></p> <p><i>The Executive Committee forwarded the item onto the August 15th Board agenda with the Committee's recommendation for Board approval.</i></p>
8. Discuss Expenditures for June 2022.
<p><i>The Executive Committee forwarded this item onto the August 15th Board agenda with the Committee's recommendation for Board approval.</i></p>
9. Discuss Financial Reports for June 2022.
<p><i>The Executive Committee forwarded this item onto the August 15th Board agenda with the Committee's recommendation for Board approval.</i></p>

Directors' and General Manager Comments:

- a. ACWA Advisory on SB-222
- b. CalPERS Notification on investments performance (negative 6.1%)

Items Requested for Next Month's Committee Agenda

Adjournment

Next Executive Committee meeting: Tuesday September 6th 2022 New Beginnings Fellowship 7008 10th St. Rio Linda, CA.