

**MINUTES OF THE
JULY 15, 2019
BOARD OF DIRECTORS REGULAR MEETING
OF THE RIO LINDA/ELVERTA COMMUNITY WATER DISTRICT**

1. CALL TO ORDER, ROLL CALL

The July 15, 2019 meeting of the Board of Directors of the Rio Linda/Elverta Community Water District called to order at 6:30 p.m. at the Visitor's Depot Center located at 6730 Front Street, Rio Linda, CA 95673. General Manager Tim Shaw took roll call of the Board of Directors. Director Harris, Director Jason Green, President John Ridilla, Director Chris Gifford, Director Robert Reisig and General Manager Tim Shaw were present. Director Ridilla led the pledge of allegiance. Director Reisig announced on behalf of the Board if they could congratulate Donna Sullivan elected as CEO of the Sacramento Business Journal.

2. PUBLIC COMMENT

No public comment.

3. CONSENT CALENDAR

3.1 Minutes

June 17, 2019

3.2 Expenditures

3.3 Financial Reports

It was moved by Director Harris and seconded by Director Reisig to approve the consent calendar. Directors Green, Harris, Gifford and Reisig and Ridilla voted yes. The motion carried with unanimous vote of 5-0-0.

REGULAR CALENDAR

4. ITEMS FOR DISCUSSION AND ACTION

4.1. Consider approving the draft Request for Proposals (RFP) for Sacramento Regional Water Agencies Collaboration Study.

GM Shaw has been meeting with the General Managers of eight other water agencies in our region and providing updates to the Planning Committee and Board via GM reports. These occasional meetings have spanned the past six months. The objective of the meetings was to explore the feasibility of saving our respective agencies money and time via collaboration.

There are two agencies that are genuinely contemplating or exploring consolidation, Sacramento Suburban and San Juan Water Districts. The now remaining five agencies (Del Paso Manor and Orangevale have dropped out), are unable and/or uninterested in exploring merger/consolidation. The non-consolidation agencies are interested in saving or cost avoidance through collaboration with neighboring agencies. The non-consolidation agencies could benefit via sharing the costs for compliance with existing and future regulatory requirements, group purchasing power, sharing infrequently used facilities, etc.

Director Harris expressed her concerns with the topic of merger being presented.

Paul Helliker, General Manager of San Juan Water District, attended the meeting as a guest speaker for more information on the subject.

No public comment.

It was moved by Director Ridilla and seconded by Director Green to support the draft Request for Proposal for Sacramento Region Water Utility Collaboration/Integration Study RFP conditioned on final estimated cost and cost allocation methodologies acceptable to the District, and further subject to review by District Legal Counsel. Directors Green, Reisig, Gifford and Ridilla voted yes. Director Harris voted no. The motion carried with a vote of 4-1-0.

4.2 General Manager's Report

GM Shaw provided a written report.

No public comment.

The Board made no action on this item

4.3 District Engineer's Report – Mike Vasquez

District Engineer Mike Vasquez provided a written report to the Board of projects in the works since the last meeting of the Board. The report highlighted topics of General District Engineering, Well 16 Pumping Station Equipping and Site Design Project, Well 10 Hexavalent Chromium Treatment Project.

No public comment on this item.

The Board made no action on this item

4.4 Consider approving the contract Terms and Conditions with Stripe for processing credit/debit card payments by RLECWD customers.

As discussed at the 6-17-2019 Board meeting, several issues have emerged with the current credit/debit card processing service, Bluefin. In addition to the issues regarding the Bluefin contract, Bluefin's convenience fee shows as a charge from Arkansas.

When staff reached out to CUSI for help with the fraud flagging issues associated with the Arkansas based convenience fee charge, CUSI made the District aware of the only other credit/debit card processor that is integrated to eliminate batch postings. Stripe is based in Northern California. The Stripe Terms and Conditions are far better than Bluefin, but not as good as PayGov.US.

Legal Counsel was provided a copy of the Stripe Terms and Conditions on June 14th.

No public comment on this item.

It was moved by Director Harris and seconded by Director Ridilla to approve the Stripe Terms and Conditions and direct the General Manager to notify Bluefin to terminate and authorize execution of the Stripe Contract. Directors Green, Harris, Ridilla, Reisig and Gifford voted yes. The motion carried with unanimous vote of 5-0-0.

4.5 Consider designating surplus assets in accordance with District policy.

District policy requires that the Board designate District assets as surplus and authorize staff to disposition the assets through public auction.

Surplus Asset Description	Asset Type	Equipment Age in Years	VIN Number	Fixed Asset Item Name (district use only)
2007 Ford Ranger 2dr SuperCab 3.0L XL	Vehicle	12	1FTYR14U37PA29005	GP.VEH.2007 RANGER_07 - 120
2007 Vac-con VT-FNP Trailer	Heavy Equipment	12	5HZBF17287LG77119	GP.HEQUIP.07VACTRAILER_17 - 121
Avaya Partner Phone System & 1 AT&T Small Business Phone	Office Equipment	10-20		NA
Desktop Printer Lot - 3	Office Equipment	5-10		NA
Computer Monitor Lot - 4	Office Equipment	5-10		NA
Desktop Personal Computers-7 & 2 Network Servers	Office Equipment	5-10		NA
Overhead Projector	Office Equipment	15		NA
Typewriter	Office Equipment	15		NA

No public comment on this item.

It was moved by Director Harris and seconded by Director Ridilla to approve the attached list of proposed surplus assets and authorize staff to disposition these surplus assets in accordance with District policy. Directors Green, Harris, Reisig, Gifford and Ridilla voted yes. The motion carried with unanimous vote of 5-0-0.

4.6 Consider authorizing any new Board Member assignments (committees and other) announced by the Chair pursuant to District Policy 2.01.065.

- 4.6.1 *Regional Water Authority- President Ridilla recommended Director Chris Gifford (primary) and GM Tim Shaw (alternate).*
- 4.6.2 *Sacramento Groundwater Authority – President Ridilla recommended Director Mary Harris (primary) and Robert Reisig (alternate)*
- 4.6.3 *Sacramento County Local Agency Formation Commission. President Ridilla recommended nominating Jason Green to run for LAFCo and Director Harris as the alternate. Executive Committee stays the same with Directors Harris and Green.*
- 4.6.4 *Association of California Water Agencies (ACWA) and ACWA-Joint Powers Insurance Authority (JPIA): primary Director Ridilla primary and Director Harris as the alternate. and typically one director serves both ACWA and ACWA-JPIA.*

It was moved by Director Ridilla and seconded by Director Green to approve the appoints made to the RWA, SGA, LAFCo, ACWA and ACWA/JPIA committees. Directors Green, Harris, Reisig, Gifford and Ridilla voted yes. The motion carried with unanimous vote of 5-0-0.

5. INFORMATION ITEMS

5.1. DISTRICT ACTIVITY REPORT

- 1. Water Operations Report
- 2. Conservation Report
- 3. Status of Economic Feasibility Criteria for Hexavalent Chromium Maximum Contaminant Level (MCL).

5.2. BOARD REPORTS

- 1. Report any ad hoc committees dissolved by requirements in Policy 2.01.065
- 2. Regional Water Authority –Agenda, Executive Summary written report.
- 3. Sacramento Groundwater Authority – Harris – No meeting this month.
- 4. LAFCO – Vacant
- 5. Executive Committee – Harris, Green - Minutes provided.
- 6. ACWA – Ridilla – No Report

- 7. ACWA JPIA – Ridilla - No Report
- 8. Other Reports, e.g.

6. **DIRECTORS' AND GENERAL MANAGER COMMENTS** - No comments.

7. **ADJOURNMENT**

Direct Ridilla adjourned the meeting at 7:55p.m.

Respectfully submitted,

Signature on File
Timothy R. Shaw, Secretary

Signature on File
John Ridilla, President of the Board