

Agenda
Rio Linda / Elverta Community Water District
Executive Committee

November 8, 2023 @ 6:00 P.M.

Visitors / Depot Center
6730 Front St.
Rio Linda, CA 95673

THIS MEETING WILL BE PHYSICALLY OPEN TO THE PUBLIC.

Public documents relating to any open session items listed on this agenda that are distributed to the Committee members less than 72 hours before the meeting are available for public inspection on the counter of the District Office at the address listed above.

The public may address the Committee concerning any item of interest. Persons who wish to comment on either agenda or non-agenda items should address the Executive Committee Chair. The Committee Chair will call for comments at the appropriate time. Comments will be subject to reasonable time limits (3 minutes).

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability related modification or accommodation to participate in this meeting, then please contact the District office at (916) 991-1000. Requests must be made as early as possible and at least one full business day before the start of the meeting.

Call to Order

Public Comment

This is an opportunity for the public to comment on non-agenda items within the subject matter jurisdiction of the Committee. Comments are limited to 3 minutes.

Items for Discussion:

1. Contract District Engineer's Update.
2. Discuss the Board Authorization for Filling Water System Operator Positions.
3. Discuss Options for Replacing District File Server.
4. Discuss Sustainability of District Office Phone System.
5. Discuss the Feasibility of Improved Timing for Review of Monthly Expenditure and Financial Reports.
6. Discuss Updating the Rates for Water Used from Fire Hydrants for Construction.
7. Discuss Expenditures for September 2023.
8. Discuss Financial Reports for September 2023.

Directors' and General Manager Comments:

X – Reminder of Changes to December Public Meeting Dates and Location (Board meeting December 13th at Parks Community Center).

Y – Sacramento LAFCo Special District Advisory Committee Election.

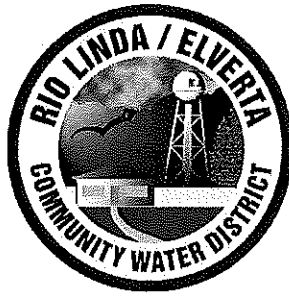
Items Requested for Next Month's Committee Agenda:

Adjournment

Next Executive Committee meeting: Wednesday, January 10, 2024, Visitors / Depot Center.

ADA COMPLIANCE STATEMENT

In compliance with the Americans with Disabilities Act, if you need special assistance or materials to participate in this meeting, please contact the District Office at 916-991-1000. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and agenda materials.



**Executive Committee
Agenda Item: 1**

Date: November 08, 2023
Subject: General Status Update from the District Engineer
Contact: Mike Vasquez, PE, PLS, Contract District Engineer

Recommended Committee Action:

Receive a status report on specific focus items currently being addressed by the District Engineer.

Current Background and Justification:

Subjects anticipated for discussion include:

1. Dry Creek Road Pipe Replacement Project
2. Active Developments:
 - a. 805 O Street Tentative Parcel Map (5 lots, northeast corner 8th Street and O Street)
3. Well 15 Hexavalent Chromium Treatment

Conclusion:

I recommend the Executive Committee receive the status report from the District Engineer. Then, if necessary and appropriate, forward an item(s) onto the November 27, 2023 Board of Directors Meeting agenda with recommendations as necessary.



2

Executive Committee Agenda Item: 2

Date: November 8, 2023
Subject: Board Authorization for Filling Water System Operator Positions
Contact: Timothy R. Shaw, General Manager

Recommended Committee Action:

Engage staff in discussion about the District's obligation to authorize filling of the new Water System Operator positions.

Current Background and Justification:

The current MOU with Teamsters Local 150 stipulates the District will authorize filling of the new Water System Operator positions within 6-months of the State Board publishing the Notice of Proposed Rulemaking for the Hexavalent Chromium MCL. The publishing occurred on June 16, 2023.

The MOU further stipulates that the filling of the new positions will be via the District's Lateral Transfer/Promotion policy. This process fills positions from existing, qualified District Employees, and the policy stipulates minimum lead times for posting the availability.

To comply with the above-described requirements, the Board of Directors needs to take action at the November 27, 2023 monthly Board meeting.

Conclusion:

I recommend the Executive Committee forward an item onto the November 27th Board agenda with the Committee's recommendation for Board approval.



3

Executive Committee Agenda Item: 3

Date: November 8, 2023
Subject: Options for Replacing the District's File Server
Contact: Timothy R. Shaw, General Manager

Recommended Committee Action:

The Executive Committee should engage staff in discussion regarding the options for replacing the file server, then conditionally forward an item onto the November 27th Board agenda (or later agenda if needed).

Current Background and Justification:

The District's current file server has been in service for more than 6-years and is currently nearing the end of its extended warranty.

Adopted budgets have included funding for replacing the server for some time. However, the District continues to wait for a technical report from Adept Solutions (IT consultant) on options. Among the options Adept is reviewing are:

1. Replacing the file server with an on-premises, new server.
2. Transitioning to a cloud-based server.

Generally, a cloud based server restructures the costs to an annual amount via the annual subscription fee. The traditional on-premises server requires the District to fund a replacement every 5 to 6 years.

Although we do not yet have the technical report from Adept Solutions, it is due for submittal by or before November 5th. I have done preliminary research on the retail price of an on-premises server, which costs approximately \$4,000, not including required new software, set up, taxes and enhanced warranty.

Conclusion:

The Executive Committee should forward an item onto the November 27th Board agenda, conditioned upon receipt of the Adept Solutions technical report. If the report is not ready by the preparation of the November 27th packets, the item can be placed on a future Board agenda.



Executive Committee Agenda Item: 4

Date: November 8, 2023
Subject: Sustainability of District Office Phone System
Contact: Timothy R. Shaw, General Manager

Recommended Committee Action:

The Executive Committee should engage staff in discussion on the sustainability of the District's office phone system, then provide direction to staff.

Current Background and Justification:

The District's current office phone system was installed more than 4.5 years ago. Subsequent to the installation, Samsung discontinued its office phone system program.

Configuring and troubleshooting the Samsung office phone system requires the technicians to be proficient in the programming language Samsung uses. With Samsung's discontinuance of its office phone system, there will be less and less technicians with the required proficiency.

The District originally switched to the Samsung system because the previous analog system was donated. The cost and availability of qualified service technicians were both risky aspects for sustainability. Additionally, the monthly recurring costs for Comcast phones was 2.5 times higher than the Samsung system.

The District has received a quote from UBEO, a service provider who bundles their services to include network security, phones, and multi-function printers. However, the current quote only includes the phone system. The phone system is computer based. In fact, you don't even need a phone, just need a headset.

Although the cost of the proposed new phone system will not evoke the competitive bid requirements, Board action may be needed to provide for budget adjustments associated with the change.

Conclusion:

I recommend the Executive Committee provide direction to staff.



Executive Committee Agenda Item: 5

Date: November 8, 2023

Subject: Timing of Monthly Expenditure and Financial Reports

Contact: Timothy R. Shaw, General Manager

Recommended Committee Action:

The Executive Committee should engage staff in discussion about the timing of monthly Expenditures and Financial reports, then provide direction to staff.

Current Background and Justification:

A public member at a recent Board meeting repeated an ongoing criticism regarding the delay in Board consideration of the monthly Expenditures and Financial reports. As customary, the August reports were considered at the October Board meeting. The unabashed criticism was that the Board should be considering the September reports at the October meeting.

These monthly reports require the end of the month to occur before the reports can be completed. These reports are first reviewed by Committee before being forwarded to the Board agenda. The November 2023 cycle is a good illustration of the timing constraints. This report is being drafted on October 31st with a target for posting and distribution on November 2nd. IF the Expenditures and Financial reports were to be reviewed at the November 8th Committee meeting, the Accounting Specialist would have 1-day, November 1st, to prepare the October reports for the November 8th Committee meeting.

Other than the recurring criticism by the same public member, there is no deleterious consequence to the existing timing. Admittedly, the delay and absence of supporting documents at the Board Meetings (held in buildings not owned by the District) makes answering live questions more challenging. However, given that these reports are reviewed at two public meetings each month, it seems a reasonable mitigation that questions could be asked at the Committee meeting, with answers provided at the subsequent Board meeting.

Conclusion:

I recommend the Executive Committee engage staff in discussion, then provide direction to staff.



Executive Committee Agenda Item: 6

Date: November 8, 2023

Subject: Updating Rates for Water Used from Fire Hydrants

Contact: Timothy R. Shaw, General Manager

Recommended Committee Action:

The Executive Committee should forward an item onto the November 27th Board agenda to enable Board consideration of an update to the water from fire hydrants rate.

Current Background and Justification:

The “fees” charged by the District for various services are implemented via Ordinance 2013-01 and subsequent updates. Exhibit 3 of Ordinance 2013-01 (included as a document associated with this item) stipulates an outdated rate (\$1 per Unit) for water use from fire hydrants. Conversely, the current policy, 4.07.320, appropriately points to the current rate schedule for the water use charge.

Policy Manual – Revised 7-18-22

4.07.320 Service through Fire Hydrants.

Temporary service for construction or other approved purposes may be provided through hydrant meters upon written application to the District and the payment of a refundable damage or loss deposit of \$1000.00, a permit charge of \$40.00, and water use fees as provided by District rate schedules.

Exhibit 3 to Ordinance 2013-01 needs to be revised to be consistent with:

1. The current rate structure.
2. Policy 4.07.320.

Instead of revising Exhibit 3 to Ordinance 2013-01 every time the water rates are adjusted, Exhibit 3 should be revised to point to the current rate structure (commercial irrigation rate). This would be similar to how policy 4.07.320 points to the current rate structure.

Conclusion:

I recommend the Executive Committee review and discuss, then provide direction to staff as deemed appropriate.



**Exhibit A
 Water Rates**

**TABLE 1: Proposed Bimonthly Water Rates – Normal Water Year
 Rate Study / Cost of Service Study
 Rio Linda Elverta Community Water District**

Meter Size	Current FY 2021	September 15, 2021	Proposed on or after			
			July 1, 2022	July 1, 2023	July 1, 2024	July 1, 2025
5/8"	\$59.86	\$35.01	\$35.72	\$36.64	\$38.23	\$39.88
3/4"	\$59.86	\$35.01	\$35.72	\$36.64	\$38.23	\$39.88
1"	\$99.77	\$55.25	\$56.38	\$57.83	\$60.34	\$62.94
1.5"	\$199.53	\$105.87	\$108.03	\$110.79	\$115.60	\$120.59
2"	\$319.25	\$166.61	\$170.01	\$174.35	\$181.92	\$189.77
3"	\$698.37	\$358.95	\$366.28	\$375.63	\$391.94	\$408.84
4"	\$1,257.06	\$642.41	\$655.52	\$672.24	\$701.43	\$731.68
Inactive	\$59.86	\$35.01	\$35.72	\$36.64	\$38.23	\$39.88
Single Family Residential Inoperable Meter Fees (fixed bimonthly fee, no additional volume charges; cold weather period is November to April; warm weather period is May to October)						
5/8" - Cold Weather		\$68.61	\$69.91	\$71.80	\$74.95	\$78.18
5/8" - Warm Weather		\$120.93	\$123.19	\$126.52	\$132.07	\$137.94
3/4" - Cold Weather		\$68.61	\$69.91	\$71.80	\$74.95	\$78.18
3/4" - Warm Weather		\$120.93	\$123.19	\$126.52	\$132.07	\$137.94
1" - Cold Weather		\$88.85	\$90.57	\$92.99	\$97.06	\$101.24
1" - Warm Weather		\$141.17	\$143.85	\$147.71	\$154.18	\$161.00
Commercial, institutional, and industrial (CII) and irrigation inoperable meter rates may be based on past average consumption						
Volume Rates \$/ccf						
Current Rate per ccf (over 6 ccf)	\$0.81					
Single Family Residential						
Tier 1: 0-17 ccf		\$1.72	\$1.75	\$1.80	\$1.88	\$1.96
Tier 2: 17+ ccf		\$2.18	\$2.22	\$2.28	\$2.38	\$2.49
CII (all use)		\$1.94	\$1.98	\$2.03	\$2.12	\$2.22
Irrigation (all use)		\$2.22	\$2.27	\$2.33	\$2.43	\$2.54
Standby Fire Protection (Fixed Bimonthly Charge)						
1.5"	\$4.12	\$4.12	\$4.31	\$4.50	\$4.70	\$4.91
4"	\$40.00	\$54.38	\$56.83	\$59.39	\$62.06	\$64.85
6"	\$60.00	\$157.96	\$165.07	\$172.50	\$180.26	\$188.37
8"	\$80.00	\$157.96	\$165.07	\$172.50	\$180.26	\$188.37
Backflow Prevention (Fixed Bimonthly Charge)						
Per device	\$8.33	\$9.00	\$9.27	\$9.55	\$9.84	\$10.14

EXHIBIT 3

WATER HYDRANT USE FEES

Use of water from District hydrants as provided under §4.21.140 of the Water System Regulations shall be in accordance with the following fees and charges:

Hydrant Use Fees	
Hydrant Permit Fee.....	\$100.00
Hydrant Meter Monthly Use	\$40.00 per month with a one (1) month minimum
Hydrant Water Use Charge.....	\$1.00 per 100 cubic feet
Hydrant Meter Refundable Deposit.....	\$1,000.00
Unauthorized Hydrant Use.....	\$200.00 per day, plus estimated water use charge

The fee provisions of §4.07.320 of the Water System Regulations are hereby repealed and superceded.

The General Manager may waive the use of a hydrant meter upon hydrant permit application if it is determined that the use of water is estimated to be less than 1000 cubic feet and the time period for use does not extend beyond fourteen (14) days. A District hydrant meter is also not required for governmental agencies billed on an annual, or other periodic, basis as approved by the General Manager. The General Manager may also waive the Hydrant Meter Deposit for nonprofit and governmental organizations using the meter for a period of less than five (5) days. Any organization receiving a deposit waiver shall sign a statement indicating that they will pay for the repair or replacement of any damaged or lost meters. All other charges shall be applicable.



**Executive Committee
Agenda Item: 7**

Date: November 8, 2023

Subject: Expenditure Report

Staff Contact: Timothy R. Shaw, General Manager

Recommended Committee Action:

The Executive Committee should review the Expenditures of the District for the month of September 2023, then forward the report onto the November 27, 2023 Board agenda with the Committee's recommendation for Board approval.

Current Background and Justification:

The Expenditures report summarizes all payments made by the District for the reporting period.

Conclusion:

Consistent with District policies, Expenditures are to be reviewed by this committee and presented to the Board of Directors to inform Board Members and the public of all expenditures of public funds.

**Rio Linda Elverta Community Water District
Expenditure Report
September 2023**

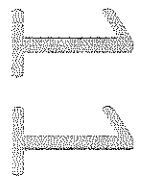
Type	Date	Num	Name	Memo	Amount
Liability Check	09/06/2023	EFT	QuickBooks Payroll Service	For PP Ending 09/02/23 Pay date 09/07/23	18,780.11
Liability Check	09/07/2023	EFT	CalPERS	For PP Ending 09/02/23 Pay date 09/07/23	3,413.79
Liability Check	09/07/2023	EFT	CalPERS	For PP Ending 09/02/23 Pay date 09/07/23	1,285.99
Liability Check	09/07/2023	EFT	Internal Revenue Service	Employment Taxes	7,210.30
Liability Check	09/07/2023	EFT	Employment Development	Employment Taxes	1,348.07
Bill Pmt -Check	09/07/2023	EFT	Adept Solutions	Computer Maintenance	1,333.00
Liability Check	09/07/2023	EFT	Empower	Deferred Compensation Plan: Employer & Employee Share	2,157.14
Bill Pmt -Check	09/07/2023	EFT	Comcast	Phone	104.95
Bill Pmt -Check	09/07/2023	EFT	Ramos Oil Inc.	Transportation Fuel	607.00
Bill Pmt -Check	09/07/2023	EFT	Republic Services	Utilities	129.50
Bill Pmt -Check	09/07/2023	EFT	Voyager Fleet Commander	Transportation Fuel	110.58
Transfer	09/07/2023	EFT	RLECWD	Umpqua Bank Monthly Debt Service Transfer	17,000.00
Transfer	09/07/2023	EFT	RLECWD - Capital Improvement	Current Monthly Transfer	50,984.00
Check	09/07/2023	2699	Customer	Final Bill Refund	1,402.02
Check	09/07/2023	2700	Customer	Final Bill Refund	60.73
Check	09/07/2023	2701	Customer	Final Bill Refund	52.64
Check	09/07/2023	2702	Customer	Final Bill Refund	174.05
Check	09/07/2023	2703	Customer	Final Bill Refund	85.38
Bill Pmt -Check	09/07/2023	2704	ABS Direct	Printing & Postage	257.32
Bill Pmt -Check	09/07/2023	2705	ACWA/JPIA Powers Insurance Authority	Property Insurance	14,390.92
Bill Pmt -Check	09/07/2023	2706	ACWA/JPIA Powers Insurance Authority	EAP	24.80
Bill Pmt -Check	09/07/2023	2707	AM Conservation Group	Conservation	333.84
Bill Pmt -Check	09/07/2023	2708	Buckmaster Office Solutions	Office Equipment	71.44
Bill Pmt -Check	09/07/2023	2709	Corelogic Solutions	Subscription	100.00
Bill Pmt -Check	09/07/2023	2710	Intermedia.net	Telephone	90.28
Bill Pmt -Check	09/07/2023	2711	Oreilly Automotive	Transportation Maintenance, Shop Supplies	225.92
Bill Pmt -Check	09/07/2023	2712	RDO Equipment Co.	Construction Equipment Maintenance	668.74
Bill Pmt -Check	09/07/2023	2713	Rio Linda Hardware & Building Supply	Shop Supplies	645.49
Bill Pmt -Check	09/07/2023	2714	SMUD	Utilities	28,140.85
Bill Pmt -Check	09/07/2023	2715	Tesco Controls, Inc.	Field IT	1,081.75
Bill Pmt -Check	09/07/2023	2716	UniFirst Corporation	Uniforms	486.49
Bill Pmt -Check	09/07/2023	2717	Vanguard Cleaning Systems	Janitorial	195.00
Bill Pmt -Check	09/07/2023	2718	Verizon Wireless	Internet	45.56
Bill Pmt -Check	09/07/2023	2719	Vulcan Materials Company	Distribution Supplies	722.97
Bill Pmt -Check	09/07/2023	2720	White Brenner, LLP	Legal	892.80
Bill Pmt -Check	09/07/2023	2721	Customer	Final Bill Refund	74.39
Check	09/22/2023	EFT	Wageworks	FSA Administration Fee	76.25
Liability Check	09/20/2023	EFT	QuickBooks Payroll Service	For PP Ending 09/16/23 Pay date 09/21/23	18,624.71
Liability Check	09/21/2023	EFT	CalPERS	For PP Ending 09/16/23 Pay date 09/21/23	3,441.23
Liability Check	09/21/2023	EFT	CalPERS	For PP Ending 09/16/23 Pay date 09/21/23	1,285.99
Liability Check	09/21/2023	EFT	Internal Revenue Service	Employment Taxes	7,136.08
Liability Check	09/21/2023	EFT	Employment Development	Employment Taxes	1,328.73

**Rio Linda Elverta Community Water District
Expenditure Report
September 2023**

Type	Date	Num	Name	Memo	Amount
Liability Check	09/21/2023	EFT	Empower	Deferred Compensation Plan: Employer & Employee Share	2,150.70
Liability Check	09/21/2023	EFT	Kaiser Permanente	Health Insurance	2,186.97
Liability Check	09/21/2023	EFT	Principal	Dental & Vision Insurance	1,494.92
Bill Pmt -Check	09/21/2023	EFT	PG&E	Utilities	53.07
Bill Pmt -Check	09/21/2023	EFT	Ramos Oil Inc.	Transportation Fuel	366.39
Liability Check	09/21/2023	EFT	Western Health	Health Insurance	12,028.63
Bill Pmt -Check	09/21/2023	EFT	Umpqua Bank Credit Card	Computer, Office, Fuel, Uniforms, Publishing, Shop Supplies, Main	5,121.78
Bill Pmt -Check	09/21/2023	EFT	Verizon	Field Communication	477.79
Check	09/21/2023	2722	Customer	Final Bill Refund	98.63
Check	09/21/2023	2723	Customer	Final Bill Refund	369.42
Bill Pmt -Check	09/21/2023	2724	ABS Direct	Prepaid Postage	5,000.00
Bill Pmt -Check	09/21/2023	2725	BSK Associates	Lab Fees	4,477.00
Bill Pmt -Check	09/21/2023	2726	Continental Utility Solutions	Fees	22.50
Bill Pmt -Check	09/21/2023	2727	County of Sacramento	Permits	131.00
Bill Pmt -Check	09/21/2023	2728	EKI Enviornment & Water	Engineering	5,000.00
Bill Pmt -Check	09/21/2023	2729	Henrici, Mary	Retiree Insurance	494.70
Bill Pmt -Check	09/21/2023	2730	ICONIX Waterworks	Distribution	734.86
Bill Pmt -Check	09/21/2023	2731	Oreilly Automotive	Transportation Maintenance	417.87
Bill Pmt -Check	09/21/2023	2732	Pacific Premier Bank	Surcharge 2 Loan Payment	158,130.67
Bill Pmt -Check	09/21/2023	2733	Rio Linda Elverta Recreatrion & Park	Meeting Expense	100.00
Bill Pmt -Check	09/21/2023	2734	RW Trucking	Distribution	734.23
Bill Pmt -Check	09/21/2023	2735	Sacramento County Utilities	Utilities	113.70
Bill Pmt -Check	09/21/2023	2736	Sacramento Local Agency Formation Comm	Annual Dues	486.00
Bill Pmt -Check	09/21/2023	2737	Sierra Chemical Company	Treatment	1,386.00
Bill Pmt -Check	09/21/2023	2738	Spok Inc.	Field Communication	15.60
Bill Pmt -Check	09/21/2023	2739	White Brenner	Legal Services	1,218.00
Bill Pmt -Check	09/21/2023	2740	County of Sacramento	Capital Improvement: Pipeline Replacement	810.50
Bill Pmt -Check	09/21/2023	2741	Rawles Engineering	Capital Improvement: Pipeline Replacement	206,100.00
Total 10020 - Operating Account Budgeted Expenditures					<u>596,301.73</u>
Check	09/07/2023	2698	Teamsters	Union Dues	748.00
Liability Check	09/07/2023	EFT	California State Disbursement Unit	Employee Garnishment	227.53
Liability Check	09/15/2023	EFT	AFLAC	Employee Funded Premiums	745.84
Liability Check	09/21/2023	EFT	California State Disbursement Unit	Employee Garnishment	227.53
EFT	09/30/2023	EFT	WageWorks	FSA Expenditures - Employee Funded	386.08
Total 10020 - Operating Account Non-Budgeted Expenditures: Employee Paid Pass-throughs					<u>2,334.98</u>

**Rio Linda Elverta Community Water District
Expenditure Report
September 2023**

Type	Date	Num	Payee	Memo	Amount
Check	09/21/2023	EFT	RLECWD	Surcharge 2 Loan Payment	158,130.67
10375 · Surcharge Account 2					<u>158,130.67</u>
Type	Date	Num	Payee	Memo	Amount
Transfer	09/21/2023	EFT	RLECWD	Capital Improvement Transfer for Funds paid with Operating: Refer to check 2651 & 2652	206,910.50
10490 · Future Capital Improvement Projects-Umpqua Bank					<u>206,910.50</u>





Executive Committee Agenda Item: 8

Date: November 8, 2023

Subject: Financial Statements

Staff Contact: Timothy R. Shaw, General Manager

Recommended Committee Action:

The Executive Committee should review the Finance Reports of the District for the month of September 2023, then forward the report onto the November 27, 2023 Board agenda with the Committee's recommendation for Board approval.

Current Background and Justification:

The financial reports are the District's balance sheet, profit and loss, budget performance, and capital improvements year to date. This report provides a snapshot of the District's fiscal health for the period covered.

Once each quarter (including this report) staff provides an expanded version of the Finance Reports to provide additional finance details to the Board and public.

Conclusion:

Consistent with District policies, these financials are to be reviewed by this committee and presented to the Board of Directors to inform the Board Members and the public on the District's financial condition.

Rio Linda Elverta Community Water District

Balance Sheet

As of September 30, 2023

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ASSETS

Current Assets

100 · Cash & Cash Equivalents	
10000 · Operating Account	
10020 · Operating Fund-Umpqua	1,405,039.00
Total 10000 · Operating Account	1,405,039.00
10475 · Capital Improvement	
10480 · General	532,339.80
10485 · Vehicle Replacement Reserve	27,948.49
Total 10450 · Capital Improvement	560,288.29
Total 100 · Non-Restricted Cash & Cash Equivalents	1,965,327.29

102 · Restricted Assets	
102.2 · Restricted for Debt Service	
10700 · ZIONS Inv/Surcharge 1 Reserve	507,104.92
10300 · Surcharge 1 Account	956,425.85
10350 · Umpqua Bank - Revenue Bond	88,415.30
10380 · Surcharge 2 Account	324,964.95
Total 102.2 · Restricted for Debt Service	1,876,911.02
102.4 · Restricted Other Purposes	
10385 · Available Funding Cr6 Projects #1	558,161.52
10481 · Available Funding Cr6 Projects #2	505,000.00
10490 · Future Capital Imp Projects	1,389,398.39
10600 · LAIF Account - Capacity Fees	819,566.66
10650 · Operating Reserve Fund	337,465.08
Total 102.4 · Restricted Other Purposes	3,609,591.65
Total 102 · Restricted Assets	5,486,502.67

Accounts Receivable	253.70
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Other Current Assets

12000 · Water Utility Receivable	815,092.27
12200 · Accrued Revenue	0.00
12250 · Accrued Interest Receivable	3,221.44
15000 · Inventory Asset	49,574.32
16000 · Prepaid Expense	73,622.81
Total Other Current Assets	941,510.84

Total Current Assets	8,393,594.50
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Fixed Assets

17000 · General Plant Assets	685,384.68
17100 · Water System Facilities	25,140,029.47
17300 · Intangible Assets	383,083.42
17500 · Accum Depreciation & Amort	-11,848,271.81
18000 · Construction in Progress	873,029.55
18100 · Land	576,672.45
Total Fixed Assets	15,809,927.76

Other Assets

18500 · ADP CalPERS Receivable	440,000.00
19000 · Deferred Outflows	1,106,047.00
19900 · Suspense Account	-1,586.02
Total Other Assets	1,544,460.98

TOTAL ASSETS	25,747,983.24
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Rio Linda Elverta Community Water District

Balance Sheet

As of September 30, 2023

LIABILITIES & NET POSTION

Liabilities	
Current Liabilities	
Accounts Payable	72,677.56
Credit Cards	66.00
Other Current Liabilities	956,196.54
Total Current Liabilities	<u>1,028,940.10</u>
Long Term Liabilities	
23000 · OPEB Liability	37,482.00
23500 · Lease Buy-Back	508,777.27
25000 · Surcharge 1 Loan	2,708,943.73
25050 · Surcharge 2 Loan	2,085,040.16
26000 · Water Rev Refunding	1,349,516.00
26500 · ADP CalPERS Loan	410,000.00
27000 · AMI Meter Loan	85,138.71
29000 · Net Pension Liability	824,024.00
29500 · Deferred Inflows-Pension	97,916.00
29600 · Deferred Inflows-OPEB	44,171.00
Total Long Term Liabilities	<u>8,151,008.87</u>
Total Liabilities	9,179,948.97
Net Position	
31500 · Invested in Capital Assets, Net	9,494,326.46
32000 · Restricted for Debt Service	705,225.24
38000 · Unrestricted Equity	6,140,305.30
Net Income	228,177.27
Total Net Position	<u>16,568,034.27</u>
TOTAL LIABILITIES & NET POSTION	<u>25,747,983.24</u>

**Rio Linda Elverta Community Water District
Operating Profit & Loss Budget Performance
September 2023**

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	<u>Annual Budget</u>	<u>Sep 23</u>	<u>YTD Jul 23-Sep 23</u>	<u>% of Annual Budget</u>	<u>YTD Annual Budget Balance</u>
Ordinary Income/Expense					
Income					
40000 · Operating Revenue					
40100 · Water Sales					
40101 · Basic Service Charge	1,160,731.00	201,931.05	264,418.55	22.78%	896,312.45
40102 · Usage Charge	1,832,569.00	468,012.21	616,088.17	33.62%	1,216,480.83
40105 · Backflow Charge	30,500.00	5,103.87	6,699.66	21.97%	23,800.34
40106 · Fire Prevention	24,300.00	4,309.74	6,011.22	24.74%	18,288.78
40110 · Bi-Monthly Accrual	0.00	-150,000.00	0.00	0.00%	0.00
Total 40100 · Water Sales	<u>3,048,100.00</u>	<u>529,356.87</u>	<u>893,217.60</u>	<u>29.30%</u>	<u>2,154,882.40</u>
40200 · Water Services					
40201 · Application Fees	6,500.00	500.00	1,725.00	26.54%	4,775.00
40202 · Delinquency	65,000.00	1,626.00	12,918.76	19.88%	52,081.24
40209 · Misc. Charges	7,000.00	737.25	1,647.82	23.54%	5,352.18
Total 40200 · Water Services	<u>78,500.00</u>	<u>2,863.25</u>	<u>16,291.58</u>	<u>20.75%</u>	<u>62,208.42</u>
40300 · Other Water Service Fees					
40301 · New Construction QC	4,000.00	200.00	400.00	10.00%	3,600.00
40302 · Service Connection Fees	10,000.00	3,400.00	3,400.00	34.00%	6,600.00
40304 · Other Operating Revenue	6,000.00	0.00	0.00	0.00%	6,000.00
Total 40300 · Other Water Service Fees	<u>20,000.00</u>	<u>3,600.00</u>	<u>3,800.00</u>	<u>19.00%</u>	<u>16,200.00</u>
Total 40000 · Operating Revenue	<u>3,146,600.00</u>	<u>535,820.12</u>	<u>913,309.18</u>	<u>29.03%</u>	<u>2,233,290.82</u>
41000 · Nonoperating Revenue					
41110 · Investment Revenue					
41112 · Interest Revenue	35.00	3.48	10.18	29.09%	24.82
Total 41110 · Investment Revenue	<u>35.00</u>	<u>3.48</u>	<u>10.18</u>	<u>29.09%</u>	<u>24.82</u>
41120 · Property Tax	118,000.00	0.00	3,421.07	2.90%	114,578.93
Total 41000 · Nonoperating Revenue	<u>118,035.00</u>	<u>3.48</u>	<u>3,431.25</u>	<u>2.91%</u>	<u>114,603.75</u>
Total Income	<u>3,264,635.00</u>	<u>535,823.60</u>	<u>916,740.43</u>	<u>28.08%</u>	<u>2,347,894.57</u>
Gross Income	3,264,635.00	535,823.60	916,740.43	28.08%	2,347,894.57
Expense					
60000 · Operating Expenses					
60010 · Professional Fees					
60011 · General Counsel-Legal	30,000.00	1,218.00	2,110.80	7.04%	27,889.20
60012 · Auditor Fees	21,300.00	18,700.00	19,200.00	90.14%	2,100.00
60013 · Engineering Services	115,000.00	5,000.00	10,000.00	8.70%	105,000.00
60015 · Other Professional Fees	0.00	0.00	0.00	0.00%	0.00
Total 60010 · Professional Fees	<u>166,300.00</u>	<u>24,918.00</u>	<u>31,310.80</u>	<u>18.83%</u>	<u>134,989.20</u>
60100 · Personnel Services					
60110 · Salaries & Wages					
60111 · Salary - General Manager	125,278.00	9,471.02	26,424.15	21.09%	98,853.85
60112 · Staff Regular Wages	676,585.00	48,575.97	135,144.28	19.97%	541,440.72
60114 · Staff Standby Pay	18,250.00	1,400.00	4,200.00	23.01%	14,050.00
60115 · Staff Overtime Pay	11,000.00	161.63	1,742.01	15.84%	9,257.99
Total 60110 · Salaries & Wages	<u>831,113.00</u>	<u>59,608.62</u>	<u>167,510.44</u>	<u>20.16%</u>	<u>663,602.56</u>
60150 · Employee Benefits & Expense					
60151 · PERS Retirement	126,177.00	9,648.81	27,760.72	22.00%	98,416.28
60152 · Workers Compensation	8,293.00	-4,655.73	-2,694.77	-32.50%	10,987.77
60153 · Group Insurance	227,568.00	15,451.99	43,561.91	19.14%	184,006.09
60154 · Retirees Insurance	36,200.00	3,644.70	3,644.70	10.07%	32,555.30
60155 · Staff Training	5,000.00	0.00	0.00	0.00%	5,000.00
60157 · Uniforms	6,750.00	397.36	2,359.15	34.95%	4,390.85
60158 · Payroll Taxes	66,230.00	4,549.69	12,777.49	19.29%	53,452.51
60159 · Payroll Service	1,400.00	92.80	272.30	19.45%	1,127.70
60160 · 457 Employer Contribution	19,100.00	1,379.65	3,869.91	20.26%	15,230.09
Total 60150 · Employee Benefits & Expense	<u>496,718.00</u>	<u>30,509.27</u>	<u>91,551.41</u>	<u>18.43%</u>	<u>405,166.59</u>
Total 60100 · Personnel Services	<u>1,327,831.00</u>	<u>90,117.89</u>	<u>259,061.85</u>	<u>19.51%</u>	<u>1,068,769.15</u>

**Rio Linda Elverta Community Water District
Operating Profit & Loss Budget Performance
September 2023**

	Annual Budget	Sep 23	YTD Jul 23-Sep 23	% of Annual Budget	YTD Annual Budget Balance
60200 · Administration					
60205 · Bank & Merchant Fees	1,850.00	-23.45	773.97	41.84%	1,076.03
60207 · Board of Director/Meeting Fee	13,900.00	200.00	1,100.00	7.91%	12,800.00
60210 · Building Expenses					
60211 · Office Utilities	7,261.00	604.50	1,738.93	23.95%	5,522.07
60212 · Janitorial	2,340.00	195.00	585.00	25.00%	1,755.00
60213 · Maintenance	2,500.00	0.00	628.14	25.13%	1,871.86
60214 · Security	336.00	0.00	84.00	25.00%	252.00
Total 60210 · Building Expenses	12,437.00	799.50	3,036.07	24.41%	9,400.93
60220 · Computer & Equipment Maint.					
60221 · Computer Systems	32,000.00	1,977.66	5,932.98	18.54%	26,067.02
60222 · Office Equipment	875.00	65.10	190.22	21.74%	684.78
Total 60220 · Computer & Equipment Maint.	32,875.00	2,042.76	6,123.20	18.63%	26,751.80
60230 · Office Expense	4,725.00	244.82	2,648.74	56.06%	2,076.26
60240 · Postage and Delivery	21,000.00	2,910.93	6,308.39	30.04%	14,691.61
60250 · Printing	8,500.00	1,071.00	2,407.33	28.32%	6,092.67
60255 · Meetings & Conferences	100.00	0.00	0.00	0.00%	100.00
60260 · Publishing	1,500.00	361.00	712.00	47.47%	788.00
60270 · Telephone & Internet	4,250.00	240.85	702.17	16.52%	3,547.83
60430 · Insurance					
60431 · General Liability	31,403.00	2,791.25	8,451.42	26.91%	22,951.58
60432 · Property	14,391.00	1,276.91	3,753.06	26.08%	10,637.94
Total 60430 · Insurance	45,794.00	4,068.16	12,204.48	26.65%	33,589.52
60500 · Water Memberships					
60503 · SGA	30,926.00	0.00	30,926.00	100.00%	0.00
60504 · ACWA	11,697.00	0.00	0.00	0.00%	11,697.00
60507 · CRWA	1,507.00	0.00	1,507.00	100.00%	0.00
Total 60500 · Water Memberships	44,130.00	0.00	32,433.00	73.49%	11,697.00
60550 · Permits & Fees	55,000.00	1,814.00	3,062.00	5.57%	51,938.00
60555 · Subscriptions & Licensing	2,120.00	100.00	300.00	14.15%	1,820.00
60560 · Elections	0.00	0.00	0.00	0.00%	0.00
60565 · Uncollectible Accounts	3,000.00	0.00	0.00	0.00%	3,000.00
60570 · Other Operating Expenses	500.00	0.00	0.00	0.00%	500.00
Total 60200 · Administration	251,681.00	13,829.57	71,811.35	28.53%	179,869.65

**Rio Linda Elverta Community Water District
Operating Profit & Loss Budget Performance
September 2023**

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	<u>Annual Budget</u>	<u>Sep 23</u>	<u>YTD Jul 23-Sep 23</u>	<u>% of Annual Budget</u>	<u>YTD Annual Budget Balance</u>
64000 · Conservation					
64001 · Community Outreach	500.00	0.00	333.84	66.77%	166.16
Total 64000 · Conservation	<u>500.00</u>	<u>0.00</u>	<u>333.84</u>	<u>0.67</u>	<u>166.16</u>
65000 · Field Operations					
65100 · Other Field Operations					
65110 · Back Flow Testing	3,000.00	0.00	464.58	15.49%	2,535.42
65120 · Construction Equip Maintenance	9,000.00	545.66	824.88	9.17%	8,175.12
65130 · Field Communication	3,400.00	265.42	742.58	21.84%	2,657.42
65140 · Field IT	35,000.00	2,121.00	7,616.00	21.76%	27,384.00
65150 · Laboratory Services	24,000.00	1,165.00	0.47	0.00%	23,999.53
65160 · Safety Equipment	6,000.00	0.00	6,151.00	102.52%	-151.00
65170 · Shop Supplies	7,000.00	1,273.41	3,909.96	55.86%	3,090.04
Total 65100 · Other Field Operations	<u>87,400.00</u>	<u>5,370.49</u>	<u>19,709.47</u>	<u>22.55%</u>	<u>67,690.53</u>
65200 · Treatment	35,000.00	4,504.50	11,560.20	33.03%	23,439.80
65300 · Pumping					
65310 · Maintenance	25,000.00	401.63	1,995.87	7.98%	23,004.13
65320 · Electricity & Fuel	260,000.00	26,304.08	81,365.20	31.29%	178,634.80
Total 65300 · Pumping	<u>285,000.00</u>	<u>26,705.71</u>	<u>83,361.07</u>	<u>29.25%</u>	<u>201,638.93</u>
65400 · Transmission & Distribution					
65410 · Distribution Supplies	50,000.00	13,504.86	18,897.93	37.80%	31,102.07
65430 · Tank Maintenance	6,500.00	0.00	0.00	0.00%	6,500.00
65440 · Contract Repairs	70,000.00	0.00	29,057.02	41.51%	40,942.98
65450 · Valve Replacements	15,000.00	0.00	0.00	0.00%	15,000.00
65460 · Paving Repairs	30,000.00	0.00	0.00	0.00%	30,000.00
Total 65400 · Transmission & Distribution	<u>171,500.00</u>	<u>13,504.86</u>	<u>47,954.95</u>	<u>27.96%</u>	<u>123,545.05</u>
65500 · Transportation					
65510 · Fuel	18,000.00	1,298.35	4,366.72	24.26%	13,633.28
65520 · Maintenance	5,000.00	618.57	1,556.90	31.14%	3,443.10
Total 65500 · Transportation	<u>23,000.00</u>	<u>1,916.92</u>	<u>5,923.62</u>	<u>25.76%</u>	<u>17,076.38</u>
Total 65000 · Field Operations	<u>601,900.00</u>	<u>52,002.48</u>	<u>168,509.31</u>	<u>28.00%</u>	<u>433,390.69</u>
Total 60000 · Operating Expenses	<u>2,348,212.00</u>	<u>180,867.94</u>	<u>531,027.15</u>	<u>22.61%</u>	<u>1,817,184.85</u>
69000 · Non-Operating Expenses					
69010 · Debt Service					
69100 · Revenue Bond					
69105 · Principle	156,908.00	0.00	0.00	0.00%	156,908.00
69110 · Interest	44,087.00	0.00	0.00	0.00%	44,087.00
Total 69100 · Revenue Bond	<u>200,995.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>	<u>200,995.00</u>
69125 · AMI Meter Loan					
69130 · Principle	54,602.00	0.00	27,076.91	49.59%	27,525.09
69135 · Interest	3,912.00	0.00	2,180.05	55.73%	1,731.95
Total 69125 · AMI Meter Loan	<u>58,514.00</u>	<u>0.00</u>	<u>29,256.96</u>	<u>50.00%</u>	<u>29,257.04</u>
69200 · PERS ADP Loan					
69205 · Principle	30,000.00	0.00	0.00	0.00%	30,000.00
69210 · Interest	1,628.00	0.00	0.00	0.00%	1,628.00
Total 69200 · PERS ADP Loan	<u>31,628.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>	<u>31,628.00</u>
Total 69010 · Debt Service	<u>291,137.00</u>	<u>0.00</u>	<u>29,256.96</u>	<u>10.05%</u>	<u>261,880.04</u>
69400 · Other Non-Operating Expense	2,300.00	0.00	0.00	0.00%	2,300.00
Total 69000 · Non-Operating Expenses	<u>293,437.00</u>	<u>0.00</u>	<u>29,256.96</u>	<u>9.97%</u>	<u>264,180.04</u>
Total Expense	<u>2,641,649.00</u>	<u>180,867.94</u>	<u>560,284.11</u>	<u>21.21%</u>	<u>2,081,364.89</u>
Net Ordinary Income	<u>622,986.00</u>	<u>354,955.66</u>	<u>356,456.32</u>		
Net Income	<u>622,986.00</u>	<u>354,955.66</u>	<u>356,456.32</u>		

Rio Linda Elverta Community Water District
CAPITAL BUDGET VS ACTUAL FISCAL YEAR 2023-24
 As of September 30, 2023

	GENERAL		VEHICLE & LARGE EQUIPMENT REPLACEMENT		FUTURE CAPITAL IMPROVEMENT PROJECTS		HEXAVALENT CHROMIUM MITIGATION	
	Annual Budget	YTD Actual	Annual Budget	YTD Actual	Annual Budget	YTD Actual	Annual Budget	YTD Actual
FUNDING SOURCES								
Fund Transfers								
Operating Fund Transfers In	611,800.00	152,952.00	-	-	-	-	-	-
CIP Fund Intrafund Transfers	(362,645.00)	-	10,000.00	-	352,645.00	-	-	-
PERS ADP Loan Payment								
Principle					30,000.00	-	-	-
Interest					1,628.00	-	-	-
Investment Revenue	85.00	25.01	-	-	175.00	40.34	-	-
PROJECTS								
A · WATER SUPPLY								
A-1 · Miscellaneous Pump Replacements	40,000.00	-						
Total A · WATER SUPPLY	40,000.00	-	-	-	-	-	-	-
B · WATER DISTRIBUTION								
B-1 · Service Replacements	30,000.00	-	-	-	-	-	-	-
B-2 · Small Meter Replacements	120,000.00	-	-	-	-	-	-	-
B-3 · Large Meter Replacements	5,000.00	-	-	-	-	-	-	-
B-4 · Pipeline Replacement	-	-	-	-	211,200.00	207,363.50	75,000.00	-
B-5 · Cathodic Protection Replacement - L Street Tower	45,000.00	-	-	-	-	-	-	-
B-6 · Raising/Lowering Valve Covers	40,000.00	-	-	-	-	-	-	-
B-7 · Well 15 Cr6 Treatment-Design	-	-	-	-	-	-	-	-
Total B · WATER DISTRIBUTION	240,000.00	-	-	-	211,200.00	207,363.50	75,000.00	-
TOTAL BUDGETED PROJECT EXPENDITURES	280,000.00	-	-	-	211,200.00	207,363.50	75,000.00	-

Rio Linda Elverta Community Water District
Capacity Revenue Profit & Loss Budget Performance
 July - September 2023

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	<u>Annual Budget</u>	<u>Jul-Sep 23 Current QTR</u>	<u>Jul 23-Sep 23 YTD</u>	<u>% of Annual Budget</u>	<u>YTD Annual Budget Balance</u>
Income					
41000 · Non-Operating Revenue					
41110 · Investment Revenue					
41112 · Interest Revenue	10,000.00	6,384.62	6,384.62	63.85%	3,615.38
	<u>10,000.00</u>	<u>6,384.62</u>	<u>6,384.62</u>	<u>63.85%</u>	<u>3,615.38</u>
44100 · Capacity Fee Revenue	200,000.00	10,094.45	10,094.45	5.05%	189,905.55
Total Income	<u>210,000.00</u>	<u>16,479.07</u>	<u>16,479.07</u>	<u>7.85%</u>	<u>193,520.93</u>
Gross Income	<u>210,000.00</u>	<u>16,479.07</u>	<u>16,479.07</u>	7.85%	193,520.93
Net Income	<u>210,000.00</u>	<u>16,479.07</u>	<u>16,479.07</u>		

**Rio Linda Elverta Community Water District
 Surcharge 1 Profit & Loss Budget Performance
 July - September 2023**

	<u>Annual Budget</u>	<u>Jul-Sep 23 Current QTR</u>	<u>Jul 23-Sep 23 YTD</u>	<u>% of Annual Budget</u>	<u>YTD Annual Budget Balance</u>
Income					
41000 · Non-Operating Revenue					
41110 · Investment Revenue					
41111 · Dividend Revenue	0.00	690.48	690.48	100.0%	-690.48
41112 · Interest Revenue	1,000.00	6,786.25	6,786.25	678.63%	-5,786.25
41113 · Market Value Adjustment	0.00	662.55	662.55	100.0%	-662.55
	<u>1,000.00</u>	<u>8,139.28</u>	<u>8,139.28</u>	<u>813.93%</u>	<u>-7,139.28</u>
43010 · Surcharge 1 Revenue	<u>532,380.00</u>	<u>116,299.33</u>	<u>116,299.33</u>	<u>21.85%</u>	<u>416,080.67</u>
Total Income	<u>533,380.00</u>	<u>124,438.61</u>	<u>124,438.61</u>	<u>23.33%</u>	<u>408,941.39</u>
Gross Income	533,380.00	124,438.61	124,438.61	23.33%	408,941.39
Expense					
69150 · Surcharge 1 Loan					
69155 · Principle	389,231.00	0.00	0.00	0.0%	389,231.00
69160 · Interest	72,124.00	0.00	0.00	0.0%	72,124.00
69170 · Admin Fees	2,300.00	504.74	504.74	21.95%	1,795.26
Total 69150 · Surcharge 1 Loan	<u>463,655.00</u>	<u>504.74</u>	<u>504.74</u>	<u>0.11%</u>	<u>463,150.26</u>
Total Expense	<u>463,655.00</u>	<u>504.74</u>	<u>504.74</u>		
Net Income	<u>69,725.00</u>	<u>123,933.87</u>	<u>123,933.87</u>		

**Rio Linda Elverta Community Water District
Surcharge 2 Profit & Loss Budget Performance
July - September 2023**

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	<u>Annual Budget</u>	<u>Jul-Sep 23 Current QTR</u>	<u>Jul 23-Sep 23 YTD</u>	<u>% of Annual Budget</u>	<u>YTD Annual Budget Balance</u>
Income					
41000 · Non-Operating Revenue					
41110 · Investment Revenue					
41112 · Interest Revenue	100.00	24.73	24.73	24.73%	75.27
	<u>100.00</u>	<u>24.73</u>	<u>24.73</u>	<u>24.73%</u>	<u>75.27</u>
43050 · Surcharge 2 Revenue	442,716.00	96,712.10	96,712.10	21.85%	346,003.90
Total Income	<u>442,816.00</u>	<u>96,736.83</u>	<u>96,736.83</u>	<u>21.85%</u>	<u>346,079.17</u>
Gross Income	442,816.00	96,736.83	96,736.83	21.85%	346,079.17
Expense					
69175 · Surcharge 2 Loan					
69180 · Principle	240,000.00	120,000.00	120,000.00	50.0%	120,000.00
69185 · Interest	74,293.00	38,130.67	38,130.67	51.33%	36,162.33
Total 69175 · Surcharge 2 Loan	<u>314,293.00</u>	<u>158,130.67</u>	<u>158,130.67</u>	<u>50.31%</u>	<u>156,162.33</u>
Total Expense	<u>314,293.00</u>	<u>158,130.67</u>	<u>158,130.67</u>		
Net Income	<u>128,523.00</u>	<u>-61,393.84</u>	<u>-61,393.84</u>		

RIO LINDA ELVERTA COMMUNITY WATER DISTRICT
CAPITAL BUDGET
2023-2024

Revision 1 Capital Budget 11-27-23

		GENERAL	VEHICLE & LARGE EQUIPMENT REPLACEMENT	FUTURE CAPITAL IMPROVEMENT PROJECTS	HEXAVALENT CHROMIUM MITIGATION	TOTAL
FUNDING SOURCES						
	Fund Transfers					
	Operating Fund Transfers In	611,800.00	0.00	0.00	0.00	611,800.00
	CIP Fund Intrafund Transfers	(362,644.00)	10,000.00	352,644.00	0.00	0.00
	PERS ADP Loan Payment					
	Principle	0.00	0.00	30,000.00	0.00	30,000.00
	Interest	0.00	0.00	1,628.00	0.00	1,628.00
	Investment Revenue	85.00	0.00	175.00	0.00	260.00
PROJECTS						
A · WATER SUPPLY						
	A-1 · Miscellaneous Pump Replacements	40,000.00	0.00	0.00	0.00	40,000.00
Total A · WATER SUPPLY		40,000.00	0.00	0.00	0.00	40,000.00
B · WATER DISTRIBUTION						
	B-1 · Service Replacements	30,000.00	0.00	0.00	0.00	30,000.00
	B-2 · Small Meter Replacements	120,000.00	0.00	0.00	0.00	120,000.00
	B-3 · Large Meter Replacements	5,000.00	0.00	0.00	0.00	5,000.00
	B-4 · Pipeline Replacement	0.00	0.00	366,000.00	0.00	366,000.00
	B-5 · Cathodic Protection Replacement - L Street Tower	45,000.00	0.00	0.00	0.00	45,000.00
	B-6 · Raising/Lowering Valve Covers	40,000.00	0.00	0.00	0.00	40,000.00
	B-7 · Well 15 Cr6 Treatment-Design	0.00	0.00	0.00	75,000.00	75,000.00
Total B · WATER DISTRIBUTION		240,000.00	0.00	366,000.00	75,000.00	681,000.00
TOTAL BUDGETED PROJECT EXPENDITURES		280,000.00	0.00	366,000.00	75,000.00	721,000.00
NOTE: Reconciliation of annualized pipe replacement funding to non-annualized spending						


18



MEMO

DATE: October 12, 2023

TO: RIO LINDA/ELVERTA WATER DISTRICT Presiding Officer

FROM: José C. Henríquez, Executive Officer 
Sacramento Local Agency Formation Commission

SUBJECT: Election of Special District Representative to Sacramento LAFCo – Extension of time

The Special District Selection Committee is electing a regular representative to serve a new 4-year term beginning in January 1, 2024.





Due to the size of the Special District Selection Committee, it has been difficult to establish a quorum when meeting in person. Therefore, pursuant to the provisions of Government Code §56332(f), the Executive Officer has determined that the business of the Special District Selection Committee will be conducted in writing to elect a regular Special District Representative to Sacramento LAFCo.

The election started on July 18, 2023 and was supposed to end on September 30th; however a quorum of ballots has not been achieved. We are 8 ballots short of a majority of special districts in Sacramento voting in this election. LAFCo will exercise its ability to extend the election by no more than 60 days.



Election of Special District Representative to LAFCO

At the time the election ends, in order to be selected as a LAFCo Representative, a nominee must receive more than fifty-percent (50%) of the submitted votes. Enclosed with this memo you will find a ballot and a copy of each candidate's Statement of Qualifications received as of the date of this memo. Please note that there is one regular (voting) seat up for election.

Commissioners

Sue Frost, Rich Desmond, County Members  *Patrick Hume, Alternate*
Sean Loloee, Iva Walton, City Members  *Katie Valenzuela, Jay Vandenburg, Alternates*
Chris Little, Public Member  *Timothy Murphy, Alternate*
Lindsey Liebig, Gay Jones, Special District Members  *Charlea Moore, Alternate*

Staff

José C. Henríquez, Executive Officer  *Desirae Fox, Policy Analyst*  *Kristi Grabow, Policy Analyst*
Nancy Miller, DeeAnne Gillick, Commission Counsel

The nominees, in alphabetical order, are:

- 1) Lindsey Carter, Herald Fire Protection District
- 2) Brian Danzl, Cordova Recreation & Park District
- 3) Paul Lindsey, Florin Resource Conservation District
- 4) Joanna McVay, North Highlands Recreation & Park District
- 5) Edwin Perez, Reclamation District 1000
- 6) Michael Seaman, Fulton El Camino Recreation & Park District
- 7) Robert "Bob" Wichert, Sacramento Suburban Water District

Option of Electronic Elections

Government Code §56332(c)(4) gives LAFCo and Special Districts the option of completing the election of special district representatives via e-mail. This would be more convenient for some districts and a time/cost saver to LAFCo. In order to implement this, however, LAFCO needs to have the consent of the districts and an indication of those districts that wish to participate in this manner. There are two questions for your district to consider.

1. On the first question, a "Yes" vote means you authorize LAFCo to send out ballots via e-mail to those special districts who choose to vote electronically in future elections. A "No" vote means LAFCO should continue to distribute paper ballots to all districts and distribute them via certified mail.
2. On the second question, if a plurality of districts approves electronic voting in the first question, a "Yes" vote means you wish to receive electronic ballots in future elections and have the option to return your ballot in an electronic format (e-mail, fax or scanned ballot). A "No" vote means your district prefers to continue to receive and submit paper ballots.

You can choose to vote "Yes" to the first question to authorize electronic distribution of ballots but vote "No" to the second if your District wants to continue to receive paper ballots.

Extension of Election Deadline

The extended voting period will be 49 days from October 12. All votes are due in writing on or before **5:00 pm on November 30, 2023**. Voting will cease on this date or whenever a quorum of special districts is reached, whichever occurs later. Please do not forget to have the Board President, or Chair, or the presiding officer of the board meeting in which you made your selection sign the returned ballot.

District managers or other staff members may not substitute their signature for Board President, or Chair, or the presiding officer's signature.

Thank you for your time and please feel free to contact me or any member of my staff at 916-874-2937 if you have any questions.



Mail to: LAFCo
1112 I Street, Suite 100
Sacramento, CA 95814

ELECTION BALLOT

Special District Representative to LAFCo Regular Seat #7

The election ends on November 30, 2023 at 5:00 p.m. or until a quorum of Special District ballots is received, whichever occurs later.

Candidate & District	Select one (1)
Lindsey Carter, Herald Fire Protection District	
Brian Danzl, Cordova Recreation & Park District	
Paul Lindsay, Florin Resource Conservation District	
Joanna McVay, North Highlands Recreation & Park District	
Edwin Perez, Reclamation District #1000	
Michael Seaman, Fulton-El Camino Recreation & Park District	
Robert "Bob" Wichert, Sacramento Suburban Water District	

LAFCo and Special Districts have the option of completing the election of special district representatives via e-mail. Does your district approve of LAFCo distributing electronic ballots to districts that wish to receive them in the future?

Yes No

If so, in the future does your district prefer to receive its ballot via e-mail and submit its vote electronically (via fax, e-mail or scanned ballot)?

Yes No

if Yes, ballots should be sent to e-mail address: _____

BALLOT CONTINUES ON THE NEXT PAGE

Commissioners

Sue Frost, Rich Desmond, County Members [■] *Patrick Hume, Alternate*
Iva Walton, Sean Loloee, City Members [■] *Jay Vandenburg, Katie Valenzuela, Alternates*
Chris Little, Public Member [■] *Timothy Murphy, Alternate*
Lindsey Liebig, Gay Jones, Special District Members [■] *Charlea Moore, Alternate*

Staff

José C. Henríquez, Executive Officer [■] *Desirae Fox, Policy Analyst* [■] *Kristi Grabow, Policy Analyst*
Nancy Miller, DeeAnne Gillick, Commission Counsel

SIGNATURE OF PRESIDING OFFICER (Original Signature Required):

«Agency»

Note: Presiding Officer is the Chair/President. Any other signature invalidates this ballot, unless accompanied by Meeting Minutes designating an alternate.

PRINTED NAME OF PRESIDING OFFICER (Required):

«Agency»

AGENDA ATTACHED (Optional): Yes ____ No ____

Attest:


District Secretary, Clerk or General Manager



MEMO

DATE: October 12, 2023

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FROM: José C. Henríquez, Executive Officer 
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



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
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