

Minutes
Rio Linda / Elverta Community Water District
Executive Committee

June 7, 2021

Attendance: The meeting was called to order at 6:00 P.M. The meeting was attended by Director Reisig (via Zoom), Director Green (via Zoom), General Manager Tim Shaw (via Zoom) and Contract District Engineer Mike Vasquez (via Zoom). At the beginning of discussion for item 7, Director Harris joined the meeting via Zoom. Director Harris was immediately muted (observe but not participate) for compliance with Brown Act restrictions.

Call to Order: 6:00 P.M.

Public Comment: None (no public members attended)

Items for Discussion:

1.	Update from Contract District Engineer.
	<i>The Contract District Engineer presented his written report and provided additional content on Fox Hollow, Well #16 Pumping Station Permit and the Urban Water Management Plan RFP process.</i>
2.	Discuss the Status of Annual Pipe Replacement Request for Proposals (RFP).
	<i>The Contract District Engineer provided an update regarding the responses received to the annual pipe replacement Request for Proposals. The Contract District Engineer anticipates bringing a professional services agreement to the Board meeting in July 2021.</i>
3.	Discuss Rates Adjustment Next Steps.
	<i>The General Manager presented this item. The Executive Committee discussed the staff report and all the documents associated with this item. The Committee further discussed the draft Resolution for rates adjustment and the basic logistics for holding a public hearing.</i> <i>The Executive Committee forwarded an item onto the June 21st Board agenda to allow the Board to consider adopting the draft resolution for rates adjustment. The Executive Committee recommends the Board approve the proposed rates adjustment subject to the absence of a majority protest.</i>
4.	Discuss Preliminary Budget Adoption for Fiscal Year 2021-2022.
	<i>The General Manager presented his staff report and the proposed preliminary budget. The General Manager further reviewed the policies and other factors necessitating the practice of adopting a preliminary budget in June, then a final budget adoption via a public hearing at the August Board meeting..</i> <i>The Executive Committee forwarded this item onto the June 21st Board agenda with the Committee's recommendation for Board adoption.</i>
5.	Discuss District's Conservation Policies / Practices (Item Requested by Director Reisig)
	<i>The General Manager presented this item and summarized the documents associated with this item. The Executive Committee requested a few clarifications on the authority to declare a water shortfall and actions prescribed therefrom during a declared drought emergency.</i>
6.	Discuss Request from Customer for Waiver of Inactive Service Opt Out Charges.
	<i>The General Manager presented this item and summarized the correspondence with the requesting customer.</i> <i>The Executive Committee forwarded this item onto the July 19th Board agenda. The Executive Committee does not recommend the waiver/exception requested be granted.</i>
7.	Discuss (limited to forwarding to Board agenda, closed session) Settlement Agreement for 1991 Capacity Fee Agreement.
	<i>The Executive Committee forwarded this item onto the July 19th Board agenda. The Executive Committee</i>

opines that the potential for a long Board meeting on June 21st (rates adjustment public hearing) creates a potential for this item and item 6 above to experience an continuance if they were to be scheduled for the June 21st Board agenda.

8. Discuss Lifting of COVID-19 Restrictions and Reopening of District Customer Service Lobby.

The General Manager presented this item and summarized the documents associated with this item. The Executive Committee engaged in preliminary discussion of the policy(ies) adoption and the meet and confer process therefore that would need to take place under the most recent restrictions published by CalOSHA regarding workplace mask wearing.

The Executive Committee forwarded an item onto the June 21st meeting to allow the Board to consider adopting policy (policies) to needed to suspend employee telecommuting and re-open the RLECWD Customer Service Lobby. The Executive Committee recognized that any new policies adopted by the Board at the June 21st meeting would need to be "subject to meet and confer" requirements.

9. Discuss Expenditures for April 2021.

The Executive Committee forwarded the April 2021 Expenditures Report onto the June 21st Board agenda with the Committee's recommendation for Board approval.

10. Discuss Financial Reports for April 2021.

The Executive Committee forwarded the April 2021 Financial Reports onto the June 21st Board agenda with the Committee's recommendation for Board approval.

Directors' and General Manager Comments: The General Manager pointed out the July 6th Executive Committee is scheduled on a Tuesday consequent to the July 4th holiday observed on Monday, July 5th. The General Manager further advised a Tuesday Committee meeting at the Depot Center is subject to facility availability.

Items Requested for Next Month's Committee Agenda. None discussed.

Adjournment: 7:45 P.M.