

Agenda
Rio Linda / Elverta Community Water District
Executive Committee

October 3, 2022 @ 6:00 P.M.

Visitors / Depot Center
6730 Front St.
Rio Linda, CA 95673

THIS MEETING WILL BE PHYSICALLY OPEN TO THE PUBLIC WITH SOME REASONABLE LIMITATIONS PURSUANT TO CURRENT STATE AND COUNTY GUIDELINES.

Public documents relating to any open session items listed on this agenda that are distributed to the Committee members less than 72 hours before the meeting are available for public inspection on the counter of the District Office at the address listed above.

The public may address the Committee concerning any item of interest. Persons who wish to comment on either agenda or non-agenda items should address the Executive Committee Chair. The Committee Chair will call for comments at the appropriate time. Comments will be subject to reasonable time limits (3 minutes).

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability related modification or accommodation to participate in this meeting, then please contact the District office at (916) 991-1000. Requests must be made as early as possible and at least one full business day before the start of the meeting.

Call to Order

Public Comment

This is an opportunity for the public to comment on non-agenda items within the subject matter jurisdiction of the Committee. Comments are limited to 3 minutes.

Items for Discussion:

1. Engineers Update.
2. Discuss the Process for Cancelling Membership in the Association of California Water Agencies (ACWA).
3. Status Report on GM Performance Review Ad Hoc.
4. Discuss Correspondence with Teamster Local 150 Regarding 2022 Cost of Living Adjustment.
5. Discuss the Well 14 Parcel.
6. Discuss the Practice and Documents for Offering a Payment Plan for Relatively Disadvantaged Individuals Paying RLECWD Drinking Water Capacity Fees.
7. Discuss the Date, Time, and Location of the November Executive Committee (Depot is Ballot Dropoff Location).
8. Discuss Expenditures for August 2022.
9. Discuss Financial Reports for August 2022.

Directors' and General Manager Comments:

Items Requested for Next Month's Committee Agenda

Adjournment

Next Executive Committee meeting: TBD (see item #7 above)

ADA COMPLIANCE STATEMENT

In compliance with the Americans with Disabilities Act, if you need special assistance or materials to participate in this meeting, please contact the District Office at 916-991-1000. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and agenda materials.



Executive Committee Agenda Item: 1

Date: October 3, 2022

Subject: General Status Update from the District Engineer

Contact: Mike Vasquez, PE, PLS, Contract District Engineer

Recommended Committee Action:

Receive a status report on specific focus items currently being addressed by the District Engineer.

Current Background and Justification:

Subjects anticipated for discussion include:

1. Annual Pipe Replacement Project – Dry Creek Road
2. Active Developments
 - a. Fox Hollow Residential Development (28 lots, 6th Street between Q Street and S Street)
 - b. West Delano Street Comcast Fiber Cable Installation (El Rio Avenue to Marindell Street)
 - c. Lakeside at Sutter Pointe Offsite Sewer Plans
3. Elkhorn/Rio Linda Blvd Water Valve Adjustment
4. Labor Compliance Program Annual Report

Conclusion:

I recommend the Executive Committee receive the status report from the District Engineer. Then, if necessary and appropriate, forward an item(s) onto the October 17, 2022 Board of Directors Meeting agenda with recommendations as necessary.



Executive Committee Agenda Item: 2

Date: October 3, 2022

Subject: Cancelling Current Insurance from ACWA JPIA

Contact: Timothy R. Shaw, General Manager

Recommended Committee Action:

The Executive Committee should review documents and engage staff in dialog regarding the exploration of feasibility and operating cost savings for replacing one of the two joint powers insurance authorities.

Current Background and Justification:

As previously discussed at Board and Committee meetings. The District receives property and liability insurance from the Association of California Water Agencies Joint Powers Insurance Authority (ACWA JPIA). Similarly, the District receives workers compensation insurance from Special Districts Risk Management Authority. Both providers are non-profit joint powers insurance authorities. Both providers offer all the types of insurance needed by the District. Both providers require membership, which entails District payment of the annual membership fees.

If the District consolidates its property, liability and workers compensation insurance to come from provider, the District's ratepayers would benefit via the elimination of one of the two annual memberships.

Documents in the meeting packet associated with this item convey the convoluted process ACWA JPIA requires for withdrawal. Because the ACWA JPIA withdrawal process is a two-step process (conditional, then final notices) with rigidly applied time constraints, the first step has already been taken. A notice of conditional withdrawal has been submitted to ACWA JPIA. Simultaneously, the District is exploring the feasibility of transitioning workers compensation insurance to ACWA JPIA.

Conclusion:

I recommend the Executive Committee review and discuss this issue, then re-evaluate when more details have been established.

- (e) Each Member shall provide the Authority with such other information or assistance as may be necessary for the Authority to carry out the joint protection programs under this Agreement.
- (f) Each Member shall in any and all ways cooperate with and assist the Authority, and any insurer or reinsurer of the Authority, in all matters relating to this Agreement and covered claims, and shall also comply with all Bylaws, rules and regulations adopted by the Board of Directors and Executive Committee.

Article 21 — New Members

The Authority shall allow new Members entry into its joint protection programs only upon approval by the Board, or by the Executive Committee if specifically delegated such authority by resolution of the Board, which resolution may impose such conditions or limitations upon such authority of the Executive Committee as the Board deems appropriate. Members entering under this Article may be required to pay their share of the organizational expenses as determined by the Executive Committee, including expenses necessary to analyze their loss data and determine their Deposit Premiums.

Article 22 — Withdrawal

- (a) A Member may withdraw as a party to this Agreement any time prior to its consenting in writing to enter the joint protection program.
- (b) A Member that does not consent in writing to enter the joint protection program must withdraw as a party to this Agreement prior to the effective date of the program, or it will be considered to have voluntarily withdrawn upon such effective date.
- (c) As respects to coverage Programs of the Authority, other than the Employee Benefits Program:
 - (1) A Member that enters or has entered any pooled joint protection program may not withdraw as a participant of that program, as a party to this Agreement, or as a Member of the Authority, for a three-year period commencing on the Member's date of entry into said pooled joint protection program.
 - (2) After the initial three-year non-cancellable commitment to each pooled joint protection program, a Member may withdraw only at the end of said program's Policy Year, provided it has given the Authority a twelve-month written notice of its intent to withdraw from said pooled joint protection program.

- (i) No later than ninety (90) days prior to the end of said pooled joint protection program's Policy Year, any Member having given an Article 22 (d) conditional notice shall make clear to the Authority its final decision on withdrawal. Final notice of actual withdrawal must be given and received by that date in clear, unambiguous form. The staff is instructed to rely on such final notice received on or before ninety (90) days prior to the end of the program's Policy Year, and no rescission of such final notice can be made after close of business ninety (90) days prior to the end of the program's Policy Year. If no such final notice is received by close of business on the required date, staff shall treat the original notice with all its conditions and ambiguities as final notice of withdrawal.
 - (ii) Any participation by a former Member must be effected as a new Member. No benefits will be held over from the withdrawing Member's former status as a previous program participant.
- (3) Members may withdraw from any group purchase program at the conclusion of its Policy Year, without being required to give the twelve-month written notice required for withdrawal from pooled joint protection programs.
- (d) Members may withdraw as a party of the Employee Benefits Program to be effective on the first day of any month by providing written intention of withdrawing to the Authority at least 60 days prior to the proposed effective date of the withdrawal. Any such withdrawal shall be effective only upon receipt of the notice of withdrawal by the Authority which shall acknowledge receipt of such notice of the withdrawal in writing effective upon the proposed filing date, or such other date as the Executive Committee may designate which is not more than 90 nor less than 60 days from the notice in order to bring such notice of withdrawal in compliance with the terms hereof.
 - (e) A Member may not withdraw as a party to this Agreement nor as a member of the Authority until it has withdrawn from all of the programs of the Authority.

Article 23 — Cancellation Of Membership Or Participation

- (a) Notwithstanding the provisions of Article 22, the Authority shall have the right to cancel any Member's participation in any joint protection program upon a two-thirds vote of the voting Directors present at any Duly Constituted Board Meeting, provided that a reasonable time shall be afforded, at the discretion of the Board of Directors, to place coverage elsewhere.
- (b) Notwithstanding any other provisions of this Agreement, the participation of any Member of the Authority, including participation in any of the Authority's

RIO LINDA ELVERTA



WWW.RLECWD.COM
QUESTIONS@RLECWD.COM

COMMUNITY WATER DISTRICT

Telephone:
(916) 991-1000

RLECWD
730 L Street
Rio Linda, CA 95673-3433

September 27, 2022

Nidia Watkins
ACWA JPIA
2100 Professional Dr
Roseville, CA 95661

Re: Notice of Conditional Withdrawal for Property and Liability Insurance – Rio Linda Elverta Community Water District

Nidia:

The purpose of this letter is to provide the required 12-months' notice from the Rio Linda Elverta Community Water District (District). The District intends to explore insurance options via eliminating somewhat redundant membership dues.

The District acknowledges and understands the notification requirements. Particularly, the requirements to follow up this conditional notice with a final notice pursuant to the ACWA JPIA agreement. If the District is unable to find a suitable replacement source of insurance, the District will provide written follow up notice to rescind this notice. Conversely, if the District procures suitable replacement insurance, the final notice from the District to ACWA JPIA will confirm this notice.

The District currently receives property and liability Insurance via ACWA JPIA. The District receives workers compensation insurance through a similar non-profit JPIA, Special Districts Risk Management Authority. Both sources of insurance require the District to pay annual membership fees. If the District can eliminate one of the two annual membership fees (ACWA or CSDA), then the District ratepayers/taxpayers would benefit from the annual savings. This assumes the cost of the new insurance is comparable to the cost of the current insurance.

Sincerely,

Timothy R. Shaw
General Manager, RLECWD

Tim Shaw

From: Nidia Watkins <nwatkins@acwajpia.com>
Sent: Tuesday, September 27, 2022 9:45 AM
To: Tim Shaw
Subject: RE: How to Cancel

Importance: High

Hi Tim,

Thank you for asking for clarification. You are correct, the District can withdraw at the end of the pooled program policy year (Liability, Property and Workers' Comp), providing that a written notice to withdraw is received at least 12 months prior to the end of the program/policy year. Then the District needs to confirm the final decision to withdraw or rescind the request to withdraw within 90 days prior to the end of the policy year. (See JPIA Agreement, Article 22 – Withdrawal, c.2 and c.2.i)

The following chart is an example, if the District gives a written notice to withdraw today, September 27, 2022 – the following dates would apply for rescind and withdraw from each program.

<u>PROGRAM</u>	<u>CONFIRM DATE – If withdraw letter received:</u>	<u>POLICY / PROGRAM PERIOD (12 MONTH NOTICE)</u>	<u>RESCIND DATE</u>	<u>DATE OF WITHDRAWAL</u>
Liability	9/27/2022	10/1/2022 - 10/1/2023	7/3/2023	10/1/2023
Property	9/27/2022	7/1/2023 – 7/1/2024	4/2/2024	7/1/2024
Workers' comp	9/27/2022	7/1/2023 – 7/1/2024	4/2/2024	7/1/2024

Please let me know if you have further questions or we can provide a coverage or service comparison with the other entities.

Regards,



strength • stability • partnership
celebrating 40 years

Nidia Watkins, CPCU
ACWA JPIA
Member Services Representative II
Office (916) 786-5742 ext. 3122
Direct (800) 535-7899 ext. 3122
nwatkins@acwajpia.com

From: Tim Shaw <GM@rlecwd.com>
Sent: Tuesday, September 27, 2022 8:32 AM
To: Nidia Watkins <nwatkins@acwajpia.com>
Subject: RE: How to Cancel



Executive Committee Agenda Item: 3

Date: October 3, 2022

Subject: GM Annual Performance Review

Contact: Timothy R. Shaw, General Manager

Recommended Committee Action:

The Executive Committee should receive a status report from the General Manager on the annual performance review process.

Current Background and Justification:

At the September 19th meeting, the Board approved assignments for an ad hoc committee tasked to initiate the General Manager's annual performance evaluation. The members of the ad hoc committee have been asked for available dates/times to meet.

Conclusion:

I recommend the Executive Committee discuss the status of the annual GM performance evaluation.



Executive Committee Agenda Item: 4

Date: October 3, 2022

Subject: Correspondence with Teamsters Local 150: COLA for 2022

Contact: Timothy R. Shaw, General Manager

Recommended Committee Action:

The Executive Committee should forward an item onto the October 17th Board agenda to enable Board consideration for ratifying the Cost of Living Adjustment (COLA) negotiations ad hoc committee established by the Board President.

Current Background and Justification:

At the September 19th Board meeting, the Board postponed the action recommended by the Executive Committee, i.e. the Board did not authorize the formation of an ad hoc committee to begin negotiations with Teamster Local 150 for the 2022 COLA.

Subsequent to the September 19th Board meeting, the District received correspondence from Teamster Local 150 requesting to begin negotiations and further requesting available negotiations meeting dates from the District. In response, the Chair, Legal Counsel and the GM reviewed relevant District policies, then the Chair assigned an ad hoc committee to begin the negotiations process.

In accordance with District policy (2.01.065), it is necessary to request Board retroactive approval of the ad hoc committee assignments.

Conclusion:

The Executive Committee should engage staff in discussion regarding the potential ramifications associated with the request from Teamster Local 150, then forward an item onto the October 17th Board agenda to allow Board consideration of retroactively authorizing the COLA Negotiations Ad Hoc Committee.

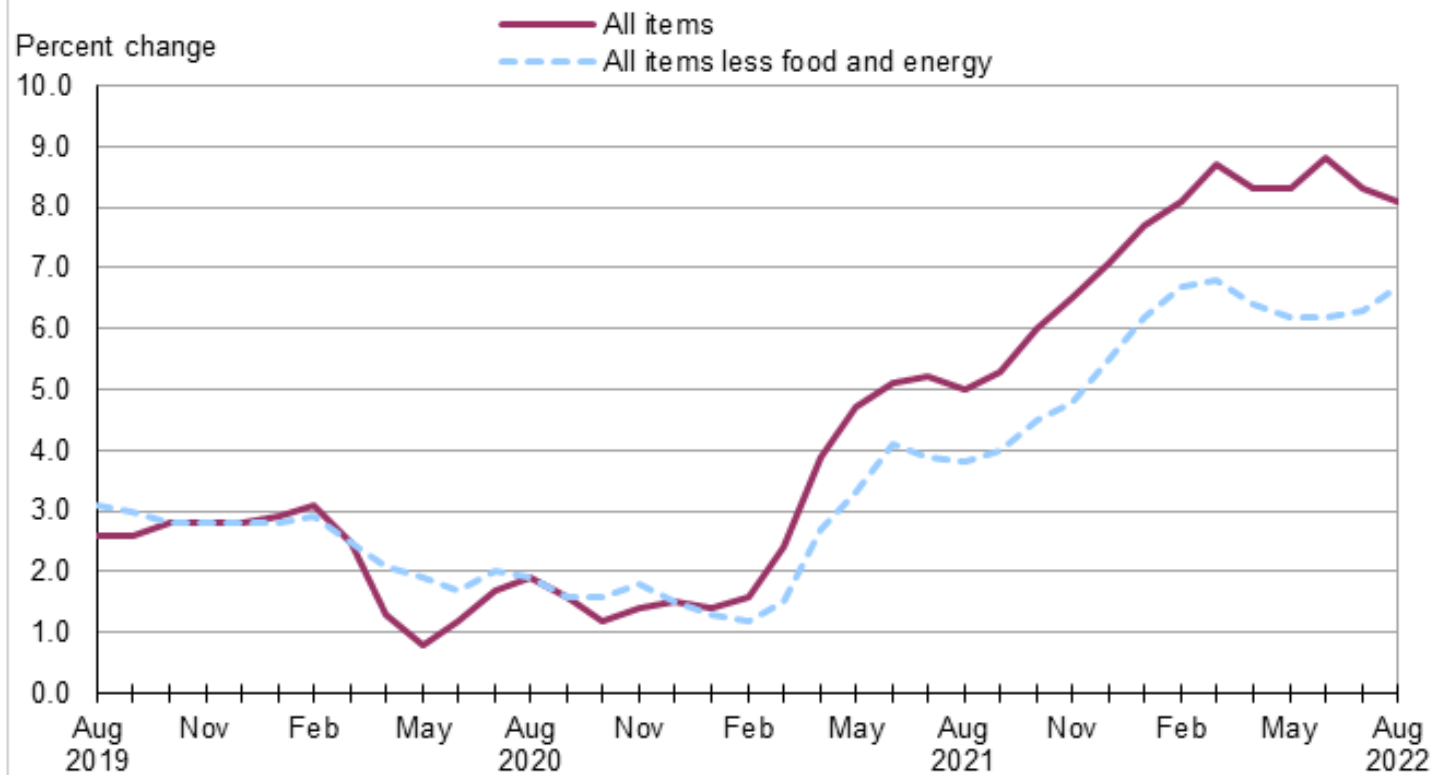
Consumer Price Index, West Region — August 2022

Area prices were unchanged percent over the past month, up 8.1 percent from a year ago

Prices in the West Region, as measured by the Consumer Price Index for All Urban Consumers (CPI-U), were unchanged in August, the U.S. Bureau of Labor Statistics reported today. (See table A.) A decrease in gasoline prices helped offset higher prices for shelter. (Data in this report are not seasonally adjusted. Accordingly, month-to-month changes may reflect seasonal influences.)

Over the last 12 months, the CPI-U increased 8.1 percent. (See [chart 1](#) and [table A.](#)) Food prices advanced 10.8 percent. Energy prices rose 20.0 percent, largely the result of an increase in the price of gasoline. The index for all items less food and energy rose 6.7 percent over the year. (See [table 1.](#))

Chart 1. Over-the-year percent change in CPI-U, West region, August 2019–August 2022



Source: U.S. Bureau of Labor Statistics.

2.01.055 Election of President and Vice President. (See Ca Gov Code §30520) At its regular meeting in December, the Board shall elect one of its members as President and one of its members as Vice President who shall hold office thereafter until their successors are elected and qualify. The election of the President and Vice President shall be by voice vote cast separately for each office with the member with the highest number of votes being deemed elected.

2.01.060 Duties of President and Vice President. (See Ca Water Code §30578) The President shall preside at all meetings of the Board and act as Chairperson of the Board, shall appoint all committee members as specified in section 2.01.080, and shall perform all other duties necessary or incidental to his/her office as authorized or imposed by the Board. In the absence of the President or because of the President's inability to act, the Vice President shall take his/her place and perform the duties of the President.

2.01.065 Committees and Other Assignments. (Amended by 6/18/2018 Board Minutes) The Board President shall appoint such standing and/or ad hoc committees as may be deemed necessary or advisable. The creation of ad hoc committees and new standing committees initiated by the Board President must be approved by action of the full Board of Directors per Policy 2.01.180. The President of the Board shall make all appointments of Board Members to ad hoc and standing Committees with the cooperation of the Board Member(s) nominated for the assignment(s). In addition, the President of the Board may designate Board Members to represent the Board as needed. Board Member participation in meetings and attendance by Board Members at organized events shall not be considered sanctioned by the RLECWD Board of Directors unless such attendance/participation is in accordance with this policy. **Announcement to authorize attendance/participation retroactively is acceptable to accommodate insufficient time available for a Board meeting prior to the event. Retroactive announcement must be approved by the Board of Directors per Policy 2.01.180.**

1. The duties of a new standing committee shall be determined at the time of appointment, proposed at a regular Board meeting and subject to confirmation by the Board of Directors per Policy 2.01.180. Standing committees shall only be dissolved by majority vote of the Board.

2. The duties of an ad hoc committee shall be determined and announced at a regular meeting of the Board of Directors. Ad hoc committees shall be considered dissolved when any of the following occur:

- a. The ad hoc committee submits its final report to the Board of Directors.
- b. Upon the sixth regular meeting of the Board of Directors following the announcement that the ad hoc committee had been created, the Board Secretary shall announce, and the minutes shall reflect, the ad hoc committee dissolution.
- c. The ad hoc committee has failed to report to the Board of Directors for three consecutive regular Board meetings. The Board Secretary shall announce, and the minutes shall reflect, the absence of reporting and indicate the ad hoc committee has been dissolved.

3. Board Members assigned by the Board President to serve on standing committees or to participate in sanctioned events shall serve in such capacity for the remainder of the President's term of office. Such assignments are to be announced at the regular Board meeting in January each year. However, assignments may be changed via announcement at a subsequent Board meeting to accommodate Board Member availability, incompatibility of offices, or other circumstances. The Board President may also authorize temporary substitutions of Board Members for a single meeting to accommodate the anticipated absence of the regularly assigned Board Member.

4. All meetings of standing committees shall conform to all open meeting laws (e.g., Ralph M. Brown Act) that pertain to regular meetings of the Board. Board Members assigned to ad hoc committees and other assignments shall report their findings and observations to the Board of Directors at regular Board meetings.

2.01.070 Requests for Information. Requests for information by Board members regarding District operations should be made through the General Manager or other designated District staff. The General Manager shall designate management or supervisory personnel to respond to inquiries in his/her absence.

2.01.075 Attendance at Meetings. Board members are expected to attend all regular and special meetings of the Board, including closed sessions, unless there is good cause for the absence or the absence is pre-approved by the President. A request for absence, except emergency absence, shall be submitted to the Board President in writing as soon as the Board Member becomes aware that he/she may be absent. Absences shall conform to the requirement of Government Code Section 1063 or other applicable law.

2.01.080 Ralph M. Brown Act. The Board as a whole and each Director shall comply with the Ralph M. Brown Act.

2.01.085 Code of Ethics. The Board of Directors is committed to providing excellence in legislative leadership that results in the provision of the highest quality of services to its constituents. The following rules should be observed in order to assist in the governance of the behavior between and among members of the Board of Directors.

1. Directors shall thoroughly prepare themselves to discuss agenda items. Information may be requested pursuant to Section 2.01.090 or exchanged between Directors before meetings in a manner consistent with the Ralph M. Brown Act.
2. The dignity, style, values and opinions of each Director should be respected.
3. Responsiveness and attentive listening in communication is encouraged.
4. The needs of the District's constituents should be the priority of the Board of Directors.
5. When responding to constituent requests and concerns, Directors should be courteous, responding to individuals in a positive manner and route their questions through appropriate channels and to responsible management personnel.
6. The primary responsibility of the Board of Directors is the formulation and evaluation of policy and strategy to give direction and guidance to District staff. Routine matters concerning the operational aspects of the District are to be delegated to professional staff members of the District.
7. Directors should commit themselves to emphasizing the positive, avoiding double talk, hidden agendas, gossip, backbiting, and other negative forms of interaction.
8. Directors should commit themselves to focusing on issues and not personalities. The presentation of the opinions of others should be encouraged. Cliques and voting blocks based on personalities rather than issues should be avoided.
9. Differing viewpoints are healthy in the decision-making process. Individuals have the right to disagree with ideas and opinions, but without being disagreeable. Once the Board of Directors takes action Directors should commit to supporting said action and not to create barriers to the implementation of said action.
10. The work of the District is a team effort. All individuals should work together in the collaborative process, assisting each other in conducting the affairs of the District.
11. Directors should develop a working relationship with the General Manager wherein current issues, concerns, and District projects can be discussed comfortably and openly.
12. Directors should practice the following procedures while working with the General Manager, District staff, and District constituents;

(A) In seeking clarification on informational items, Directors may directly approach professional staff members to obtain information needed to supplement, upgrade, or enhance their knowledge to improve legislative decision making.

(B) In handling complaints from residents and property owners of the District, said complaints should be referred directly to the General Manager or delegated District staff.

(C) In handling items related to safety, concerns for safety or hazards should be reported to the General Manager or to the District office. Emergency situations should be dealt with immediately by seeking appropriate assistance.

(D) When approached by District personnel concerning specific District policy, Directors should direct inquiries to the appropriate staff supervisor. The chain of command should be followed.

2.01.090 Email Accounts *(added 12/6/2010)* In order for the public to contact the Board of Directors each Director must establish an email account through the District's server. It is required that all Directors use their District email addresses instead of personal private email accounts for District business. An email account will be assigned to Board members as they take office.

(added 04/16/2018)

Director correspondence on matters of District business which are conducted using text messaging are to be copied (e.g. using the multiply recipients feature in text messaging) to the following District e-mail address: PRA@RLECWD.COM. This email account will not be routinely monitored but will be reviewed by appropriate staff if the District receives a Public Records on Private Accounts request. Directors are thereby enabled to delete their text messages on their personal devices after copying the text to the email address stipulated above. The settings of this email account will be such that messages greater than one year old, will be deleted to conserve resources. Director written correspondence regarding District business on social media, e.g. Facebook Private Messaging, Twitter, Instagram etc., are prohibited due to the impracticality of compliance with Public Records on Private Accounts requests when using such correspondence methods.

2.01.100 BOARD PROCEEDINGS

2.01.110 Regular Meetings. *(amended with Resolution 2012-08 and 12/16/13 board meeting)* The regular meeting of the Board of Directors shall be held on the third Monday of each month except when the third Monday is a District, State or Federal holiday, in which case the regular meeting may be held on the second Monday of the month. Meetings shall commence at 6:30 p.m. unless otherwise noticed and shall be held at the Visitor Center located at 6730 Front Street, Rio Linda, or other location within the District.

2.01.130 Meetings to be Informal; Robert's Rules of Order. It is the intent of the Board that meetings shall remain as informal as reasonably possible consistent with the business needs of the District. Failure to comply with these rules shall not invalidate an otherwise lawful action of the Board. Nevertheless, whenever the President, or a majority of the Board, deems it necessary for the orderly conduct of business, formal proceedings may be initiated. In such case, the meeting shall be conducted pursuant to Robert's Rules of Order except as otherwise provided in this Chapter.

2.01.140 Posting Notice. (*Amended Resolution 2008-08*) Notices and other items required to be posted by law or Board direction shall be posted on bulletin board at 810 Oak Lane, Rio Linda, California 95673 in the window of the District Office, and on the District's website.

2.01.150 Agendas. (*Amended Resolution 2008-08, 3/30/09 minutes*) The Secretary shall prepare the agenda for the meeting containing a brief description of each agenda item and post it at least 72 hours prior to the regular Board meeting after consultation with the President. If a Board member twenty-four (24) hours prior to the posting of the agenda requests a matter be placed on an agenda, the Secretary shall include an item on the agenda to permit discussion of the matter, subject to approval by the President. Agendas for special Board meetings shall be posted at least twenty-four (24) hours prior to the meeting. The Board by majority vote, or as otherwise provided by law, may modify the agenda prior to proceeding to the consideration of the first matter. All matters shall be considered by the Board in the order listed on the agenda as posted or modified, to the extent of time available. No action may be taken on any matter which did not appear on the posted agenda except as permitted by State law. Agenda items not considered or completed at a meeting for lack of time may be continued and become agenda items at the following meetings in accordance with the forgoing policies.

2.01.160 Public Comment. An item shall be placed on each regular meeting agenda labeled "Public Comment" to provide citizens with an opportunity to express views on matters not otherwise on the agenda. Whether on this agenda item or on another item, such public expression shall be subject to the rules provided herein. No person may address the Board without the permission of the presiding officer, or a majority of the quorum, or as otherwise required by law. Except as required by law, the presiding officer may not recognize anyone other than a Board member or member of the Board staff until Board members have had the opportunity to ask staff questions. A person addressing the Board shall begin by offering his name and address. However, a person shall not be required to offer his name and address in order to comment. Each speaker shall limit his remarks to two (2) minutes, except as otherwise specifically provided for in these rules, or except as time is extended by the presiding officer with the consent of a majority. Each speaker shall avoid repetition of the remarks of prior speaker's and speak only to the agenda item under consideration. Following each speaker's remarks, each Board member shall be given the opportunity to comment further and to address questions to the speaker.

2.01.170 Form of Action. (*Amended Resolution 2008-08, Minute order June 17, 2013*) The Board may act through the enactment of an ordinance whenever appropriate. A minute order or resolution shall be adopted to amend, repeal or otherwise modify the Policy Manual. The meeting date that the modification was approved will be recorded in the corresponding section of the Manual.

2.01.175 Ordinances. (*Amended Resolution 2008-08, Minute order April 18, 2016*) Most District business will occur by resolution, however the District Board of Directors may instead choose to carry out business by adopting an ordinance at a special or regular meeting. Unless specific adoption procedures are required by statute (i.e. updating water capacity fees and charges under Cal. Gov't Code §§ 66013 and 66016, or setting water conservation measures under the Cal. Water Code §§ 375 and 376), the District shall adopt an ordinance by introducing it for first reading at a District Board of Directors meeting and at least five (5) days later, perform a second reading and the District Board of Directors vote on adoption the ordinance. District ordinances shall then take effect thirty (30) days following adoption. The Secretary of the Board of Directors shall post the full text of said ordinance in the District office and publish a summary of the ordinance in a newspaper printed, published and circulated in the District at least five (5) days prior to the meeting at which adoption is proposed to occur. After adoption, the Secretary will then publish a summary of the ordinance a second time including the names of those directors voting for and against the ordinance within fifteen (15) days after adoption.

2.01.180 Quorum; Vote Required. (*Amended Resolution 2008-08*) The majority of the Board shall constitute a quorum for the transaction of business. No ordinance, resolution, or motion shall be passed or become effective without the affirmative votes of at least a majority of the full Board. An abstention shall be recorded as an abstention and shall have the effect of a non-vote.

2.01.200 CONDUCT OF HEARINGS

2.01.205 Purpose. This procedure is a guide in conducting a dignified and functional hearing.



Executive Committee Agenda Item: 5

Date: October 3, 2022

Subject: Well #14 Parcel

Contact: Timothy R. Shaw, General Manager

Recommended Committee Action:

The Executive Committee should engage staff in discussions about the designation of the Well #14 property. Then, provide direction to staff as appropriate.

Current Background and Justification:

Public members in attendance at the September 19th Board meeting asked the Board why they have not tried to sell the property at Well #14. The Board and staff provided brief responses but could not fully discuss this item as it was not on the agenda (Brown Act restrictions). As such, staff has placed this item on the Executive Committee agenda to allow more thorough discussion at a public meeting.

A few years ago, the Board discussed the long-term disposition of the Well #14 property. The District owns the property and intended to develop a new groundwater pumping station there. Unfortunately, the well is hampered by Arsenic (naturally occurring mineral deposits common in the groundwater in this region).

Arsenic treatment is common and relatively inexpensive where there is a feasible means of disposing of the filter backwash water, e.g. a sewage collection system near the well. Unfortunately, there is currently no such sewage collection system near Well #14. This condition may change as development requires expansion of the sewage collection system, which may include constructing sewage collection pipes near Well #14.

With the above aspects in mind, the Board voted to preserve the designation of Well #14 as an asset. The District chose not to explore selling the Well #14 parcel.

Conclusion:

The Executive Committee should engage in discussion regarding the Well #14 parcel, then direct staff as appropriate.



Agenda Item: 6

Date: October 3, 2022

Subject: Capacity Fee Payment Plan Agreement

Contact: Timothy R. Shaw, General Manager

Recommended Committee Action:

The Executive Committee should engage staff in discussion on the appropriateness and context for a capacity fee payment plan agreement

Current Background and Justification:

In the past year, the District has received interest from residents within the District for a capacity fee payment plan. These residents are not currently connected to the water distribution system. Typically, they have/had a private well that is failing/has failed for one reason or another. The current drinking water capacity fee for a 1-inch service is nearly \$16,000 (excluding excavation and plumbing costs), which can represent a financial barrier for those not building a new house and incorporating the capacity fee into the total construction costs.

Earlier this month, the District became aware of a disadvantaged resident, who has a collapsed well and substantive financial limitations. A new well costs at least \$30,000. This disadvantaged resident has no means to pay an upfront cost of \$30,000 for a new well but might be able to afford the 1-inch service ~ \$16,000 capacity fee (excluding excavation and plumbing cost to physically connect pipes) via a payment plan. Alternatively, since this resident would not be subject to the mandatory residential fire sprinkler requirements, the capacity fee for a 5/8-inch service is approximately \$6,350 (again excluding excavation and plumbing).

For example, for 5/8-inch service, \$6,350 for capacity fee plus around \$3,000 for excavation/plumbing equals \$9,350. If the Board and the resident agree to a 5-year monthly payment plan. The monthly installments would be approximately \$168. This charge would be in addition to the bimonthly service charge for water service.

The draft payment plan agreement is a document associated with this item and included in the packets.

Conclusion:

The Committee should seek any clarifications, then if deemed necessary and appropriate, forward an item onto the October 17th Board agenda to enable Board consideration of a payment plan agreement.

RECORDING REQUESTED BY:

Rio Linda Elverta Community Water District

WHEN RECORDED MAIL TO:

Rio Linda Elverta Community Water District
730 L St.
Rio Linda, CA 95673

APN:

SPACE ABOVE THIS LINE FOR RECORDER'S USE

AGREEMENT AUTHORIZING CONTINUING UTILITY SERVICE
SUBJECT TO DEFERRED PAYMENT OF CAPACITY CHARGES

APN: _____ County of: Sacramento

This agreement is made and entered into this _____ day of October, 2022, by and between Rio Linda Elverta Community Water District, hereinafter referred to as "District", and _____, hereinafter referred to as "Customer".

R E C I T A L S

WHEREAS, District provides treated water services (Utility Services) to its customers; and

WHEREAS, Customer applied for Utility Services at the "PROPERTY" located at the APN specified above, and in connection therewith, agreed to pay, in addition to monthly charges for utility services, the applicable capacity fees required upon connection to District's water distribution system.; and

WHEREAS, said capacity fees were and are established and maintained by the District in accordance with Government Code 60013 and such charges consist of Water System Capacity Fee, , for a total \$15,930.37 (as of January 1, 2022) hereinafter referred to as "Capacity Charges"; and

WHEREAS, Capacity Charges must be paid prior to the time a parcel is eligible to receive water service, and are all due and payable prior to connection, and

WHEREAS, as a special accommodation to those relatively disadvantaged service area residents and/or service area residents whose private wells have failed, become contaminated, or wells that are otherwise infeasible for providing potable water; the Board wishes to provide additional opportunities to for such residents to connect to the District's water distribution system.

WHEREAS, Customer has requested, and District has authorized, a payment plan for qualifying customers' Capacity Charges, subject to said charges being secured by a lien in accordance with provisions in the California Water Code and California Government Code.

NOW THEREFORE, the parties hereto do mutually agree upon the following terms, covenants and conditions:

RECITALS: The recitals contained herein are an integral part of this agreement and are incorporated herein by reference.

1. **CONTINUATION OF UTILITY SERVICES:** Customer desires District to provide Utility Services and to allow payment of Capacity Charges owed District in installments. District shall provide such services to Customer, provided that customer pays District the Capacity Charges in strict accordance with the terms set forth herein.
2. **DEFERRED PAYMENT OF CHARGES:** District and Customer understand and agree that the District shall receive deferred payment of delinquent Capacity Charges from Customer on a monthly basis, in equal monthly installments, including simple interest of 3%.
 - (a) **Terms of Payment:** Customer shall pay District at the rate of \$ _____ monthly, payable on the first day of each and every month commencing _____, which monthly sums are inclusive of interest. Customer agrees that the District may make the alteration in Customer's rate of monthly payment and bill Customer accordingly.
 - (b) **Late Payment Charge for Delinquent Payment:** Deferred payment of delinquent Capacity Charges under this agreement are due and payable on the first of each and every month until paid and Customer shall be in default under this Agreement if not paid before the 15th of the month in which the installment is due. If such default is not cured within 10 days after the 15th of the month, Customer shall be in substantial breach of this Agreement, and the full amount of the Capacity Charges shall immediately become due and payable, and the parcel shall no longer be entitled to Utility Services from District and the District shall have the right to immediately discontinue Utility Services until such time as Customer pays the full amount of the Capacity Charges due and owing District. District's right to discontinue service shall exist notwithstanding that the Customer is paying, when due, current monthly service charges for water and sewer services.
 - (c) Customer agrees that nothing herein shall prohibit the District from utilizing all other methods for collection of delinquent charges permitted under relevant statutes or other applicable law and consistent with the nature of the lien created hereby.
3. **RECORDATION AND LIEN PURSUANT TO CALIFORNIA** District and Customer understand and agree that the execution of this Agreement shall be filed for record in the office of the County Recorder, and further, that the amounts required to be paid herein shall constitute a lien upon the PROPERTY. In lieu of recordation of this entire Agreement, Customer agrees that District will record a Certificate of Lien, in the form attached hereto as Exhibit A. This lien shall expire on the date the Capacity Charges are paid in full, unless sooner released or otherwise discharged. Upon such expiration, District shall, if requested by Customer, provide Customer with a written release confirming satisfaction of the lien.

Customer shall pay any charges required by the County Recorder to file and record a release of discharge of lien document at the time of Customer's final and full payment of Connection Charges.

4. SALE OR TRANSFER OF CUSTOMER'S PROPERTY: This Agreement for deferred payment of capacity charges is authorized as an accommodation solely for the benefit of Customer and may not be assigned, transferred or conveyed. Should Customer sell, transfer, or convey the PROPERTY, the full amount of the Capacity Charges shall become due and payable, and the remaining principal balance shall constitute a delinquent Capacity Charge against the PROPERTY, payment of which, in full, is a pre-requisite to Utility Service being provided to the PROPERTY.
5. ATTORNEY'S FEES: Should either party hereto be required to institute legal action to either complete performance of this agreement or recover damages for non-performance, the prevailing party shall be entitled to all reasonable attorney's fees, costs of suit, expert witness fees, and all other expenses of litigation incurred in connection therewith.
6. COVENANT: This agreement benefits and burdens the PROPERTY, and shall constitute a covenant running with the PROPERTY and it shall bind the heirs, successors and assigns of Customer. Capacity Charges are not personal obligations of the Customer, but apply to the parcel receiving service. Should Customer not pay the full amount of Capacity Charges against the parcel pursuant to this agreement, then Utility Services thereto will be disconnected and Utility Service thereto denied until any unpaid balance thereof is paid in full.
7. NOTICES: The mailing addresses of District and Customer for purposes of giving any notice required pursuant to this agreement are as follows:

DISTRICT: :
Rio Linda Elverta Community Water District
730 L St.
Rio Linda, CA 95673

CUSTOMER

IN WITNESS WHEREOF, parties hereto have executed this agreement on the day and year first above written.

Rio Linda Elverta Community Water District

BY: _____

Timothy R. Shaw, General Manager

CUSTOMER

BY: _____

CUSTOMER

BY: _____



Executive Committee Agenda Item: 7

Date: October 3, 2022

Subject: Alternative Location and/or Date for November Executive Committee Meeting

Contact: Timothy R. Shaw, General Manager

Recommended Committee Action:

The Executive Committee should engage staff in discussion alternative location and date for the November Executive Committee meeting, then provide direction to staff.

Current Background and Justification:

The Visitors / Depot Center will not be available on November 7th because the facility is used as a ballot drop off center.

Conclusion:

The Committee should establish an alternative location (and date if necessary) for the Executive Committee meeting in November.



Executive Committee Agenda Item: 8

Date: October 3, 2022

Subject: Expenditure Report

Staff Contact: Timothy R. Shaw, General Manager

Recommended Committee Action:

The Executive Committee should review the Finance Reports of the District for the month of August 2022, then forward the report onto the October 17, 2022 Board agenda with the Committee's recommendation for Board approval.

Current Background and Justification:

The financial reports are the District's balance sheet, profit and loss, and capital improvements year to date. This report provides the snapshot of the District's fiscal health for the period covered.

Conclusion:

Consistent with District policies, these financials are to be reviewed by this committee and presented to the Board of Directors to inform them of the District's current financial situation.

**Rio Linda Elverta Community Water District
Expenditure Report
August 2022**

Type	Date	Num	Name	Memo	Amount
Liability Check	08/10/2022	EFT	QuickBooks Payroll Service	For PP Ending 08/06/22 Pay date 08/11/22	18,124.59
Liability Check	08/11/2022	EFT	CalPERS	For PP Ending 08/06/22 Pay date 08/11/22	3,022.26
Liability Check	08/11/2022	EFT	CalPERS	For PP Ending 08/06/22 Pay date 08/11/22	1,147.92
Liability Check	08/11/2022	EFT	Internal Revenue Service	Employment Taxes	7,107.38
Liability Check	08/11/2022	EFT	Employment Development	Employment Taxes	1,440.34
Liability Check	08/11/2022	EFT	Empower	Deferred Compensation Plan: Employer & Employee Share	2,311.03
Bill Pmt -Check	08/11/2022	EFT	Adept Solutions	Computer Maintenance	3,446.02
Bill Pmt -Check	08/11/2022	EFT	Comcast	Phone/Internet	367.58
Bill Pmt -Check	08/11/2022	EFT	Republic Services	Utilities	140.78
Bill Pmt -Check	08/11/2022	EFT	Voyager Fleet	Transportation Fuel	203.45
Check	08/11/2022	EFT	RLECWD	Umpqua Bank Monthly Debt Service Transfer	17,000.00
Transfer	08/11/2022	EFT	RLECWD - Capital Improvement	Current Monthly Transfer	49,500.00
Check	08/11/2022	2223	Teamsters	Union Dues	720.00
Check	08/11/2022	2224	Customer	Final Bill Refund	64.09
Check	08/11/2022	2225	Customer	Final Bill Refund	100.00
Check	08/11/2022	2226	Customer	Hydrant Meter Deposit Refund	1,000.00
Check	08/11/2022	2227	Customer	Hydrant Meter Deposit Refund	1,000.00
Check	08/11/2022	2228	Customer	Hydrant Meter Deposit Refund	993.60
Check	08/11/2022	2229	Customer	Final Bill Refund	170.45
Bill Pmt -Check	08/11/2022	2230	ABS Direct	Printing/ Postage	5,947.03
Bill Pmt -Check	08/11/2022	2231	ACWA/JPIA Powers Insurance Authority	Cyber Liability Insurance 22/23	1,475.80
Bill Pmt -Check	08/11/2022	2232	ACWA/JPIA Powers Insurance Authority	EAP	23.80
Bill Pmt -Check	08/11/2022	2233	BSK Associates	Lab Fees	574.00
Bill Pmt -Check	08/11/2022	2234	Corelogic Solutions	Metro Scan	134.75
Bill Pmt -Check	08/11/2022	2235	EKI Environment & Water	Engineering	5,000.00
Bill Pmt -Check	08/11/2022	2236	Energy Systems	Pumping Maintenance	4,219.69
Bill Pmt -Check	08/11/2022	2237	Intermedia.net	Telephone	83.00
Bill Pmt -Check	08/11/2022	2238	Rio Linda Hardware & Building Supply	Shop Supplies	158.35
Bill Pmt -Check	08/11/2022	2239	Sierra Chemical Company	Chemical Supplies	1,912.56
Bill Pmt -Check	08/11/2022	2240	SMUD	Utilities	26,879.09
Bill Pmt -Check	08/11/2022	2241	Vanguard Cleaning Systems	Janitorial	195.00
Bill Pmt -Check	08/11/2022	2242	Ferguson Enterprises	Capital Improvement: Small Meter Replacement	27,721.92
Bill Pmt -Check	08/11/2022	2243	Rawles Engineering	Capital Improvement: Pipeline Replacement	79,650.00
Liability Check	08/24/2022	EFT	QuickBooks Payroll Service	For PP Ending 08/20/22 Pay date 08/25/22	18,145.79
Liability Check	08/25/2022	EFT	CalPERS	For PP Ending 08/20/22 Pay date 08/25/22	3,007.47
Liability Check	08/25/2022	EFT	CalPERS	For PP Ending 08/20/22 Pay date 08/25/22	1,147.92
Liability Check	08/25/2022	EFT	Internal Revenue Service	Employment Taxes	6,972.90
Liability Check	08/25/2022	EFT	Employment Development	Employment Taxes	1,380.74
Liability Check	08/25/2022	EFT	Empower	Deferred Compensation Plan: Employer & Employee Share	2,339.33
Bill Pmt -Check	08/17/2022	EFT	ARCO	Transportation Fuel	1,383.79
Liability Check	08/25/2022	EFT	Kaiser Permanente	Health Insurance	1,777.00
Bill Pmt -Check	08/25/2022	EFT	PGE	Utilities	77.41

**Rio Linda Elverta Community Water District
Expenditure Report
August 2022**

Type	Date	Num	Name	Memo	Amount
Liability Check	08/25/2022	EFT	Principal	Dental & Vision Insurance	1,644.54
Bill Pmt -Check	08/25/2022	EFT	Umpqua Bank Credit Card	Bldg Maint, Computer, Office, Postage, Safety, Treatment, Uniforms	1,455.09
Liability Check	08/25/2022	EFT	Western Health Advantage	Health Insurance	10,909.42
Check	08/25/2022	EFT	Wageworks	FSA Administration Fee	76.25
Bill Pmt -Check	08/25/2022	EFT	Verizon	Field Communication, Field IT	548.51
Check	08/25/2022	2244	Customer	Final Bill Refund	20.29
Check	08/25/2022	2245	Customer	Final Bill Refund	90.69
Check	08/25/2022	2246	Sacramento County Clerk	Lien Fees	60.00
Bill Pmt -Check	08/25/2022	2247	BSK Associates	Lab Fees	847.00
Bill Pmt -Check	08/25/2022	2248	Buckmaster Office Solutions	Office Equipment	76.57
Bill Pmt -Check	08/25/2022	2249	Chacon, Socorro	Notary	130.00
Bill Pmt -Check	08/25/2022	2250	DirectHit Pest Control	Building Maintenance	80.00
Bill Pmt -Check	08/25/2022	2251	Henrici, Mary	Retiree Insurance	900.00
Bill Pmt -Check	08/25/2022	2252	ICONIX Waterworks	Distribution Supplies	2,560.15
Bill Pmt -Check	08/25/2022	2253	McCrometer	Pumping Maintenance	1,661.59
Bill Pmt -Check	08/25/2022	2254	Oreilly Automotive	Transportation Maintenance	8.63
Bill Pmt -Check	08/25/2022	2255	Quill	Office Expense	119.33
Bill Pmt -Check	08/25/2022	2256	Rawles Engineering	Contract Repairs	10,516.00
Bill Pmt -Check	08/25/2022	2257	Rio Linda Elverta Recreation & Park	Meeting Fees	50.00
Bill Pmt -Check	08/25/2022	2258	Sacramento Local Agency Formation Com	Annual Membership	457.00
Bill Pmt -Check	08/25/2022	2259	Sierra Chemical Company	Treatment	3,108.60
Bill Pmt -Check	08/25/2022	2260	Spok, Inc.	Field Communication	15.42
Bill Pmt -Check	08/25/2022	2261	Tesco Controls	Annual Maintenance Agreement	6,500.00
Bill Pmt -Check	08/25/2022	2262	Thrasher Bros Automotive	Transportation Maintenance	1,585.98
Bill Pmt -Check	08/25/2022	2263	White Brenner LLP	Legal	5,400.72
Bill Pmt -Check	08/25/2022	2264	EKI Environment & Water	Capital Improvement: Urban Water Management Plan	50,000.00
Bill Pmt -Check	08/25/2022	2265	Ferguson Enterprises	Capital Improvement: Meter Replacement	7,380.85
Bill Pmt -Check	08/25/2022	2266	Metron-Farnier, LLC	Capital Improvement: Meter Replacement	3,415.65
Total 10000 - Bank - Operating Account					407,685.11

**Rio Linda Elverta Community Water District
Expenditure Report
August 2022**

Type	Date	Num	Payee	Memo	Amount
Transfer	06/16/2022	EFT	RLECWD	CIP Expense Transfer: Refer to operating check numbers: 2242	27,721.92
Transfer	08/25/2022	EFT	RLECWD	CIP Expense Transfer: Refer to operating check numbers: 2264, 2265, 2266	60,796.50
10475 · Capital Improvement-Umpqua Bank					<u>60,796.50</u>

Type	Date	Num	Payee	Memo	Amount
Transfer	08/08/2022	EFT	RLECWD	CIP Expense Transfer: Refer to operating check numbers: 2243	79,650.00
10490 · Future Capital Improvement Projects-Umpqua Bank					<u>79,650.00</u>



Executive Committee Agenda Item:9

Date: October 3, 2022

Subject: Financial Statements

Staff Contact: Timothy R. Shaw, General Manager

Recommended Committee Action:

The Executive Committee should review the Finance Reports of the District for the month of August 2022, then forward the report onto the October 17, 2022 Board agenda with the Committee's recommendation for Board approval.

Current Background and Justification:

The financial reports are the District's balance sheet, profit and loss, and capital improvements year to date. This report provides the snapshot of the District's fiscal health for the period covered.

Conclusion:

Consistent with District policies, these financials are to be reviewed by this committee and presented to the Board of Directors to inform them of the District's current financial situation.

Rio Linda Elverta Community Water District

Balance Sheet

As of August 31, 2022

ASSETS

Current Assets

Checking/Savings

100 · Cash & Cash Equivalents

10000 · Operating Account

10020 · Operating Fund-Umpqua 1,736,096.98

Total 10000 · Operating Account 1,736,096.98

10475 · Capital Improvement

10480 · General 345,390.05

10481 · Cr6 Mitigation 454,500.00

10485 · Vehicle Replacement Reserve 17,948.49

Total 10450 · Capital Improvement 817,838.54

10490 · Future Capital Imp Projects 1,630,747.91

Total 100 · Cash & Cash Equivalents 4,184,683.43

102 · Restricted Assets

102.2 · Restricted for Debt Service

10700 · ZIONS Inv/Surcharge Reserve 503,496.22

10300 · Surcharge 1 Account 793,293.64

10350 · Umpqua Bank Debt Service 68,330.27

10380 · Surcharge 2 Account 282,074.88

10385 · OpusBank Checking 557,861.11

Total 102.2 · Restricted for Debt Service 2,205,056.12

102.4 · Restricted Other Purposes

10600 · LAIF Account 411,558.45

10650 · Operating Reserve Fund 309,155.72

Total 102.4 · Restricted Other Purposes 720,714.17

Total 102 · Restricted Assets 2,925,770.29

Total Checking/Savings 7,110,453.72

Accounts Receivable 219,586.16

Other Current Assets

12000 · Water Utility Receivable 94,990.05

12200 · Accrued Revenue 150,000.00

12250 · Accrued Interest Receivable 699.29

15000 · Inventory Asset 52,310.62

16000 · Prepaid Expense 100,825.57

Total Other Current Assets 398,825.53

Total Current Assets 7,728,865.41

Fixed Assets

17000 · General Plant Assets 685,384.68

17100 · Water System Facilites 25,039,859.58

17300 · Intangible Assets 373,043.42

17500 · Accum Depreciation & Amort -11,137,668.41

18000 · Construction in Progress 424,288.05

18100 · Land 576,673.45

Total Fixed Assets 15,961,580.77

Other Assets

18500 · ADP CalPERS Receivable 470,000.00

19000 · Deferred Outflows 729,108.00

19900 · Suspense Account 0.00

Total Other Assets 1,199,108.00

TOTAL ASSETS 24,889,554.18

Rio Linda Elverta Community Water District

Balance Sheet

As of August 31, 2022

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable 46,166.17

Credit Cards 72.00

Other Current Liabilities 942,634.91

Total Current Liabilities 988,873.08

Long Term Liabilities

23000 · OPEB Liability 81,433.00

23500 · Lease Buy-Back 558,032.27

25000 · Surcharge 1 Loan 3,094,197.71

25050 · Surcharge 2 Loan 2,325,040.16

26000 · Water Rev Refunding 1,506,424.00

26500 · ADP CalPERS Loan 440,000.00

27000 · Community Business Bank 140,123.22

29000 · Net Pension Liability 1,117,944.00

29500 · Deferred Inflows-Pension 39,277.00

29600 · Deferred Inflows-OPEB 74,020.00

Total Long Term Liabilities 9,376,491.36

Total Liabilities 10,365,364.44

Equity

31500 · Invested in Capital Assets, Net 8,829,942.46

32000 · Restricted for Debt Service 705,225.24

38000 · Unrestricted Equity 4,658,518.42

Net Income 330,503.62

Total Equity 14,524,189.74

TOTAL LIABILITIES & EQUITY 24,889,554.18

**Rio Linda Elverta Community Water District
Operating Profit & Loss Budget Performance
As of August 31, 2022**

	<u>Annual Budget</u>	<u>Aug 22</u>	<u>Jul 22-Jun 23</u>	<u>% of Annual Budget</u>	<u>YTD Annual Budget Balance</u>
Ordinary Income/Expense					
Income					
Total 40000 · Operating Revenue	3,040,800.00	159,615.36	388,138.03	12.76%	2,652,661.97
41000 · Nonoperating Revenue					
41110 · Investment Revenue					
41112 · Interest Revenue	35.00	3.18	6.19	17.69%	28.81
Surcharg Total 41110 · Investment Revenue	35.00	3.18	6.19	17.69%	28.81
41120 · Property Tax	109,100.00	2,801.65	2,801.65	2.57%	106,298.35
Total 41000 · Nonoperating Revenue	109,135.00	2,804.83	2,807.84	2.57%	106,327.16
Total Income	<u>3,149,935.00</u>	<u>162,420.19</u>	<u>390,945.87</u>	<u>12.41%</u>	<u>2,758,989.13</u>
Gross Income	3,149,935.00	162,420.19	390,945.87	12.41%	2,758,989.13
Expense					
60000 · Operating Expenses					
60010 · Professional Fees	108,200.00	10,400.72	10,400.72	9.61%	97,799.28
60100 · Personnel Services					
60110 · Salaries & Wages	810,243.00	57,286.18	105,867.64	13.07%	704,375.36
60150 · Employee Benefits & Expense	496,340.00	32,464.29	59,799.65	12.05%	436,540.35
Total 60100 · Personnel Services	<u>1,306,583.00</u>	<u>89,750.47</u>	<u>165,667.29</u>	<u>12.68%</u>	<u>1,140,915.71</u>
60200 · Administration	236,251.00	11,726.47	59,038.73	24.99%	177,212.27
64000 · Conservation	300.00	0.00	0.00	0.00%	300.00
65000 · Field Operations	603,630.00	72,018.37	94,808.67	15.71%	508,821.33
Total 60000 · Operating Expenses	2,254,964.00	183,896.03	329,915.41	14.63%	1,925,048.59
69000 · Non-Operating Expenses					
69010 · Debt Service					
69100 · Revenue Bond					
69105 · Principle	152,273.00	0.00	0.00	0.00%	152,273.00
69110 · Interest	48,650.00	0.00	0.00	0.00%	48,650.00
Total 69100 · Revenue Bond	<u>200,923.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>	<u>200,923.00</u>
69125 · AMI Meter Loan					
69130 · Principle	52,948.00	0.00	26,652.61	50.34%	26,295.39
69135 · Interest	5,566.00	0.00	2,604.35	46.79%	2,961.65
Total 69125 · AMI Meter Loan	<u>58,514.00</u>	<u>0.00</u>	<u>29,256.96</u>	<u>50.00%</u>	<u>29,257.04</u>
69200 · PERS ADP Loan					
69205 · Principle	30,000.00	0.00	0.00	0.00%	30,000.00
69210 · Interest	1,739.00	0.00	0.00	0.00%	1,739.00
Total 69100 · PERS ADP Loan	<u>31,739.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>	<u>31,739.00</u>
Total 69010 · Debt Service	<u>291,176.00</u>	<u>0.00</u>	<u>29,256.96</u>	<u>10.05%</u>	<u>261,919.04</u>
69400 · Other Non-Operating Expense	3,000.00	0.00	0.00	0.00%	3,000.00
Total 69000 · Non-Operating Expenses	<u>294,176.00</u>	<u>0.00</u>	<u>29,256.96</u>	<u>9.95%</u>	<u>264,919.04</u>
Total Expense	<u>2,549,140.00</u>	<u>183,896.03</u>	<u>359,172.37</u>	<u>14.09%</u>	<u>2,189,967.63</u>
Net Ordinary Income	<u>600,795.00</u>	<u>-21,475.84</u>	<u>31,773.50</u>		
Net Income	<u><u>600,795.00</u></u>	<u><u>-21,475.84</u></u>	<u><u>31,773.50</u></u>		

Rio Linda Elverta Community Water District
CAPITAL BUDGET VS ACTUAL FISCAL YEAR 2022-23
 As of August 31, 2022

	GENERAL		FUTURE CAPITAL IMPROVEMENT PROJECTS		VEHICLE & LARGE EQUIPMENT REPLACEMENT	
	Annual Budget	YTD Actual	Annual Budget	YTD Actual	Annual Budget	YTD Actual
FUNDING SOURCES						
Fund Transfers						
Operating Fund Transfers In	594,000.00	99,000.00	-	-	-	-
Operating Fund Transfers Out	(59,000.00)	-				
CIP Fund Intrafund Transfers	(312,737.00)	-	302,737.00	-	10,000.00	-
PERS ADP Loan Payment						
Principle			30,000.00	-		
Interest			1,739.00	-		
Investment Revenue	85.00	14.41	110.00	28.54	-	-
PROJECTS						
A · WATER SUPPLY						
A-1 · Miscellaneous Pump Replacements	40,000.00	-				
Total A · WATER SUPPLY	40,000.00	-	-	-	-	-
B · WATER DISTRIBUTION						
B-1 · Service Replacements	30,000.00	-	-	-	-	-
B-2 · Small Meter Replacements	120,000.00	10,796.50	-	-	-	-
B-3 · Large Meter Replacements	5,000.00	-	-	-	-	-
B-4 · Pipeline Replacement	-	-	478,844.00	79,650.00	-	-
Total B · WATER DISTRIBUTION	155,000.00	10,796.50	478,844.00	79,650.00	-	-
M · GENERAL PLANT ASSETS						
M-1 · Urban Water Management Plan	50,000.00	50,000.00	-	-	-	-
Total M · GENERAL PLANT ASSETS	50,000.00	50,000.00	-	-	-	-
TOTAL BUDGETED PROJECT EXPENDITURES	245,000.00	60,796.50	478,844.00	79,650.00	-	-