

RIO LINDA / ELVERTA COMMUNITY WATER DISTRICT REGULAR MEETING OF THE BOARD OF DIRECTORS

December 18, 2024 (6:30 p.m.**)

****NOTE: a special meeting at 6:00 p.m. will be held to swear in newly elected Board Members.**

LOCATION CHANGE DUE TO CONSTRUCTION
AT VISITORS/DEPOT CENTER

Community Center
810 Oak Ln
Rio Linda, CA 95673

Our Mission is to provide a safe and reliable water supply in a cost-effective manner.

AGENDA

The Board may discuss and take action on any item listed on this agenda, including items listed as information items. The Board may also listen to the other items that do not appear on this agenda, but the Board will not discuss or take action on those items, except for items determined by the Board pursuant to state law to be of an emergency or urgent nature requiring immediate action. The Board may address any item(s) in any order as approved by the Board.

The public will be given the opportunity to directly address the Board on each listed item during the Board's consideration of that item. Public comment on items within the jurisdiction of the Board is welcomed, subject to reasonable time limitations for each speaker. Public documents relating to any open session item listed on this agenda that are distributed to all or any majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection at the District office at 730 L Street, Rio Linda, CA 95673. In compliance with the Americans with Disabilities Act, if you have a disability and need a disability-related modification or accommodation to participate in this meeting, please contact the District office at (916) 991-1000. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

1. 6:00 P.M. Special meeting to execute the oath of office for recently elected RLECWD Board Members. This is a ceremonial purpose and no formal Board actions will be taken. The public is welcome and refreshments will be provided.

2. 6:30 P.M. CALL TO ORDER, ROLL CALL, & PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENT

3.1. *Members of the public are invited to speak to the Board regarding items within the subject matter jurisdiction of the District that are not on the agenda or items on the consent agenda. Each speaker may address the Board once under Public Comment for a limit of 2 minutes. (Policy Manual § 2.01.160).*

4. ELECTION OF OFFICERS AND 2024 BOARD MEMBER ASSIGNMENTS

4.1. The Board will elect officers, President and Vice President of the Board. Following the election of the new officers, the new President (if applicable) will assume the Chair responsibilities for the remainder of the agenda.

4.1.1. *Comments from outgoing President*

4.1.2. *Comments from incoming President*

4.2. Confirmation of Committee Appointments and other Board Member Assignments

4.2.1. *The Board will consider voting to confirm appointments and assignment and/or discuss alternative timing / accommodations for ratification of appointment & assignments.*

4.2.1.1. *Executive Committee (two Board Members)*

4.2.1.2. *Association of California Water Agencies (ACWA)*

4.2.1.3. *ACWA Joint Powers Insurance Authority (JPIA)*

4.2.1.4. *Sacramento Groundwater Authority (Primary and Alternate)*

5. CONSENT CALENDAR (Action items: Approve Consent Calendar Items)

5.1. Minutes

November 25, 2024

The Board is being asked to approve the Minutes from the November 25, 2024 Regular Board Meeting.

5.2. Expenditures

The Executive Committee recommends the Board approve the October 2024 Expenditures.

5.3. Financial Reports

The Executive Committee recommends the Board approve the October 2024 Financial Report.

6. REGULAR CALENDAR

ITEMS FOR DISCUSSION AND ACTION

6.1. GM Report.

6.1.1. *The General Manager will provide his monthly report to the Board of Directors*

6.2. District Engineer's Report.

6.2.1. *The Contract District Engineer will provide his monthly report to the Board of Directors.*

6.3. Consider Authorizing the Annual Construction Cost Adjustment for RLECWD Drinking Water Capacity Fees.

6.4. Authorize any New Board Member Assignments (committees and other) Proposed by the Chair Pursuant to District Policy 2.01.065.

7. INFORMATION ITEMS

7.1. District Activities Reports

7.1.1. Water Operations Report

7.1.2. Completed and Pending Items Report

7.1.3. Conservation Report

7.1.4. Leak Repair Report

7.1.5. Minor Budget Revision

7.2. Board Member Reports

7.2.1. Report any ad hoc committees dissolved by requirements in Policy 2.01.065

7.2.2. Executive Committee – Gifford, Cline

7.2.3. ACWA/JPIA – Cline

7.2.4. MOU Renewal Negotiations Ad Hoc (Young/Cline)

8. PUBLIC COMMENT PRIOR TO CLOSED SESSION

9. CLOSED SESSION - THE BOARD OF DIRECTORS WILL MEET IN CLOSED SESSION TO DISCUSS THE FOLLOWING ITEM:

9.1. CONFERENCE WITH LABOR NEGOTIATORS - (Pursuant to Government Code Section 54957.6) District Negotiators; Shaw, Young, & Cline. RLECWD Employee General Unit, Teamster Local 150 regarding Renewal of Memorandum of Understanding.

9.2. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION

(Pursuant to Paragraph (1) of subdivision (d) of Gov. Code § 54956.9). Teamsters Local 150 v. Rio Linda Elverta Community Water District Unfair Practices Charge No. SA-CE-1268-M.

10. RETURN TO OPEN SESSION, REPORT OF ACTIONS TAKEN IN CLOSED SESSION

11. DIRECTORS' AND GENERAL MANAGER COMMENTS

12. ADJOURNMENT –

Upcoming meetings:

Executive Committee

January 8, 2025, Wednesday, 6:00 pm. Visitors / Depot Center, 6730 Front St. Rio Linda, CA

Board Meeting (subject to Board Confirmation)

January 27, 2025, Monday, 6:30 pm. Visitors / Depot Center, 6730 Front St. Rio Linda, CA



Items for Discussion and Action Agenda Item: 4.1

Date: December 18, 2024

Subject: Election of Officers

Staff Contact: Timothy R. Shaw, General Manager

Recommended Committee Action:

N/A Not Discussed at Committee.

Current Background and Justification:

It is the District's policy for the Board to annually elect a President and Vice President at the December regular meeting. The Board will take nominations and vote for the offices of President and Vice President of the Board of Directors. These offices typically remain in effect until December the following year unless impacted by vacancy or subsequent reconsideration by the Board.

Clarifications:

- In voting for a nominated office, the nominee is not required to abstain from voting.
- It is acceptable to nominate the current officer(s) for a consecutive term.
- Each office (President and Vice-President) should be nominated and voted upon separately.
- The current President should entertain motions for electing an officer, e.g. the President. Then, when all motions are complete, the Secretary will be directed to call role. If more than one Board Member has been nominated, each Board Member is to respond by indicating which nominee is his/her choice for the office. The elected officer will be the Board Member who receives at least 3 votes. If only one Board Member is nominated, the appropriate role call response would be "Yea" (yes) or "Nay" (no).

This item is necessary in order to carry on the business of the District.

Conclusion:

I recommend the Board nominate and fill these positions. Upon completion of the process, the newly elected President immediately assumes the duties and responsibilities of President.

Board Action / Motion

Motioned by: Director _____ Seconded by Director _____
Cline _____ Gifford _____ Green _____ Liverett _____ Young _____

(A) Yea (N) Nay (Ab) Abstain (Abs) Absent



Items for Discussion and Action Agenda Item: 4.2

Date: December 18, 2024

Subject: Committee Appointments and Board Assignments for 2025

Staff Contact: Timothy R. Shaw, General Manager

Recommended Committee Action:

N/A committees do not review this item.

Current Background and Justification:

District Policy requires that the President, with the concurrence of a majority of Board Members, assigns participation for standing committees, ad hoc committees and various membership agencies. Then, the Board must approve these assignments for, among other things, conformance with director compensation statutes/policies.

The currently established standing committee is *Executive Committee*.

The current membership agency assignments, which are subject to Board assignment are Association of California Water Agencies (ACWA) and ACWA Joint Powers Insurance Authority (ACWA-JPIA). Note: additional assignments for Sacramento Groundwater Authority (SGA), and Sacramento County Local Agency Formation Commission (LAFCo), entail a District nomination and subsequent confirmation process by another agency.

The SGA nominations (primary and alternate) are required due to the results of the November 5th General Election. Assignments to the SGA Board of Directors is a four-year term. The RLECWD Board nominations are conveyed to the Sacramento County Board of Supervisors for confirmation. It typically takes a couple of months for Board of Supervisors actions.

Failure to appoint and approve the appointment to the Executive Committee may result in the need for cancelation / postponement of the January 2025 meeting of the Executive Committee or temporary extension of the current appointments to the Executive Committee, followed by additional consideration for assignment at the January 2025 Board meeting.

Conclusion:

I recommend the newly elected President recommend Board Member assignments/appointments for 2025, and I further recommend the Board vote to confirm such assignments as required.

Board Action / Motion

Motioned by: Director _____ Seconded by Director _____

Cline _____ Gifford _____ Green _____ Liverett _____ Young _____
(A) Yea (N) Nay (Ab) Abstain (Abs) Absent



**Consent Calendar
Agenda Item: 5.1**

Date: December 18, 2024

Subject: Minutes

Staff Contact: Timothy R. Shaw, General Manager

Recommended Committee Action:

N/A -Minutes of Board meetings are not reviewed by committees.

Current Background and Justification:

These minutes are to be reviewed and approved by the Board of Directors.

Conclusion:

I recommend the Board review and approve (as appropriate) the minutes of meetings provided with your Board packets.

Board Action / Motion

Motioned by: Director _____ Seconded by Director _____

Cline _____ Gifford _____ Green _____ Liverett _____ Young _____

(A) Yea (N) Nay (Ab) Abstain (Abs) Absent

**MINUTES OF THE NOVEMBER 25, 2024
BOARD OF DIRECTORS REGULAR MEETING
OF THE RIO LINDA/ELVERTA COMMUNITY WATER DISTRICT**

The Link below provides access the video of this meeting.

<https://vimeo.com/1033929680>

The numbers in parentheses next to each action item correlate to time marks on the video of the meeting.

1. CALL TO ORDER, ROLL CALL

The November 25, 2024 meeting of the Board of Directors of the Rio Linda/Elverta Community Water District called to order at 6:30 p.m. Community Center 810 Oak Lane, Rio Linda, CA 95673. This meeting was physically open to the public.

General Manager Tim Shaw took roll call of the Board of Directors. Director Jason Green, Director Chris Gifford, Director Vicky Young, Director Mary Garrison, Director Anthony Cline, General Manager Tim Shaw, Mike Vasquez, Vasquez Engineering, and Legal Counsel were present. Director Cline led the pledge of allegiance.

2. PUBLIC COMMENT – Member of the public commented on the load shedding agenda item later on the agenda.

3. CONSENT CALENDAR (1:21)

3.1. October 28, 2024 Minutes

3.2 September Expenditures

3.3 September Financials

Comments/Questions – President Young commented on the typo of the wrong month on the Agenda for the minutes.

(2:20) It was moved by Director Cline seconded by Director Gifford to approve the Consent Calendar. Directors Green, Young, Garrison, Cline, and Gifford voted yes. The motion carried by a roll call vote of 5-0-0.

4.REGULAR CALENDAR

ITEMS FOR DISCUSSION AND ACTION

4.1 GM Report (2:30)

The General Manager, Tim Shaw provided his monthly report to the Board of Directors.

Comments/Questions – Directors had general questions of the managers report.

The Board took no action on this item.

4.2 Public Works Projects Report (7:48)

Mike Vasques, Vasquez Engineering report provided, General District Engineering.

Comments/Questions – General questions by the Directors. No public comment.

The Board took no action on this item.

4.3 Consider Authorizing an Agreement with Eneresponse for Incentivized Load Shedding. (11:55)

Comments/Questions – General questions by the Directors. Public member asked if this would effect the amp on the motors.

(18:17) It was moved by Director Gifford and seconded by Director Cline to authorize the agreement with Eneresponse for Incentivized Load Shedding. Directors Green, Young, Garrison, Cline and Gifford voted yes. The motion carried with a roll call vote of 5-0-0.

4.4 Consider Alternative Date and Location for December 2024 RLECWD Board of Directors Meeting (21:23)

Comments/Questions – General questions by the Board.

(22:03) It was moved by Director Cline and seconded by Director Gifford to change the December Board Meeting to alternative date of Wednesday, December 18th. Directors Green, Young, Garrison, Cline and Gifford voted yes. The motion carried with a roll call vote of 5-0-0.

4.5 Consider Fiscal Year 2024/2025 Budget Revision (23:00)

Comments/Questions – General discussion and questions by the Board.

(24:35) It was moved by Director Gifford and seconded by Director Young to approve the Budget Revision. Directors Green, Young, Garrison, Cline and Gifford voted yes. The motion carried with a roll call vote of 5-0-0.

4.6 Consider Rescinding Previous Board Authorization for Board Member Attendance of the December 12th Sacramento Groundwater Authority (SGA) Holiday Social. (24:55)

Comments/Questions – No comments.

(25:17) It was moved by Director Gifford and seconded by Director Cline to resend the Directors attendance of the December 12th SGA Holiday Social. Directors Green, Young, Garrison, Cline and Gifford voted yes. The motion carried with a roll call vote of 5-0-0.

4.7 Authorize any New Board Member Assignments (committees and other) Proposed by the Chair Pursuant to District Policy 2.01.065 (25:29)

No action taken by the Board.

No public comment.

5. INFORMATION ITEMS

5.1 District Activities Reports (25:42)

- 5.1.1 Water Operations Report – Written report provided.
- 5.1.2 Completed and Pending Items Report – Written report provided.
- 5.1.3 Conservation Report – Report Provided.
- 5.1.4 Leak Repair Report – Report provided.
- 5.1.5 State Water Board Proposed Revisions to Loan and Grant Program

Comments/Questions –Director had questions of the sampling for Cr6 at the wells.

5.2 Board Member Report (34:35)

- 5.2.1 Report any ad hoc committees dissolved by requirements in Policy 2.01.065 – No action.
- 5.2.2 Sacramento Groundwater Authority – Garrison (primary) Director Garrison gave a verbal report of the meeting.
- 5.2.3 Executive Committee – Garrison, Cline – Minutes provided.
- 5.2.4 ACWA/JPIA – Cline – Nothing to report.
- 5.2.5 GM Annual Performance Review Ad Hoc (Young/Cline) – The annual performance review was complete, and the committee has been dissolved.

Comments/Questions – No public comment.

- 5.2.6 MOU Renewal Negotiations Ad Hoc (Young/Cline) – The committee met twice and is still ongoing.

Comments/Questions – No public comment.

6. PUBLIC COMMENT PRIOR TO CLOSED SESSION

7 CLOSED SESSION - THE BOARD OF DIRECTORS WILL MEET IN CLOSED SESSION TO DISCUSS THE FOLLOWING ITEM: (38:42)

7.1 CONFERENCE WITH LEGAL COUNSEL- EXISTING LITIGATION

Pursuant to Paragraph (1) of subdivision (d) of Gov. Code § 54956.9. Teamsters Local 150 v. Rio Linda Elverta Community Water District Unfair Practices Charge No. SA-CE-1268-M.

8. RETURN TO OPEN SESSION, REPORT OF ACTIONS TAKEN IN CLOSED SESSION

LEGAL COUNSEL REPORTED THAT THE DIRECTORS HAVE DIRECTED LEGAL COUNSEL TO CONTINUE DEFENDING THE DISTRICT.

9. DIRECTORS' AND GENERAL MANAGER COMMENTS – President Young and the Board thanked Director Garrison for 20 years of service.

10. ADJOURNMENT - The meeting was adjourned at 7:25 pm.

Respectfully submitted,

Timothy R. Shaw, Secretary

Vicky Young, President of the Board



**Consent Calendar
Agenda Item: 5.2**

Date: December 18, 2024

Subject: Expenditures

Staff Contact: Timothy R. Shaw, General Manager

Recommended Committee Action:

The Executive Committee forwarded the October 2024 Expenditures report to the December 18th Board agenda with the Committee’s recommendation for Board approval.

Current Background and Justification:

These expenditures have been completed since the last regular meeting of the Board of Directors.

Conclusion:

Board approval of the December 18th Consent Agenda incorporates approval of the October 2024 Expenditures.

Board Action / Motion

Motioned by: Director _____ Seconded by Director _____

Cline _____ Gifford _____ Green _____ Liverett _____ Young _____

(A) Yea (N) Nay (Ab) Abstain (Abs) Absent

**Rio Linda Elverta Community Water District
Expenditure Report
October 2024**

Date	Num	Name	Memo	Amount
10/02/2024	EFT	QuickBooks Payroll Service	For PP Ending 9/30/24 Pay date 10/3/24	20,625.81
10/03/2024	EFT	CalPERS	For PP Ending 9/30/24 Pay date 10/3/24	3,728.03
10/03/2024	EFT	CalPERS	For PP Ending 9/30/24 Pay date 10/3/24	1,388.06
10/03/2024	EFT	Internal Revenue Service	Employment Taxes	7,880.64
10/03/2024	EFT	Employment Development	Employment Taxes	1,612.36
10/03/2024	EFT	Adept Solutions	Monthly Computer Maintenance	3,563.35
10/03/2024	EFT	Comcast	Telephone-Landline	109.45
10/03/2024	EFT	Empower	Deferred Compensation Plan: Employer & Employee Share	1,870.65
10/03/2024	EFT	Ramos Oil Inc.	Transportation Fuel	759.28
10/03/2024	EFT	Republic Services	Utilities	171.92
10/03/2024	EFT	Voyager	Transportation Fuel	159.16
10/03/2024	EFT	RLECWD	Umpqua Bank Monthly Debt Service Transfer	17,000.00
10/03/2024	EFT	RLECWD	RLECWD - Capital Improvement	52,517.00
10/03/2024	3170	Customer	Hydrant Meter Deposit Refund	2,023.69
10/03/2024	3171	ABS Direct	Printing & Postage	130.83
10/03/2024	3172	ACWA/JPIA Powers Insurance Authority	EAP	24.80
10/03/2024	3173	BSK Associates	Lab Fees	4,779.20
10/03/2024	3174	Buckmaster Office Solutions	Office Equipment	80.11
10/03/2024	3175	VOID	VOID	0.00
10/03/2024	3176	Elk Grove Security Systems	Security & Repairs	577.00
10/03/2024	3177	Ferguson Enterprises	Field IT	2,020.31
10/03/2024	3178	GW Demolition	Distribution	3,500.00
10/03/2024	3179	ICONIX Waterworks	Distribution	909.41
10/03/2024	3180	Phelan, Michael	Retiree Insurance Reimbursement	3,150.00
10/03/2024	3181	Rio Linda Hardware & Building Supply	Shop Supplies	189.89
10/03/2024	3182	RW Trucking	Distribution	733.99
10/03/2024	3183	Sierra Chemical Company	Treatment	5,793.92
10/03/2024	3184	SMUD	Utilities	29,748.05
10/03/2024	3185	Tesco Controls	Annual Maintenance Agreement	8,500.00
10/03/2024	3186	UniFirst Corporation	Uniforms	478.95
10/03/2024	3187	Vasquez Engineering	Engineering	5,000.00
10/03/2024	3188	VOID	VOID	0.00
10/03/2024	3189	Rawles Engineering	Capital Improvement: Pipeline Replacement	28,809.00
10/03/2024	3190	Verizon Wireless	Telephone	45.54
10/03/2024	3191	DirectHit Pest Control	Building Maintenance	40.00
10/03/2024	EFT	Adept Solutions	Capital Improvement: Server Replacement	9,500.00
10/16/2024	EFT	QuickBooks Payroll Service	For PP Ending 10/12/24 Pay date 10/17/24	21,494.00
10/25/2024	EFT	WageWorks	FSA Administration Fee	76.25
10/17/2024	EFT	CalPERS	For PP Ending 10/12/24 Pay date 10/17/24	3,728.03
10/17/2024	EFT	CalPERS	For PP Ending 10/12/24 Pay date 10/17/24	1,388.06
10/17/2024	EFT	Internal Revenue Service	Employment Taxes	7,922.04
10/17/2024	EFT	Employment Development	Employment Taxes	1,617.28
10/17/2024	EFT	Empower	Deferred Compensation Plan: Employer & Employee Share	1,900.94

**Rio Linda Elverta Community Water District
Expenditure Report
October 2024**

Date	Num	Name	Memo	Amount
10/17/2024	EFT	Kaiser Permanente	Health Insurance	2,772.00
10/17/2024	EFT	PG&E	Utilities	46.08
10/17/2024	EFT	Principal	Dental & Vision Insurance	1,845.48
10/17/2024	EFT	Ramos Oil Inc.	Transportation Fuel	606.53
10/17/2024	EFT	Umpqua Bank Credit Card	Construction Equip Maint, Computer, Office, Postage, Shop Supplies, Telephone	2,768.07
10/17/2024	EFT	Verizon Connect	Field IT	417.80
10/17/2024	EFT	Verizon	Field Communication	429.65
10/17/2024	EFT	Western Health	Health Insurance	13,447.06
10/17/2024	EFT	RLECWD	Surcharge 1 Bi-Monthly Transfer	88,362.05
10/17/2024	EFT	RLECWD	Surcharge 2 Bi-Monthly Transfer	73,480.03
10/17/2024	3192	ACWA JPIA	Workers Compensation Insurance	2,578.41
10/17/2024	3193	Sacramento County Clerk	Lien Releases	60.00
10/17/2024	3194	Customer	Final Bill Refund	97.64
10/17/2024	3195	Customer	Final Bill Refund	69.11
10/17/2024	3196	Customer	Final Bill Refund	16.70
10/17/2024	3197	Customer	Final Bill Refund	180.65
10/17/2024	3198	Customer	Final Bill Refund	20.94
10/17/2024	3199	Customer	Final Bill Refund	145.91
10/17/2024	3200	Customer	Final Bill Refund	122.39
10/17/2024	3201	Customer	Final Bill Refund	1,008.20
10/17/2024	3202	Customer	Final Bill Refund	97.30
10/17/2024	3203	Customer	Final Bill Refund	187.31
10/17/2024	3204	Customer	Final Bill Refund	17.25
10/17/2024	3205	ABS Direct	Printing & Postage	1,347.51
10/17/2024	3206	Affordable Heating & Air	Pumping Maintenance	2,805.00
10/17/2024	3207	Chacon, Socorro	Lien Releases	175.00
10/17/2024	3208	CoreLogic Solutions	Subscription	103.00
10/17/2024	3209	Sacramento County Department of Finance	Fees for Direct Levy Parcel Removal	90.00
10/17/2024	3210	Global Machinery	Construction Equip Maintenance	1,326.82
10/17/2024	3211	ICONIX Waterworks	Distribution Supplies	148.70
10/17/2024	3212	Maze & Associates	Audit Fees	19,350.00
10/17/2024	3213	RDO Equipment Co	Construction Equip Maintenance	214.49
10/17/2024	3214	Sacramento County	Permits & Fees	120.52
10/17/2024	3215	Spok, Inc.	Field Communication	15.78
10/17/2024	3216	White Brenner, LLP	Legal	638.40
10/31/2024	EFT	QuickBooks Payroll Service	For PP Ending 10/26/24 Pay date 10/31/24	20,215.68
10/31/2024	EFT	CalPERS	For PP Ending 10/26/24 Pay date 10/31/24	3,728.03
10/31/2024	EFT	CalPERS	For PP Ending 10/26/24 Pay date 10/31/24	1,388.06
10/31/2024	EFT	Internal Revenue Service	Employment Taxes	7,752.20
10/31/2024	EFT	Employment Development	Employment Taxes	1,608.30
10/31/2024	EFT	Empower	Deferred Compensation Plan: Employer & Employee Share	1,864.55
10/31/2024	EFT	Ramos Oil Inc.	Transportation Fuel	492.22

**Rio Linda Elverta Community Water District
Expenditure Report
October 2024**

Date	Num	Name	Memo	Amount
10/31/2024	3217	Customer	Final Bill Refund	384.74
10/31/2024	3218	ABS Direct	Printing & Postage	307.08
10/31/2024	3219	ACWA/JPIA Powers Insurance Authority	Annual Liability Insurance	34,038.72
10/31/2024	3220	Buckmaster Office Solutions	Office Equipment	85.48
10/31/2024	3221	DirectHit Pest Control	Building Maintenance	95.00
10/31/2024	3222	Oreilly Automotive	Pumping & Transportation Maintenance	30.33
10/31/2024	3223	Pacific Shredding	Office Expense	43.68
10/31/2024	3224	Vanguard Cleaning Systems	Janitorial	195.00
10/31/2024	3225	Vasquez Engineering	Engineering-Lead Pipe Inventory Task Order	7,980.00
10/31/2024	3226	Verizon Wireless	Telephone	46.16
10/31/2024	3227	Rawles Engineering	Capital Improvement: Pipeline Replacement	27,065.00
Total 10020 - Operating Account Budgeted Expenditures				<u>577,979.01</u>

10/03/2024	EFT	California State Disbursement Unit	Employee Garnishment	332.00
10/03/2024	3169	Teamsters	Union Dues	815.00
10/15/2024	EFT	AFLAC	Employee Funded Premiums	745.84
10/17/2024	EFT	California State Disbursement Unit	Employee Garnishment	332.00
10/31/2024	EFT	California State Disbursement Unit	Employee Garnishment	332.00
10/31/2024	EFT	WageWorks	FSA Expenditures - Employee Funded	1,459.16
Total 10020 - Operating Account Non-Budgeted Expenditures: Employee Paid Pass-throughs				<u>4,016.00</u>



**Rio Linda Elverta Community Water District
Expenditure Report
October 2024**

Date	Num	Payee	Memo	Amount
10/03/2024	EFT	RLECWD	Capital Improvement: Server Replacement	9,500.00
10475 - Capital Improvement-Umpqua Bank				<u>9,500.00</u>

Date	Num	Payee	Memo	Amount
10/03/2024	EFT	RLECWD	Capital Improvement Transfer for Funds paid with Operating: Refer to check 3189	28,809.00
10/31/2024	EFT	RLECWD	Capital Improvement Transfer for Funds paid with Operating: Refer to check 3227	27,065.00
10490 - Future Capital Improvement Projects-Umpqua Bank				<u>27,065.00</u>



**Consent Calendar
Agenda Item: 5.3**

Date: December 18, 2024

Subject: Financial Reports

Staff Contact: Timothy R. Shaw, General Manager

Recommended Committee Action:

The Executive Committee forwarded the Financial Report onto the December 18th Board agenda with the Committee’s recommendation for Board approval.

Current Background and Justification:

The financial reports are for the District’s balance sheet, profit and loss, and capital improvements year to date.

These financials are to be presented to the Board of Directors to inform them of the District’s current financial condition.

Conclusion:

Board approval of the Consent Agenda incorporates approval of the October Financial Report.

Board Action / Motion

Motioned by: Director _____ Seconded by Director _____
Cline _____ Gifford _____ Green _____ Liverett _____ Young _____
(A) Yea (N) Nay (Ab) Abstain (Abs) Absent

Rio Linda Elverta Community Water District

Balance Sheet

As of October 31, 2024

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ASSETS

Current Assets

100 · Cash & Cash Equivalents	
10000 · Operating Account	
10020 · Operating Fund-Umpqua	1,990,600.18
Total 10000 · Operating Account	<u>1,990,600.18</u>
10475 · Capital Improvement	
10480 · General	710,709.57
10485 · Vehicle Replacement Reserve	37,948.49
Total 10450 · Capital Improvement	<u>748,658.06</u>
Total 100 · Non-Restricted Cash & Cash Equivalents	2,739,258.24

102 · Restricted Assets	
102.2 · Restricted for Debt Service	
10700 · ZIONS Inv/Surcharge 1 Reserve	538,689.89
10300 · Surcharge 1 Account	1,132,104.28
10350 · Umpqua Bank - Revenue Bond	108,428.37
10380 · Surcharge 2 Account	524,419.38
Total 102.2 · Restricted for Debt Service	<u>2,303,641.92</u>
102.4 · Restricted Other Purposes	
10385 · Available Funding Cr6 Projects #1	476,692.50
10481 · Available Funding Cr6 Projects #2	497,030.20
10490 · Future Capital Imp Projects	1,372,459.63
10600 · LAIF Account - Capacity Fees	960,931.36
10650 · Operating Reserve Fund	340,001.82
Total 102.4 · Restricted Other Purposes	<u>3,647,115.51</u>
Total 102 · Restricted Assets	<u>5,950,757.43</u>

Accounts Receivable	761.38
Other Current Assets	
12000 · Water Utility Receivable	90,153.57
12200 · Accrued Revenue	150,000.00
12250 · Accrued Interest Receivable	2,976.12
15000 · Inventory Asset	48,618.45
16000 · Prepaid Expense	115,493.00
16075 · OPEB GASB 75	4,751.00
Total Other Current Assets	<u>411,992.14</u>
Total Current Assets	9,102,769.19

Capital Assets	
17000 · General Plant Assets	653,964.26
17100 · Water System Facilites	25,323,453.93
17300 · Intangible Assets	383,083.42
17500 · Accum Depreciation & Amort	-12,521,210.96
18000 · Construction in Progress	1,124,580.28
18100 · Land	576,672.45
Total Capital Assets	<u>15,540,543.38</u>

Other Assets	
18500 · ADP CalPERS Receivable	410,000.00
19000 · Deferred Outflows	821,741.00
19900 · Suspense Account	0.00
Total Other Assets	<u>1,231,741.00</u>

TOTAL ASSETS	<u><u>25,875,053.57</u></u>
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Rio Linda Elverta Community Water District

Balance Sheet

As of October 31, 2024

LIABILITIES & NET POSTION

Liabilities	
Current Liabilities	
Accounts Payable	37,404.95
Credit Cards	0.00
Other Current Liabilities	929,713.64
Total Current Liabilities	<u>967,118.59</u>
Long Term Liabilities	
23000 · OPEB Liability	0.00
23500 · Lease Buy-Back	459,522.27
25000 · Surcharge 1 Loan	2,314,710.45
25050 · Surcharge 2 Loan	1,835,040.16
26000 · Water Rev Refunding	1,187,101.00
26500 · ADP CalPERS Loan	380,000.00
27000 · AMI Meter Loan	0.00
29000 · Net Pension Liability	946,016.00
29500 · Deferred Inflows-Pension	112,980.00
29600 · Deferred Inflows-OPEB	37,219.00
Total Long Term Liabilities	<u>7,272,588.88</u>
Total Liabilities	8,239,707.47
Net Position	
31500 · Invested in Capital Assets, Net	10,069,591.46
32000 · Restricted for Debt Service	705,225.24
38000 · Unrestricted	6,597,086.39
Net Revenue	263,443.01
Total Net Position	<u>17,635,346.10</u>
TOTAL LIABILITIES & NET POSTION	<u><u>25,875,053.57</u></u>

Rio Linda Elverta Community Water District
 Operating Profit & Loss Budget Performance
 As of October 31, 2024

11

	<u>Annual Budget</u>	<u>Oct 24</u>	<u>YTD Jul-Oct 24</u>	<u>% of Annual Budget</u>	<u>YTD Annual Budget Balance</u>
Ordinary Income/Expense					
Revenue					
Total 40000 · Operating Revenue	3,288,300.00	179,780.17	1,205,515.96	36.66%	2,082,784.04
41000 · Nonoperating Revenue					
41110 · Investment Revenue					
41112 · Interest Revenue	35.00	3.80	14.11	40.31%	20.89
Total 41110 · Investment Revenue	35.00	3.80	14.11	40.31%	20.89
41120 · Property Tax	127,000.00	0.00	3,872.34	3.05%	123,127.66
Total 41000 · Nonoperating Revenue	127,035.00	3.80	3,886.45	3.06%	123,148.55
Total Operating & Non-Operating Revenue	3,415,335.00	179,783.97	1,209,402.41	35.41%	2,205,932.59
Expense					
60000 · Operating Expenses					
60010 · Professional Fees	135,000.00	13,618.40	52,013.66	38.53%	82,986.34
60100 · Personnel Services					
60110 · Salaries & Wages	886,596.00	95,892.07	273,532.93	30.85%	613,063.07
60150 · Employee Benefits & Expense	540,440.00	44,863.07	150,700.96	27.89%	389,739.04
Total 60100 · Personnel Services	1,427,036.00	140,755.14	424,233.89	29.73%	1,002,802.11
60200 · Administration	289,203.00	17,680.22	88,028.40	30.44%	201,174.60
64000 · Conservation	500.00	0.00	0.00	0.00%	500.00
65000 · Field Operations	629,400.00	46,754.64	207,670.77	33.00%	421,729.23
Total 60000 · Operating Expenses	2,481,139.00	218,808.40	771,946.72	31.11%	1,709,192.28
69000 · Non-Operating Expenses					
69010 · Debt Service					
69100 · Revenue Bond					
69105 · Principle	162,415.00	0.00	0.00	0.00%	162,415.00
69110 · Interest	39,343.00	0.00	0.00	0.00%	39,343.00
Total 69100 · Revenue Bond	201,758.00	0.00	0.00	0.00%	201,758.00
69200 · PERS ADP Loan					
69205 · Principle	30,000.00	0.00	0.00	0.00%	30,000.00
69210 · Interest	1,517.00	0.00	0.00	0.00%	1,517.00
Total 69100 · PERS ADP Loan	31,517.00	0.00	0.00	0.00%	31,517.00
Total 69010 · Debt Service	233,275.00	0.00	0.00	0.00%	233,275.00
69400 · Other Non-Operating Expense	2,300.00	0.00	0.00	0.00%	2,300.00
Capital A Total 69000 · Non-Operating Expenses	235,575.00	0.00	0.00	0.00%	235,575.00
Total Operating & Non-Operating Expense	2,716,714.00	218,808.40	771,946.72	28.42%	1,944,767.28
Net Revenue	698,621.00	-39,024.43	437,455.69		

RIO LINDA ELVERTA COMMUNITY WATER DISTRICT
 CAPITAL BUDGET 2024-2025
 October 2024

Description	Annual Budget	Sep 24	YTD Jul-Sep 24	% of Annual Budget	YTD Budget Balance
Raising/Lowering Valve Covers	40,000.00	0.00	0.00	0.00%	40,000.00
Well 15 Cr6 Treatment	171,000.00	0.00	3,080.00	1.80%	167,920.00
Server Replacement	9,500.00	9,500.00	9,500.00	100.00%	0.00
Total Continued Ongoing Projects	220,500.00	9,500.00	12,580.00	5.71%	207,920.00
Annual Miscellaneous Pump Replacements	30,000.00	0.00	0.00	0.00%	30,000.00
Annual Small Meter Replacements	120,000.00	0.00	2,153.71	1.80%	117,846.29
Annual Large Meter Replacements	5,000.00	0.00	0.00	0.00%	5,000.00
Annual Pipeline Replacement	270,650.00	27,065.00	270,650.00	100.00%	0.00
Total New Annual Projects	425,650.00	27,065.00	272,803.71	64.09%	152,846.29
Field Truck Replacement	40,000.00	0.00	0.00	0.00%	40,000.00
Total New Projects	40,000.00	0.00	0.00	0.00%	40,000.00
Total FY 2024-25	\$686,150.00	\$36,565.00	\$285,383.71	41.59%	\$400,766.29



**Items for Discussion and Action
Agenda Item: 6.1**

Date: December 18, 2024
Subject: General Manager’s Report
Staff Contact: Timothy R. Shaw

Recommended Committee Action:

N/A this item is not reviewed by committee.

Current Background and Justification:

The General Manager will provide a written report of District activities over the period since the last regular Board meeting. The Board may ask for clarifications and may also provide direction in consideration of the reported activities.

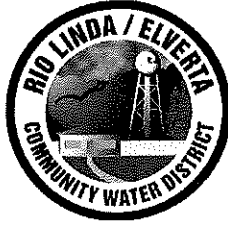
Conclusion:

No Board action is anticipated for this item.

Board Action / Motion

Motioned by: Director _____ Seconded by Director _____

Cline _____ Gifford _____ Green _____ Liverett _____ Young _____
(A) Yea (N) Nay (Ab) Abstain (Abs) Absent



Date: December 18, 2024
Subject: General Manager Report
Staff Contact: Timothy R. Shaw, General Manager

For the given month, I participated in the following recurring meetings and special events. Ongoing labor negotiations, temporary changes to public meeting location, and ongoing litigation issues required additional resources during this reporting period.

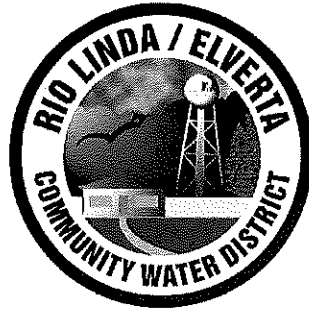
1. On November 28th and 29th , the District office was closed in observance of holidays.
2. On December 3rd, I met with the MOU Renewal Negotiations Ad Hoc Committee.
3. On December 9th, I met with Optimized Investments, who had “cold called” me offering dramatic increase dividends for District investments.
4. On December 11th, I participated in the monthly RLECWD Executive Committee meeting.
5. On December 12th, I corresponded with Legal Counsel (he called me) regarding the ongoing PERB complaint.

Throughout the reporting period, additional demands for resources were incurred from:

- Disruptions to routines stemming from ongoing negotiations.
- Corresponding with Legal Counsel on the PERB complaint.
- Scheduling around medical procedures.

The annual inflation matrix used in the District’s COLA practices/policies was published by the Bureau of Labor Statistics and was 2.1% for the 12-months period ending 10-31-2024.

Fuel prices have trickled downward but are significantly higher in California.



**Items for Discussion and Action
Agenda Item: 6.2**

Date: December 18, 2024
Subject: Public Works Projects Report
Contact: Mike Vasquez

Recommended Committee Action:

N/A this item is not reviewed by committee.

Current Background and Justification:

Contract District Engineer, Mike Vasquez will provide a report of District activities over the period since the last regular Board meeting. The Board may ask for clarifications and may also provide direction in consideration of the reported activities.

Conclusion:

No Board action is anticipated for this item.

Board Action / Motion

Motioned by: Director _____ Seconded by Director _____

Cline _____ Gifford _____ Green _____ Liverett _____ Young _____
(A) Yea (N) Nay (Ab) Abstain (Abs) Absent



11 December 2024

DISTRICT ENGINEER'S REPORT

To: Tim Shaw, General Manager, Rio Linda / Elverta Community Water District

From: Mike Vasquez, PE, PLS, Principal (VE), Contract District Engineer (RL/ECWD)

Subject: District Engineer's Report for the 18 December 2024 Board of Directors Meeting

The District Engineer is pleased to submit this brief update of duties and tasks performed for the period of 21 November 2024 to 11 December 2024:

1. **2025/2026 FY Pipeline Replacement Project:** Staff has been developing priority water valve replacement locations to include as the preferred project alternative for next fiscal year's Capital Improvement Program's project.
2. **Water Loss Standards and Water Use Efficiency:** Staff has been preparing the District's Urban Water Use Objective annual report, pursuant to Assembly Bill 1668 and Senate Bill 606. The report is due to the State Water Board by 1/1/2025.
3. **Lead Pipe Inventory (US EPA's Lead and Copper Rule Revisions):** Staff assisted the Operations Superintendent with responding to comments from the State Water Board for the District's submitted lead service line inventory.
4. **Annual Capacity Fee Adjustments:** Staff prepared a draft Technical Memorandum evaluating a recommended adjustment to the District's 2025 Connection Fee. This will be discussed under a separate agenda item at the 12/18/2024 Board Meeting.

Please contact me at 530-682-9597, or email at gmvasquez@vasquez-engineering.com with any questions or require additional information.

Respectfully,

Mike Vasquez, PE, PLS, Principal (VE), Contract District Engineer (RL/ECWD)



**Items for Discussion and Action
Agenda Item: 6.3**

Date: December 18, 2024

Subject: Annual Capacity Fee Adjustments

Staff Contact: Mike Vasquez, PE, PLS, Contract District Engineer

Recommended Committee Action:

This item was discussed at the December 11th Executive Committee. The Executive Committee recommends Board approval of the annual inflation adjustment of capacity fees.

Current Background and Justification:

Ordinance 2016-01 stipulates an annual adjustment for the RLECWD capacity fees be implemented on January 1st each year. Adjustment of capacity fees for inflation of construction costs is standard practice and delineated in the Ordinance. The Board needs to review the construction cost index report provided by the Contract District Engineer at the December Board meeting, then authorize the adjustment of capacity fees for inflation via adopting revision 7 to Exhibits in Resolution 2018-03.

Failure to adjust capacity fees is a lapse in the District’s obligation to the existing customers, customers already having paid the capacity fees. Capacity fees directly correlate to the cost of current and future infrastructure. Lapses in the administration of the capacity fee program threaten the viability of the program.

Construction cost index data for December 2024 will not be available until 12/16/2024 (after preparation of this agenda item), therefore the recommended capacity fee adjustment amount will be verbally announced at the Board Meeting.

Conclusion:

I recommend the Board approve the adjustment for inflation of construction cost in the capacity fees by adopting Revision 7 to Exhibits 1 and 2 of Resolution 2018-03.

Board Action / Motion

Motioned by: Director _____ Seconded by Director _____

Cline _____ Gifford _____ Green _____ Liverett _____ Young _____

(A) Yea (N) Nay (Ab) Abstain (Abs) Absent



**Vasquez
Engineering**

18 December 2024

TECHNICAL MEMORANDUM

To: Tim Shaw, General Manager, Rio Linda/Elverta Community Water District
From: Mike Vasquez, PE, PLS, Principal (VE), Contract District Engineer (RL/ECWD)
Subject: **2025 Connection Fee Adjustment**

Pursuant to Ordinance No. 2016-01, it is recommended that the Rio Linda/Elverta Community Water District (District) adjust connection fees by +0.75% in January 2025. The ordinance states: *"The fees in this "EXHIBIT 2" shall increase annually based on the change in Engineering News-Record (ENR) magazine CCI for California each January 1, beginning January 1, 2017."*

The adjustment percentage was calculated using ENR's Construction Cost Indexes (CCI). Ordinance No. 2016-01 uses *"California"* for reference data, and the only two California cities listed in the ENR index are San Francisco and Los Angeles.

The average yearly CCI change from January 2024 to December 2024 was -0.7% for San Francisco and +2.2% for Los Angeles. These two yearly change CCI's were taken from ENR's Cost Indexes by Cities for December 2024. The average of the two is +0.75% and is the recommended connection fee adjustment. ENR data and calculations are enclosed.

Respectfully,

VASQUEZ ENGINEERING

Mike Vasquez, PE, PLS
Principal (VE)
Contract District Engineer (RL/ECWD)

Rio Linda / Elverta Community Water District
 2025 Connection Fee Adjustment
 12/18/2024

San Francisco

Year	Month	CCI	CCI % Change (from ENR)	Calculated CCI % Change
2024	Dec	15413.04	-0.7%	-0.7%
2024	Nov	15400.54	-0.8%	-0.8%
2024	Oct	15385.40	-0.6%	
2024	Sept	15375.40	-0.7%	
2024	Aug	15367.24	-0.2%	
2024	July	15334.74	-0.2%	
2024	June	15367.38	0.0%	
2024	May	15418.02	-1.1%	
2024	April	15488.96	1.1%	
2024	Mar	15458.96	0.6%	
2024	Feb	15527.50	0.7%	
2024	Jan	15525.00	0.2%	
2023	Dec	15515.00	3.6%	
2023	Nov	15526.28	2.7%	

Checks
Checks

Backup Data From ENR

YEAR	MONTH	BCI	%CHG	CCI	%CHG
2024	December	10729.09	-0.4	15413.04	-0.7
2024	November	10716.59	-0.6	15400.54	-0.8
2024	October	10701.45	-0.2	15385.40	-0.6
2024	September	10691.45	-0.5	15375.40	-0.7
2024	August	10683.29	+0.2	15367.24	-0.2
2024	July	10650.79	+0.3	15334.74	-0.2
2024	June	10683.43	+0.6	15367.38	0.0
2024	May	10734.05	-1.0	15418.02	-1.1
2024	April	10804.99	+7.8	15488.96	+1.1
2024	March	10774.99	+7.0	15458.96	+0.6
2024	February	10843.54	+7.1	15527.50	+0.7
2024	January	10777.24	+5.6	15525.00	+0.2
2023	December	10767.24	+11.2	15515.00	+3.6
2023	November	10778.49	+9.8	15526.28	+2.7

Los Angeles

Year	Month	CCI	CCI % Change (from ENR)	Calculated CCI % Change
2024	Dec	15587.04	2.2%	2.2%
2024	Nov	15579.98	1.8%	1.8%
2024	Oct	15432.36	0.9%	
2024	Sept	15374.24	1.4%	
2024	Aug	15379.68	1.3%	
2024	July	15315.12	1.1%	
2024	July	15293.36	1.2%	
2024	May	15249.84	0.9%	
2024	April	15244.84	11.0%	
2024	Mar	15219.84	9.7%	
2024	Feb	15214.40	9.4%	
2024	Jan	15299.68	9.4%	
2023	Dec	15257.92	11.7%	
2023	Nov	15301.44	14.1%	

Checks
Checks

YEAR	MONTH	BCI	%CHG	CCI	%CHG
2024	December	9022.25	+5.6	15587.04	+2.2
2024	November	9015.19	+5.0	15579.98	+1.8
2024	October	8867.57	+3.3	15432.36	+0.9
2024	September	8809.88	+4.4	15374.24	+1.4
2024	August	8815.32	+4.2	15379.68	+1.3
2024	July	8641.17	+2.5	15315.12	+1.1
2024	June	8619.41	+2.7	15293.36	+1.2
2024	May	8575.89	+2.2	15249.84	+0.9
2024	April	8570.89	+6.8	15244.84	+11.0
2024	March	8545.89	+4.6	15219.84	+9.7
2024	February	8540.45	+4.1	15214.40	+9.4
2024	January	8583.39	+3.6	15299.68	+9.4
2023	December	8541.63	+7.3	15257.92	+11.7
2023	November	8585.15	+11.4	15301.44	+14.1

0.75%

Average

RESOLUTION NO. 2018-03**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE RIO LINDA/ ELVERTA
COMMUNITY WATER DISTRICT TO AMEND EXHIBIT 1, WATER SERVICE
CAPACITY FEES; EXHIBIT 2, FIRE PROTECTION FACILITIES FEES; AND
EXHIBIT 3, WATER SERVICE INSTALLATION CHARGES, OF
ORDINANCE 2016-01**

WHEREAS, pursuant to California Government Code sections 66013 and 66016, the District Board of Director's approved Ordinance 2016-01 on September 19, 2016. The Ordinance stated the Water Service Capacity Fees and Fire Protection Facilities Fees would be adjusted annually based on the Construction Cost Index ("CCI") for California that is published in the Engineering News Record ("ENR") magazine each year; and

WHEREAS, the ENR magazine has published the CCI for California for January 1, 2018, which was 3.4%; and

WHEREAS, as indicated in the Bartle Wells Associates, Water Rate and Capacity Fee Study for the Rio Linda/Elverta Community Water District, Water Rate and Capacity Fee Study, completed on March 4, 2016, adjusting the Water Service Capacity Fees and Fire Protection Facilities Fees regularly is required to ensure that the fees charged for constructing additional facilities do not fall behind the cost of actually constructing those facilities.

NOW THEREFORE, BE IT RESOLVED by the Board of Directors of the Rio Linda/Elverta Community Water District as follows:

1. The fees detailed in Exhibit 1 of Ordinance 2016-01 shall increase by 3.4% based on the January 1, 2018 edition of Engineering News-Record ("ENR") magazine, as reflected on the attached updated Exhibit 1.
2. The fees detailed in Exhibit 2 of Ordinance 2016-01 shall increase by 3.4% based on the January 1, 2018 edition of Engineering News-Record ("ENR") magazine, as reflected in the attached updated Exhibit 2.
3. The fees detailed in Exhibit 3 of Ordinance 2016-01 shall remain the same, but Exhibit 3 shall be updated to reference the Exhibit 1 adopted by this Resolution 2018-03, as reflected in the attached Exhibit 3.

February 26, 2018

APPROVED AND ADOPTED by the Board of Directors of the Rio Linda / Elverta Community Water District on this 26th day of February 2018. By the following vote: 5-0-0

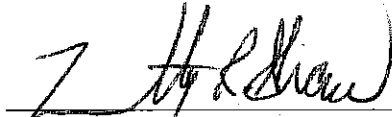
AYES: John Ridilla, Mary Harris, Mary Henrici, Brent Dills and Paul Green Jr.

NAYS: None


ABSENT: None

ABSTAIN: None

ATTEST:



Timothy R. Shaw
Secretary of the Board of Directors



Mary R. Harris
President, Board of Directors

EXHIBIT 1

WATER SERVICE CAPACITY FEES

The provisions of Exhibit 1 of Ordinance No. 2016-01 are hereby amended and superseded by the following:

Water Service Capacity Fees

METER SIZE (IN INCHES)	DEVELOPER FEE
5/8	N/A*
3/4	N/A*
1	\$18,236.57
1 1/2	\$36,473.17
2	\$58,357.35
3	\$127,656.12
4	\$229,780.46
6	\$510,624.47
8	\$875,356.24
Greater than 8 inches	The fees shall reflect the actual costs of providing service capacity, and shall be approved through an agreement with the Board of Directors

*Uniform Fire Code requires higher capacity so no less than 1" will be installed.

The above fees shall be charged based on the meter size installed at the service location in accordance with § 4.07.012 (2) of the Water Systems Regulations. In the event an existing service is upsized, the applicant shall pay the difference between the current rate for the existing meter size and the appropriate rate charged for the new meter size.

All Water Service Capacity Fees shall be paid prior to plan approval by the General Manager. Provided, however, commercial or industrial projects and residential projects or subdivisions involving more than four (4) units may be phased in accordance with an agreement approved by the Board of Directors. Water service will not be turned on prior to the receipt of the fees and the fee charged shall be that which is in effect at the time of receipt of payment by District.

The fees in this "EXHIBIT 1" shall increase annually based on the change in Engineering News Record ("ENR") magazine Construction Cost Index ("CCI") for California each January 1, beginning January 1, 2017.

EXHIBIT 2

FIRE PROTECTION FACILITIES FEES

The provisions of Exhibit 2 of Ordinance No. 2016-01 are hereby amended and superseded by the following:

Fire Protection Capacity Fees

PRIVATE FIRE HYDRANTS	SPRINKLER SYSTEM LINES
6 INCH (minimum) \$23,539.77	1 inch (minimum) - \$840.36
8 INCH - \$40,353.90	1½ inch - \$1,682.10
10 INCH - \$63,893.66	2 inch - \$2,689.97
12 INCH - \$84,070.61	3 inch - \$5,885.30
GREATER THAN 12 INCH – The fees shall be relative to the charges above and increase in proportion to the size of the pipe. The fee shall be approved through an agreement with the Board of Directors.	4 inch - \$10,592.41
Penalty for Unauthorized Use of Fire Lines	6 inch - \$23,539.77
	8 inch - \$40,353.90
Use of fire lines for purposes other than fire suppression, system testing or system repair shall constitute unauthorized use. Such unauthorized use shall be subject to a \$105.00 fee. Any subsequent violations shall be subject to a \$165.00 Fee and the water shall be turned-off until brought into compliance.	Greater than 8 inch – The fees shall be relative to the charges above and increase in proportion to the size of the pipe. The fee shall be approved through an agreement with the Board of Directors.
Fire Protection Facilities Flat Rate Charge	With the adoption of Resolution 2021-03 on August 16, 2021 these charges were incorporated into the rates structure.

The fees above shall be for dedicated fire service only. No other use is allowed on these water lines. In the event the private fire protection facilities are used for other purposes, the normal “Water Service Capacity” fee shall apply. Applicants shall be required to install meters and/or detector check valves and backflow devices to the satisfaction of the General Manager on all fire protection facilities. Minimum pipe sizes as indicated above shall be enforced.

Installation of Fire Protection Facilities shall be in accordance with Chapter 4.21 of the Water System Regulations as amended by **Resolution No. 2002-01-01**.

EXHIBIT 3

WATER SERVICE CONNECTION CHARGES

The provisions of Exhibit 3 of Ordinance No. 2016-01 are hereby superseded by the following:

Water Service Connection Charges

When a water service connection, as defined in §4.07.013 of the Water System Regulations, is proposed for installation, the District shall require payment in advance. The connection charges as required under §4.07.012(2) of the Water System Regulations shall be as follows:

<u>Full Service Installation</u>	
1" Service with 5/8" x 3/4" Meter Outside Roadway with Main on Customer Side of Street	\$3,400.00
1" Service with 5/8 x 3/4" Meter requiring street crossing using Boring Machine	\$4,700.00
1" Service with 5/8 x 3/4" Meter in Improved Roadway	\$5,500.00
Additional Cost for 1" Meter	\$100.00
Additional Cost for 1 1/2" Meter	\$700.00
Additional Cost for 2" Meter	\$1,000.00
Larger than 2" Meter	Time and Materials
<u>Meter Installation where Meter-setter & service-line is already installed</u>	
5/8 x 3/4" Meter	\$400.00
1" Meter.	\$500.00
1 1/2" Meter	\$600.00
2" or Larger Meter	Time and Materials

The above fees shall be in addition to those charged in "Exhibit 1 WATER SERVICE CAPACITY FEES" of Resolution 2018-03.

ORDINANCE NO. 2016-01

AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE RIO LINDA/ELVERTA COMMUNITY WATER DISTRICT AMENDING ORDINANCE NOS. 2007-01 AND 2013-01 TO MODIFY DISTRICT WATER SERVICE CAPACITY FEES, FIRE PROTECTION FACILITIES FEES AND WATER SERVICE CONNECTION CHARGES

WHEREAS, Government Code sections 66013 and 66016 authorize the Rio Linda/Elverta Community Water district (the "District") to adopt a resolution or ordinance to establish and impose a water capacity charge; and

WHEREAS, pursuant to California Government Code sections 66013 and 66016, the District Board of Directors ("Board of Directors") adopted Ordinance No. 2007-01 on August 20, 2007, modifying rates, fees and charges for services and development; and

WHEREAS, Government Code sections 66013 and 66016 authorize the District to adopt a resolution or ordinance to increase an existing water capacity charge; and

WHEREAS, the District adopted Ordinance No. 2013-01 on October 21, 2013, modifying fees and charges for fire protection, water hydrant usage and other miscellaneous services; and

WHEREAS, each person or entity wanting to connect to the District's water system will share the cost for District facilities, including but not limited to treatment, production, storage and major transmission facilities; and

WHEREAS, the Board of Directors desires to modify the District's water capacity charges, to finance current and future capital improvements necessitated by development within the District's boundaries, as the District's existing water facilities, capacity and current capacity charge cannot adequately satisfy the demands of anticipated new development; and

WHEREAS, the capital facilities currently required to serve new development, such as a proposed surface water supply and treatment facility, will require significant financial investment; and

WHEREAS, the District desires to reduce the cost of long-term capital investments through regional collaboration, grant funding and other forms of financing, in addition to capacity fees; and

WHEREAS, members of the public have had the opportunity to make oral or written presentations to the Board of Directors on the proposed water capacity charge during District meetings held on March 21, 2016, April 19, 2016, May 16, 2016 and August 15, 2016; and

WHEREAS, the District published notice of the initial public hearing, including a general explanation of the matter to be considered, at least ten days before the hearing as required by Government Code sections 6062a and 66018; and

WHEREAS, at least ten days before the public hearing, the District made data publicly available that indicates (1) the estimated cost required to provide the water capacity services for

which the District is levying the water capacity charge and (2) the revenue sources anticipated to provide such service, all according to Government Code section 66016; and

WHEREAS, the above-described data sets forth reasonable cost estimates for the District's provision of improved and new water facilities and establishes that the proceeds generated by the increased water capacity charges do not exceed the total of the estimated costs; and

WHEREAS, the District finds it is in the best interest of public health, safety and welfare to increase the District's water capacity charges to cover the costs of water facilities and necessary improvements within the District; and

WHEREAS, the District finds that the District's water capacity charges should be reduced, in the event that the actual costs for certain facilities are significantly reduced through regional collaboration, grant funding or other forms of financing.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE RIO LINDA/ ELVERTA COMMUNITY WATER DISTRICT HEREBY DETERMINES AND ORDAINS AS FOLLOWS:

Section 1. Recitals. The above recitals are true and correct and incorporated herein.

Section 2. Amendment. Ordinance No. 2007-01 is hereby amended to adopt the Water Service Capacity Fees set forth in **Exhibit 1** attached hereto, which shall be adjusted annually on January 1, without further action by the Board of Directors, to reflect the annual change in construction costs, as calculated by the Engineering News Record Construction Cost Index-California.

Section 3. Amendment. Ordinance No. 2013-01 Exhibits 1 and 2 are hereby amended to adopt the Fees set forth in **Exhibit 2** and **Exhibit 3**, which shall be adjusted annually on January 1, without further action by the Board of Directors, to reflect the change in the Engineering News Record magazine Construction Cost Indices.

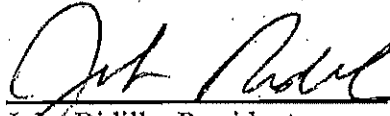
Section 4. Best Effort. The District shall use its best efforts for regional collaboration, or to independently apply for grant funds, to reduce actual costs to the District in developing surface water supply and treatment serving new development in the District. In the event that regional collaboration or the independent procurement of grant funds results in an actual reduction in the cost of developing surface water supply and treatment, the District shall endeavor to reasonably adjust the then-existing capacity fees to account for the net reduction in capital costs, while factoring administrative and other reasonable costs in any such reduction.

Section 4. California Environmental Quality Act Compliance. Pursuant to California Public Resources Code section 21080(b)(8), the requirements of the California Environmental Quality Act do not apply to water capacity charge increase, as the increase caused by this Ordinance constitutes the modification of charges to meet operating expenses and for obtaining funds for capital projects to provide and maintain water service within the District.

Section 5. Ordinance Effective Date. This Ordinance shall be effective thirty (30) days after the date of its second reading and adoption; a summary shall be published once, with names of members voting for and against the same in a newspaper of general circulation published in the County of Sacramento. A certified copy of the full text of this Ordinance shall be posted at the office of the Clerk of the District Board of Directors, 730 L St, Rio Linda, CA 95673, with the names of those Board Members voting for and against the Ordinance.

APPROVED AND ADOPTED by the Board of Directors of the Rio Linda/Elverta Community Water District on this 19th day of September, 2016.

AYES, in favor hereof: Brent Dills, Mary Harris, John Ridilla, Mary Henrici, and Paul Green
NOES: None
ABSTAIN: None
ABSENT: None



John Ridilla, President
Board of Directors

Attest: 

Ralph Felix, Board Secretary

EXHIBIT 1

WATER SERVICE CAPACITY FEES

The provisions of Exhibit 1 of Ordinance No. 2016-01 are hereby amended and superseded by the following:

Water Service Capacity Fees

MIETER SIZE (IN INCHES)	DEVELOPER FEE
5/8	N/A*
3/4	N/A*
1	\$14,160.44
1 1/2	\$28,320.89
2	\$45,313.64
3	\$99,123.12
4	\$178,421.18
6	\$396,492.46
8	\$679,701.38
Greater than 8 inches	The fees shall reflect the actual costs of providing service capacity, and shall be approved through an agreement with the Board of Directors

*Uniform Fire Code requires higher capacity so no less than 1” will be installed.

The above fees shall be charged based on the meter size installed at the service location in accordance with § 4.07.012 (2) of the Water Systems Regulations. In the event an existing service is upsized, the applicant shall pay the difference between the current rate for the existing meter size and the appropriate rate charged for the new meter size.

All Water Service Capacity Fees shall be paid prior to plan approval by the General Manager. Provided, however, commercial or industrial projects and residential projects or subdivisions involving more than four (4) units may be phased in accordance with an agreement approved by the Board of Directors. Water service will not be turned on prior to the receipt of the fees and the fee charged shall be that which is in effect at the time of receipt of payment by District.

The fees in this “EXHIBIT 1” shall increase annually based on the change in Engineering News Record (“ENR”) magazine Construction Cost Index (“CCI”) for California each January 1, beginning January 1, 2017.

EXHIBIT 2

FIRE PROTECTION FACILITIES FEES

The provisions of Exhibit 2 of Ordinance No. 2016-01 are hereby amended and superseded by the following:

Fire Protection Capacity Fees

PRIVATE FIRE HYDRANTS	SPRINKLER SYSTEM LINES
6 INCH (minimum) - \$18,278.29	1 inch (minimum) - \$652.53
8 INCH - \$31,334.21	1½ inch - \$1,306.13
10 INCH - \$49,612.50	2 inch - \$2,088.73
12 INCH - \$65,279.61	3 inch - \$4,569.85
GREATER THAN 12 INCH – The fees shall be relative to the charges above and increase in proportion to the size of the pipe. The fee shall be approved through an agreement with the Board of Directors.	4 inch - \$8,224.85
Penalty for Unauthorized Use	6 inch - \$18,278.29
of Fire Lines	8 inch - \$31,334.21
Use of fire lines for purposes other than fire suppression, system testing or system repair shall constitute unauthorized use. Such unauthorized use shall be subject to a \$105.00 fee. Any subsequent violations shall be subject to a \$165.00 Fee and the water shall be turned-off until brought into compliance.	Greater than 8 inch – The fees shall be relative to the charges above and increase in proportion to the size of the pipe. The fee shall be approved through an agreement with the Board of Directors.
Fire Protection Facilities Flat Rate Charge	\$4.12 Bi-monthly for 1.5-inch service. \$10.00 per diameter inch for 2-inch and above service diameters – Bi-monthly

The fees above shall be for dedicated fire service only. No other use is allowed on these water lines. In the event the private fire protection facilities are used for other purposes, the normal “Water Service Capacity” fee shall apply. Applicants shall be required to install meters and/or detector check valves and backflow devices to the satisfaction of the General Manager on all fire protection facilities. Minimum pipe sizes as indicated above shall be enforced.

Installation of Fire Protection Facilities shall be in accordance with Chapter 4.21 of the Water System Regulations as amended by **Resolution No. 2002-01-01**.

EXHIBIT 3

WATER SERVICE INSTALLATION CHARGES

The provisions of Section 1, 2 and Exhibit 2 of Ordinance No. 2013-01 are hereby amended and superseded by the following:

Water Service Connection Charges

When a water service connection, as defined in §4.07.013 of the Water System Regulations, is proposed for installation, the District shall require payment in advance. The connection charges as required under §4.07.012(2) of the Water System Regulations shall be as follows:

<u>Full Service Installation</u>	
1" Service with 5/8" x 3/4" Meter Outside Roadway with Main on Customer Side of Street	\$3,400.00
1" Service with 5/8 x 3/4" Meter requiring street crossing using Boring Machine	\$4,700.00
1" Service with 5/8 x 3/4" Meter in Improved Roadway	\$5,500.00
Additional Cost for 1" Meter	\$100.00
Additional Cost for 1 1/2" Meter	\$700.00
Additional Cost for 2" Meter	\$1,000.00
Larger than 2" Meter	Time and Materials
<u>Meter Installation where Meter-setter & service-line is already installed</u>	
5/8 x 3/4" Meter	\$400.00
1" Meter.	\$500.00
1 1/2" Meter	\$600.00
2" or Larger Meter	Time and Materials

The above fees shall be in addition to those charged in "Exhibit 1 WATER SERVICE CAPACITY FEES" of Ordinance 2016-01.

EXHIBIT 1

WATER SERVICE CAPACITY FEES

The provisions of Section 2 of Ordinance No. 2007-01 are hereby amended and superseded by the following:

Water Service Capacity Fees

METER SIZE (IN INCHES)	DEVELOPER FEE
5/8	N/A*
3/4	N/A*
1	\$13,064.00
1 1/2	\$26,128.00
2	\$41,805.00
3	\$91,448.00
4	\$164,606.00
6	\$365,792.00
8	\$627,072.00
Greater than 8 inches	The fees shall reflect the actual costs of providing service capacity, and shall be approved through an agreement with the Board of Directors

*Uniform Fire Code requires higher capacity so no less than 1” will be installed.

The above fees shall be charged based on the meter size installed at the service location in accordance with § 4.07.012 (2) of the Water Systems Regulations. In the event an existing service is upsized, the applicant shall pay the difference between the current rate for the existing meter size and the appropriate rate charged for the new meter size.

All Water Service Capacity Fees shall be paid prior to plan approval by the General Manager. Provided, however, commercial or industrial projects and residential projects or subdivisions involving more than four (4) units may be phased in accordance with an agreement approved by the Board of Directors. Water service will not be turned on prior to the receipt of the fees and the fee charged shall be that which is in effect at the time of receipt of payment by District.

The fees in this “EXHIBIT 1” shall increase annually based on the change in Engineering News Record (“ENR”) magazine Construction Cost Index (“CCI”) for California each January 1, beginning January 1, 2017.

EXHIBIT 2

FIRE PROTECTION FACILITIES FEES

The provisions of Sections 1, 2, and Exhibit 1 of Ordinance No. 2013-01 are hereby amended and superseded by the following:

Fire Protection Capacity Fees

PRIVATE FIRE HYDRANTS	SPRINKLER SYSTEM LINES
6 INCH (minimum) - \$16,863	1 inch (minimum) - \$602
8 INCH - \$28,908	1½ inch - \$1,205
10 INCH - \$45,771	2 inch - \$1,927
12 INCH - \$60,225	3 inch - \$4,216
GREATER THAN 12 INCH – The fees shall be relative to the charges above and increase in proportion to the size of the pipe. The fee shall be approved through an agreement with the Board of Directors.	4 inch - \$7,588
Penalty for Unauthorized Use of Fire Lines	6 inch - \$16,863
	8 inch - \$28,908
Use of fire lines for purposes other than fire suppression, system testing or system repair shall constitute unauthorized use. Such unauthorized use shall be subject to a \$105.00 fee. Any subsequent violations shall be subject to a \$165.00 Fee and the water shall be turned-off until brought into compliance.	Greater than 8 inch – The fees shall be relative to the charges above and increase in proportion to the size of the pipe. The fee shall be approved through an agreement with the Board of Directors.
Fire Protection Facilities Flat Rate Charge	\$10.00 per diameter inch - Bi-monthly

The fees above shall be for dedicated fire service only. No other use is allowed on these water lines. In the event the private fire protection facilities are used for other purposes, the normal “Water Service Capacity” fee shall apply. Applicants shall be required to install meters and/or detector check valves and backflow devices to the satisfaction of the General Manager on all fire protection facilities. Minimum pipe sizes as indicated above shall be enforced.

Installation of Fire Protection Facilities shall be in accordance with Chapter 4.21 of the Water System Regulations as amended by **Resolution No. 2002-01-01**.

The fees in this “EXHIBIT 2” shall increase annually based on the change in Engineering News Record (“ENR”) magazine Construction Cost Indices (“CCI”) for California each January 1, beginning January 1, 2017.

EXHIBIT 3

WATER SERVICE INSTALLATION CHARGES

The provisions of Section 1, 2 and Exhibit 2 of Ordinance No. 2013-01 are hereby amended and superseded by the following:

Water Service Connection Charges

When a water service connection, as defined in §4.07.013 of the Water System Regulations, is proposed for installation, the District shall require payment in advance. The connection charges as required under §4.07.012(2) of the Water System Regulations shall be as follows:

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Additional Cost for 1" Meter	\$100.00
Additional Cost for 1 1/2" Meter	\$700.00
Additional Cost for 2" Meter	\$1,000.00
Larger than 2" Meter	Time and Materials
<u>Meter Installation where Meter-setter & service-line is already installed</u>	
5/8 x 3/4" Meter	\$400.00
1" Meter.	\$500.00
1 1/2" Meter	\$600.00
2" or Larger Meter	Time and Materials

The above fees shall be in addition to those charged in "Exhibit 1 WATER SERVICE CAPACITY FEES" of Ordinance 2016-01.



**Items for Discussion and Action
Agenda Item: 6.4**

Date: December 18, 2024

Subject: Authorize any new Board Member Assignments (committees and other) announced by the Chair pursuant to District Policy 2.01.065

Staff Contact: Timothy R. Shaw

Recommended Committee Action:

N/A, this is a standing item on all regular meeting agendas.

Current Background and Justification:

This standing item may be necessary for the Month of December because the Board typically appoints all new assignments at this meeting.

District policy and various statutes stipulate Board approval of any Board Member assignments.

Generally , this is a standing item, which occurs on every regular meeting agenda.

Conclusion:

I recommend the Board consider approving any specific nominations and assignments as may be deemed necessary and appropriate.

Board Action / Motion

Motioned by: Director _____ Seconded by Director _____

Cline _____ Gifford _____ Green _____ Liverett _____ Young _____
(A) Yea (N) Nay (Ab) Abstain (Abs) Absent



Information Items Agenda Item: 7.1

Date: December 18, 2024

Subject: District Reports

Staff Contact: Timothy R. Shaw, General Manager

DISTRICT ACTIVITY REPORTS

1. Operations Report
2. Completed and Pending Items Report
3. Leak Repair Report
4. Conservation Summary
5. Minor Budget Revision

RIO LINDA/ELVERTA C.W.D. 2024

REPORT OF DISTRICT OPERATIONS

SOURCE WATER DATA

28

Water Production (Million Gallons)

January	February	March	April	May	June	Year To Date
38.9	36.8	40.5	48.7	74.6	97	
38,888,906	36,769,694	40,533,124	48,656,766	74,593,086	96,981,956	
July	August	Sept.	Oct.	Nov.	Dec.	
108.4	93.9	81.4	69.9	44.2		734.3
108,361,388	93,926,998	81,407,508	69,883,782	44,196,912		
			Monthly Total			
Gallons = Multiply M.G. by:			1,000,000	44,196,912	Gallons 734,200,120	
Cubic Feet = Divide gallons by:			7.48	5,908,678	Cubic Feet 98,155,096	
Hundred Cu Ft. = Divide cu. ft. by:			100	59,087	Hundred Cubic Feet 981,551	
Acre Ft.= Divide gallons by:			325,829	135.64	Acre Ft. 2,253	

DISTRIBUTION SYSTEM DATA

Water Quality Complaints

Complaints Total - (Low Psi Complaints)

January	February	March	April	May	June	Year To Date
2 - (2)	1 - (1)	2 - (2)	0	0	0	
July	August	Sept.	Oct.	Nov.	Dec.	
5 - (5)	2 - (1)	3 (1)	0	0		15

New Services

New Construction	0	14
Existing Homes	0	0
Paid prior to increase. (2 not installed)	0	0
Total of Service Connections to Date ----->		4685

Distribution System Failures/Repairs

Deterioration November 1 thru 30	8	94
Damaged November 1 thru 30	0	0

Bacteriological Sampling

Routine Bacteriological Samples (Distribution System)	16	176
Raw Water Bacteriological Samples (at Wells)	0	36

November 1, 2024 - November 30, 2024

8 - Distribution leaks repaired by District staff, 1 - by Contractor or with Contractor assistance.

Work Orders Issued - 89	Work Orders Completed - 28	USA's Issued - 91
Change Out Meter - 74	Change Out Meter - 11	WORK ORDERS ISSUED: All work orders issued during the current 1 month reporting period. (November 2024) WORK ORDERS COMPLETED: All work orders completed during the 1 month reporting period. (November 2024) Includes any work orders issued in prior reporting periods that were completed in the current reporting period.
Disconnect Service - 2	Disconnect Service - 2	
Flow Test - 2	Flow Test - 2	
Install Innov8 Device - 1	Install Innov8 Device - 1	
Line Leak - 3	Line Leak - 3	
Other Work -	Possible Leak - 6	
Possible Leak - 3	Turn Off Service - 2	
Tag Property - 1	Turn on Service - 1	
Turn Off Service - 2		
Turn On Service - 1		

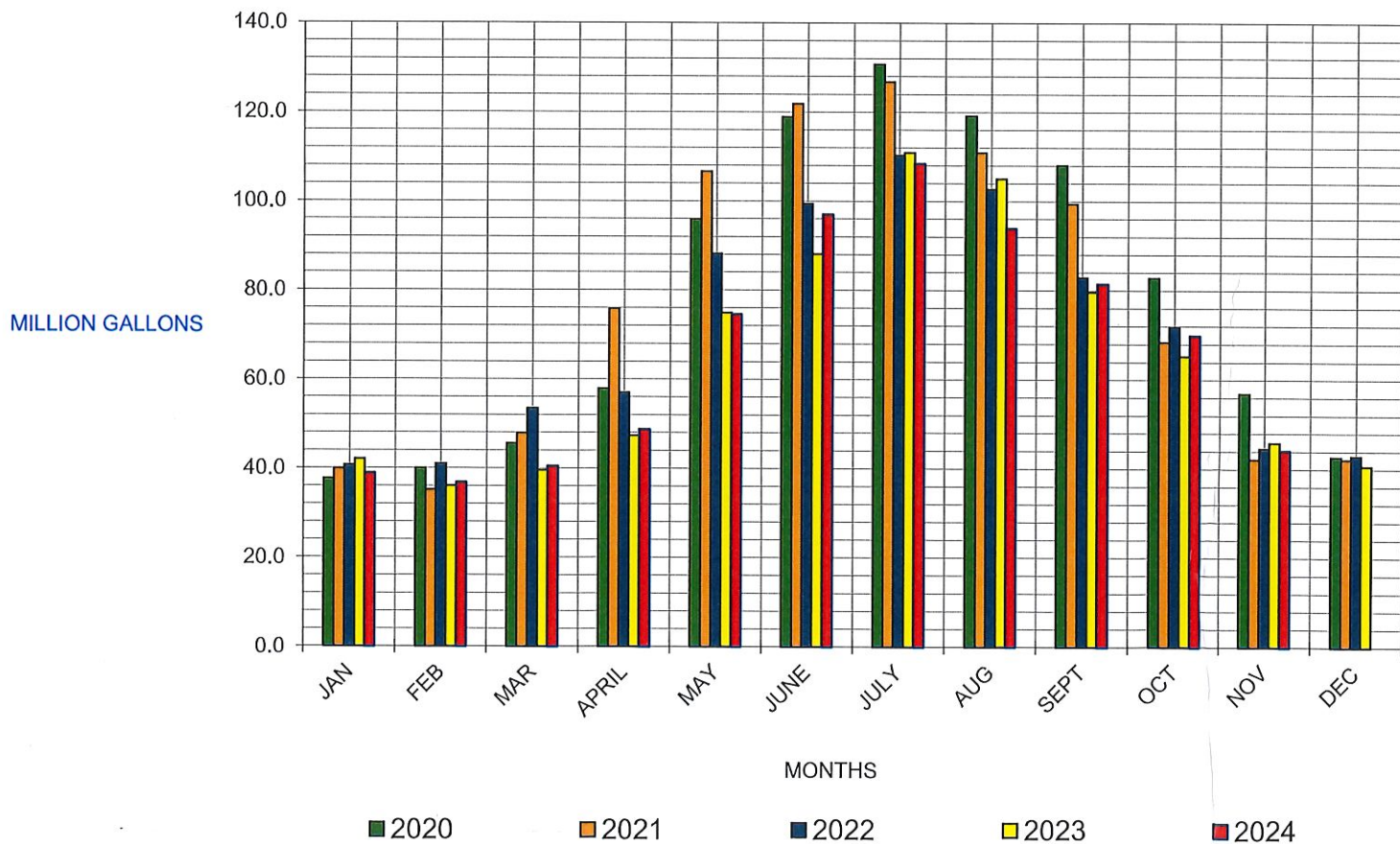
As of 12/12/2024 District staff have tested 306 of the Districts 537 Active backflow devices. The remaining devices will be tested throughout the month of December.

RIO LINDA/ELVERTA C.W.D.

WATER PRODUCTION

2020 \ 2024

Month	Water Production in Million Gallons						SSWD Water Purchases				
	2020	2021	2022	2023	2024	Avg.	2020	2021	2022	2023	2024
JAN	37.6	39.9	40.7	42.0	38.9	39.8	0.0	0.0	0.0	0.0	0.0
FEB	40.0	35.2	40.9	36.1	36.8	37.8	0.0	0.0	0.0	0.0	0.0
MAR	45.5	47.9	53.5	39.6	40.5	45.4	0.0	0.0	0.0	0.0	0.0
APRIL	57.9	75.8	57.0	47.3	48.7	57.3	0.0	0.0	0.0	0.0	0.0
MAY	95.9	106.6	88.2	74.9	74.6	88.0	0.0	0.0	0.0	0.0	0.0
JUNE	118.9	121.9	99.4	88.1	97.0	105.1	0.0	0.0	0.0	0.0	0.0
JULY	130.7	126.8	110.3	110.9	108.4	117.4	0.0	0.0	0.0	0.0	0.0
AUG	119.2	110.9	102.7	105.1	93.9	106.4	0.0	0.0	0.0	0.0	0.0
SEPT	108.1	99.4	82.9	79.6	81.4	90.3	0.0	0.0	0.0	0.0	0.0
OCT	82.8	68.5	71.9	65.3	69.9	71.7	0.0	0.0	0.0	0.0	0.0
NOV	56.9	42.2	44.6	45.9	44.2	46.8	0.0	0.0	0.0	0.0	0.0
DEC	42.7	42.2	42.9	40.7		42.1	0.0	0.0	0.0	0.0	
TOTAL	936.2	917.3	835.0	775.5	734.3	866.0	0.0	0.0	0.0	0.0	0.0





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**PENDING AND COMPLETED ITEMS
12-18-2024 BOARD OF DIRECTORS MEETING**

1. **Annual Inflation Adjustment for Drinking Water Capacity Fees** – There is an item on the 12-18-2024 Board agenda to authorize the adjustments stipulated in Ordinance 2016-01. **Pending**
2. **Sampling all wells for hexavalent chromium** – The State Water Resources Control Board finalized the 10-Parts per Billion hexavalent chromium MCL on 7-24-2024. The clock for sampling all sources commences on 10-1-2024 **Pending**
3. **Sampling for PFOAs** – The State Water Board has notified the District of its requirement that we analyze all wells for PFOAs. The first round of sampling entails quarterly sampling at each well **Pending**
4. **Submittal of a Compliance Plan to the State Water Resources Control Board** – When (not if) the wells samples show hexavalent chromium above 10-Parts per Billion, the District will be required to submit a Compliance Plan to the Division of Drinking Water within 90-days, estimated to be due around December 2024. -**Pending**
5. **District outreach to customers following implementation of a new rate structure focused on consumption in compliance with SB 606 / AB 1668 requirements** – The Customer Service / Conservation Coordinator continues her practice of outreach to customers with indications of abnormal water consumption. **Pending**
6. **Mandated Board Member Training** – We unraveled the mystery on this topic, which was described in last month's report (11-25-2024). The source of confusion stemmed from two assignments of the same course, Harassment Prevention. One of the two courses was assigned by me and completed by the Board Member. The other assignment was self-assigned by the Board Member. We now have the Certificate of Completion for Harassment Prevention training for this Board Member. The mandatory Ethics training remains incomplete - **Pending**
7. **Cost of Service Reductions to Mitigate Inflation** –Staff continues to seek out inflation mitigation measures. The District has not given up on this effort. However, more pressing and more time-sensitive issues have subjugated this effort. **Pending**
8. **Annual Water Loss Audit** – The Water System Superintendent completed his annual water loss audit. The validator (me) has renewed his license and can now complete the validation of the water loss audit as time permits. **Pending**
9. **Replacing the Oldest Workstations** – The two oldest workstations (desktop computers) are now nearly 7 years in service. The District requested and received recommendations from Adept Solutions on replacing the two oldest work stations. **Pending**

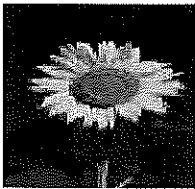
2024 Leak - Repair Tracking

31

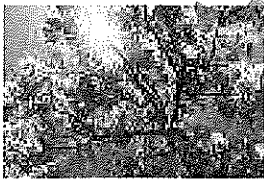
Work Order #	Leak Type	Street	Date Reported	Date Repaired	Days
1	Service	26th Street	12/13/2023	1/29/2024	47
2	Service	E Street	1/5/2024	1/5/2024	1
3	Service	W E Street	1/9/2024	1/9/2024	1
4	Service	Quadra Ave	1/29/2024	2/6/2024	8
5	Service	I Street	2/9/2024	2/13/2024	4
6	Service	Fallon Woods Way	2/20/2024	2/21/2024	1
7	Main	Mateo Ct	2/20/2024	2/22/2024	2
8	Service	Castle Creek Way	2/20/2024	2/28/2024	8
9	Service	Sun Acer Way	2/22/2024	2/27/2024	5
10	Service	Silver Crest Cir	2/20/2024	2/20/2024	1
11	Service	W U Street	3/5/2024	3/5/2024	1
12	Service	Hayer Cir	3/12/2024	3/13/2024	2
13	Service	26th Street	3/19/2024	3/21/2024	3
14	Service	C Street	3/19/2024	3/21/2024	3
15	Service	Q Street	3/20/2024	3/25/2024	6
16	Service	Alvide Ct	3/26/2024	3/26/2024	1
17	Service	Silver Tree Ct	4/8/2024	4/8/2024	1
18	Service	24th St	4/12/2024	4/30/2024	18
19	Service	E St	4/10/2024	4/10/2024	1
20	Service	9th Ave	4/17/2024	4/22/2024	5
21	Service	W E Street	4/22/2024	4/23/2024	1
22	Service	Rio Lina Blvd	4/1/2024	4/25/2024	25
23	Service	Q Street	4/29/2024	4/30/2024	1
24	Service	5th Street	4/8/2024	5/7/2024	29
25	Service	Evcar Way	5/2/2024	5/3/2024	2
26	Service	I street	5/2/2024	5/2/2024	1
27	Service	Dry Creek Rd	5/21/2024	5/21/2024	1
28	Service	26th Street	5/21/2024	5/21/2024	1
29	Service	Silver Knoll St	5/6/2024	6/6/2024	30
30	Service	Marysville Blvd	5/14/2024	6/4/2024	18
31	Service	Evcar Way	5/20/2024	6/5/2024	16
32	Service	I Street	5/28/2024	6/5/2024	8
33	Service	20th Street	6/3/2024	6/3/2024	1
34	Service	Kenora Street	6/5/2024	6/12/2024	7
35	Service	G Street	6/7/2024	6/7/2024	1
36	Service	Rio Linda Blvd	6/11/2024	6/12/2024	2
37	Service	Rio Linda Blvd	6/11/2024	6/12/2024	2
38	Service	26th Street	6/13/2024	6/18/2024	5
39	Service	E Street	6/18/2024	6/18/2024	1
40	Service	5th Ave	6/21/2024	6/25/2024	4
41	Service	E Street	6/24/2024	6/25/2024	2
42	Service	2nd Street	6/27/2024	6/27/2024	1
43	Service	Montague Way	6/26/2024	6/26/2024	1
44	Service	Silver Tree Ct	6/24/2024	7/10/2024	16

45	24555	Service	N Street	7/1/2024	7/2/2024	1
46	24557	Service	Elkhorn Blvd	7/2/2024	7/2/2024	1
47	24564	Service	Hayer Circle	7/9/2024	7/10/2024	1
48	24569	Service	2nd Street	7/11/2024	7/11/2024	1
49	24565	Service	6th Street	7/9/2024	7/18/2024	9
50	24570	Service	24th Street	7/12/2024	7/12/2024	1
51	24577	Service	Silver Sky Ct	7/17/2024	7/23/2024	6
52	24581	Service	26th Street	7/18/2024	7/18/2024	1
53	24619	Service	6th Street	7/30/2024	7/30/2024	1
54	24583	Service	2nd Street	7/22/2024	8/26/2024	26
55	24620	Service	24th Street	7/30/2024	8/5/2024	6
56	24623	Service	E Street	8/2/2024	8/2/2024	1
57	24638	Service	Q Street	8/8/2024	8/8/2024	1
58	24642	Service	9th Ave	8/15/2024	8/21/2024	6
59	24643	Service	E Street	8/16/2024	8/27/2024	11
60	24644	Service	I Street	8/16/2024	8/22/2024	8
61	24653	Service	Dry Creek Rd	8/26/2024	8/27/2024	2
62	24661	Service	I Street	8/29/2024	8/29/2024	1
63	24650	Service	Anderson Woods Wy	8/21/2024	9/4/2024	14
64	24657	Service	G Street	8/28/2024	9/9/2024	11
65	24660	Service	Elkhorn Blvd	8/29/2024	9/9/2024	10
66	24663	Service	W E Street	9/5/2024	9/5/2024	1
67	24665	Service	C Street	9/9/2024	9/30/2024	21
68	24666	Service	E Street	9/10/2024	9/10/2024	1
69	24667	Service	Quadra Ave	9/11/2024	9/24/2024	13
70	24671	Service	U St	9/13/2024	9/17/2024	4
71	24672	Service	Jamie Ct	9/13/2024	9/17/2024	4
72	24674	Service	G Street	9/16/2024	9/26/2024	10
73	24675	Service	Rio Linda Blvd	9/17/2024	9/17/2024	1
74	24679	Service	22nd Street	9/18/2024	9/18/2024	1
75	24681	Service	24th Street	9/20/2024	9/25/2024	5
76	24713	Service	20th Street	9/27/2024	9/30/2024	3
77	24714	Service	5th Ave	9/30/2024	9/30/2024	1
78	24715	Service	Elkhorn Blvd	9/30/2024	10/3/2024	4
79	24725	Service	W E Street	10/7/2024	10/7/2024	1
80	24731	Service	I Street	10/8/2024	10/8/2024	1
81	24742	Service	Elverta Rd	10/17/2024	10/17/2024	1
82	24713	Service	E St	10/17/2024	10/18/2024	2
83	24753	Service	I Street	10/28/2024	10/29/2024	2
84	24757	Service	E St	10/29/2024	10/29/2024	1
85	24761	Main	2nd street	10/30/2024	10/30/2024	1
86	24763	Service	7th St	10/31/2024	10/31/2024	1
87	24748	Service	Elkhorn Blvd	10/22/2024	11/7/2024	16
88	24754	Service	Hayer Circle	10/28/2024	11/7/2024	10
89	24759	Service	W Elkhorn Blvd	10/30/2024	11/4/2024	5
90	24760	Service	Bergen Way	10/30/2024	11/1/2024	2
91	24763	Service	7th St	10/31/2024	11/1/2024	2

92	24768	Main	Silver Tree Ct	11/5/2024	11/8/2024	3
93	24776	Service	K Street	11/14/2024	11/14/2024	1
94	24778	Service	Shady Woods Way	11/18/2024	11/18/2024	1



Conservation Report November 2024



Supplies (kits):	Shower heads(0) Kitchen Aerators(0) Bathroom Aerators(0) Shower Timer(0) Nozzle(0) Toilet Tabs(7) Moisture Meters(0) Water Bottles(0) Toilet Tummy(0) Retro-Fit Kits(0) Welcome Kits(0) Kids Kit(0)
Water Waste (calls, emails, letter, leaks detected, and fixed):	0 Water Waste Letter(s) 267 contacts about possible leaks using the AMI system - 2 were called, 0 was mailed, 265 was emailed, 0 tag was hung
Water Schedule:	given to customers with all violation letters and new applications
Surveys	0
Workshops, Webinar, Meetings:	
Fines:	None
Other Tasks:	<ul style="list-style-type: none"> ● Assisted with new customers ● Created/completed work orders ● Disconnect properties with no service application ● Notified and offered customers the ACH payment method ● Closed accounts and final billed customers ● Mailed out application requests to new owners ● Scanned and uploaded documents into UMS ● Verbal Demands ● Created Report for High Usage Exceptions ● Rereads for 11/20 billing cycle
Grant Updates:	None

**RIO LINDA ELVERTA COMMUNITY WATER DISTRICT
OPERATING BUDGET
2024-2025**

Minor Revision 12/18/24

			2024-2025 BUDGET	2024-2025 BUDGET REVISION	DIFFERENCE	EXPLANATION
REVENUE						
	40000 OPERATING REVENUE					
	40100 Water Service Rates					
	40101	Basic Service Charge	1,212,965.00	1,212,965.00	0.00	
	40102	Usage Charge	1,915,035.00	1,915,035.00	0.00	
	40105	Backflow Charge	31,400.00	31,400.00	0.00	
	40106	Fire Prevention	25,400.00	25,400.00	0.00	
		Total Water Service Rates	3,184,800.00	3,184,800.00	0.00	
	40200 Water Service Fees					
	40201	Application Fees	6,500.00	6,500.00	0.00	
	40202	Delinquency	70,000.00	70,000.00	0.00	
	40209	Misc. Charges	7,000.00	7,000.00	0.00	
		Total Water Services	83,500.00	83,500.00	0.00	
	40300 Other Water Service Fees					
	40301	New Construction QC	4,000.00	4,000.00	0.00	
	40302	Service Connection Fees	10,000.00	10,000.00	0.00	
	40304	Other Operating Revenue	6,000.00	6,000.00	0.00	
	40305	Grant Revenue-Operating	0.00	0.00	0.00	
		Total Other Water Service Fees	20,000.00	20,000.00	0.00	
	TOTAL OPERATING REVENUE		3,288,300.00	3,288,300.00	0.00	
	41000 NON-OPERATING REVENUES					
	41110	Investment Revenue	35.00	35.00	0.00	
	41120	Property Taxes & Assessments	127,000.00	127,000.00	0.00	
	TOTAL NON-OPERATING REVENUE		127,035.00	127,035.00	0.00	
TOTAL REVENUE			\$3,415,335.00	\$3,415,335.00	0.00	

**RIO LINDA ELVERTA COMMUNITY WATER DISTRICT
OPERATING BUDGET
2024-2025**

Minor Revision 12/18/24

			2024-2025 BUDGET	2024-2025 BUDGET REVISION	DIFFERENCE	EXPLANATION
OPERATING EXPENSE						
	60010 PROFESSIONAL FEES					
	60011 General Counsel fees-Legal		\$35,000.00	\$35,000.00	\$0.00	
	60012 Auditor Fees		26,000.00	26,000.00	0.00	
	60013 Engineering Services		85,000.00	85,000.00	0.00	
	TOTAL PROFESSIONAL FEES		146,000.00	146,000.00	0.00	
	60100 PERSONNEL SERVICES					
	60110 Salaries & Wages					
	60111 Salary - General Manager		134,179.00	134,179.00	0.00	
	60112 Staff Regular Wages		723,167.00	723,167.00	0.00	
	60113 Contract Extra Help		0.00	0.00	0.00	
	60114 Staff Standby Pay		18,250.00	18,250.00	0.00	
	60115 Staff Overtime Pay		11,000.00	11,000.00	0.00	
	Total Salaries & Wages		886,596.00	886,596.00	0.00	
	60150 Employee Benefits and Expenses					
	60151 PERS Retirement		152,028.00	152,028.00	0.00	
	60152 Workers Compensation		8,293.00	8,293.00	0.00	
	60153 Medical & Benefit Insurance		239,340.00	239,340.00	0.00	
	60154 Retirees Insurance		36,200.00	16,200.00	(20,000.00)	Decreased CERBT Contribution to offset GL 60560
	60155 Staff Training		5,000.00	5,000.00	0.00	
	60157 Uniforms		7,770.00	7,770.00	0.00	
	60158 Payroll Taxes		69,649.00	69,649.00	0.00	
	60159 Payroll Services		1,860.00	1,860.00	0.00	
	60160 457 Employer Contribution		20,300.00	20,300.00	0.00	
	Total Employee Benefits and Expenses		540,440.00	520,440.00	(20,000.00)	
	TOTAL PERSONNEL SERVICES		\$1,427,036.00	\$1,407,036.00	(\$20,000.00)	

**RIO LINDA ELVERTA COMMUNITY WATER DISTRICT
OPERATING BUDGET
2024-2025**

Minor Revision 12/18/24

			2024-2025 BUDGET	2024-2025 BUDGET REVISION	DIFFERENCE	EXPLANATION
	60200	ADMINISTRATION				
	60205	Bank and Merchant Fees	1,850.00	1,850.00	0.00	
	60207	Board Member/Meeting Expense	13,900.00	13,900.00	0.00	
	60210	Building Expenses				
	60211	Office Utilities	7,500.00	7,500.00	0.00	
	60212	Janitorial	2,340.00	2,340.00	0.00	
	60213	Maintenance	4,500.00	4,500.00	0.00	
	60214	Security	500.00	500.00	0.00	
		Total Building Expenses	14,840.00	14,840.00	0.00	
	60220	Computer & Equipment Maint.				
	60221	Computer Systems	40,000.00	40,000.00	0.00	
	60222	Office Equipment	875.00	875.00	0.00	
		Total Computer & Equipment Maint.	40,875.00	40,875.00	0.00	
	60230	Office Expense	8,000.00	8,000.00	0.00	
	60240	Postage and Delivery	23,500.00	23,500.00	0.00	
	60250	Printing	11,500.00	11,500.00	0.00	
	60255	Meetings & Conferences	100.00	100.00	0.00	
	60260	Publishing	1,500.00	1,500.00	0.00	
	60270	Telephone & Internet	4,750.00	4,750.00	0.00	
	60430	Insurance				
	60431	General Liability	36,100.00	36,100.00	0.00	
	60432	Property	17,102.00	17,102.00	0.00	
		Total Insurance	53,202.00	53,202.00	0.00	
	60500	Water Memberships				
	60503	SGA	32,787.00	32,787.00	0.00	
	60504	ACWA	12,230.00	12,230.00	0.00	
	60507	CRWA	1,582.00	1,582.00	0.00	
		Total Water Memberships	46,599.00	46,599.00	0.00	
	60550	Permits & Fees	55,000.00	55,000.00	0.00	
	60555	Subscriptions & Licensing	2,120.00	2,120.00	0.00	
	60560	Elections	6,000.00	26,177.02	20,177.02	Increase to offset actual election cost
	60565	Uncollectable Accounts	5,500.00	5,500.00	0.00	
	60570	Other Operating Expenditures	500.00	322.98	(177.02)	Decreased to offset GL 60560
		TOTAL ADMINISTRATION	\$289,736.00	\$309,736.00	\$20,000.00	

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**RIO LINDA ELVERTA COMMUNITY WATER DISTRICT
OPERATING BUDGET
2024-2025**

Minor Revision 12/18/24

		2024-2025 BUDGET	2024-2025 BUDGET REVISION	DIFFERENCE	EXPLANATION
	64000 CONSERVATION				
	64001 Community Outreach	500.00	500.00	0.00	
	64005 Other Conservation Programs	0.00	0.00	0.00	
	TOTAL CONSERVATION	500.00	500.00	0.00	
	65000 FIELD OPERATIONS				
	65100 Other Field Operations				
	65110 Backflow Testing	3,000.00	3,000.00	0.00	
	65120 Construction Equipment Maintenance	10,500.00	10,500.00	0.00	
	65130 Field Communication	3,400.00	3,400.00	0.00	
	65140 Field IT	35,000.00	35,000.00	0.00	
	65150 Laboratory Services	45,000.00	45,000.00	0.00	
	65160 Safety Equipment	6,000.00	6,000.00	0.00	
	65170 Shop Supplies	8,000.00	8,000.00	0.00	
	Total Other Field Operations	110,900.00	110,900.00	0.00	
	65200 Treatment	35,000.00	35,000.00	0.00	
	65300 Pumping				
	65310 Maintenance	25,000.00	25,000.00	0.00	
	65320 Electricity and Fuel	260,000.00	260,000.00	0.00	
	Total Pumping	285,000.00	285,000.00	0.00	
	65400 Transmission & Distribution				
	65410 Distribution Supplies	50,000.00	50,000.00	0.00	
	65430 Tank Maintenance	6,500.00	6,500.00	0.00	
	65440 Contract Repairs	70,000.00	70,000.00	0.00	
	65450 Valve Replacements	30,000.00	30,000.00	0.00	
	65460 Paving Repairs	30,000.00	30,000.00	0.00	
	Total Transmission & Distribution	186,500.00	186,500.00	0.00	
	65500 Transportation				
	65510 Fuel	18,000.00	18,000.00	0.00	
	65520 Maintenance	9,000.00	9,000.00	0.00	
	Total Transportation	27,000.00	27,000.00	0.00	
	TOTAL FIELD OPERATIONS	\$644,400.00	\$644,400.00	\$0.00	

**RIO LINDA ELVERTA COMMUNITY WATER DISTRICT
OPERATING BUDGET
2024-2025**

			2024-2025 BUDGET	2024-2025 BUDGET REVISION	DIFFERENCE	EXPLANATION
TOTAL OPERATING EXPENSES			\$2,507,672.00	\$2,507,672.00	\$0.00	
NON OPERATING EXPENSES						
	69010 Debt Service					
	69100	Revenue Bond 2015				
	69105	Revenue Bond 2015-Principle	162,415.00	162,415.00	0.00	
	69120	Interest	39,343.00	39,343.00	0.00	
		Total Revenue Bond 2015	201,758.00	201,758.00	0.00	
	69200	PERS ADP Loan				
	69205	Principle	30,000.00	30,000.00	0.00	
	69210	Interest	1,517.00	1,517.00	0.00	
		Total PERS ADP Loan	31,517.00	31,517.00	0.00	
	69400 Other Non Operating Expense		2,300.00	2,300.00	0.00	
TOTAL NON OPERATING EXPENSES			\$235,575.00	\$235,575.00	0.00	
TOTAL EXPENSE			\$2,743,247.00	\$2,743,247.00	\$0.00	
NET INCOME (Income-Expense)			\$672,088.00	\$672,088.00	\$0.00	

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Information Items
Agenda Item: 7.2

Date: December 18, 2024

Subject: Board Reports

Staff Contact: Timothy R. Shaw, General Manager

BOARD REPORTS

- 7.2.1. Report any ad hoc committees dissolved by requirements in Policy 2.01.065
- 7.2.2. Sacramento Groundwater Authority – Cline (Alternate)
- 7.2.3. Executive Committee – Gifford, Cline (Green attended in Gifford’s place)
- 7.2.4. ACWA/JPIA – Cline
- 7.2.5 MOU Renewal Negotiations Ad Hoc (Young/Cline)



Agenda Item: 8

Date: December 18, 2024

Subject: Public Comment for Closed Session

Staff Contact: Timothy R. Shaw, General Manager

8. PUBLIC COMMENT FOR CLOSED SESSION

Public comment for closed session items only. The public is invited to comment on any item listed on the closed session agenda. Each speaker is limited to 2 minutes.



**Closed Session
Agenda Item: 9**

Date: December 18, 2024

Subject: Closed Session

Staff Contact: Timothy R. Shaw, General Manager

9 CLOSED SESSION - The Board of Directors will convene to Closed Session to discuss the following items.

9.1 CONFERENCE WITH LABOR NEGOTIATORS - (Pursuant to Government Code Section 54957.6) District Negotiators; Shaw, Young, & Cline. RLECWD Employee General Unit, Teamster Local 150 regarding Renewal of Memorandum of Understanding.

9.2 CONFERENCE WITH LEGAL COUNSEL- EXISTING LITIGATION Pursuant to Paragraph (1) of subdivision (d) of Gov. Code § 54956.9. Teamsters Local 150 Unfair Practices Charge v. Rio Linda Elverta Community Water District



**Reconvene Open Session
Agenda Item: 10**

Date: December 18, 2024

Subject: Report of Action Taken in Closed Session

Staff Contact: Timothy R. Shaw, General Manager

10. Return to Open Session and Report of Action Taken in Closed Session

Announce any reportable actions authorized in closed session.

Board Action / Motion

Motioned by: Director _____ Seconded by Director _____

Cline: _____ Gifford: _____ Green _____ Liverett _____ Young _____.

(A) Yea (N) Nay (Ab) Abstain (Abs) Absent

Minutes
Rio Linda / Elverta Community Water District
Executive Committee

December 11, 2024 @ 6:00 P.M.

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Call to Order: 6:00 P.M.

This meeting was attended by Director Cline, Director Green (subbing for Director Gifford), General Manager Tim Shaw, and Contract District Engineer Mike Vasquez

Public Comment : There were no public members in attendance.

Items for Discussion:

1. Contract District Engineer's Update.

Mike Vasquez presented his written report and the Committee engaged Mike in discussion about the scope of infrastructure improvements needed, e.g. the leaking cross valves at Silver Tree Ct.

2. Annual Capacity Fees Adjustment for Construction Cost Inflation.

Mike Vasquez presented his written report.

The Executive Committee recommends the Board authorize the annual inflation adjustment to the Drinking Water Capacity Fees.

3. Discuss Swearing-In for New Board Member and Elections & Assignments of Board Offices (e.g., Chair, Vice Chair, Sacramento Groundwater Authority etc.)

The General Manager presented his written report.

The Executive Committee recommends a special meeting at 6:00 P.M. on December 18th (immediately prior to the start of the regular meeting) to perform the swearing in of newly elected RLECWD Board Members.

4. Discuss Expenditures for October.

The Executive Committee recommends Board approval of the October Expenditures.

5. Discuss Financial Reports for October.

The Executive Committee recommends Board approval of the October Financial Report.

Directors' and General Manager Comments:

- *The General Manager reminded everyone that the December 18th Board meeting will be at the Community Center, 810 Oak Ln, Rio Linda.*

Items Requested for Next Month's Committee Agenda: None

Adjournment: 6:17 P.M.

President's Special Recognition Award

*The President of the
ACWA JPIA
hereby gives Special Recognition to*

Rio Linda/Elverta Community Water District

*for achieving a low ratio of "Paid Claims and Case Reserves" to "Deposit Premiums"
in the Property Program for the period 07/01/2020 - 06/30/2023
announced at the Board of Directors' Meeting in Palm Desert.*



Melody McDonald, President



December 02, 2024

President's Special Recognition Award

*The President of the
ACWA JPIA
hereby gives Special Recognition to*

Rio Linda/Elverta Community Water District

*for achieving a low ratio of "Paid Claims and Case Reserves" to "Deposit Premiums"
in the Liability Program for the period 10/01/2020 - 09/30/2023
announced at the Board of Directors' Meeting in Palm Desert.*



Melody McDonald, President



December 02, 2024