

**RIO LINDA / ELVERTA COMMUNITY WATER DISTRICT  
REGULAR MEETING OF THE  
BOARD OF DIRECTORS**

**November 25, 2024 (6:30 p.m.)**

LOCATION CHANGE DUE TO CONSTRUCTION  
AT VISITORS/DEPOT CENTER

Community Center  
810 Oak Ln  
Rio Linda, CA 95673

*Our Mission is to provide a safe and reliable water supply in a cost-effective manner.*

**AGENDA**

The Board may discuss and take action on any item listed on this agenda, including items listed as information items. The Board may also listen to the other items that do not appear on this agenda, but the Board will not discuss or take action on those items, except for items determined by the Board pursuant to state law to be of an emergency or urgent nature requiring immediate action. The Board may address any item(s) in any order as approved by the Board.

The public will be given the opportunity to directly address the Board on each listed item during the Board's consideration of that item. Public comment on items within the jurisdiction of the Board is welcomed, subject to reasonable time limitations for each speaker. Public documents relating to any open session item listed on this agenda that are distributed to all or any majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection at the District office at 730 L Street, Rio Linda, CA 95673. In compliance with the Americans with Disabilities Act, if you have a disability and need a disability-related modification or accommodation to participate in this meeting, please contact the District office at (916) 991-1000. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

**1. CALL TO ORDER, ROLL CALL, & PLEDGE OF ALLEGIANCE**

**2. PUBLIC COMMENT**

2.1. *Members of the public are invited to speak to the Board regarding items within the subject matter jurisdiction of the District that are not on the agenda or items on the consent agenda. Each speaker may address the Board once under Public Comment for a limit of 2 minutes. (Policy Manual § 2.01.160).*

**3. CONSENT CALENDAR (Action items: Approve Consent Calendar Items)**

**3.1. Minutes**

October 28, 2024

*The Board is being asked to approve the Minutes from the September 23, 2024 Regular Board Meeting.*

**3.2. Expenditures**

*The Executive Committee recommends the Board approve the September 2024 Expenditures.*

**3.3. Financial Reports**

*The Executive Committee recommends the Board approve the September 2024 Financial Report.*

**4. REGULAR CALENDAR**

**ITEMS FOR DISCUSSION AND ACTION**

**4.1. GM Report.**

4.1.1. *The General Manager will provide his monthly report to the Board of Directors*

**4.2. District Engineer's Report.**

4.2.1. *The Contract District Engineer will provide his monthly report to the Board of Directors.*

**4.3. Consider Authorizing an Agreement with Eneresponse for Incentivized Load Shedding.**

**4.4. Consider Alternative Date and Location for December 2024 RLECWD Board of Directors Meeting.**

- 4.5. Consider Fiscal Year 2024/2025 Budget Revision.
- 4.6. Consider Rescinding Previous Board Authorization for Board Member Attendance of the December 12<sup>th</sup> Sacramento Groundwater Authority (SGA) Holiday Social.
- 4.7. Authorize any New Board Member Assignments (committees and other) Proposed by the Chair Pursuant to District Policy 2.01.065.

**5. INFORMATION ITEMS**

**5.1. District Activities Reports**

- 5.1.1. Water Operations Report
- 5.1.2. Completed and Pending Items Report
- 5.1.3. Leak Repair Report
- 5.1.4. State Water Board Proposed Revisions to Loan and Grant Program

**5.2. Board Member Reports**

- 5.2.1. Report any ad hoc committees dissolved by requirements in Policy 2.01.065
- 5.2.2. Sacramento Groundwater Authority – Harris (primary)
- 5.2.3. Executive Committee – Gifford, Cline
- 5.2.4. ACWA/JPIA – Cline
- 5.2.5. GM Annual Performance Review Ad Hoc (Young/Cline)
- 5.2.6. MOU Renewal Negotiations Ad Hoc (Young/Cline)

**6. PUBLIC COMMENT PRIOR TO CLOSED SESSION**

**7. CLOSED SESSION - THE BOARD OF DIRECTORS WILL MEET IN CLOSED SESSION TO DISCUSS THE FOLLOWING ITEM:**

**7.1. CONFERENCE WITH LEGAL COUNSEL- EXISTING LITIGATION**

Pursuant to Paragraph (1) of subdivision (d) of Gov. Code § 54956.9. Teamsters Local 150 v. Rio Linda Elverta Community Water District Unfair Practices Charge No. SA-CE-1268-M.

**8. RETURN TO OPEN SESSION, REPORT OF ACTIONS TAKEN IN CLOSED SESSION**

**9. DIRECTORS' AND GENERAL MANAGER COMMENTS**

**10. ADJOURNMENT –**

Upcoming meetings:

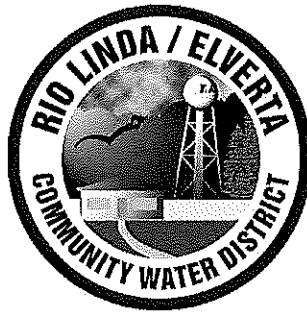
**NOTE CHANGES DUE TO CONSTRUCTION AT VISITORS / DEPOT CENTER**

Executive Committee

December 11, 2024, Wednesday, 6:00 pm. Community Center, 810 Oak Ln. Rio Linda, CA

Board Meeting (subject to Board Confirmation)

December 18, 2024, Monday, 6:30 pm. Community Center, 810 Oak Ln. Rio Linda, CA



**Consent Calendar  
Agenda Item: 3.1**

**Date:** November 25, 2024  
**Subject:** Minutes  
**Staff Contact:** Timothy R. Shaw, General Manager

**Recommended Committee Action:**

N/A -Minutes of Board meetings are not reviewed by committees.

**Current Background and Justification:**

These minutes are to be reviewed and approved by the Board of Directors.

**Conclusion:**

I recommend the Board review and approve (as appropriate) the minutes of meetings provided with your Board packets.

**Board Action / Motion**

Motioned by: Director \_\_\_\_\_ Seconded by Director \_\_\_\_\_

Cline \_\_\_\_\_ Gifford \_\_\_\_\_ Green \_\_\_\_\_ Garrison \_\_\_\_\_ Young \_\_\_\_\_

(A) Yea (N) Nay (Ab) Abstain (Abs) Absent

**MINUTES OF THE OCTOBER 28, 2024  
BOARD OF DIRECTORS REGULAR MEETING  
OF THE RIO LINDA/ELVERTA COMMUNITY WATER DISTRICT**

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The Link below provides access the video of this meeting.

<https://vimeo.com/1024407338?share=copy>

The numbers in parentheses next to each action item correlate to time marks on the video of the meeting.

**1. CALL TO ORDER, ROLL CALL**

The October 28, 2024 meeting of the Board of Directors of the Rio Linda/Elverta Community Water District called to order at 6:30 p.m. Visitor's/Depot Center 6730 Front Street, Rio Linda, CA 95673. This meeting was physically open to the public.

General Manager Tim Shaw took roll call of the Board of Directors. Director Jason Green, Director Chris Gifford, Director Vicky Young, Director Mary Garrison, Director Anthony Cline, General Manager Tim Shaw, Mike Vasquez, Vasquez Engineering, and Legal Counsel were present. Director Cline led the pledge of allegiance.

**2. PUBLIC COMMENT** – Members of the public introduced themselves as members of the community.

**3. CONSENT CALENDAR (1:55)**

**3.1. September 23, 2024 Minutes**

**3.2 August Expenditures**

**3.3 August Financials**

Comments/Questions –Public member had questions on where to locate the minutes the Board was considering.

**(2:03) It was moved by Director Gifford and seconded by Director Cline to approve the Consent Calendar. Directors Green, Young, Garrison, Cline, and Gifford voted yes. The motion passed with a roll call vote of 5-0-0.**

***Board President Young informed the Public that Closed Session was moved up on the Agenda to accommodate a Board Member who may have to leave.***

**6. Public Comment prior to Closed session** – Members of the public asked for clarification on the closed session item.

**7. CLOSED SESSION -** The Board of Directors will meet in Closed Session to discuss the following item:

**CONFERENCE WITH LEGAL COUNSEL- EXISTING LITIGATION**

Pursuant to Paragraph (1) of subdivision (d) of Gov. Code § 54956.9. Teamsters Local 150 v. Rio Linda Elverta Community Water District Unfair Practices Charge No. SA-CE-1268-M.

**8. Return to Open Session, Report of actions taken in closed session**

**(5:21) General Counsel announced the Board directed Legal Counsel to defend the District by a vote of 4-0-1. Director Garrison abstained.**

**4. REGULAR CALENDAR  
ITEMS FOR DISCUSSION AND ACTION**

**4.1 GM Report (6:05)**

The General Manager, Tim Shaw provided his monthly report to the Board of Directors.

Comments/Questions – Directors had general questions about the new website and the possibility of new alarm system listed in the GM report.

***The Board took no action on this item.***

President Young moved up 5.2 of Board Member Reports to allow Director Garrison to give her verbal report before possible leaving the meeting.

#### **5. Board Member Reports (7:38)**

5.2 Sacramento Groundwater Authority – Garrison (primary) – Director Garrison reported that she attended the SGA meeting on Oct 10<sup>th</sup>. She reported that she was part of the approval for Professional Services agreement that approved a contract not to exceed \$350,000.00 to support the Groundwater Management Act. She was appointed to a nomination committee of President or Vice President and asking to attend the SGA social award event in December.

*(10:04) It was moved by Director Cline and seconded by Director Gifford to approve the appointment nomination committee of President or Vice President for SGA and the SGA social award event in December. Directors Green, Young, Cline, and Gifford voted yes. Director Garrison abstained. The motion carried with a roll call vote of 4-0-1.*

#### **4.2 Public Works Projects Report (10:30)**

Mike Vasques, Vasquez Engineering report provided, General District Engineering.  
Comments/Questions – General questions by the Directors. No public comment.

*The Board took no action on this item.*

#### **4.3 Consider Accepting the Independent Auditor's Report for Fiscal Year 2023/2024 Audit. (13:14)**

Comments/Questions – Public member asked how the District's audit compare to other Districts. Director Garrison asked for the item to be brought back to the next meeting since, she has not had time to review it and it was not reviewed by the Executive Committee. General discussion by the Board members and the public was whether to delay accepting the Audit until the next Board meeting.

*(29:50) It was moved by Director Green and seconded by Director Gifford to accept the Auditor's Report for FY 2023/2024 Audit. Directors Green, Young, and Gifford voted yes. Director Cline and Garrison voted no. The motion carried with a roll call vote of 3-2-0.*

#### **4.4 Authorize any New Board Member Assignments (committees and other) Proposed by the Chair Pursuant to District Policy 2.01.065 (31:45)**

*No action taken by the Board.*

No public comment.

### **5. INFORMATION ITEMS**

#### **5.1 District Activities Reports (31:57)**

- 5.1.1 Water Operations Report – Written report provided.
- 5.1.2 Completed and Pending Items Report – Written report provided.
- 5.1.3 Conservation Report – Report Provided.
- 5.1.4 Leak Repair Report – Report provided.
- 5.1.5 BSK Laboratories Invoice for May/June Services
- 5.1.6 Preliminary Results of PFAS/PFOA et al Analyses
- 5.1.7 Lead Service Line Inventory Mandated Submittal

Comments/Questions – No public comment.

#### **5.2 Board Member Report (43:39)**

- 5.2.1 Report any ad hoc committees dissolved by requirements in Policy 2.01.065 – No action.
- 5.2.2 Sacramento Groundwater Authority – Harris (primary)
- 5.2.3 Executive Committee – Garrison, Cline – Minutes provided.
- 5.2.4 ACWA/JPIA – Cline – Nothing to report.
- 5.2.5 GM Annual Performance Review Ad Hoc (Young/Cline) – Committee has met, but still discussions.

5.2.6 MOU Renewal Negotiations Ad Hoc (Young/Cline) – The committee met twice and is still ongoing.

Comments/Questions – No public comment.

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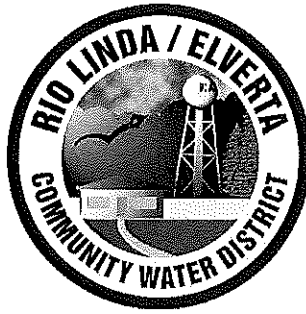
**9. DIRECTORS' AND GENERAL MANAGER COMMENTS** – GM Shaw announced that the Executive Committee in November will be held at the Depot but access to the room will be available by one door due the building being reroofed. The November Board meeting will need to be held at the Community Center.

**10. ADJOURNMENT** - The meeting was adjourned at 7:30 pm.

Respectfully submitted,

\_\_\_\_\_  
Timothy R. Shaw, Secretary

\_\_\_\_\_  
Vicky Young, President of the Board



**Consent Calendar  
Agenda Item: 3.2**

**Date:** November 25, 2024

**Subject:** Expenditures

**Staff Contact:** Timothy R. Shaw, General Manager

**Recommended Committee Action:**

The Executive Committee forwarded the September 2024 Expenditures report to the November 25th Board agenda with the Committee’s recommendation for Board approval.

**Current Background and Justification:**

These expenditures have been completed since the last regular meeting of the Board of Directors.

**Conclusion:**

Board approval of the November 25th Consent Agenda incorporates approval of the September 2024 Expenditures.

**Board Action / Motion**

Motioned by: Director \_\_\_\_\_ Seconded by Director \_\_\_\_\_

Cline \_\_\_\_\_ Gifford \_\_\_\_\_ Green \_\_\_\_\_ Harris \_\_\_\_\_ Young \_\_\_\_\_

(A) Yea (N) Nay (Ab) Abstain (Abs) Absent

**Rio Linda Elverta Community Water District  
Expenditure Report  
September 2024**

Date	Num	Name	Memo	Amount
09/05/2024	EFT	CalPERS	For PP Ending 08/31/24 Pay date 09/05/24	3,728.03
09/05/2024	EFT	CalPERS	For PP Ending 08/31/24 Pay date 09/05/24	1,388.06
09/05/2024	EFT	Internal Revenue Service	Employment Taxes	7,899.58
09/05/2024	EFT	Employment Development	Employment Taxes	1,636.34
09/05/2024	EFT	Empower	Deferred Compensation Plan: Employer & Employee Share	1,960.89
09/05/2024	EFT	Adept Solutions	Monthly Computer Maintenance	2,012.80
09/05/2024	EFT	Comcast	Telephone-Landline	109.45
09/05/2024	EFT	Ramos Oil Inc.	Transportation Fuel	367.64
09/05/2024	EFT	Republic Services	Utilities	172.79
09/05/2024	EFT	RLECWD	Umpqua Bank Monthly Debt Service Transfer	17,000.00
09/05/2024	EFT	RLECWD	RLECWD - Capital Improvement	52,517.00
09/05/2024	3125	Employee	For PP Ending 08/31/24 Pay date 09/05/24	1,072.19
09/05/2024	3126	Employee	For PP Ending 08/31/24 Pay date 09/05/24	1,680.98
09/05/2024	3127	Employee	For PP Ending 08/31/24 Pay date 09/05/24	2,361.72
09/05/2024	3128	Employee	For PP Ending 08/31/24 Pay date 09/05/24	2,562.39
09/05/2024	3129	Employee	For PP Ending 08/31/24 Pay date 09/05/24	1,924.15
09/05/2024	3130	Employee	For PP Ending 08/31/24 Pay date 09/05/24	2,948.95
09/05/2024	3131	Employee	For PP Ending 08/31/24 Pay date 09/05/24	92.35
09/05/2024	3132	Employee	For PP Ending 08/31/24 Pay date 09/05/24	1,724.77
09/05/2024	3133	Employee	For PP Ending 08/31/24 Pay date 09/05/24	1,530.65
09/05/2024	3134	Employee	For PP Ending 08/31/24 Pay date 09/05/24	1,304.39
09/05/2024	3135	Employee	For PP Ending 08/31/24 Pay date 09/05/24	3,166.47
09/05/2024	3136	Customer	Hydrant Meter Deposit Refund	2,103.75
09/05/2024	3137	ABS Direct	Printing & Postage	309.70
09/05/2024	3138	ACWA/JPIA Powers Insurance Authority	EAP	24.80
09/05/2024	3139	BSK Associates	Lab Fees	26,033.91
09/05/2024	3140	Buckmaster Office Solutions	Office Equipment	82.76
09/05/2024	3141	County of Sacramento	Permits	1,410.00
09/05/2024	3142	DirectHit Pest Control	Building Maintenance	95.00
09/05/2024	3143	Foster & Fost Actuaries & Consultants	GASB 75 Valuation - Audit	4,500.00
09/05/2024	3144	Government Finance Officers Association	Membership Dues	160.00
09/05/2024	3145	Johnson Controls Fire Protection	Safety	741.33
09/05/2024	3146	Pacific Shredding	Office Expense	43.68
09/05/2024	3147	Rio Linda Hardware & Building Supply	Shop Supplies	622.41
09/05/2024	3148	Sacramento Groundwater Authority	Annual Membership Dues	32,787.00
09/05/2024	3149	SMUD	Utilities	31,370.77
09/05/2024	3150	UniFirst Corporation	Uniforms	603.76
09/05/2024	3151	Vasquez Engineering	Engineering	5,000.00
09/05/2024	3152	Verizon Wireless	Telephone	45.50
09/05/2024	3153	Ferguson Enterprises	Capital Improvement: Meter Replacements	2,153.71
09/05/2024	3154	Rawles Engineering	Capital Improvement: Pipeline Replacement	214,776.00
09/18/2024	EFT	QuickBooks Payroll Service	For PP Ending 9/14/24 Pay date 09/19/24	20,703.75





**Rio Linda Elverta Community Water District  
Expenditure Report  
September 2024**

Date	Num	Name	Memo	Amount
09/23/2024	EFT	WageWorks	FSA Administration Fee	76.25
09/19/2024	EFT	CalPERS	For PP Ending 9/14/24 Pay date 09/19/24	3,728.03
09/19/2024	EFT	CalPERS	For PP Ending 9/14/24 Pay date 09/19/24	1,388.06
09/19/2024	EFT	Internal Revenue Service	Employment Taxes	7,874.86
09/19/2024	EFT	Employment Development	Employment Taxes	1,595.81
09/19/2024	EFT	Empower	Deferred Compensation Plan: Employer & Employee Share	1,898.02
09/19/2024	EFT	Kaiser Permanente	Health Insurance	2,474.22
09/19/2024	EFT	PG&E	Utilities	46.87
09/19/2024	EFT	Principal	Dental & Vision Insurance	1,779.83
09/19/2024	EFT	Ramos Oil Inc.	Transportation Fuel	320.17
09/19/2024	EFT	Umpqua Bank Credit Card	Computer, Office, Publishing, Telephone, Transportation Maint	1,738.81
09/19/2024	EFT	Verizon	Field Communication	426.42
09/19/2024	EFT	Western Health	Health Insurance	12,559.18
09/19/2024	EFT	RLECWD	Operating Reserve Annual Transfer	2,500.00
09/19/2024	3156	Elverta Specific Plan Owners Group	Developer Deposit Refund	15,314.07
09/19/2024	3157	CoreLogic Solutions	Subscription	103.00
09/19/2024	3158	Henrici, Mary	Retiree Insurance	524.10
09/19/2024	3159	Pacific Premier Bank	Surcharge 2 Loan Payment	159,194.67
09/19/2024	3160	Rio Linda Elverta Recreation & Park District	Meeting Expense	100.00
09/19/2024	3161	RW Trucking	Distribution Supplies	740.64
09/19/2024	3162	Sacramento County Utilities	Utilities	126.70
09/19/2024	3163	Sierra Chemical Company	Treatment	1,446.72
09/19/2024	3164	Spok, Inc.	Field Communication	15.76
09/19/2024	3165	Vanguard Cleaning Systems	Janitorial	195.00
09/19/2024	3166	White Brenner, LLP	Legal	1,234.40
09/19/2024	3167	County of Sacramento	Capital Improvement: Pipeline Replacement	745.00
09/19/2024	3124	Provost& Pritchard Consulting Group	Capital Improvement: Hexavalent Chromium Design Well 15	1,260.00
<b>Total 10020 - Operating Account Budgeted Expenditures</b>				<b><u>672,136.01</u></b>

09/05/2024	EFT	California State Disbursement Unit	Employee Garnishment	332.00
09/05/2024	3155	Teamsters	Union Dues	815.00
09/15/2024	EFT	AFLAC	Employee Funded Premiums	745.84
09/19/2024	EFT	California State Disbursement Unit	Employee Garnishment	332.00
09/30/2024	EFT	WageWorks	FSA Expenditures - Employee Funded	549.56
<b>Total 10020 - Operating Account Non-Budgeted Expenditures: Employee Paid Pass-throughs</b>				<b><u>2,774.40</u></b>

**Rio Linda Elverta Community Water District  
Expenditure Report  
September 2024**

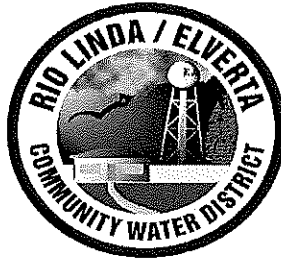
Date	Num	Payee	Memo	Amount
09/19/2024	EFT	RLECWD	Surcharge 2 Loan Payment	159,194.67
<b>10375 · Surcharge Account 2</b>				<u>159,194.67</u>

Date	Num	Payee	Memo	Amount
09/05/2024	EFT	RLECWD	Capital Improvement: Checks 3153	2,153.71
<b>10475 · Capital Improvement-Umpqua Bank</b>				<u>2,153.71</u>

Date	Num	Payee	Memo	Amount
09/19/2024	EFT	RLECWD - Operating	Annual Budgeted Transfer	2,500.00
<b>10650 · Operating Reserve Account</b>				<u>2,500.00</u>

Date	Num	Payee	Memo	Amount
09/05/2024	EFT	RLECWD	Capital Improvement Transfer for Funds paid with Operating: Refer to check 3154	214,776.00
<b>10490 · Future Capital Improvement Projects-Umpqua Bank</b>				<u>214,776.00</u>





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**Consent Calendar  
Agenda Item: 3.3**

**Date:** November 25, 2024  
**Subject:** Financial Reports  
**Staff Contact:** Timothy R. Shaw, General Manager

**Recommended Committee Action:**

The Executive Committee forwarded the Financial Report onto the November 25<sup>th</sup> Board agenda with the Committee’s recommendation for Board approval.

**Current Background and Justification:**

The financial reports are for the District’s balance sheet, profit and loss, and capital improvements year to date.

These financials are to be presented to the Board of Directors to inform them of the District’s current financial condition.

**Conclusion:**

Board approval of the Consent Agenda incorporates approval of the September Financial Report.

**Board Action / Motion**

Motioned by: Director \_\_\_\_\_ Seconded by Director \_\_\_\_\_  
Cline \_\_\_\_\_ Gifford \_\_\_\_\_ Green \_\_\_\_\_ Garrison \_\_\_\_\_ Young \_\_\_\_\_  
(A) Yea (N) Nay (Ab) Abstain (Abs) Absent

Rio Linda Elverta Community Water District

Balance Sheet

As of September 30, 2024



**ASSETS**

Current Assets

100 · Cash & Cash Equivalents	
10000 · Operating Account	
10020 · Operating Fund-Umpqua	1,643,948.26
Total 10000 · Operating Account	1,643,948.26
10475 · Capital Improvement	
10480 · General	667,682.01
10485 · Vehicle Replacement Reserve	37,948.49
Total 10450 · Capital Improvement	705,630.50

Total 100 · Non-Restricted Cash & Cash Equivalents 2,349,578.76

102 · Restricted Assets

102.2 · Restricted for Debt Service	
10700 · ZIONS Inv/Surcharge 1 Reserve	538,689.89
10300 · Surcharge 1 Account	1,042,652.53
10350 · Umpqua Bank - Revenue Bond	91,427.46
10380 · Surcharge 2 Account	450,935.22
Total 102.2 · Restricted for Debt Service	2,123,705.10

102.4 · Restricted Other Purposes	
10385 · Available Funding Cr6 Projects #1	476,688.46
10481 · Available Funding Cr6 Projects #2	500,110.20
10490 · Future Capital Imp Projects	1,420,512.51
10600 · LAIF Account - Capacity Fees	949,669.29
10650 · Operating Reserve Fund	339,998.93
Total 102.4 · Restricted Other Purposes	3,686,979.39

Total 102 · Restricted Assets 5,810,684.49

Accounts Receivable 704.35

Other Current Assets

12000 · Water Utility Receivable	917,674.20
12200 · Accrued Revenue	0.00
12250 · Accrued Interest Receivable	2,976.12
15000 · Inventory Asset	48,618.45
16000 · Prepaid Expense	97,534.12
16075 · OPEB GASB 75	4,751.00

Total Other Current Assets 1,071,553.89

Total Current Assets 9,232,521.49

Capital Assets

17000 · General Plant Assets	653,964.26
17100 · Water System Facilites	25,323,453.93
17300 · Intangible Assets	383,083.42
17500 · Accum Depreciation & Amort	-12,521,210.96
18000 · Construction in Progress	1,124,580.28
18100 · Land	576,672.45

Total Capital Assets 15,540,543.38

Other Assets

18500 · ADP CalPERS Receivable	410,000.00
19000 · Deferred Outflows	821,741.00
19900 · Suspense Account	0.00

Total Other Assets 1,231,741.00

**TOTAL ASSETS** **26,004,805.87**

Rio Linda Elverta Community Water District

Balance Sheet

As of September 30, 2024

LIABILITIES & NET POSTION

Liabilities

Current Liabilities

Accounts Payable	109,507.34
Credit Cards	0.00
Other Current Liabilities	929,478.76

<b>Total Current Liabilities</b>	<b>1,038,986.10</b>
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Long Term Liabilities

23000 · OPEB Liability	0.00
23500 · Lease Buy-Back	459,522.27
25000 · Surcharge 1 Loan	2,314,710.45
25050 · Surcharge 2 Loan	1,835,040.16
26000 · Water Rev Refunding	1,187,101.00
26500 · ADP CalPERS Loan	380,000.00
27000 · AMI Meter Loan	0.00
29000 · Net Pension Liability	946,016.00
29500 · Deferred Inflows-Pension	112,980.00
29600 · Deferred Inflows-OPEB	37,219.00

<b>Total Long Term Liabilities</b>	<b>7,272,588.88</b>
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<b>Total Liabilities</b>	<b>8,311,574.98</b>
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Net Position

31500 · Invested in Capital Assets, Net	10,069,591.46
32000 · Restricted for Debt Service	705,225.24
38000 · Unrestricted Equity	6,597,086.39
Net Revenue	321,327.80

<b>Total Net Position</b>	<b>17,693,230.89</b>
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<b>TOTAL LIABILITIES &amp; NET POSTION</b>	<b>26,004,805.87</b>
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Rio Linda Elverta Community Water District  
 Operating Profit & Loss Budget Performance  
 September 2024

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	<u>Annual Budget</u>	<u>Sep 24</u>	<u>YTD Jul-Sep 24</u>	<u>% of Annual Budget</u>	<u>YTD Annual Budget Balance</u>
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
40000 · Operating Revenue					
40100 · Water Sales					
40101 · Basic Service Charge	1,212,965.00	207,271.04	269,214.68	22.20%	943,750.32
40102 · Usage Charge	1,915,035.00	556,361.39	721,515.50	37.68%	1,193,519.50
40105 · Backflow Charge	31,400.00	5,313.43	6,959.35	22.16%	24,440.65
40106 · Fire Prevention	25,400.00	4,536.42	6,373.72	25.09%	19,026.28
40110 · Bi-Monthly Accrual	0.00	-150,000.00	0.00	0.00%	0.00
<b>Total 40100 · Water Sales</b>	<b>3,184,800.00</b>	<b>623,482.28</b>	<b>1,004,063.25</b>	<b>31.53%</b>	<b>2,180,736.75</b>
40200 · Water Services					
40201 · Application Fees	6,500.00	275.00	1,250.00	19.23%	5,250.00
40202 · Delinquency	70,000.00	1,779.00	13,798.64	19.71%	56,201.36
40209 · Misc. Charges	7,000.00	180.00	934.00	13.34%	6,066.00
<b>Total 40200 · Water Services</b>	<b>83,500.00</b>	<b>2,234.00</b>	<b>15,982.64</b>	<b>19.14%</b>	<b>67,517.36</b>
40300 · Other Water Service Fees					
40301 · New Construction QC	4,000.00	2,543.00	2,743.00	68.58%	1,257.00
40302 · Service Connection Fees	10,000.00	536.64	536.64	5.37%	9,463.36
40304 · Other Operating Revenue	6,000.00	2,410.26	2,410.26	40.17%	3,589.74
<b>Total 40300 · Other Water Service Fees</b>	<b>20,000.00</b>	<b>5,489.90</b>	<b>5,689.90</b>	<b>28.45%</b>	<b>14,310.10</b>
<b>Total 40000 · Operating Revenue</b>	<b>3,288,300.00</b>	<b>631,206.18</b>	<b>1,025,735.79</b>	<b>31.19%</b>	<b>2,262,564.21</b>
41000 · Nonoperating Revenue					
41110 · Investment Revenue					
41112 · Interest Revenue	35.00	3.51	10.31	29.46%	24.69
<b>Total 41110 · Investment Revenue</b>	<b>35.00</b>	<b>3.51</b>	<b>10.31</b>	<b>29.46%</b>	<b>24.69</b>
41120 · Property Tax	127,000.00	0.00	3,872.34	3.05%	123,127.66
<b>Total 41000 · Nonoperating Revenue</b>	<b>127,035.00</b>	<b>3.51</b>	<b>3,882.65</b>	<b>3.06%</b>	<b>123,152.35</b>
<b>Total Operating &amp; Non-Operating Revenue</b>	<b>3,415,335.00</b>	<b>631,209.69</b>	<b>1,029,618.44</b>	<b>30.15%</b>	<b>2,385,716.56</b>
<b>Expense</b>					
60000 · Operating Expenses					
60010 · Professional Fees					
60011 · General Counsel-Legal	24,000.00	1,234.40	2,295.26	9.56%	21,704.74
60012 · Auditor Fees	26,000.00	19,350.00	23,850.00	91.73%	2,150.00
60013 · Engineering Services	85,000.00	5,000.00	12,250.00	14.41%	72,750.00
<b>Total 60010 · Professional Fees</b>	<b>135,000.00</b>	<b>25,584.40</b>	<b>38,395.26</b>	<b>28.44%</b>	<b>96,604.74</b>
60100 · Personnel Services					
60110 · Salaries & Wages					
60111 · Salary - General Manager	134,179.00	9,950.26	27,363.21	20.39%	106,815.79
60112 · Staff Regular Wages	723,167.00	52,456.86	142,968.40	19.77%	580,198.60
60114 · Staff Standby Pay	18,250.00	1,400.00	4,200.00	23.01%	14,050.00
60115 · Staff Overtime Pay	11,000.00	617.62	3,109.25	28.27%	7,890.75
<b>Total 60110 · Salaries &amp; Wages</b>	<b>886,596.00</b>	<b>64,424.74</b>	<b>177,640.86</b>	<b>20.04%</b>	<b>708,955.14</b>
60150 · Employee Benefits & Expense					
60151 · PERS Retirement	152,028.00	11,577.66	33,225.94	21.86%	118,802.06
60152 · Workers Compensation	8,293.00	519.59	2,314.46	27.91%	5,978.54
60153 · Group Insurance	239,340.00	16,727.77	46,113.25	19.27%	193,226.75
60154 · Retirees Insurance	36,200.00	3,674.10	3,674.10	10.15%	32,525.90
60155 · Staff Training	5,000.00	225.00	225.00	4.50%	4,775.00
60157 · Uniforms	7,770.00	478.95	2,117.36	27.25%	5,652.64
60158 · Payroll Taxes	69,649.00	4,960.23	13,651.48	19.60%	55,997.52
60159 · Payroll Service	1,860.00	101.05	393.15	21.14%	1,466.85
60160 · 457 Employer Contribution	20,300.00	1,492.53	4,123.15	20.31%	16,176.85
<b>Total 60150 · Employee Benefits &amp; Exp</b>	<b>540,440.00</b>	<b>39,756.88</b>	<b>105,837.89</b>	<b>19.58%</b>	<b>434,602.11</b>
<b>Total 60100 · Personnel Services</b>	<b>1,427,036.00</b>	<b>104,181.62</b>	<b>283,478.75</b>	<b>19.87%</b>	<b>1,143,557.25</b>
60200 · Administration					
60205 · Bank & Merchant Fees	1,850.00	142.15	354.90	19.18%	1,495.10

**Rio Linda Elverta Community Water District  
Operating Profit & Loss Budget Performance  
September 2024**

	Annual Budget	Sep 24	YTD Jul-Sep 24	% of Annual Budget	YTD Annual Budget Balance
60207 · Board Meeting Fee	13,900.00	600.00	1,400.00	10.07%	12,500.00
60210 · Building Expenses					
60211 · Office Utilities	7,500.00	667.54	1,676.24	22.35%	5,823.76
60212 · Janitorial	2,340.00	195.00	585.00	25.00%	1,755.00
60213 · Maintenance	4,500.00	40.00	147.92	3.29%	4,352.08
60214 · Security	500.00	0.00	117.00	23.40%	383.00
<b>Total 60210 · Building Expenses</b>	<b>14,840.00</b>	<b>902.54</b>	<b>2,526.16</b>	<b>17.02%</b>	<b>12,313.84</b>
60220 · Computer & Equipment Maint.					
60221 · Computer Systems	40,000.00	2,607.59	7,758.27	19.40%	32,241.73
60222 · Office Equipment	875.00	80.11	218.81	25.01%	656.19
<b>Total 60220 · Computer &amp; Equipment Mair</b>	<b>40,875.00</b>	<b>2,687.70</b>	<b>7,977.08</b>	<b>19.52%</b>	<b>32,897.92</b>
60230 · Office Expense	8,000.00	492.87	1,179.15	14.74%	6,820.85
60240 · Postage and Delivery	23,500.00	340.98	4,078.22	17.35%	19,421.78
60250 · Printing	11,500.00	130.83	2,185.72	19.01%	9,314.28
60255 · Meetings & Conferences	100.00	0.00	0.00	0.00%	100.00
60260 · Publishing	1,500.00	0.00	400.00	26.67%	1,100.00
60270 · Telephone & Internet	4,750.00	233.26	699.52	14.73%	4,050.48
60430 · Insurance					
60431 · General Liability	36,100.00	2,630.57	7,891.71	21.86%	28,208.29
60432 · Property	17,102.00	1,199.24	3,597.72	21.04%	13,504.28
<b>Total 60430 · Insurance</b>	<b>53,202.00</b>	<b>3,829.81</b>	<b>11,489.43</b>	<b>21.60%</b>	<b>41,712.57</b>
60500 · Water Memberships					
60503 · SGA	32,787.00	0.00	32,787.00	100.00%	0.00
60504 · ACWA	11,697.00	0.00	0.00	0.00%	11,697.00
60507 · CRWA	1,582.00	0.00	1,582.00	100.00%	0.00
<b>Total 60500 · Water Memberships</b>	<b>46,066.00</b>	<b>0.00</b>	<b>34,369.00</b>	<b>74.61%</b>	<b>11,697.00</b>
60550 · Permits & Fees	55,000.00	745.00	3,380.00	6.15%	51,620.00
60555 · Subscriptions & Licensing	2,120.00	103.00	309.00	14.58%	1,811.00
60560 · Elections	6,000.00	0.00	0.00	0.00%	6,000.00
60565 · Uncollectible Accounts	5,500.00	0.00	0.00	0.00%	5,500.00
60570 · Other Operating Expenses	500.00	0.00	0.00	0.00%	500.00
<b>Total 60200 · Administration</b>	<b>289,203.00</b>	<b>10,208.14</b>	<b>70,348.18</b>	<b>24.33%</b>	<b>218,854.82</b>

**Rio Linda Elverta Community Water District  
Operating Profit & Loss Budget Performance  
September 2024**

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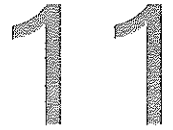
	Annual Budget	Sep 24	YTD Jul-Sep 24	% of Annual Budget	YTD Annual Budget Balance
<b>64000 · Conservation</b>					
64001 · Community Outreach	500.00	0.00	0.00	0.00%	500.00
<b>Total 64000 · Conservation</b>	<b>500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>500.00</b>
<b>65000 · Field Operations</b>					
<b>65100 · Other Field Operations</b>					
65110 · Back Flow Testing	3,000.00	0.00	244.68	8.16%	2,755.32
65120 · Construction Equip Maintenanc	10,500.00	400.00	400.00	3.81%	10,100.00
65130 · Field Communication	3,400.00	214.14	667.17	19.62%	2,732.83
65140 · Field IT	35,000.00	4,549.08	9,129.67	26.09%	25,870.33
65150 · Laboratory Services	45,000.00	4,779.20	32,342.44	71.87%	12,657.56
65160 · Safety Equipment	6,000.00	0.00	1,389.86	23.16%	4,610.14
65170 · Shop Supplies	8,000.00	1,195.62	3,844.42	48.06%	4,155.58
<b>Total 65100 · Other Field Operations</b>	<b>110,900.00</b>	<b>11,138.04</b>	<b>48,018.24</b>	<b>43.30%</b>	<b>62,881.76</b>
65200 · Treatment	35,000.00	4,347.20	12,753.67	36.44%	22,246.33
<b>65300 · Pumping</b>					
65310 · Maintenance	25,000.00	51.71	51.71	0.21%	24,948.29
65320 · Electricity & Fuel	260,000.00	29,426.00	70,208.87	27.00%	189,791.13
<b>Total 65300 · Pumping</b>	<b>285,000.00</b>	<b>29,477.71</b>	<b>70,260.58</b>	<b>24.65%</b>	<b>214,739.42</b>
<b>65400 · Transmission &amp; Distribution</b>					
65410 · Distribution Supplies	50,000.00	5,267.84	24,725.65	49.45%	25,274.35
65430 · Tank Maintenance	6,500.00	0.00	0.00	0.00%	6,500.00
65440 · Contract Repairs	70,000.00	0.00	0.00	0.00%	70,000.00
65450 · Valve Replacements	15,000.00	0.00	0.00	0.00%	15,000.00
65460 · Paving Repairs	30,000.00	0.00	0.00	0.00%	30,000.00
<b>Total 65400 · Transmission &amp; Distribution</b>	<b>171,500.00</b>	<b>5,267.84</b>	<b>24,725.65</b>	<b>14.42%</b>	<b>146,774.35</b>
<b>65500 · Transportation</b>					
65510 · Fuel	18,000.00	1,246.78	4,191.28	23.29%	13,808.72
65520 · Maintenance	9,000.00	0.00	966.71	10.74%	8,033.29
<b>Total 65500 · Transportation</b>	<b>27,000.00</b>	<b>1,246.78</b>	<b>5,157.99</b>	<b>19.10%</b>	<b>21,842.01</b>
<b>Total 65000 · Field Operations</b>	<b>629,400.00</b>	<b>51,477.57</b>	<b>160,916.13</b>	<b>25.57%</b>	<b>468,483.87</b>
<b>Total 60000 · Operating Expenses</b>	<b>2,481,139.00</b>	<b>191,451.73</b>	<b>553,138.32</b>	<b>22.29%</b>	<b>1,928,000.68</b>
<b>69000 · Non-Operating Expenses</b>					
<b>69010 · Debt Service</b>					
<b>69100 · Revenue Bond</b>					
69105 · Principle	162,415.00	0.00	0.00	0.00%	162,415.00
69110 · Interest	39,343.00	0.00	0.00	0.00%	39,343.00
<b>Total 69100 · Revenue Bond</b>	<b>201,758.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>	<b>201,758.00</b>
<b>69200 · PERS ADP Loan</b>					
69205 · Principle	30,000.00	0.00	0.00	0.00%	30,000.00
69210 · Interest	1,517.00	0.00	0.00	0.00%	1,517.00
<b>Total 69100 · PERS ADP Loan</b>	<b>31,517.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>	<b>31,517.00</b>
<b>Total 69010 · Debt Service</b>	<b>233,275.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>	<b>233,275.00</b>
69400 · Other Non-Operating Expense	2,300.00	0.00	0.00	0.00%	2,300.00
<b>Total 69000 · Non-Operating Expenses</b>	<b>235,575.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>	<b>235,575.00</b>
<b>Total Operating &amp; Non-Operating Expense</b>	<b>2,716,714.00</b>	<b>191,451.73</b>	<b>553,138.32</b>	<b>20.36%</b>	<b>2,163,575.68</b>
<b>Net Revenue</b>	<b>698,621.00</b>	<b>439,757.96</b>	<b>476,480.12</b>		



RIO LINDA ELVERTA COMMUNITY WATER DISTRICT  
 CAPITAL BUDGET 2024-2025  
 September 2024

Description	Annual Budget	Sep 24	YTD Jul-Sep 24	% of Annual Budget	YTD Budget Balance
Raising/Lowering Valve Covers	40,000.00	0.00	0.00	0.00%	40,000.00
Well 15 Cr6 Treatment	171,000.00	1,260.00	3,080.00	1.80%	167,920.00
Server Replacement	9,500.00	0.00	0.00	0.00%	9,500.00
<b>Total Continued Ongoing Projects</b>	<b>220,500.00</b>	<b>1,260.00</b>	<b>3,080.00</b>	<b>1.40%</b>	<b>217,420.00</b>
Annual Miscellaneous Pump Replacements	30,000.00	0.00	0.00	0.00%	30,000.00
Annual Small Meter Replacements	120,000.00	0.00	2,153.71	1.80%	117,846.29
Annual Large Meter Replacements	5,000.00	0.00	0.00	0.00%	5,000.00
Annual Pipeline Replacement	270,650.00	77,875.20	243,585.00	90.00%	27,065.00
<b>Total New Annual Projects</b>	<b>425,650.00</b>	<b>77,875.20</b>	<b>245,738.71</b>	<b>57.73%</b>	<b>179,911.29</b>
Field Truck Replacement	40,000.00	0.00	0.00	0.00%	40,000.00
<b>Total New Projects</b>	<b>40,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>	<b>40,000.00</b>
<b>Total FY 2024-25</b>	<b>\$686,150.00</b>	<b>\$79,135.20</b>	<b>\$248,818.71</b>	<b>36.26%</b>	<b>\$437,331.29</b>

**Rio Linda Elverta Community Water District  
Capacity Revenue Profit & Loss Budget Performance  
July - September 2024**



	<u>Annual Budget</u>	<u>Jul-Sep 24 Current QTR</u>	<u>July-Sep 24 YTD</u>	<u>% of Annual Budget</u>	<u>YTD Annual Budget Balance</u>
<b>Income</b>					
<b>41000 · Non-Operating Revenue</b>					
<b>41110 · Investment Revenue</b>					
<b>41112 · Interest Revenue</b>	40,000.00	10,595.75	10,595.75	26.49%	29,404.25
	<u>40,000.00</u>	<u>10,595.75</u>	<u>10,595.75</u>	<u>26.49%</u>	<u>29,404.25</u>
<b>44100 · Capacity Fee Revenue</b>	50,000.00	0.00	0.00	0.0%	50,000.00
<b>Total Income</b>	<u>90,000.00</u>	<u>10,595.75</u>	<u>10,595.75</u>	<u>11.77%</u>	<u>79,404.25</u>
<b>Gross Income</b>	<u>90,000.00</u>	<u>10,595.75</u>	<u>10,595.75</u>	<u>11.77%</u>	<u>79,404.25</u>
<b>Net Income</b>	<u><u>90,000.00</u></u>	<u><u>10,595.75</u></u>	<u><u>10,595.75</u></u>		

**Rio Linda Elverta Community Water District**  
**Unaudited Surcharge 1 Profit & Loss Budget Performance**  
**July - September 2024**

	<u>Annual Budget</u>	<u>Jul-Sep 24 Current QTR</u>	<u>July-Sep 24 YTD</u>	<u>% of Annual Budget</u>	<u>YTD Annual Budget Balance</u>
<b>Income</b>					
41000 · Non-Operating Revenue					
41110 · Investment Revenue					
41111 · Dividend Revenue	0.00	948.41	948.41	100.0%	-948.41
41112 · Interest Revenue	1,000.00	6,828.75	6,828.75	682.88%	-5,828.75
41113 · Market Value Adjustment	0.00	5,507.20	5,507.20	100.0%	-5,507.20
	<u>1,000.00</u>	<u>13,284.36</u>	<u>13,284.36</u>	<u>1,328.44%</u>	<u>-12,284.36</u>
43010 · Surcharge 1 Revenue	532,380.00	116,654.30	116,654.30	21.91%	415,725.70
<b>Total Income</b>	<u>533,380.00</u>	<u>129,938.66</u>	<u>129,938.66</u>	<u>24.36%</u>	<u>403,441.34</u>
<b>Gross Income</b>	533,380.00	129,938.66	129,938.66	24.36%	403,441.34
<b>Expense</b>					
69150 · Surcharge 1 Loan					
69155 · Principle	389,231.00	0.00	0.00	0.0%	389,231.00
69160 · Interest	72,124.00	0.00	0.00	0.0%	72,124.00
69170 · Admin Fees	2,300.00	531.28	531.28	23.1%	1,768.72
<b>Total 69150 · Surcharge 1 Loan</b>	<u>463,655.00</u>	<u>531.28</u>	<u>531.28</u>	<u>0.12%</u>	<u>463,123.72</u>
<b>Total Expense</b>	<u>463,655.00</u>	<u>531.28</u>	<u>531.28</u>		
<b>Net Income</b>	<u>69,725.00</u>	<u>129,407.38</u>	<u>129,407.38</u>		

**Rio Linda Elverta Community Water District**  
**Unaudited Surcharge 2 Profit & Loss Budget Performance**  
**July - September 2024**

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	<u>Annual Budget</u>	<u>Jul-Sep 24 Current QTR</u>	<u>July-Sep 24 YTD</u>	<u>% of Annual Budget</u>	<u>YTD Annual Budget Balance</u>
<b>Income</b>					
41000 · Non-Operating Revenue					
41110 · Investment Revenue					
41112 · Interest Revenue	100.00	25.79	25.79	25.79%	74.21
	<u>100.00</u>	<u>25.79</u>	<u>25.79</u>	<u>25.79%</u>	<u>74.21</u>
43050 · Surcharge 2 Revenue	442,716.00	97,003.84	97,003.84	21.91%	345,712.16
<b>Total Income</b>	<u>442,816.00</u>	<u>97,029.63</u>	<u>97,029.63</u>	<u>21.91%</u>	<u>345,786.37</u>
<b>Gross Income</b>	442,816.00	97,029.63	97,029.63	21.91%	345,786.37
<b>Expense</b>					
69175 · Surcharge 2 Loan					
69180 · Principle	240,000.00	125,000.00	125,000.00	52.08%	115,000.00
69185 · Interest	74,293.00	34,194.67	34,194.67	46.03%	40,098.33
<b>Total 69175 · Surcharge 2 Loan</b>	<u>314,293.00</u>	<u>159,194.67</u>	<u>159,194.67</u>	<u>50.65%</u>	<u>155,098.33</u>
<b>Total Expense</b>	<u>314,293.00</u>	<u>159,194.67</u>	<u>159,194.67</u>		
<b>Net Income</b>	<u><u>128,523.00</u></u>	<u><u>-62,165.04</u></u>	<u><u>-62,165.04</u></u>		



**Items for Discussion and Action  
Agenda Item: 4.1**

**Date:** November 25, 2024  
**Subject:** General Manager’s Report  
**Staff Contact:** Timothy R. Shaw

**Recommended Committee Action:**

N/A this item is not reviewed by committee.

**Current Background and Justification:**

The General Manager will provide a written report of District activities over the period since the last regular Board meeting. The Board may ask for clarifications and may also provide direction in consideration of the reported activities.

**Conclusion:**

No Board action is anticipated for this item.

**Board Action / Motion**

Motioned by: Director \_\_\_\_\_ Seconded by Director \_\_\_\_\_

Cline \_\_\_\_\_ Gifford \_\_\_\_\_ Green \_\_\_\_\_ Garrison \_\_\_\_\_ Young \_\_\_\_\_  
(A) Yea (N) Nay (Ab) Abstain (Abs) Absent



**Date:** November 25, 2024  
**Subject:** General Manager Report  
**Staff Contact:** Timothy R. Shaw, General Manager

For the given month, I participated in the following recurring meetings and special events. Ongoing labor negotiations and regulatory compliance issues required additional resources during this reporting period.

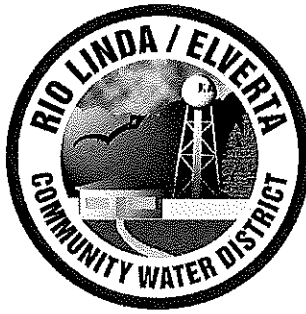
1. On October 28th, the office staff and I met with Streamline to discuss the new website structure.
2. On October 29th, I participated in training regarding PFAS testing.
3. On October 30<sup>th</sup> to Nov 1st , I corresponded with Legal Counsel regarding the PERB complaint.
4. On October 8th, I met with a software vendor to experience a demonstration of software designed to increase operational efficiency and improve customer service.
5. On November 5th, I met with Eneresponse to learn more about the changes to their electricity demand response incentives.
6. On November 6th, I participated in the State Water Board meeting to learn more about their proposed changes to their grant & loan program.
7. On November 7<sup>th</sup>, the office staff and I met with Streamline to prepare to new website to “go live”.
8. On November 12<sup>th</sup> , I met with Daupler and I let them know that the price for their response management system is outside the District’s price range.
9. On November 18<sup>th</sup> I was off work for a scheduled procedure.

Throughout the reporting period, additional demands for resources were incurred from:

- Disruptions to routines stemming from ongoing negotiations.
- Corresponding with Legal Counsel on the PERB complaint.

The annual inflation matrix used in the District’s COLA practices/policies was published by the Bureau of Labor Statistics and was 2.1% for the 12-months period ending 10-31-2024.

Fuel prices have trickled downward but are significantly higher in California.



**Items for Discussion and Action  
Agenda Item: 4.2**

**Date:** November 25, 2024  
**Subject:** Public Works Projects Report  
**Contact:** Mike Vasquez

**Recommended Committee Action:**

N/A this item is not reviewed by committee.

**Current Background and Justification:**

Contract District Engineer, Mike Vasquez will provide a report of District activities over the period since the last regular Board meeting. The Board may ask for clarifications and may also provide direction in consideration of the reported activities.

**Conclusion:**

No Board action is anticipated for this item.

**Board Action / Motion**

Motioned by: Director \_\_\_\_\_ Seconded by Director \_\_\_\_\_

Cline \_\_\_\_\_ Gifford \_\_\_\_\_ Green \_\_\_\_\_ Garrison \_\_\_\_\_ Young \_\_\_\_\_  
(A) Yea (N) Nay (Ab) Abstain (Abs) Absent



20 November 2024

**DISTRICT ENGINEER'S REPORT**

To: Tim Shaw, General Manager, Rio Linda / Elverta Community Water District

From: Mike Vasquez, PE, PLS, Principal (VE), Contract District Engineer (RL/ECWD)

Subject: **District Engineer's Report for the 25 November 2024 Board of Directors Meeting**

The District Engineer is pleased to submit this brief update of duties and tasks performed for the period of 24 October 2024 to 20 November 2024:

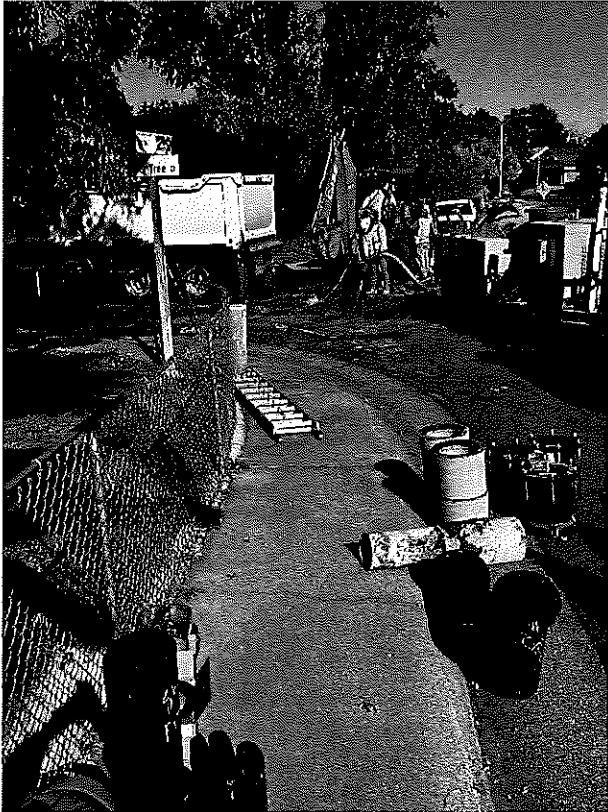
1. **2024 Sacramento County Paving Project:** Construction contractor United Pavement Maintenance, Inc. completed grade adjustments for 21 water valve frames and covers on Elkhorn Boulevard between 6th Street and Dry Creek Road. The original budget estimate included 25 valves, resulting in the project being completed \$6,400 under budget.
2. **2025/2026 FY Pipeline Replacement Project:** Pursuant to a recent water main cross leak and existence of inoperable water valves throughout the District's water distribution system, Staff has had internal discussions of recommending replacement of as many crosses and valves as possible with next fiscal year's budget. Staff is performing an accounting on the number of inoperable valves to establish a project work scope. Findings will be shared with the Board at a later date.
3. **Water Loss Standards and Water Use Efficiency:** Pursuant to Assembly Bill 1668 and Senate Bill 606, the Water Board released a revised template on 11/7/2024 for District Staff use to prepare the District's Urban Water Use Objective. The Urban Water Use Objective deliverable date was not extended and is due to the Water Board by 12/31/2024.
4. **Lead Pipe Inventory:** As required by the US EPA's Lead and Copper Rule Revisions (LCRR), Staff assisted the Operations Superintendent with preparing a notice to District customers stating that pipeline material for private water service lines (from the meter to the private structure) have not been identified as non-lead. All District owned water lines have been identified as non-lead.
5. **Development Review (Archway Avenue west of Paladin Way):** Staff received improvement plans and a review deposit for installation of an 8" water main on Archway Avenue to serve two new residential parcels. Staff reviewed the improvement plans and provided comments on 11/20/2024.
6. **Emergency Leak Repair:** Operations Staff coordinated with construction contractor Rawles Engineering to perform an emergency leak repair consisting of replacing an existing 8" water main cross and four water valves at the intersection of Silver Tree Court and 5<sup>th</sup> Avenue. The existing water valves failed, resulting in a significant leak. The repair was completed on 11/8/2024. See pictures on the following pages.

Please contact me at 530-682-9597, or email at [gmvasquez@vasquez-engineering.com](mailto:gmvasquez@vasquez-engineering.com) with any questions or require additional information.

Respectfully,

Mike Vasquez, PE, PLS, Principal (VE), Contract District Engineer (RL/ECWD)

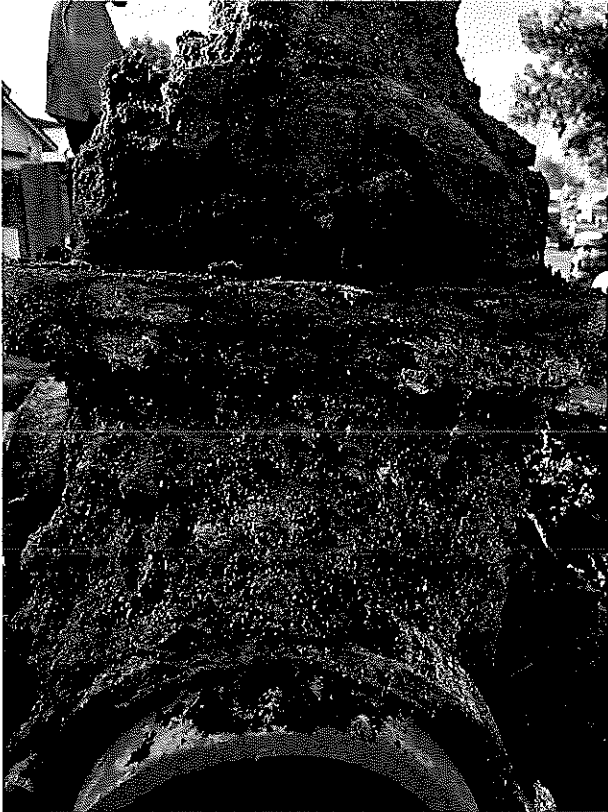




Construction contractor mobilized



Existing failed water valve



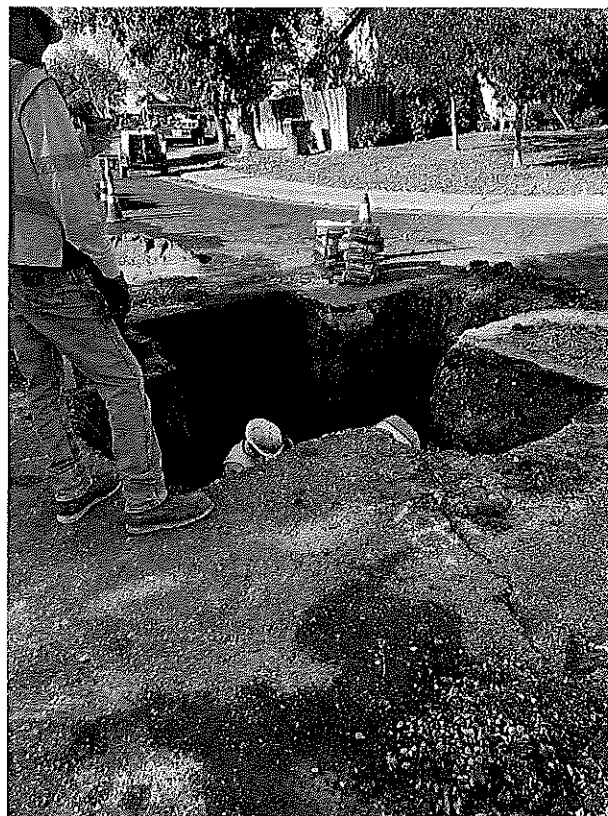
Existing failed water valve



Existing failed water valve



Existing failed water valve



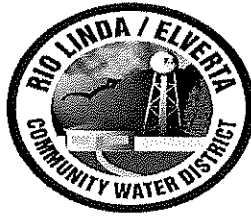
New cross and valve replacement



New cross and valve replacement



Finished pavement



**Items for Discussion and Action  
Agenda Item: 4.3**

**Date:** November 25, 2024

**Subject:** Enersponse Agreement for Incentivized Electricity Load Shedding

**Staff Contact:** Timothy R. Shaw, General Manager

**Recommended Committee Action:**

The Executive Committee forwarded this item onto the Board agenda with the Committee’s recommendation for Board approval.

**Current Background and Justification:**

Enersponse is a service provider involved in coordinating electricity load shedding programs in association with Sacramento Municipal Utility District (SMUD). Staff have been corresponding with Enersponse, off and on, for the past several months.

In simple terms – Enersponse pays entities with relatively large electricity demands to reduce electricity consumption during periods of region-wide spikes in electricity demand, e.g., afternoons during the summer.

The potential for the District to shed electricity load stems from manipulating the filling of storage tanks, which requires high power consuming electric motors. Essentially, during a declared load shedding event, the District would manually fill the storage tanks just prior to the beginning of the load shedding event, e.g. 3:00 P.M. on a hot July afternoon, which would reduce the likelihood of the storage tank filling evolution occurring during the declared load shedding event.

**Conclusion:**

Sample Motion: Move to approve the agreement with Enersponse and authorize the General Manager to execute all pertinent documents.

**Board Action / Motion**

Motioned by: Director \_\_\_\_\_ Seconded by Director \_\_\_\_\_

Cline \_\_\_\_\_ Gifford \_\_\_\_\_ Green \_\_\_\_\_ Garrison \_\_\_\_\_ Young \_\_\_\_\_  
(A) Yea (N) Nay (Ab) Abstain (Abs) Absent

This Services Agreement (this "Agreement"), effective as of \_\_\_\_\_ (Effective Date), the scope of which is described more fully below, is made by and between Enersponse, LLC ("Enersponse"), located at 2901 West Coast Hwy, Suite 200, Newport Beach, CA 92663, and Rio Linda Elverta Community Water District ("Customer"), located at 730 L St. Rio Linda, CA 95673. Enersponse and Customer are defined herein as the Parties ("Parties") to this Agreement.

### 1. Managed Services

Enersponse will exclusively manage Customer's participation in the demand response program(s) ("Program") listed on Schedule 1 for the Sites/Accounts listed in Schedule 2, in accordance with rules set forth by the grid operator and/or utility ("Operator"). Enersponse will (i) work with Customer to develop an appropriate curtailment plan; (ii) manage all aspects of Customer's participation in the Program(s) and (iii) process all Program payments in accordance with the rules set forth by the Operator.

### 2. Capacity, Payments, and Term

- a) **Nominated and Delivered Capacity:** Customer and Enersponse understand that the capacity identified in Schedule 1 ("Nominated Capacity") is the best estimate of performance, and the average kW reduction during event hours ("Delivered Capacity") may vary. Customer and Enersponse agree to adjust Nominated Capacity based on actual performance, changes in facility operations, and/or other relevant information.
- b) **Capacity Price:** Customer's capacity price may vary by month, year and program.
- c) **Additional Sites:** Customer authorizes Enersponse to enroll and add potential new sites and Markets/Utilities to Schedule 1 after the Effective Date, if such are communicated to Enersponse in writing, which may include email confirmation by an authorized representative of Customer, provided that such enrollment is without cost to Customer.
- d) **Capacity Payment Calculation:** Payment performance criteria is provided for each region in Schedule 1.
- e) **Rebates:** If Rebates are applicable, Enersponse will provide the technical coordination and integrations for a fee of 10% of the total rebates. Enersponse will offset the Rebate Fee in Rebates paid directly to Enersponse or/and future Program payments due to the customer.
- f) **Payment Timing:** Enersponse shall not be obligated to make any payments or accrue any liabilities to Customer hereunder until final acceptance by utility of enrollment in the Program. Enersponse shall make quarterly payments to Customer during the preceding quarter in connection with Customer's participation in the Program. All Payments will be made within forty-five (45) days after Enersponse's receipt of payment from the applicable utility.
- g) **Term:** The scope of services provided herein will commence on the date of this Agreement and shall terminate five years from the date of Customer enrollment and final acceptance by the Utility in the Program. At the expiration of the initial term, this Agreement shall renew for a consecutive five-year term unless either party provides 90 days written notice of termination prior to expiration of the initial term.

### 3. Customer Support Requirements

- a) **Non-Disclosure to Third Parties:** Customer acknowledges that in its relationship with Enersponse, it may receive information including (but without limitation): confidential information, business strategies, financial information, and information contained in this Agreement. Except as required by law or to its legal or financial advisors, Customer shall not disclose any Program Information to any third party or allow any third-party access to such Program Information or this Agreement.
- b) **Use of Confidential Information:** Customer acknowledges that Enersponse may receive confidential information of Customer, either through data collected by the Enersponse System or otherwise, which may be used by Enersponse for any necessary business purpose related to participation in the Program.
- c) **Utility Data:** Customer hereby authorizes utility data access for Enersponse for the market sites in Schedule 1.
- d) **Utility Forms:** Customer hereby authorizes Enersponse to act as a limited agent for Customer for the sole purpose of executing any and all documents & documentation required for Customer's enrollment and continued participation in utility programs pursuant to this Agreement, provided that such enrollments are without cost to Customer. Additionally, Customer agrees to use reasonable efforts to provide Enersponse with required forms, bills or execution of required forms in a timely manner to facilitate enrollment in the various programs.
- e) **Acceptance Testing:** If the Program requires acceptance testing, Customer will work with Enersponse to prove Customer capability to reduce electricity demand at each site in a timely manner prior to Enersponse's registration of each site in the Program(s).
- f) **Demand Response Performance:** Customer will make best efforts to reduce electricity demand when notified by Enersponse in accordance with Program rules.
- g) **Service Provider Limitation:** Customer agrees not to contract with other demand response providers for the Term of this Agreement.

### 4. General Terms

- a) **Limitation on Liability:** Enersponse's liability hereunder is limited to direct actual damages as the sole and exclusive remedy, and total damages shall not exceed the lesser of (i) the total amount paid to Customer under this Agreement during the six-month period immediately preceding the event giving rise to the claim(s) or (ii) \$100,000. All other remedies or damages (at law, in equity, tort, contract, or otherwise) are expressly waived, including any indirect, punitive, special, consequential, or incidental damages, lost profit, or other business interruption damages.
- b) **Choice of Law:** This Agreement shall be governed by and construed and enforced in accordance with the laws of the State of California, without giving effect to choice of law rules that would require the application of any other law.
- c) **Force Majeure:** The parties shall be excused for any failure or delay in the performance of their obligations hereunder due to acts of God or any other legitimate cause beyond their reasonable control.
- d) **Penalty Protection:** Customer will not be responsible for any penalties that Enersponse might incur under this Agreement due to Customer non-performance, and there is no cost to Customer for non-performance.
- e) **Termination:** Enersponse may terminate this Agreement immediately if the Program is materially altered, suspended, or ended. Enersponse or Customer may cancel this agreement upon material breach by the other party, which is not cured after receipt of 90-day written notice.

# ENERSPONSE

**Enersponse, LLC**

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Customer**

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## Schedule 1:

Market	Utility	Event Notification	Typical Event Duration	Payment Range	# of Sites	Estimated Curtailable kW	\$/kW-year*	Estimated One-Time Customer Rebates
CAISO	SMUD	24 Hours	2-4 Hours	75-110%	1	350	\$22.00	TBD

DRP@Enersponse.com

\*The potential \$/kW-Year is an indicative estimate based on published program incentives as of the contract's execution date.





**Items for Discussion and Action  
Agenda Item: 4.4**

**Date:** November 25, 2024

**Subject:** Alternative Date & Location for December Regular Board Meeting

**Staff Contact:** Timothy R. Shaw, General Manager

**Recommended Committee Action:**

The Executive Committee forwarded this item onto the Board agenda and recommends the Board move the meeting date to December 18<sup>th</sup> at the Community Center, 810 Oak Ln, Rio Linda.

**Current Background and Justification:**

The Visitors / Depot Center is currently out of service due to construction/maintenance, which is why this meeting (11-25-2024) was moved to the Community Center. The Executive Committee, in recognition of deviation from normal is already necessary, opined we should also consider changing the meeting date from 12-23-2024 to 12-18-2024.

December 18<sup>th</sup> is the only reasonable date the Community Center is available. December 23<sup>rd</sup> use of the Community Center remains available, but the assumption by the Executive Committee was that a week prior to Christmas is better than two days prior to Christmas.

**Conclusion:**

Sample Motion: Move change the December 2024 regular meeting to December 18<sup>th</sup> at the Community Center, 810 Oak Ln. Rio Linda, CA.

**Board Action / Motion**

Motioned by: Director \_\_\_\_\_ Seconded by Director \_\_\_\_\_

Cline \_\_\_\_\_ Gifford \_\_\_\_\_ Green \_\_\_\_\_ Garrison \_\_\_\_\_ Young \_\_\_\_\_  
(A) Yea (N) Nay (Ab) Abstain (Abs) Absent





**Items for Discussion and Action  
Agenda Item: 4.5**

**Date:** November 25, 2024

**Subject:** Budget Revision

**Staff Contact:** Timothy R. Shaw, General Manager

**Recommended Committee Action:**

This subject was tangentially discussed in context with the emergency repairs required at Silver Tree Ct and 5<sup>th</sup> Ave, where a cross and valves were leaking badly.

**Current Background and Justification:**

The extreme depth at which the water distribution pipes and valves are set in Silver Tree Ct area makes it infeasible to perform in-house timely repairs. While a small leak can be addressed, this leak quickly became a public safety issue.

The need for this repair was not anticipated in the annual budget adopted by the Board. Similarly, expenditures for Legal Counsel associated with the Public Employee Relations Board (PERB) complaint were not anticipated.

The Silver Tree Ct emergency repair and the charges associated with PERB complaint require Board consideration of a budget revision

**Conclusion:**

Sample Motion: Move to approve the Budget revision included as a document associated with this item.

**Board Action / Motion**

Motioned by: Director \_\_\_\_\_ Seconded by Director \_\_\_\_\_

Cline \_\_\_\_\_ Gifford \_\_\_\_\_ Green \_\_\_\_\_ Garrison \_\_\_\_\_ Young \_\_\_\_\_  
(A) Yea (N) Nay (Ab) Abstain (Abs) Absent

**RIO LINDA ELVERTA COMMUNITY WATER DISTRICT  
OPERATING BUDGET  
2024-2025**

Revision 11/25/24

			2024-2025 BUDGET	2024-2025 BUDGET REVISION	DIFFERENCE	EXPLANATION
<b>REVENUE</b>						
	<b>40000 OPERATING REVENUE</b>					
	<b>40100 Water Service Rates</b>					
	40101	Basic Service Charge	1,212,965.00	1,212,965.00	0.00	
	40102	Usage Charge	1,915,035.00	1,915,035.00	0.00	
	40105	Backflow Charge	31,400.00	31,400.00	0.00	
	40106	Fire Prevention	25,400.00	25,400.00	0.00	
		<b>Total Water Service Rates</b>	<b>3,184,800.00</b>	<b>3,184,800.00</b>	<b>0.00</b>	
	<b>40200 Water Service Fees</b>					
	40201	Application Fees	6,500.00	6,500.00	0.00	
	40202	Delinquency	70,000.00	70,000.00	0.00	
	40209	Misc. Charges	7,000.00	7,000.00	0.00	
		<b>Total Water Services</b>	<b>83,500.00</b>	<b>83,500.00</b>	<b>0.00</b>	
	<b>40300 Other Water Service Fees</b>					
	40301	New Construction QC	4,000.00	4,000.00	0.00	
	40302	Service Connection Fees	10,000.00	10,000.00	0.00	
	40304	Other Operating Revenue	6,000.00	6,000.00	0.00	
	40305	Grant Revenue-Operating	0.00	0.00	0.00	
		<b>Total Other Water Service Fees</b>	<b>20,000.00</b>	<b>20,000.00</b>	<b>0.00</b>	
	<b>TOTAL OPERATING REVENUE</b>		<b>3,288,300.00</b>	<b>3,288,300.00</b>	<b>0.00</b>	
	<b>41000 NON-OPERATING REVENUES</b>					
	41110	Investment Revenue	35.00	35.00	0.00	
	41120	Property Taxes & Assessments	127,000.00	127,000.00	0.00	
	<b>TOTAL NON-OPERATING REVENUE</b>		<b>127,035.00</b>	<b>127,035.00</b>	<b>0.00</b>	
<b>TOTAL REVENUE</b>			<b>\$3,415,335.00</b>	<b>\$3,415,335.00</b>	<b>0.00</b>	

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**RIO LINDA ELVERTA COMMUNITY WATER DISTRICT  
OPERATING BUDGET  
2024-2025**

Revision 11/25/24

			2024-2025 BUDGET	2024-2025 BUDGET REVISION	DIFFERENCE	EXPLANATION
<b>OPERATING EXPENSE</b>						
<b>60010 PROFESSIONAL FEES</b>						
	60011	General Counsel fees-Legal	\$24,000.00	\$35,000.00	\$11,000.00	Increased for PERB litigation Unfair Labor Practice
	60012	Auditor Fees	26,000.00	26,000.00	0.00	
	60013	Engineering Services	85,000.00	85,000.00	0.00	
	<b>TOTAL PROFESSIONAL FEES</b>		<b>135,000.00</b>	<b>146,000.00</b>	<b>11,000.00</b>	
<b>60100 PERSONNEL SERVICES</b>						
	<b>60110 Salaries &amp; Wages</b>					
	60111	Salary - General Manager	134,179.00	134,179.00	0.00	
	60112	Staff Regular Wages	723,167.00	723,167.00	0.00	
	60113	Contract Extra Help	0.00	0.00	0.00	
	60114	Staff Standby Pay	18,250.00	18,250.00	0.00	
	60115	Staff Overtime Pay	11,000.00	11,000.00	0.00	
		<b>Total Salaries &amp; Wages</b>	<b>886,596.00</b>	<b>886,596.00</b>	<b>0.00</b>	
	<b>60150 Employee Benefits and Expenses</b>					
	60151	PERS Retirement	152,028.00	152,028.00	0.00	
	60152	Workers Compensation	8,293.00	8,293.00	0.00	
	60153	Medical & Benefit Insurance	239,340.00	239,340.00	0.00	
	60154	Retirees Insurance	36,200.00	36,200.00	0.00	
	60155	Staff Training	5,000.00	5,000.00	0.00	
	60157	Uniforms	7,770.00	7,770.00	0.00	
	60158	Payroll Taxes	69,649.00	69,649.00	0.00	
	60159	Payroll Services	1,860.00	1,860.00	0.00	
	60160	457 Employer Contribution	20,300.00	20,300.00	0.00	
		<b>Total Employee Benefits and Expenses</b>	<b>540,440.00</b>	<b>540,440.00</b>	<b>0.00</b>	
	<b>TOTAL PERSONNEL SERVICES</b>		<b>\$1,427,036.00</b>	<b>\$1,427,036.00</b>	<b>\$0.00</b>	

**RIO LINDA ELVERTA COMMUNITY WATER DISTRICT  
OPERATING BUDGET  
2024-2025**

Revision 11/25/24

			2024-2025 BUDGET	2024-2025 BUDGET REVISION	DIFFERENCE	EXPLANATION
<b>60200 ADMINISTRATION</b>						
	60205	Bank and Merchant Fees	1,850.00	1,850.00	0.00	
	60207	Board Member/Meeting Expense	13,900.00	13,900.00	0.00	
	60210	<b>Building Expenses</b>				
	60211	Office Utilities	7,500.00	7,500.00	0.00	
	60212	Janitorial	2,340.00	2,340.00	0.00	
	60213	Maintenance	4,500.00	4,500.00	0.00	
	60214	Security	500.00	500.00	0.00	
		<b>Total Building Expenses</b>	<b>14,840.00</b>	<b>14,840.00</b>	<b>0.00</b>	
	60220	<b>Computer &amp; Equipment Maint.</b>				
	60221	Computer Systems	40,000.00	40,000.00	0.00	
	60222	Office Equipment	875.00	875.00	0.00	
		<b>Total Computer &amp; Equipment Maint.</b>	<b>40,875.00</b>	<b>40,875.00</b>	<b>0.00</b>	
	60230	Office Expense	8,000.00	8,000.00	0.00	
	60240	Postage and Delivery	23,500.00	23,500.00	0.00	
	60250	Printing	11,500.00	11,500.00	0.00	
	60255	Meetings & Conferences	100.00	100.00	0.00	
	60260	Publishing	1,500.00	1,500.00	0.00	
	60270	Telephone & Internet	4,750.00	4,750.00	0.00	
	60430	<b>Insurance</b>				
	60431	General Liability	36,100.00	36,100.00	0.00	
	60432	Property	17,102.00	17,102.00	0.00	
		<b>Total Insurance</b>	<b>53,202.00</b>	<b>53,202.00</b>	<b>0.00</b>	
	60500	<b>Water Memberships</b>				
	60503	SGA	32,787.00	32,787.00	0.00	
	60504	ACWA	11,697.00	12,230.00	533.00	Membership 5% increase
	60507	CRWA	1,582.00	1,582.00	0.00	
		<b>Total Water Memberships</b>	<b>46,066.00</b>	<b>46,599.00</b>	<b>533.00</b>	
	60550	Permits & Fees	55,000.00	55,000.00	0.00	
	60555	Subscriptions & Licensing	2,120.00	2,120.00	0.00	
	60560	Elections	6,000.00	6,000.00	0.00	
	60565	Uncollectable Accounts	5,500.00	5,500.00	0.00	
	60570	Other Operating Expenditures	500.00	500.00	0.00	
		<b>TOTAL ADMINISTRATION</b>	<b>\$289,203.00</b>	<b>\$289,736.00</b>	<b>\$533.00</b>	

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**RIO LINDA ELVERTA COMMUNITY WATER DISTRICT  
OPERATING BUDGET  
2024-2025**

Revision 11/25/24

			2024-2025 BUDGET	2024-2025 BUDGET REVISION	DIFFERENCE	EXPLANATION
	<b>64000</b>	<b>CONSERVATION</b>				
	64001	Community Outreach	500.00	500.00	0.00	
	64005	Other Conservation Programs	0.00	0.00	0.00	
		<b>TOTAL CONSERVATION</b>	<b>500.00</b>	<b>500.00</b>	<b>0.00</b>	
	<b>65000</b>	<b>FIELD OPERATIONS</b>				
	<b>65100</b>	<b>Other Field Operations</b>				
	65110	Backflow Testing	3,000.00	3,000.00	0.00	
	65120	Construction Equipment Maintenance	10,500.00	10,500.00	0.00	
	65130	Field Communication	3,400.00	3,400.00	0.00	
	65140	Field IT	35,000.00	35,000.00	0.00	
	65150	Laboratory Services	45,000.00	45,000.00	0.00	
	65160	Safety Equipment	6,000.00	6,000.00	0.00	
	65170	Shop Supplies	8,000.00	8,000.00	0.00	
		<b>Total Other Field Operations</b>	<b>110,900.00</b>	<b>110,900.00</b>	<b>0.00</b>	
	65200	Treatment	35,000.00	35,000.00	0.00	
	<b>65300</b>	<b>Pumping</b>				
	65310	Maintenance	25,000.00	25,000.00	0.00	
	65320	Electricity and Fuel	260,000.00	260,000.00	0.00	
		<b>Total Pumping</b>	<b>285,000.00</b>	<b>285,000.00</b>	<b>0.00</b>	
	<b>65400</b>	<b>Transmission &amp; Distribution</b>				
	65410	Distribution Supplies	50,000.00	50,000.00	0.00	
	65430	Tank Maintenance	6,500.00	6,500.00	0.00	
	65440	Contract Repairs	70,000.00	70,000.00	0.00	
	65450	Valve Replacements	15,000.00	30,000.00	15,000.00	Emergency Repair
	65460	Paving Repairs	30,000.00	30,000.00	0.00	
		<b>Total Transmission &amp; Distribution</b>	<b>171,500.00</b>	<b>186,500.00</b>	<b>15,000.00</b>	
	<b>65500</b>	<b>Transportation</b>				
	65510	Fuel	18,000.00	18,000.00	0.00	
	65520	Maintenance	9,000.00	9,000.00	0.00	
		<b>Total Transportation</b>	<b>27,000.00</b>	<b>27,000.00</b>	<b>0.00</b>	
		<b>TOTAL FIELD OPERATIONS</b>	<b>\$629,400.00</b>	<b>\$644,400.00</b>	<b>\$15,000.00</b>	

**RIO LINDA ELVERTA COMMUNITY WATER DISTRICT  
OPERATING BUDGET  
2024-2025**

Revision 11/25/24

			2024-2025 BUDGET	2024-2025 BUDGET REVISION	DIFFERENCE	EXPLANATION
<b>TOTAL OPERATING EXPENSES</b>			\$2,481,139.00	\$2,507,672.00	\$26,533.00	
<b>NON OPERATING EXPENSES</b>						
	<b>69010 Debt Service</b>					
	69100	Revenue Bond 2015				
	69105	Revenue Bond 2015-Principle	162,415.00	162,415.00	0.00	
	69120	Interest	39,343.00	39,343.00	0.00	
		<b>Total Revenue Bond 2015</b>	<b>201,758.00</b>	<b>201,758.00</b>	<b>0.00</b>	
	69200	PERS ADP Loan				
	69205	Principle	30,000.00	30,000.00	0.00	
	69210	Interest	1,517.00	1,517.00	0.00	
		<b>Total PERS ADP Loan</b>	<b>31,517.00</b>	<b>31,517.00</b>	<b>0.00</b>	
	69400	Other Non Operating Expense	2,300.00	2,300.00	0.00	
<b>TOTAL NON OPERATING EXPENSES</b>			<b>\$235,575.00</b>	<b>\$235,575.00</b>	<b>0.00</b>	
<b>TOTAL EXPENSE</b>			<b>\$2,716,714.00</b>	<b>\$2,743,247.00</b>	<b>\$26,533.00</b>	
<b>NET INCOME (Income-Expense)</b>			<b>\$698,621.00</b>	<b>\$672,088.00</b>	<b>(\$26,533.00)</b>	

COVER SHEET

Rio Linda Elverta Community Water District  
Attn: Tim Shaw  
P.O. Box 400  
730 L Street  
Rio Linda, CA 95673

November 14, 2024  
Client: 000260  
Page: 1

For Professional Services Rendered Through October 31, 2024

ACCOUNT SUMMARY

Matter	Description	Invoice #	Previous Balance	Total Current Charges	Less Payments	Total Due
000001	General Counsel	51102	\$638.40	\$615.60	\$638.40	\$615.60
000009	HR.	51103	\$68.40	\$0.00	\$68.40	\$0.00
000011	Litigation - PERB	51104	\$0.00	\$6,080.00	\$0.00	\$6,080.00
Total Current Charges						\$6,695.60
Previous Balance						\$706.80
Less Payments						(\$706.80)
<b>PLEASE PAY THIS AMOUNT</b>						<b>\$6,695.60</b>

Remittance Advice

Prompt payment of your total balance is appreciated.

Please send remittance to:

White Brenner LLP  
Attn.: Accounts Receivable  
1608 T Street  
Sacramento, CA 95811

ACH/EFT  
ABA Routing Number: 121042882  
Account Number: 5579340943

Wells Fargo Bank  
400 Capitol Mall  
Sacramento, CA 95814

Wire Transfer  
ABA Routing Number: 121000248  
Account Number: 5579340943

Federal Tax ID: 46-1799572

Please return this remittance page with your payment.

*Rawles Engineering*  
*"H2O Is Our Thing"*  
*Since 1978*  
*Folsom CA*  
*916-351-1302 fax 916-351-1306*

Attn: Pat Goyet

November 7, 2024

RE: 5<sup>th</sup> Ave and Silver Tree Ct, Rio Linda, CA  
Water

**Invoice# NA**

Rawles Engineering Inc. submits the following price **Proposal** for the work described below

- 1. **Day 1:** Provide necessary labor, equipment and materials to Set up traffic control, locate watermain, remove leaking cross, install new 8" cross with 4 new 8" valves, spools and flex couplings, set new risers and boxes, and backfill and compact.
  - Labor and Equipment: **14,500.00**
  - Materials and Parts: **14,227.75**

**Includes Prevailing wages.**

**Excludes final pave, due to Sacramento County Direction**

**Price: \$28,727.75**

**Exclusions:** All permits, fees, bonds, inspections, testing, engineering of any kind, as built drawings, soils testing, electrical, export of any dirt, rock or debris, winterization, erosion control, shoring, paving or sidewalk repair, staking, landscaping including lawn, decorative rock, bark or topsoil, traffic control, paving, concrete R&R, weather delays, boring under trees or water meters, any damage done to unmarked existing utilities, SWPP, dewatering plans, water trucks, night or weekend work. If an item is not specifically included, it is considered excluded.

Price good for 30 days from above date.

Sincerely,

Ryan Rawles  
Rawles Engineering Inc.





**Items for Discussion and Action  
Agenda Item: 4.6**

**Date:** November 25, 2024

**Subject:** Rescind the Board’s Previous Authorization for Attendance of the SGA Holiday Social.

**Staff Contact:** Timothy R. Shaw, General Manager

**Recommended Committee Action:**

The Executive Committee forwarded this item onto the Board agenda with the Committee’s recommendation for Board approval.

**Current Background and Justification:**

At the October 28<sup>th</sup> Board meeting, the Board authorized a Board Member to attend the Sacramento Groundwater Authority (SGA) annual holiday social. At that time, there was now a caveat expressed regarding the outcome of the November election, e.g., the action was not conditioned on the Board Member retaining her seat on the RLECWD Board.

The most recent Sacramento County Election results posting indicate a high likelihood that the affected Board Member will not retain her seat. Although it may arguably be assumed that the Board’s action was predicated on the Board Member continuing to be a Board Member, the record needs to reflect the Board was not authorizing misusing public funds.

**Conclusion:**

Sample Motion: Move to rescind the Board’s previous authorization for a Board Member’s attendance of the annual SGA holiday social.

**Board Action / Motion**

Motioned by: Director \_\_\_\_\_ Seconded by Director \_\_\_\_\_

Cline \_\_\_\_\_ Gifford \_\_\_\_\_ Green \_\_\_\_\_ Garrison \_\_\_\_\_ Young \_\_\_\_\_  
(A) Yea (N) Nay (Ab) Abstain (Abs) Absent



**Items for Discussion and Action**  
**Agenda Item: 4.7**

**Date:** November 25, 2024

**Subject:** Authorize any new Board Member Assignments (committees and other) announced by the Chair pursuant to District Policy 2.01.065

**Staff Contact:** Timothy R. Shaw

**Recommended Committee Action:**

N/A, this is a standing item on all regular meeting agendas.

**Current Background and Justification:**

District policy and various statutes stipulate Board approval of any Board Member assignments. Generally , this is a standing item, which occurs on every regular meeting agenda.

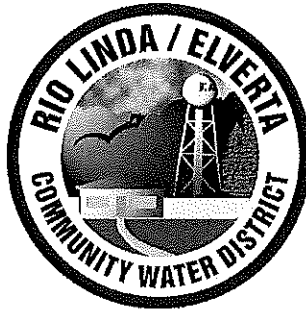
**Conclusion:**

I recommend the Board consider approving any specific nominations and assignments as may be deemed necessary and appropriate.

**Board Action / Motion**

Motioned by: Director \_\_\_\_\_ Seconded by Director \_\_\_\_\_

Cline \_\_\_\_\_ Gifford \_\_\_\_\_ Green \_\_\_\_\_ Garrison \_\_\_\_\_ Young \_\_\_\_\_  
(A) Yea (N) Nay (Ab) Abstain (Abs) Absent



**Information Items  
Agenda Item: 5.1**

**Date:** November 25, 2024

**Subject:** District Reports

**Staff Contact:** Timothy R. Shaw, General Manager

**DISTRICT ACTIVITY REPORTS**

1. Operations Report
2. Completed and Pending Items Report
3. Leak Repair Report
4. State Water Board Proposed Changes to Loans & Grants

# RIO LINDA/ELVERTA C.W.D. 2024

## REPORT OF DISTRICT OPERATIONS

### SOURCE WATER DATA

#### Water Production (Million Gallons)

January	February	March	April	May	June	Year To Date
38.9	36.8	40.5	48.7	74.6	97	
38,888,906	36,769,694	40,533,124	48,656,766	74,593,086	96,981,956	
July	August	Sept.	Oct.	Nov.	Dec.	
108.4	93.9	81.4	69.9			690.1
108,361,388	93,926,998	81,407,508	69,883,782			
			<b>Monthly Total</b>			
Gallons = Multiply M.G. by: 1,000,000			69,883,782	Gallons		690,003,208
Cubic Feet = Divide gallons by: 7.48			9,342,752	Cubic Feet		92,246,418
Hundred Cu Ft. = Divide cu. ft. by: 100			93,428	Hundred Cubic Feet		922,464
Acre Ft. = Divide gallons by: 325,829			214.48	Acre Ft.		2,118

### DISTRIBUTION SYSTEM DATA

#### Water Quality Complaints

#### Complaints Total - (Low Psi Complaints)

January	February	March	April	May	June	Year To Date
2 - (2)	1 - (1)	2 - (2)	0	0	0	
July	August	Sept.	Oct.	Nov.	Dec.	
5 - (5)	2 - (1)	3 (1)	0			15

#### New Services

New Construction	0	14
Existing Homes	0	0
Paid prior to increase. (2 not installed)	0	0
Total of Service Connections to Date ----->		4685

#### Distribution System Failures/Repairs

Deterioration October 1 thru 31	9	86
Damaged October 1 thru 31	0	0

#### Bacteriological Sampling

Routine Bacteriological Samples (Distribution System)	20	160
Raw Water Bacteriological Samples (at Wells)	0	36

#### October 1, 2024 - October 31, 2024

**9 - Distribution leaks repaired by District staff, 0 - by Contractor or with Contractor assistance.**

#### Work Orders Issued - 46

#### Work Orders Completed - 36

#### USA's Issued - 220

Change Out Meter - 5	Change Out Meter - 2
General Complaint - 1	Disconnect Service - 2
Disconnect Service - 2	Flow Test - 1
Get Current Read - 2	Get Current Read - 2
Hydrant Repair - 1	Hydrant Repair - 1
Install Innov8 Device - 3	Install Innov8 Device - 2
Line Leak - 8	Line Leak - 7
Other Work - 1	Other Work - 2
Possible Leak - 12	Possible Leak - 7
Re-Connect Service - 1	Re-Connect Service - 1
Re-Install Meter - 1	Re-Read Meter - 2
Tag Property - 5	Re-install Meter - 1
Turn Off Service - 2	Tag Property - 5
	Turn Off Service - 1

#### WORK ORDERS ISSUED:

All work orders issued during the current 1 month reporting period. (October 2024)

#### WORK ORDERS COMPLETED:

All work orders completed during the 1 month reporting period. (October 2024)

Includes any work orders issued in prior reporting periods that were completed in the current reporting period.

## RIO LINDA/ELVERTA C.W.D.

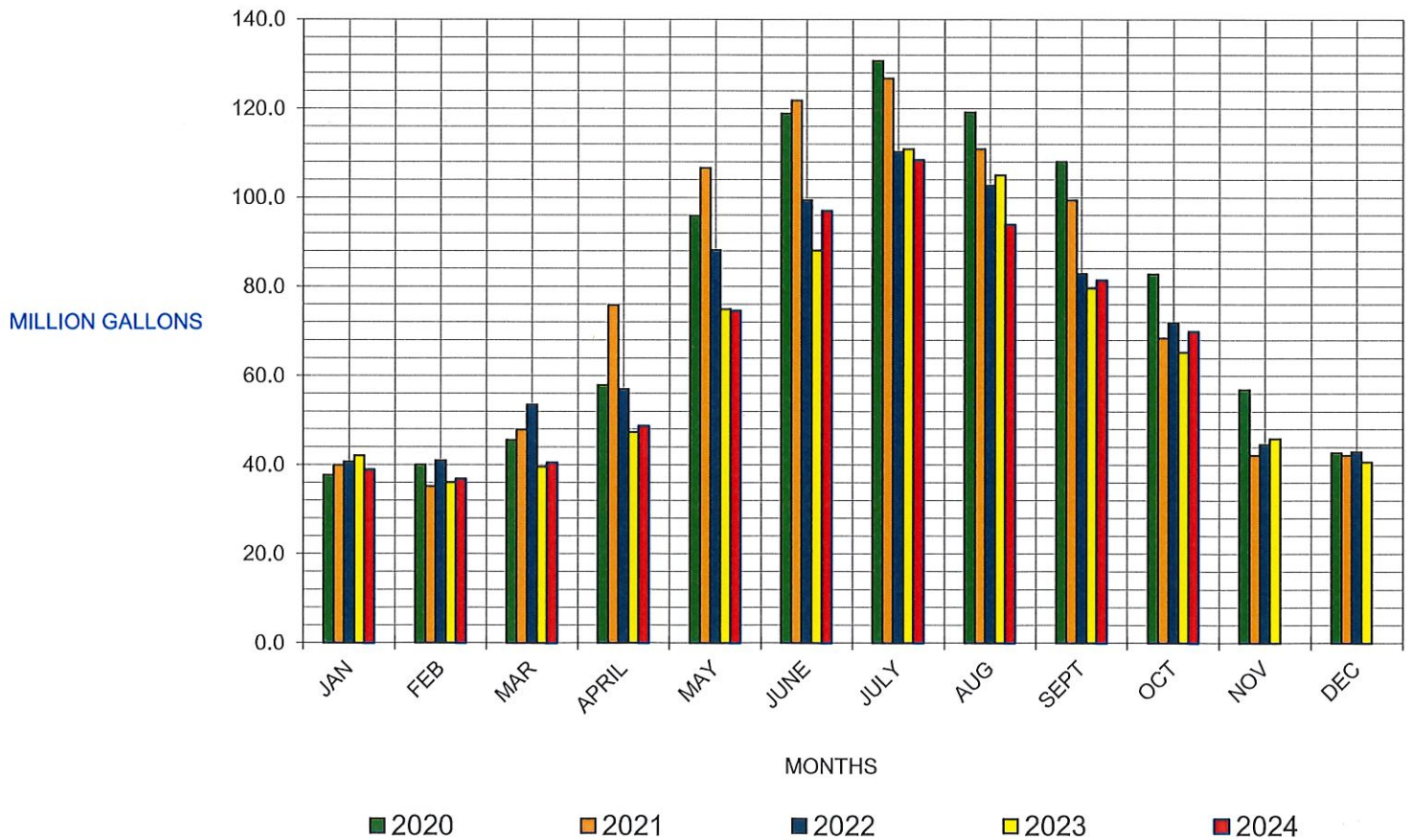
### WATER PRODUCTION

2020 \ 2024

Water Production in Million Gallons

SSWD Water Purchases

Month	2020	2021	2022	2023	2024	Avg.	2020	2021	2022	2023	2024
JAN	37.6	39.9	40.7	42.0	38.9	39.8	0.0	0.0	0.0	0.0	0.0
FEB	40.0	35.2	40.9	36.1	36.8	37.8	0.0	0.0	0.0	0.0	0.0
MAR	45.5	47.9	53.5	39.6	40.5	45.4	0.0	0.0	0.0	0.0	0.0
APRIL	57.9	75.8	57.0	47.3	48.7	57.3	0.0	0.0	0.0	0.0	0.0
MAY	95.9	106.6	88.2	74.9	74.6	88.0	0.0	0.0	0.0	0.0	0.0
JUNE	118.9	121.9	99.4	88.1	97.0	105.1	0.0	0.0	0.0	0.0	0.0
JULY	130.7	126.8	110.3	110.9	108.4	117.4	0.0	0.0	0.0	0.0	0.0
AUG	119.2	110.9	102.7	105.1	93.9	106.4	0.0	0.0	0.0	0.0	0.0
SEPT	108.1	99.4	82.9	79.6	81.4	90.3	0.0	0.0	0.0	0.0	0.0
OCT	82.8	68.5	71.9	65.3	69.9	71.7	0.0	0.0	0.0	0.0	0.0
NOV	56.9	42.2	44.6	45.9		47.4	0.0	0.0	0.0	0.0	
DEC	42.7	42.2	42.9	40.7		42.1	0.0	0.0	0.0	0.0	
<b>TOTAL</b>	<b>936.2</b>	<b>917.3</b>	<b>835.0</b>	<b>775.5</b>	<b>690.1</b>	<b>866.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>





**PENDING AND COMPLETED ITEMS  
11-25-2024 BOARD OF DIRECTORS MEETING**

1. **Annual Independent Audit and Annual Comprehensive Financial Report** – The Board accepted the audit and Annual Comprehensive Financial Report at the 10-28-2024 meeting. **Completed.**
2. **Sampling all wells for hexavalent chromium** – The State Water Resources Control Board finalized the 10-Parts per Billion hexavalent chromium MCL on 7-24-2024. The clock for sampling all sources commences on 10-1-2024 **Pending**
3. **Sampling for PFOAs** – The State Water Board has notified the District of its requirement that we analyze all wells for PFOAs. The first round of sampling entails quarterly sampling at each well **Pending**
4. **Submittal of a Compliance Plan to the State Water Resources Control Board** – When (not if) the wells samples show hexavalent chromium above 10-Parts per Billion, the District will be required to submit a Compliance Plan to the Division of Drinking Water within 90-days, estimated to be due around December 2024. **-Pending**
5. **District outreach to customers following implementation of a new rate structure focused on consumption in compliance with SB 606 / AB 1668 requirements** – The Customer Service / Conservation Coordinator continues her practice of outreach to customers with indications of abnormal water consumption. **Pending**
6. **Mandated Board Member Training** – As reported by the affected Board Member, one of the two mandatory training assignments has been completed. However, the Vector Solutions (computer-based training platform) status does NOT show any completions by the Board Member previously reported as overdue. I am currently endeavoring to reconcile the conflicting accounts. - **Pending**
7. **Cost of Service Reductions to Mitigate Inflation** –Staff continues to seek out inflation mitigation measures. The District has not given up on this effort. However, more pressing and more time-sensitive issues have subjugated this effort. **Pending**
8. **Annual Water Loss Audit** – The Water System Superintendent completed his annual water loss audit. The validator (me) has renewed his license and can now complete the validation of the water loss audit as time permits. **Pending**
9. **Replacing the Oldest Workstations** – The two oldest workstations (desktop computers) are now nearly 7 years in service. The District requested and received recommendations from Adept Solutions on replacing the two oldest workstations. **Pending**
10. **Transitioning website services and redesigning the District’s website** – The new website launched on 11-20-2024. **Completed**

## 2024 Leak - Repair Tracking

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Work Order #	Leak Type	Street	Date Reported	Date Repaired	Days
1	Service	26th Street	12/13/2023	1/29/2024	47
2	Service	E Street	1/5/2024	1/5/2024	1
3	Service	W E Street	1/9/2024	1/9/2024	1
4	Service	Quadra Ave	1/29/2024	2/6/2024	8
5	Service	I Street	2/9/2024	2/13/2024	4
6	Service	Fallon Woods Way	2/20/2024	2/21/2024	1
7	Main	Mateo Ct	2/20/2024	2/22/2024	2
8	Service	Castle Creek Way	2/20/2024	2/28/2024	8
9	Service	Sun Acer Way	2/22/2024	2/27/2024	5
10	Service	Silver Crest Cir	2/20/2024	2/20/2024	1
11	Service	W U Street	3/5/2024	3/5/2024	1
12	Service	Hayer Cir	3/12/2024	3/13/2024	2
13	Service	26th Street	3/19/2024	3/21/2024	3
14	Service	C Street	3/19/2024	3/21/2024	3
15	Service	Q Street	3/20/2024	3/25/2024	6
16	Service	Alvide Ct	3/26/2024	3/26/2024	1
17	Service	Silver Tree Ct	4/8/2024	4/8/2024	1
18	Service	24th St	4/12/2024	4/30/2024	18
19	Service	E St	4/10/2024	4/10/2024	1
20	Service	9th Ave	4/17/2024	4/22/2024	5
21	Service	W E Street	4/22/2024	4/23/2024	1
22	Service	Rio Lina Blvd	4/1/2024	4/25/2024	25
23	Service	Q Street	4/29/2024	4/30/2024	1
24	Service	5th Street	4/8/2024	5/7/2024	29
25	Service	Evcar Way	5/2/2024	5/3/2024	2
26	Service	I street	5/2/2024	5/2/2024	1
27	Service	Dry Creek Rd	5/21/2024	5/21/2024	1
28	Service	26th Street	5/21/2024	5/21/2024	1
29	Service	Silver Knoll St	5/6/2024	6/6/2024	30
30	Service	Marysville Blvd	5/14/2024	6/4/2024	18
31	Service	Evcar Way	5/20/2024	6/5/2024	16
32	Service	I Street	5/28/2024	6/5/2024	8
33	Service	20th Street	6/3/2024	6/3/2024	1
34	Service	Kenora Street	6/5/2024	6/12/2024	7
35	Service	G Street	6/7/2024	6/7/2024	1
36	Service	Rio Linda Blvd	6/11/2024	6/12/2024	2
37	Service	Rio Linda Blvd	6/11/2024	6/12/2024	2
38	Service	26th Street	6/13/2024	6/18/2024	5
39	Service	E Street	6/18/2024	6/18/2024	1
40	Service	5th Ave	6/21/2024	6/25/2024	4
41	Service	E Street	6/24/2024	6/25/2024	2
42	Service	2nd Street	6/27/2024	6/27/2024	1
43	Service	Montague Way	6/26/2024	6/26/2024	1
44	Service	Silver Tree Ct	6/24/2024	7/10/2024	16



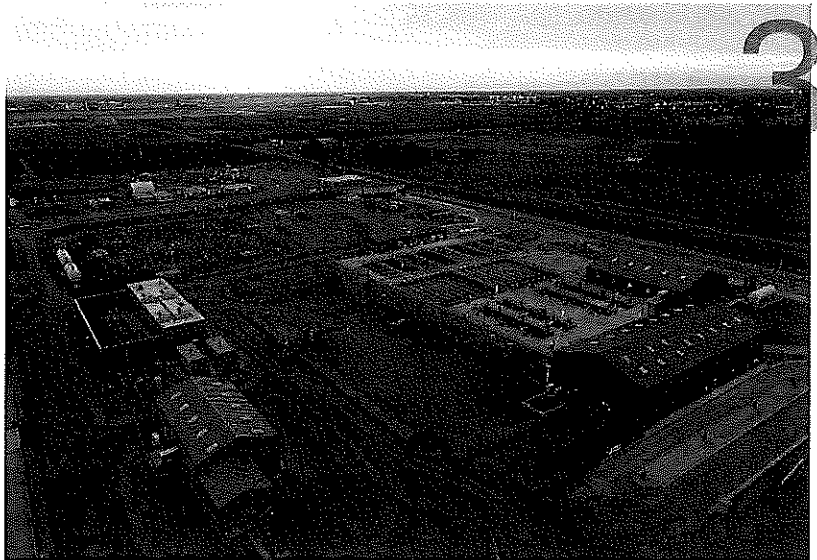
45	24555	Service	N Street	7/1/2024	7/2/2024	1
46	24557	Service	Elkhorn Blvd	7/2/2024	7/2/2024	1
47	24564	Service	Hayer Circle	7/9/2024	7/10/2024	1
48	24569	Service	2nd Street	7/11/2024	7/11/2024	1
49	24565	Service	6th Street	7/9/2024	7/18/2024	9
50	24570	Service	24th Street	7/12/2024	7/12/2024	1
51	24577	Service	Silver Sky Ct	7/17/2024	7/23/2024	6
52	24581	Service	26th Street	7/18/2024	7/18/2024	1
53	24619	Service	6th Street	7/30/2024	7/30/2024	1
54	24583	Service	2nd Street	7/22/2024	8/26/2024	26
55	24620	Service	24th Street	7/30/2024	8/5/2024	6
56	24623	Service	E Street	8/2/2024	8/2/2024	1
57	24638	Service	Q Street	8/8/2024	8/8/2024	1
58	24642	Service	9th Ave	8/15/2024	8/21/2024	6
59	24643	Service	E Street	8/16/2024	8/27/2024	11
60	24644	Service	I Street	8/16/2024	8/22/2024	8
61	24653	Service	Dry Creek Rd	8/26/2024	8/27/2024	2
62	24661	Service	I Street	8/29/2024	8/29/2024	1
63	24650	Service	Anderson Woods Wy	8/21/2024	9/4/2024	14
64	24657	Service	G Street	8/28/2024	9/9/2024	11
65	24660	Service	Elkhorn Blvd	8/29/2024	9/9/2024	10
66	24663	Service	W E Street	9/5/2024	9/5/2024	1
67	24665	Service	C Street	9/9/2024	9/30/2024	21
68	24666	Service	E Street	9/10/2024	9/10/2024	1
69	24667	Service	Quadra Ave	9/11/2024	9/24/2024	13
70	24671	Service	U St	9/13/2024	9/17/2024	4
71	24672	Service	Jamie Ct	9/13/2024	9/17/2024	4
72	24674	Service	G Street	9/16/2024	9/26/2024	10
73	24675	Service	Rio Linda Blvd	9/17/2024	9/17/2024	1
74	24679	Service	22nd Street	9/18/2024	9/18/2024	1
75	24681	Service	24th Street	9/20/2024	9/25/2024	5
76	24713	Service	20th Street	9/27/2024	9/30/2024	3
77	24714	Service	5th Ave	9/30/2024	9/30/2024	1
78	24715	Service	Elkhorn Blvd	9/30/2024	10/3/2024	4
79	24725	Service	W E Street	10/7/2024	10/7/2024	1
80	24731	Service	I Street	10/8/2024	10/8/2024	1
81	24742	Service	Elverta Rd	10/17/2024	10/17/2024	1
82	24713	Service	E St	10/17/2024	10/18/2024	2
83	24753	Service	I Street	10/28/2024	10/29/2024	2
84	24757	Service	E St	10/29/2024	10/29/2024	1
85	24761	Main	2nd street	10/30/2024	10/30/2024	1
86	24763	Service	7th Street	10/31/2024	10/31/2024	1



**STATE  
WATER  
RESOURCES  
CONTROL  
BOARD**

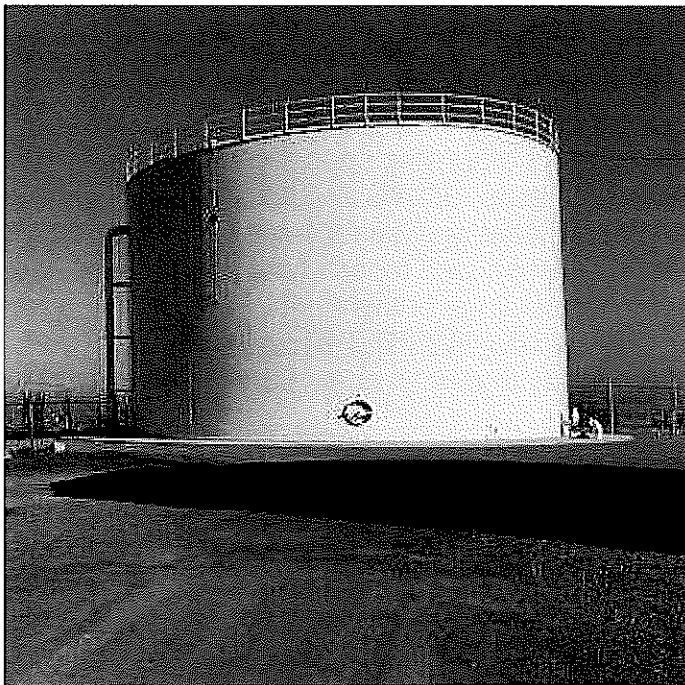


**CALIFORNIA  
ENVIRONMENTAL  
PROTECTION  
AGENCY**



35

**Policy for Implementing the Drinking  
Water State Revolving Fund**



Amended  
XXXXX, 2024

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## **I. INTRODUCTION**

This Policy is adopted for the State Water Resource Control Board's (State Water Board) implementation of the 1996 Amendments to the federal Safe Drinking Water Act (SDWA), which created the Drinking Water State Revolving Fund (DWSRF) program. The program is intended to provide financial assistance in perpetuity using federal and state funds. The DWSRF provides various types of assistance for Public Water Systems (PWS), including projects that: (1) address or prevent future public health risk problems, (2) are needed to comply with the SDWA, and (3) assist those most in need on a per household affordability basis. The federal DWSRF provides Capitalization Grants to states that may be used to provide loans and other assistance to PWSs. The DWSRF program was initially implemented by the California Department of Health Services, and subsequently transferred to the State Department of Public Health. As of July 1, 2014, the program is implemented by the State Water Board.

The California statutory basis for the DWSRF is established in sections 116760 – 116762.60 of the Health and Safety Code. The federal statutory basis for the DWSRF is established in title 42, section 300j-12 of the United States Code. In addition, the 2021 Infrastructure Investment and Jobs Act, also referred to as the Bipartisan Infrastructure Law (BIL) appropriated funds over five years to the DWSRF. These funds are subject to modified requirements, as provided in the BIL. Notwithstanding any provision of this Policy, the State Water Board will implement the DWSRF program consistent with federal and state law and policy.

This Policy governs the administration of the DWSRF. The Policy may also be used to administer funds other than DWSRF funds to the extent provided in the annual DWSRF Intended Use Plans (IUP), the Expedited Drinking Water Grant Program (EDWG) Guidelines, or as otherwise specified by the State Water Board. The annual Intended Use Plans, EDWG Guidelines, or other documents adopted by the State Water Board may specify when federal requirements apply, to the extent consistent with federal law, and may otherwise modify the application of the provisions of this Policy. The Deputy Director may determine not to apply certain DWSRF Policy requirements or federal requirements to projects that only receive State Grant funding.

The provisions of this Policy are effective upon adoption, unless otherwise required by federal or state statute, guidance, regulation, or agreement. The scoring criteria in Section IV.C.2 will be utilized for applications submitted after January 1, 2025, meaning that the State Fiscal Year 2026-27 DWSRF IUP will be the first IUP to utilize these scoring criteria.

## **II. PURPOSE AND OBJECTIVE**

Under federal and state law the primary purpose of the DWSRF is to assist

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## C. Fundable List & Scoring

The purpose of the Fundable List is to identify eligible projects that the State Water Board intends to finance during the state fiscal year.

### 1. Fundable List in General

- a. A Project must be on the Fundable List to receive financing but placement on the Fundable List does not guarantee financing. A Financing Agreement will be executed only if the application meets all applicable eligibility requirements and sufficient funds are available.
- b. All projects submitted to the Division for DWSRF and its complementary funding sources will be evaluated for placement on the Fundable List. Annually all applications requesting repayable financing, and any other applicant or project types described in the applicable IUP as being subject to scoring will receive a priority score as described in Section IV.C.2 of this Policy.
- c. Project or applicant types identified in the applicable IUP as not subject to scoring are eligible to be added to the Fundable List by the Deputy Director of the Division once conditions in that year's IUP are met.
- d. Projects without a complete application will receive a priority score of 0. A complete financial assistance application means that all application packages (i.e., general, technical, financial, and environmental), with all applicable attachments, have been submitted to the Division.

### 2. Priority Score

For Projects subject to scoring, the Priority Score is the sum of three components: (1) the "project score," (2) the "affordability score," and (3) the "readiness score." Prorated scores will not be awarded for any components of the priority score.

#### a. Project Score

- i. All applications subject to scoring will receive a project score. The project score is a single number selected from Table 1.
- ii. The maximum project score is eight (8).

**Table 1: Project Score**

<i>Categories A-C – Immediate Health Risk, Untreated or At-Risk Sources, Compliance or Shortage Problems</i>	8 <input type="checkbox"/>
<i>Category D – Inadequate Reliability</i>	6 <input type="checkbox"/>
<i>Category E – Secondary Risks</i>	2 <input type="checkbox"/>
<i>Category F – Other Projects</i>	0 <input type="checkbox"/>

*Note: See DWSRF Policy, Section IV.B.2 for detailed explanation of Project Categories*

b. Affordability Score

- i. All applications subject to scoring will receive an affordability score. The affordability score is a single number determined by Table 2.
- ii. The affordability score is potentially the sum of three numbers: community size and MHI, Water Rates/MHI Ratio, and whether the applicant has a rate assistance program.
- iii. The maximum affordability score is four (5).
- iv. "Offers Rate Assistance" means the applicant or the entity that owns and maintains the project offers financial assistance to help some rate payers within its service area pay residential water bills.

**Table 2: Affordability Score**

System Size <sup>2</sup>	<80% of State MHI	≥80% of <100% of State MHI	≥100% and <150% of State MHI
Small CWS	Not subject to scoring*	2	2
Expanded Small CWS	2	1	1
Medium CWS	2	1	0
Large CWS	1	0	0

Note:

\* The IUP may identify additional projects as not subject to scoring. Small CWS with < 80% of State MHI will automatically be placed on the Fundable List, if the Deputy Director deems the application to be complete and the applicant is seeking repayable loan.

<sup>2</sup> Where a community is not currently being served by the funding recipient, scoring may be based on the community that will be served by the project rather than the funding recipient, if consistent with the requirements of the funding source.

**\*\* Note: CWS with State MHI > 150% will receive a zero (0) in the table above. These CWS can still receive points for Water Rates as a Percentage of MHI.**

Water Rates as a percentage of MHI: <ul style="list-style-type: none"> <li>• &lt;1.5%</li> <li>• ≥1.5%</li> </ul>	0 points 2 points
Offers Rate Assistance	1 point

**Affordability Score Descriptions**

Small: Means a CWS with a population less than or equal to 10,000, or less than or equal to 3,300 connections.

Expanded Small: Means a CWS with a population greater than 10,000 and less than or equal to 20,000, or greater than 3,300 connections and less than or equal to 6,600 connections.

Medium: Means a CWS with population greater than 20,000 and less than or equal to 100,000, or greater than 6,600 connections and less than or equal to 30,000 connections.

Large: Means a CWS with a population greater than 100,000, or greater than 30,000 connections.

Water Rates/MHI: A year summation of a CWS's adopted, residential water rate compared to the CWS's MHI.

Offers Rate Assistance: The applicant or the entity that owns and maintains the project operates a program which offers financial assistance to help some rate payers within its service area pay residential water bills.

c. Readiness Score

- i. All projects subject to scoring will receive a readiness score.
- ii. The readiness score will be based on the status of the application and the project's plans and specifications as of December 31 of the year preceding the Fundable year.
- iii. The readiness score is the sum of the applicant's readiness for an agreement and the applicant's readiness to construct the project based on the factors identified in Table 3. If the threshold is not met for any factor, then the score for that factor is 0 (zero).
- iv. The maximum readiness score is three (3).

**Table 3 – Readiness Score**

<b>Application or Design Status</b>	<b>Score</b>
If status of Plans & Specifications ≥ 90%, as verified by State Water Board Staff.	1
Consent to use of a funding agreement template: <ul style="list-style-type: none"> <li>• As posted on the Division's website</li> <li>• Applicant's Recent Deal as basis for funding agreement template</li> </ul> (Requires a satisfactory certification form submitted with application documents.)	2  1

**Readiness Score Descriptions**

Plans & Specifications: Release of a request for proposal for design-build or similar construction procurement will be counted as 100% Plans & Specifications (P & S) for purposes of the readiness score. For construction projects that do not require construction P & S, acquisition of all agreements and approvals necessary to implement the scope of work will be counted as 100% P & S for purposes of the readiness score. Planning/design Projects are not eligible for this readiness point.

Consent to use of the funding agreement template as posted on the Division's website: An Applicant may qualify for these readiness points if it certifies via a form provided by the Division, that it is willing and able to agree to terms and conditions as they are posted on the Division's website, plus any Subsequent Updates<sup>3</sup>, and agrees not to request any changes to the posted template.

Consent to use of Applicant's Recent Deal as basis for funding agreement template: An Applicant may qualify for this readiness point if each of the following is true:

1. The Applicant has within 24 months of the scoring deadline executed, or given legal concurrence on, a repayable SRF agreement with the State Water Board, secured on the senior-most tier of the Applicant's debt structure by the same pledged revenues to be pledged to repayment of the anticipated project financing (the "Recent Deal").
2. The Applicant certifies that there have been no material negative changes to its financial condition since the date of the Recent Deal, including but not limited to

<sup>3</sup> Notwithstanding the foregoing, the State Water Board is subject to compliance obligations associated with its funding and will therefore periodically update the standard terms used in its financing agreements (such updates are the "Subsequent Updates"). The Applicant's certification that it agrees to use of either the posted template or a Recent Deal neither bars it from agreeing to Subsequent Updates nor precludes the Division from including Subsequent Updates in the Pending Deal or posting updates to the posted template. This certification in no way bars the Division from including new conditions, or modifying existing conditions, as it deems appropriate to address project-specific concerns.

material negative changes to its debt service coverage ratio, cash on hand, or future budget projections.

3. The Applicant certifies its ability and willingness, including any necessary consent of its general counsel and bond counsel, to use the Recent Deal, plus any Subsequent Updates to the Division's standard terms, as the template for the anticipated project financing agreement (the "Pending Deal"), and agrees not to request any changes from this template.

Once the Applicant has certified its consent to use either the posted agreement terms and conditions or the Recent Deal as the basis for the funding agreement template for the Pending Deal, the Division will deduct the readiness points awarded for this certification if the Applicant requests any change to the draft agreement developed by the Division on this basis for the Pending Deal or, in the case of use of a Recent Deal, if the Division determines that (a) the Applicant's financial condition has materially changed since the date of the Recent Deal or (b) other considerations make the terms of the Recent Deal inappropriate for use as a template for the Pending Deal. Such deductions may result in the Applicant's project being removed from the Fundable List if they cause the project to no longer score high enough for placement on the Fundable List. The Division's determination to deduct readiness points pursuant to this paragraph is not subject to the appeal procedure in Section XVIII. If an Applicant disputes the Division's determination, the Applicant may contact the Division with any concerns. However, the final determination of whether to award readiness points shall rest with the Division and is at its sole discretion.

d. Priority Score Adjustments

The priority scores once established in an adopted IUP may only be adjusted by the adoption of a new IUP or amendment of an existing IUP.

3. Development of the IUP's Fundable List

- a. Based on the funding applications received, the Division will select a cutoff score by comparing the demand for loan funds with the DWSRF's sustainable loan Funding Target in the IUP. The purpose of the cutoff score is to establish a Fundable List whose cumulative estimated repayable loan financing is within the sustainable loan Funding Target.
  - i. All projects with a priority score higher than the cutoff score will be added to the Fundable List. Projects with a priority score equal to the cutoff score may be added to the Fundable List or not added to the Fundable List depending on the outcome of the process described in this subsection of the Policy. Projects below the cutoff score will not be added to the Fundable List.
  - ii. If a cutoff score results in a Fundable List with estimated total loan amounts equal to or greater than 90% of the Funding Target but

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less than or equal to 125% of the Funding Target, then that cutoff score will be used to determine the Projects that will be added to the Fundable List in the IUP.

- iii. If a cutoff score results in a Fundable List with estimated total loan amounts less than 90% of the Funding Target, then a lower cutoff score will be selected.

If the next lower cutoff score results in a Fundable List with estimated total loan amounts greater than 125% of the Funding Target, then Projects whose priority score is equal to the proposed cutoff score will be evaluated separately for placement on the Fundable List using the affordability score determined by Table 2 above.

- Projects with the same affordability score will either be added to the Fundable List or not be added to the Fundable List.
- The Division will sort and rank all Projects with the proposed cutoff score from highest affordability score to lowest affordability score for potential placement on the Fundable List.
- The Division will select the lowest affordability score such that the cumulative estimated loan financing of the Projects with that affordability score or higher when added to the cumulative loan financing of the Projects with priority scores greater than the cutoff score results in a Fundable List equal to or greater than 90% of the Funding Target but less than or equal to 125% of the Funding Target.
- If the selection of an affordability score by the procedure above still results in a Fundable List greater than 125% of the Funding Target, then the Division may consider partially funding a subset of Projects. The Division will attempt to provide 100% of the requested financing to every Project on the Fundable List to the greatest extent feasible, and will establish any funding limitations uniformly to those selected for partial funding. Projects approved for partial funding must demonstrate that the remaining funding is secured, or the Division must determine that it reasonably believes that the applicant is capable of obtaining the remaining funds necessary to successfully complete the Project and interrelated and interdependent phases of the Project. The funding limitations will not be adjusted during the Fundable year.

- b. The IUP may establish a maximum per project repayable loan amount





**Information Items**  
**Agenda Item: 5.2**

**Date:** November 25, 2024  
**Subject:** Board Reports  
**Staff Contact:** Timothy R. Shaw, General Manager

**BOARD REPORTS**

- 5.2.1. Report any ad hoc committees dissolved by requirements in Policy 2.01.065
- 5.2.2. Sacramento Groundwater Authority – Garrison (primary)
- 5.2.3. Executive Committee – Gifford, Cline
- 5.2.4. ACWA/JPIA – Cline
- 5.2.5 GM Annual Performance Review Ad Hoc (Young/Cline)
- 5.2.6 MOU Renewal Negotiations Ad Hoc (Young/Cline)

**Minutes**  
**Rio Linda / Elverta Community Water District**  
**Executive Committee**

November 13, 2024 @ 6:00 P.M.  
**40**

Visitors / Depot Center  
6730 Front St.

Rio Linda, CA 95673 (See Access Guidance on Reverse Side)

THIS MEETING WILL BE PHYSICALLY OPEN TO THE PUBLIC.

The meeting was called to order at 6:00 P.M. The meeting was attended in-person by Director Gifford, Director Cline, General Manager Tim Shaw, and Contract District Engineer Mike Vasquez.

**Call to Order:** 6:00 P.M.

**Public Comment:** *There were no public members present*

**Items for Discussion:**

1.	Contract District Engineer's Update.
	<i>The Contract District Engineer presented his written report and expounded upon the emergency repair of the leaking Cross and appurtenant valves at Silver Tree Ct and 5<sup>th</sup> Ave.</i> <i>The Executive Committee forwarded an item onto the November 25<sup>th</sup> Board agenda to consider budget revision and retroactive authorization of the emergency repair. The Executive Committee recommends Board approval.</i>
2.	Discuss Electricity Load Shedding Incentive Program.
	<i>The General Manager presented his written report and described his experience with incentivized load shedding programs for urban water suppliers.</i> <i>The Executive Committee forwarded this onto the November 25<sup>th</sup> Board agenda with the Committee's recommendation for Board approval.</i>
3.	Discuss State Water Board's Revised Loan Program.
	<i>The General Manager presented his written report and summarized the history of the State Water Board heavy preference for assisting disadvantaged communities. Director Cline noted that the State Board staff report is unnecessarily voluminous, and he suggested distilling the document down to just the essential elements for Board review/discussion.</i> <i>The Executive Committee forwarded this item onto the November 25<sup>th</sup> Board agenda as an informational item.</i>
4.	Update on the District's New Website.
	<i>The General Manager presented his written report and explained that staff and Streamline had anticipated the new website going live prior to this Committee meeting. However, there were logistical issues stemming from the handoff from the current webmaster. The logistics have been resolved, but the go live milestone has been pushed to be about a week from now, i.e. ETA is 11-20-2024.</i>
5.	Discuss Improved Public Meeting Agendas with Hyperlinks.
	<i>The General Manager Presented his written report, and the Committee Members provided their impressions of the hyperlinked agenda. Director Gifford recommended the District resume discussion of changes needed to reduce operating cost associated with printing meeting packets, and he further suggested the timing of such discussions should be after the election of new Board officers and Committee assignments.</i>

6. Discuss the Need to Reconsider Authorization for Compensated Attendance of Sacramento Ground-water Authority Holiday Social.
<p><i>The General Manager presented his written report. Director Gifford asked about official timing (e.g., when does the election results take effect and when is the SGA Holiday social.</i></p> <p><i>The Executive Committee forwarded on item onto the November 25<sup>th</sup> Board agenda and recommends the Board revoke their previous authorization for attendance of the 12-12—2024 SGA Holiday Social.</i></p>
7. Discuss Necessary Temporary Changes to Public Meeting Location/Dates.
<p><i>The General Manager presented his written report and described the ongoing maintenance of the Depot, which will require changes to meeting locations for the November 25<sup>th</sup> Board meeting and the December Executive Committee and Board meeting. Directors Cline and Gifford opined that since we have to change meeting locations for the currently scheduled December 23<sup>rd</sup> Board meeting, we ought to also consider changing to a date that is NOT two days prior to Christmas.</i></p> <p><i>The November 25<sup>th</sup> Board meeting and December 11<sup>th</sup> Executive Committee meeting will be held and the Community Center, 810 Oak Ln. The Executive Committee forwarded an item onto the November 25<sup>th</sup> Board agenda to consider changing the December regular Board meeting to December 18<sup>th</sup>, at 6:30 at the Community Center.</i></p>
8. Discuss Expenditures for September.
<p><i>The Executive Committee forwarded the September Expenditures report onto the November 25<sup>th</sup> Board agenda with the Committee's recommendation for Board approval.</i></p>
9. Discuss Financial Reports for September.
<p><i>The Executive Committee forwarded the September Financials report onto the November 25<sup>th</sup> Board agenda with the Committee's recommendation for Board approval.</i></p>

**Directors' and General Manager Comments:**

*The General Manger explained that he will miss some time due to health issues. He further discussed some things that may be necessary and/or beneficial under the circumstances, e.g., training other employees to set up the meeting recording equipment.*

**Items Requested for Next Month's Committee Agenda: None**

**Adjournment: 6:55 P.M.**



## Agenda Item: 6

**Date:** November 25, 2024  
**Subject:** Public Comment for Closed Session  
**Staff Contact:** Timothy R. Shaw, General Manager

### 6. PUBLIC COMMENT FOR CLOSED SESSION

Public comment for closed session items only. The public is invited to comment on any item listed on the closed session agenda. Each speaker is limited to 2 minutes.



**Closed Session  
Agenda Item: 7**

**Date:** November 25, 2024

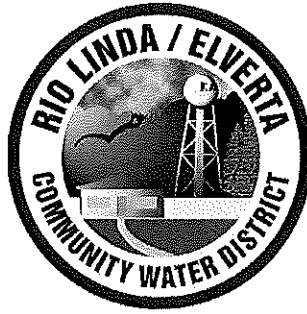
**Subject:** Closed Session

**Staff Contact:** Timothy R. Shaw, General Manager

7. **CLOSED SESSION** - The Board of Directors will convene to Closed Session to discuss the following item.

**7.1 CONFERENCE WITH LEGAL COUNSEL- EXISTING LITIGATION**

Pursuant to Paragraph (1) of subdivision (d) of Gov. Code § 54956.9. Teamsters Local 150 Unfair Practices Charge vs. Rio Linda Elverta Community Water District



**Reconvene Open Session  
Agenda Item: 8**

**Date:** November 25, 2024

**Subject:** Report of Action Taken in Closed Session

**Staff Contact:** Timothy R. Shaw, General Manager

**8. Return to Open Session and Report of Action Taken in Closed Session**

Announce any reportable actions authorized in closed session.

**Board Action / Motion**

Motioned by: Director \_\_\_\_\_ Seconded by Director \_\_\_\_\_

Cline: \_\_\_\_\_ Garrison: \_\_\_\_\_ Jason Green \_\_\_\_\_ Gifford \_\_\_\_\_ Young \_\_\_\_\_.

(A) Yea (N) Nay (Ab) Abstain (Abs) Absent