

Rio Linda/Elverta Community Water District
Finance and Administrative Committee Meeting Minutes

October 8, 2018

Attendees: Director Mary Henrici, Director John Ridilla, Simon Gray of Coleman Engineering and General Manager Tim Shaw were present.

Meeting was called to order by Director Henrici at 6:30 PM.

Public Comment. There was none.

Agenda Items

1. Review and discuss expenditures of the District for the month of September 2018.

All items were in order.

The committee recommends approval to the full Board of Directors.

2. Review and discuss Financial Reports of the District for the month of September 2018.

Director Ridilla appreciated the new surcharge account format it is much easier to read.

The committee recommends approval of the financial reports to the full Board of Directors.

3. Current impediments for destruction of well 17 test wells.

The committee was provided a staff report noting the increased cost for destroying the test wells due to County destruction requirements. It was also noted that the cost for going out to bid for this small construction project would add quite a lot to the total budget. It was recommended that the Board make an exception to the bidding process for this project per District policy.

The committee recommends the Board make an exception and not require a formal bidding process for the well destruction project. The committee also recommends that the budget for the project be increased by \$15,000 for a total of \$40,000 to come from Capital Improvement Funds.

4. Review District policy requiring a backflow device for new residential construction.

General Manager Shaw noted that backflow devices are not required for all new residential construction and asked that this item be removed from the current District policy manual. He also asked that the backflow device policy be moved to the Operations Manual.

The committee recommends approval to the full Board of Directors.

5. Update on the cost of CERBT versus for profit service providers for OPEB.

The committee reviewed the information provided and agrees that the CERBT (PERS) OPEB program is a much better program than others available at this time. The committee asked Manager Shaw to bring this item to the committee during the midyear budget review for possible funding through our current LAIF account.

The committee has no recommendation regarding this item.

Directors' and General Manager comments not on the agenda.

Director Ridilla asked if the hours of operation discussion was included in the Memorandum of Understanding (MOU) negotiations. Manager Shaw said this item has been included in the MOU discussion consequent to advice from Legal Counsel.

Meeting adjourned at 7:02 p.m.