

**MINUTES OF THE
NOVEMBER 16, 2020
PUBLIC HEARING AND BOARD OF DIRECTORS REGULAR MEETING
OF THE RIO LINDA/ELVERTA COMMUNITY WATER DISTRICT**

1. CALL TO ORDER, ROLL CALL

The November 16, 2020 meeting of the Board of Directors of the Rio Linda/Elverta Community Water District called to order at 6:30 p.m. via Zoom Video Conference. This meeting was held in accordance with executive order n-29-20, issued by California governor Gavin Newsom on March 17, 2020, the Ralph M. Brown act (California government code section 54950, et seq.), and the federal Americans with disabilities act. General Manager Tim Shaw took roll call of the Board of Directors. President Jason Green, Director Robert Reisig, Director Mary Harris, Director Gifford, Director Ridilla and General Manager Tim Shaw, and Legal Counsel Kerry Fuller were present.

2. PUBLIC COMMENT

3. CONSENT CALENDAR

3.1 Minutes – October 19, 2020

3.2 September Expenditures

3.3 September Financial Reports

No public comment.

It was moved by Director Harris and seconded by Director Ridilla to approve the Consent Calendar. Directors Green, Reisig, Ridilla, Gifford and Harris voted yes. The motion carried with unanimous roll call vote of 5-0-0.

REGULAR CALENDAR

4. ITEMS FOR DISCUSSION AND ACTION

4.1 Consider Authorizing Engaging the Services of a Municipal Finance Advisor to Explore and Implement Mitigation Measures in Response to Sharp Increases in Annual Unfunded Accrued Liability (UAL) Payments.

Anna Sarabian with Fieldman Rolapp presented some Pension Liability Options for the District's unfunded liability payments for informational purposes.

The Board made no action on this item

4.2 General Manager's Report

GM Shaw provided a written report.

No public comment on this item.

The Board made no action on this item

4.3 District Engineer's Report – Mike Vasquez

Mike Vasquez provided a written report to the Board of projects in the works since the last meeting of the Board. The report highlighted topics of General District Engineering and Well 16 Pumping Station Construction Project.

No public comment on this item.

The Board made no action on this item.

4.4 Consider Nominating a RLECWD Board Member to Serve on the Sacramento County LAFCO Special Districts Advisory Committee.

SDAC meetings are held quarterly on the 5th Tuesday, if needed. The purpose of the committee is to provide Sacramento LAFCO with input on issues related to Special Districts. This appointment is for 2 years.

Director Harris nominated Robert Reisig.

It was moved by Director Harris and seconded by Director Ridilla to appoint Robert Reisig to serve on the Sacramento County LAFCO SDAC. Directors Reisig, Harris, Ridilla, Gifford and Green voted yes. The motion carried with unanimous roll call vote of 5-0-0.

4.5 Consider Customer Requests for Board Review of Billing Issues.

Current District policy stipulates that the full Board consider customer's request for waivers, reversal of charges, refunds etc. Included with your Board packets are the customers' request forms (plural).

This request for waiver of the \$40 shut off fee was deferred at the October 19th Board meeting because of staff's lack of preparation, which inhibited making an informed Board decision. Staff's lack of preparation was caused by insufficient communication regarding this request and another, similar request that was resolved prior to the October 19th Board meeting.

Director Harris asked about the postmark date. GM Shaw explained that the Board may need to keep in mind this may set a precedence for future payments by accepting postmark dates.

It was moved by Director Harris and seconded by Director Reisig to credit the \$40.00 fee for this customer #15063002. Directors Reisig, Harris, Ridilla voted yes. Director Green and Gifford voted no. The motion carried with a roll call vote of 3-2-0.

4.6 Consider Approving the Proposed New Customer Service Technician II Position Description and Associated Pay Scale.

The District and Teamster Local 150 have been engaged in dialog (albeit inconsistently) regarding the Customer Service Tech II position description virtually since the completion of the MOU renewal process in May 2019. The current unit classifications include a Customer Service Tech I, which implies the intent to create a Customer Service Tech II position.

Throughout the protracted meet and confer process between the District and Teamster Local 150, both sides agreed that the most effective approach would be to reach tentative agreement prior to seeking Board approval. This contrasts with an approach where Board approval is conditioned on meet and confer. Further areas of agreement included the need to differentiate a Customer Service Tech II position description from a one that is essentially a Customer Service Tech I with years of experience, e.g. training and standardized certifications.

The more recent correspondence on the subject has been regarding the pay scale associated with the position description. The pay scale needs to integrate appropriately into the existing positions in the unit. Failure to do so can result in future claims and unintended justifications for classification studies, e.g. when a position with arguably more responsibility and training is compensated less.

It was moved by Director Ridilla and seconded by Director Gifford to approve the Customer Service Technician II position and Associated Pay Scale. Directors Reisig, Harris, Ridilla, Gifford and Green voted yes. The motion carried with unanimous roll call vote of 5-0-0.

4.7 Consider "Protesting" the Proposed Rate Increase by Sacramento County Solid Waste.

The notice from Sacramento County Solid Waste proposes details of a rate increase. If the District takes action to “protest” the proposed rate increase, the protest must be received by Sacramento County by December 8, 2020.

It was moved by Director Harris and seconded by Director Gifford to appoint the GM to submit the necessary paperwork on behalf of the District to protest the Sacramento County Solid Waste proposed rate increase. Directors Reisig, Harris, Gifford and Green voted yes. Director Ridilla voted no. The motion carried with roll call vote of 4-1-0.

4.8 Authorize any new Board Member Assignments (committees and other) announced by the Chair pursuant to District Policy 2.01.065.

No public comment on this item

The Board took no action on this item.

5. INFORMATION ITEMS

5.1. DISTRICT ACTIVITY REPORT

- 5.1.1. Water Operations - Report provided.
- 5.1.2. Conservation - No report due to computer issues.
- 5.1.3 Completed and Pending Items Report- Report provided.

5.2. BOARD REPORTS

- 5.2.1. Report any ad hoc committees dissolved by requirements in Policy 2.01.065
- 5.2.2. Sacramento Groundwater Authority – Harris, Reisig. No meeting.
- 5.2.3. Sacramento Groundwater Authority (with RWA and SCGA) 3x3- Reisig- Minutes provided.
- 5.2.4 Executive Committee – Green, Reisig - Minutes provided.
- 5.2.4. ACWA/JPIA – Ridilla - No Report

6. PUBLIC COMMENT PRIOR TO CLOSED SESSION- No public comment.

7. CLOSED SESSION - The Board of Directors will meet in closed session to discuss the following item

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION – Significant exposure of litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: (1 case).

8. RECONVENE IN OPEN SESSION

- 8.1 Announce any reportable actions authorized in closed session.

The Board took no action out of Closed Session.

9. DIRECTORS’ AND GENERAL MANAGER COMMENTS – No Comments.

10. ADJOURNMENT

Director Green adjourned the meeting at 8:29 p.m.
Respectfully submitted,

Signature on File _____
Timothy R. Shaw, Secretary

Signature on File _____
Jason Green, President of the Board