

**RIO LINDA / ELVERTA COMMUNITY WATER DISTRICT
PUBLIC HEARING AND REGULAR MEETING OF THE
BOARD OF DIRECTORS**

August 26, 2024 (6:30 p.m.)

Visitor's / Depot Center
6730 Front Street
Rio Linda, CA 95673

Our Mission is to provide a safe and reliable water supply in a cost-effective manner.

AGENDA

The Board may discuss and take action on any item listed on this agenda, including items listed as information items. The Board may also listen to the other items that do not appear on this agenda, but the Board will not discuss or take action on those items, except for items determined by the Board pursuant to state law to be of an emergency or urgent nature requiring immediate action. The Board may address any item(s) in any order as approved by the Board.

The public will be given the opportunity to directly address the Board on each listed item during the Board's consideration of that item. Public comment on items within the jurisdiction of the Board is welcomed, subject to reasonable time limitations for each speaker. Public documents relating to any open session item listed on this agenda that are distributed to all or any majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection at the District office at 730 L Street, Rio Linda, CA 95673. In compliance with the Americans with Disabilities Act, if you have a disability and need a disability-related modification or accommodation to participate in this meeting, please contact the District office at (916) 991-1000. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

1. CALL TO ORDER, ROLL CALL, & PLEDGE OF ALLEGIANCE

2. PUBLIC COMMENT

2.1. Members of the public are invited to speak to the Board regarding items within the subject matter jurisdiction of the District that are not on the agenda or items on the consent agenda. Each speaker may address the Board once under Public Comment for a limit of 2 minutes. (Policy Manual § 2.01.160).

3. PUBLIC COMMENT PRIOR TO CLOSED SESSION

4. CLOSED SESSION - THE BOARD OF DIRECTORS WILL MEET IN CLOSED SESSION TO DISCUSS THE FOLLOWING ITEMS:

4.1. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Pursuant to Government Code Section 54956.9(d)(1)

Rio Linda Elverta Community Water District v. The United States of America et al. (Case No. 2:17-cv-01349-KJM-CKD)

4.2. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2): 1 potential case.

5. RETURN TO OPEN SESSION, REPORT OF ACTIONS TAKEN IN CLOSED SESSION

6. PUBLIC HEARING TO ADOPT THE FISCAL YEAR 2024-25 OPERATING AND CAPITAL IMPROVEMENTS BUDGETS

- 6.1. Open Public Hearing
- 6.2. Fiscal Year 2024-25 Operating and Capital Improvement Budgets
- 6.3. Public Comment
- 6.4. Close Public Hearing
- 6.5. **Consider Adoption of Resolution No. 2024-04 to approve the Fiscal Year 2024-25 Operating and Capital Improvement Budgets**

7. CONSENT CALENDAR (Action items: Approve Consent Calendar Items)

7.1. Minutes

July 22, 2024

The Board is being asked to approve the Minutes from the July 22, 2024 Regular Board Meeting.

7.2. Expenditures

The Executive Committee recommends the Board approve the June 2024 Expenditures.

7.3. Financial Reports

The Executive Committee recommends the Board approve the June 2024 Financial Report.

8. REGULAR CALENDAR

ITEMS FOR DISCUSSION AND ACTION

8.1. GM Report.

8.1.1. *The General Manager will provide his monthly report to the Board of Directors*

8.2. District Engineer's Report.

8.2.1. *The Contract District Engineer will provide his monthly report to the Board of Directors.*

8.3. Consider Authorizing Unrevised Streamline Agreement for Website Services.

8.4. Discuss Options to Address Long-Term Developer Deposit Accounts.

8.5. Authorize any New Board Member Assignments (committees and other) Proposed by the Chair Pursuant to District Policy 2.01.065.

9. INFORMATION ITEMS

9.1. District Activities Reports

9.1.1. Water Operations Report

9.1.2. Completed and Pending Items Report

9.1.3. Conservation Report

9.1.4. Leak Repair Report

9.1.5. Newspaper Article on Fair Political Practices Fine for North Yuba Water District

9.2. Board Member Reports

9.2.1. Report any ad hoc committees dissolved by requirements in Policy 2.01.065

9.2.2. Sacramento Groundwater Authority – Garrison (primary)

9.2.3. Executive Committee – Gifford, Cline

9.2.4. ACWA/JPIA – Cline

9.2.5. GM Annual Performance Review Ad Hoc (Young/Cline)

9.2.6. MOU Renewal Negotiations Ad Hoc (Young/Cline)

10. DIRECTORS' AND GENERAL MANAGER COMMENTS

11. ADJOURNMENT –

Upcoming meetings:

Executive Committee

September 11, 2024, Wednesday, 6:00 pm. Visitors / Depot Center, 6730 Front St. Rio Linda, CA

Board Meeting

September 23, 2024, Monday, 6:30 pm. Visitors / Depot Center, 6730 Front St. Rio Linda, CA



Agenda Item: 3

Date: August 26, 2024

Subject: Public Comment for Closed Session

Staff Contact: Timothy R. Shaw, General Manager

3. PUBLIC COMMENT FOR CLOSED SESSION

Public comment for closed session items only. The public is invited to comment on any item listed on the closed session agenda. Each speaker is limited to 2 minutes.



**Closed Session
Agenda Item: 4**

Date: August 26, 2024

Subject: Closed Session

Staff Contact: Timothy R. Shaw, General Manager

4. CLOSED SESSION - The Board of Directors will convene to Closed Session to discuss the following items.

4.1 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

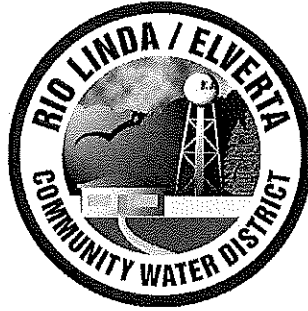
Pursuant to Government Code Section 54956.9(d)(1)

Rio Linda Elverta Community Water District v. The United States of America et al. (Case No. 2:17-cv-01349-KJM-CKD)

4.2 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2):

1 potential case.



**Reconvene Open Session
Agenda Item: 5**

Date: August 26, 2024

Subject: Report of Action Taken in Closed Session

Staff Contact: Timothy R. Shaw, General Manager

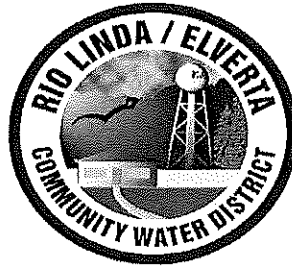
5. Return to Open Session and Report of Action Taken in Closed Session

5.1 Announce any reportable actions authorized in closed session.

Board Action / Motion

Motioned by: Director _____ Seconded by Director _____

Cline: _____ Garrison: _____ Jason Green _____ Gifford _____ Young _____.
(A) Yea (N) Nay (Ab) Abstain (Abs) Absent



4

Public Hearing Agenda Item: 6

Date: August 26, 2024

Subject: Public Hearing

Staff Contact: Timothy R. Shaw

6. PUBLIC HEARING TO ADOPT THE FISCAL YEAR 2024-25 OPERATING AND CAPITAL IMPROVEMENT BUDGETS

6.1 Open Public Hearing

6.2 FY 2023-24 Operating and Capital Improvement Budgets

6.3 Public Comment

6.4 Close Public Hearing

6.5 Consider Adoption of Resolution No. 2024-04 To Adopt the Fiscal Year 2023-24 Operating and Capital Improvement Budgets

LEGAL NOTICE

PROPOSED PUBLICATION OF NOTICE TO CREDITORS OF ROBERT O. HINDS PURSUANT TO PROBATE CODE § 19040 Case No. 24PR002174

James A. Filippi II (327085)
Katia Colaprico (341690)
FILIPPI LAW FIRM, P.C.
1701 Lonetree Blvd., Suite 110
Rocklin, CA 95765
(916) 333-7910 Office / (888) 330-6446 Fax
Email: jim@filippilaw.com katia@filippilaw.com

Attorneys for Petitioner/Trustee, Lew Darwin Chaney

SUPERIOR COURT OF THE STATE OF CALIFORNIA COUNTY OF SACRAMENTO

In the Matter of THE ROBERT O. & ELLA J. HINDS REVOCABLE FAMILY TRUST, DATED NOVEMBER 21, 2000.

Notice is hereby given to the creditors and contingent creditors of the above-named decedent, that all persons having claims against the decedent are required to file them with the Sacramento Superior Court, at 3341 Power Inn Rd, Sacramento, CA 95826, and deliver pursuant to section 1215 of the California Probate Code, a copy to Lew Darwin Chaney, as trustee of The Robert O. & Ella J. Hinds Revocable Family Trust, dated November 21, 2000, wherein the decedent was the settlor, at 5701 Lonetree Blvd., Suite 110, Rocklin, CA 95765, within the later of four months after August 9, 2024 (the date of the first publication of notice to creditors) or, if notice is mailed or personally delivered to you, 60 days after the date this notice is mailed or personally delivered to you. A claim form may be obtained from the court clerk. For your protection, you are encouraged to file your claim by certified mail, with return receipt requested. (Filippi Law Firm, P.C., 5701 Lonetree Blvd., Suite 110, Rocklin, CA 95765) Dates of publishing this notice if applicable: August 9, 2024, August 16, 2024, & August 23, 2024.

(31) 8/9, 8/16, 8/23/2024
O 18256

FICTITIOUS BUSINESS NOTICE

FICTITIOUS BUSINESS NAME FILE NO. FBNF2024-06348

Business Name:
L+PRO CDL TRUCK RENTAL
1598 Dianthus Way, Elk Grove, CA 95624
Is hereby registered by the following owner(s):
JICK'S TRUCKING
This business is conducted by Corporation.
Date began using business name or date expected to begin: N/A.

(41) 8/23, 8/30, 9/6, 9/13/2024
O 18275

FICTITIOUS BUSINESS NOTICE

FICTITIOUS BUSINESS NAME FILE NO. FBNF2024-05729

Business Name:
NUTRA MARKET
55 Elmwood, Sault Ste. Marie, ON, Canada, P6B 4V7
Is hereby registered by the following owner(s):
2424062 ONTARIO LIMITED
This business is conducted by Corporation.
Date began using business name or date expected to begin: N/A.

(41) 8/9, 8/16, 8/23, 8/30/2024
SO 18263

FICTITIOUS BUSINESS NOTICE

FICTITIOUS BUSINESS NAME FILE NO. FBNF2024-05773

Business Name:
JAYYS UJAM
JAYYSUJAM
1104 Corporate Way, Sacramento, CA 95831
Is hereby registered by the following owner(s):
JALIAH DRAMERA
This business is conducted by Corporation.
Date began using business name or date expected to begin: N/A.

(41) 8/9, 8/16, 8/23, 8/30/2024
SO 18264

FICTITIOUS BUSINESS NOTICE

FICTITIOUS BUSINESS NAME FILE NO. FBNF2024-06260

Business Name:
UNION VACATIONS
WINE FLIGHTS IN SACRAMENTO
855 57th Street, Suite H, Sacramento, CA 95819
Is hereby registered by the following owner(s):
ROBIN LITTLE
This business is conducted by an individual.
Date began using business name or date expected to begin: 2019.

(41) 8/23, 8/30, 9/6, 9/13/2024
SO 18274

FICTITIOUS BUSINESS NOTICE

FICTITIOUS BUSINESS NAME FILE NO. FBNF2024-06320

Business Name:
ARTIG
18 Tides Edge Place, Sacramento, CA 95835
Is hereby registered by the following owner(s):
JUSTIN JONES
This business is conducted by an individual.
Date began using business name or date expected to begin: 8/16/2024.

(41) 8/23, 8/30, 9/6, 9/13/2024
SO 18278

PUBLIC NOTICE

NOTICE OF PUBLIC HEARING

RIO LINDA / ELVERTA COMMUNITY WATER DISTRICT BOARD OF DIRECTORS

CONSIDERATION OF RESOLUTION NO. 2024-04 APPROVING THE FY 2024-25 OPERATING AND CAPITAL IMPROVEMENT BUDGETS FOR THE RIO LINDA / ELVERTA COMMUNITY WATER DISTRICT

NOTICE IS HEREBY GIVEN that a Public Hearing will be held by the Board of Directors of the Rio Linda/Elverta Community Water District (the "District") at its regularly scheduled meeting on Monday, August 26, 2024 at 6:30 PM, at Depot / Visitors Center located at 6730 Front Street, Rio Linda, California to consider the adoption of proposed Resolution No. 2024-04 Establishing Fiscal Year 2024-25 Operating and Capital Improvement Budgets ("Budgets"). The budgets will become effective immediately upon adoption of the District Board of Directors. ALL INTERESTED PARTIES are invited to attend the August 26, 2024, public hearing to express opinions or submit evidence for or against the approval of the Budgets. At the above noted time and place, testimony from interested persons will be heard and considered by the District Board of Directors prior to taking action or making any recommendation on the Budgets. Upon request, the agenda and the documents in the hearing agenda packet can be made available to persons with a disability. In compliance with the Americans with Disabilities Act, the District encourages those with disabilities to participate fully in the public hearing process. Any person requiring special assistance to participate in the meeting should call (916) 991-1000 or email questions@rlcwd.com at least forty-eight (48) hours prior to the meeting.

Written comments are also accepted, prior to the hearing by the District, at: 730 L Street, Rio Linda, CA, 95673. Information regarding the hearing is on file and may be viewed by interested individuals by contacting the District by phone at (916) 991-1000. If a challenge to the above proposed actions is made in court, persons may be limited to raising only those issues they or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the District Board of Directors.

Copies of the proposed Budgets are available for the public by calling the District Office at (916) 991-1000 or via the District's website www.rlcwd.com.

(11) 8/23/2024
SO 18279

REFEREE'S F



MIDFIRST BANK J. LUMMEL, et c

Pursuant to a Ju Sale entered or undersigned Re under the Rotur Courthouse, 1 N York 14757 on th at 10:00 AM. All the Town of Vilke and State of Ne

Premises knowr Dayton Road, N 14138, (Section:

Approximate ar interest and co:

Premises will be Judgment and t

Index No. EK1: Esq., Referee.

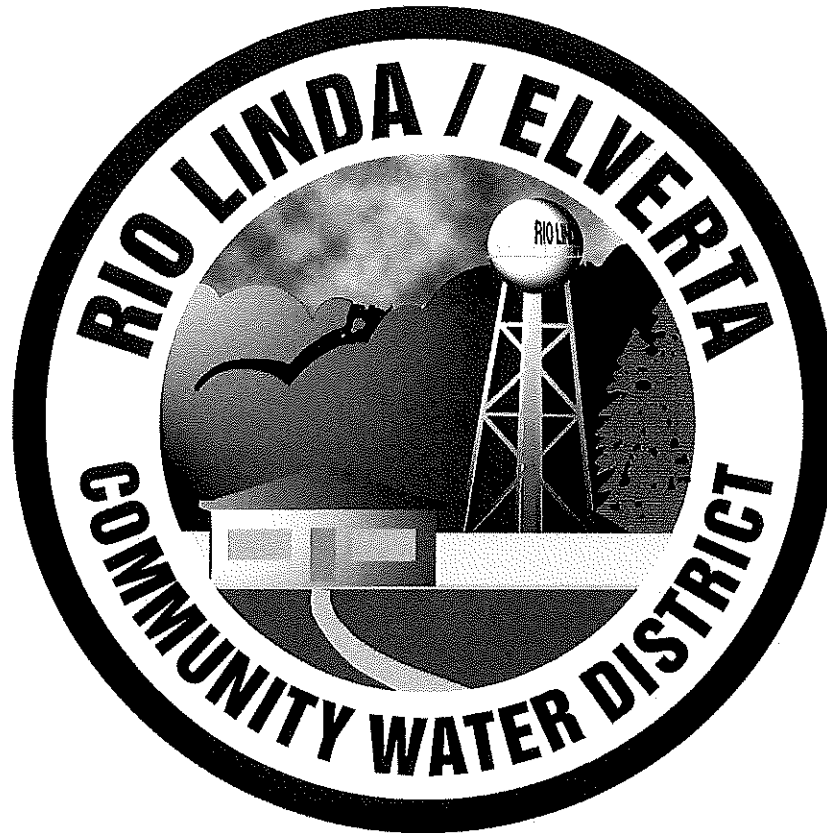
Davidson Fink LI Attorney(s) for F 400 Meridian C Rochester, NY 1 Tel. 585/760-821

For sale informc www.Auction.c

Dated: June 22

During the COV bidders are req governmental f the time of sale wearing face c distancing (at le auction, while f subsequent clo comply with the COVID-19 Heal the Supreme C the conditions s

(41) 8/2, 8/9, 8/1 SO 18250



2024-25 Operating and Capital Budget

Fiscal Year July 1, 2024 – June 30, 2025

Budget prepared by Timothy Shaw, General Manager, District Staff, and District Engineer

8/26/2024 · Original Adoption

TABLE OF CONTENTS

Executive Summary.....	2
Understanding the Budget Document.....	6
Budgetary Control and Process.....	6
District Profile	8
District History and Service Description	8
District Mission Statement.....	8
District Officials.....	8
Organizational Structure.....	9
Service Area	9
Operating Budget.....	10
Revenue and Expenditure Summary	11
Operating and Non-Operating Revenue	12
Operating Expense.....	13
Non-Operating Expense.....	17
Summary Net Revenue	17
Fund Balances	18
Capital Budget.....	19
Capital Budget by Project.....	19
Capital Budget Technical Memorandum	20
Glossary.....	21

EXECUTIVE SUMMARY

August 26, 2024

Board of Directors

Rio Linda Elverta Community Water District

I hereby submit the Rio Linda/Elverta Community Water District's Fiscal Year 2024-2025 Operating and Capital Budget. The budget document provides detailed information about the District's revenue and expenditure forecast for the next fiscal year and addresses the main points and major decisions made in compiling the budget.

The District's overall operation is achieved, in part, by regularly reviewing its goals, compliance mandates and means to accomplish such goals and mandates. These relationships are considered during the budget development process to provide the basis for prioritizing efforts, activities, needs, human resources, and financial resources.

Monitoring the budget and responding to both anticipated and unanticipated events is a continuous process. The District maintains an initiative-taking response in regularly performing budget reviews if adjustments are required. The District amended its budget adoption policy in 2019 to:

- Associate the public hearing / public notice requirement with the final budget adoption (in August) instead of associating the public hearing with the preliminary budget adoption process (in May or June).
- Allow for minor budget revisions by the General Manager where the overall spending is not increased. Examples include moving funding from an over-funded (where actual costs have been lower than projected costs) line item to an under-funded line item.

The District has, as has the rest of the country, endured the record levels of inflation that dominated finances for the past several years. Water agencies endured a powerful combined threat of inflation mixed with mandated water conservation. The District's current rate structure assumes no more than 3% annual inflation. Over the past two years, inflation has been as high as 9% annually. Compounding this is the state mandated conservation, whereby the California legislature adopted water use efficiency laws that fine water districts for noncompliance with indoor, outdoor, and non-residential water use efficiency standards. In short, we've all experienced higher costs and lower revenues over the past several years. A key component to the District's navigation through the fiscal challenges has been cost-cutting efforts, primarily in operating costs.

An example of administrative costs cutting includes the early termination of the Water Meter Loan of 2015. The Board of Directors authorized early payoff of the Meter Loan, which resulted in savings to the ratepayers in the form of avoided interest. Additionally, the avoided loan payments going forward help the District pay higher operating costs without raising rates.

The District also took actions in the spring of 2021 to decrease its pension unfunded accrued liability via an internal loan, which provides savings in the form of much more favorable funding terms compared to CalPERS. Although this finance strategy significantly lowered the annual CalPERS pension obligation, it

will not prevent increased charges associated with CalPERS investments underperforming the presumed investment return (7%).

The State Waterboard recently published the final adoption of the Hexavalent Chromium Maximum Contaminant Level (MCL) at 10-parts per billion. This and other mandates continue to influence our operating and capital budgets. The District's current rate structure, adopted August 2021, partially provides funding for operating costs to comply with the now published re-adoption of the Hexavalent Chromium (Cr+6) MCL, whereas the 2016 rate structure (associated with the state's prior attempt to establish a Hexavalent Chromium MCL) did not provide any additional funding for operating costs associated with treating drinking water to remove Hexavalent Chromium. Additionally, the rates analysis for the 2016 rates presumed the District would receive Cr+6 mitigation funding through grants and low interest loans, which assumed that the District would qualify as a Disadvantaged Community (DAC). The District is **not currently** eligible by the definitions and requisites established by the California legislature for DAC funding because the median household income for the service area is above the income defined to be disadvantaged. Consequently, the District narrowed its Cr+6 mitigation efforts to two projects, Well #16 Pumping Station completed in the spring of 2021, and a wellhead treatment project using ion exchange treatment of existing groundwater facilities, currently in the design phase.

The District secured a municipal financing loan from Pacific Premier Bank (previously OPUS Bank) using Surcharge 2 as debt service. The loan funded construction of the Well 16 Pumping Station. Construction of the Well 16 facility produces drinking water with hexavalent chromium substantially below the published Hexavalent Chromium MCL. To supplement the current rate structure for Cr+6 mitigation infrastructure, staff continues to stay abreast of additional funding opportunities that may materialize by legislative or other action.

Some of the anticipated increased operational costs for complying with the Hexavalent Chromium MCL have already materialized. The Well 16 Groundwater Pumping Station completion, which is a Cr+6 mitigation project, was added to the list of District facilities (assets). Consequently, the District's property and loss annual insurance premium increased more than 65%. The District anticipates similarly increased operating costs when the Hexavalent Chromium treatment facilities are operational.

In April 2020, the Board of Directors adopted the Capital Improvements Projects List. Such action by the District enables a capital budget adoption based on actual projected capital improvement needs instead of the former basis, which was an arbitrary basis associated with an enforcement provision (compliance order). The improved basis for capital budget injects focus, clarity, and transparency. Since the ultimate source of funding for the capital budget is the operating budget, the two are inextricably linked; benefits to one transcend to the other. Lastly, the cumulative capital budget funding from prior years has been applied to the current capital budget. This provides a realistic gauge of the timing (e.g., when each project will achieve full funding) and the annual contribution needed to bring each capital improvement project to fruition. Looking ahead, the District needs to extend this project specific capital budgeting process to include replacing essential, assets, e.g., network servers, vehicles, and mandated planning document (UWMP and Master Plan) updates/renewals.

The District amended its finance policies to reflect statutory requirements and staffing realities. The previous finance policies were adopted after significant findings in annual independent audits performed in 2011 and 2012. The previously adopted finance policies assumed the District staff and/or consultants included the services of a properly credentialed finance officer. The new policies simplify the District's investment options, which are now the right tool for the job. The previous funding for retiree medical was transitioned to the California Employers Retiree Benefit Trust (CERBT), which is generating higher dividends than the prior investment tool. The District's capacity fees were transferred to our Local Agency Investment Fund (LAIF). Capacity fees are by statute "restricted" and should not have been co-mingled with District capital improvement funds, enabling the required statutory reporting of capacity fee account status. Only the Board, at properly noticed public meetings, can make changes to the District's investments.

Several laws adopted between 2015 and 2018 have current and future increases in operating costs to the District. New laws have direct financial burdens and others have burdens via increased demands for staff time by requiring additional reporting and more complex compliance elements. Among these new laws are SB-998, SB-555, SB-606 and AB-1668. For example, the District is mandated to prepare and submit its Water Use Efficiency Objectives and a plan for complying with the same by the end of each calendar year. In another example, the District has partially mitigated the costs and personnel burdens from SB-998, the requirements for discontinuation of residential water service for non-payment. The District hopes to similarly offset the cost burdens associated with new mandates by collaborating with neighboring water agencies to share ideas and reduce costs for compliance.

The rate structure adopted by the Board in August 2021 is designed for compatibility with new mandates, limits, and requirements including the mandates for water loss (SB-555), water efficiency (SB-606, AB-1668), and mandatory conservation (SB X 7,7). The adopted rate structure on August 2021 shifts some of the revenue basis from fixed charges to volumetric charges, which is designed to encourage indoor and outdoor water use efficiency. Among the impacts of the rate structure change, the District's revenues will be less linear due to seasonal variations in water consumption. Historically, the District's water users have used over three times as much water in warmer months than they use in cooler winter months. In recent years, with the 2021 rate structure in place, ratepayers used substantially less water each year. This is what the California legislature intended with the "Conservation is a permanent way of life in California" legislation.

The District is required to contribute approximately \$33,000 in annual administrative membership dues this fiscal year to the Sacramento Ground Water Authority (SGA) to remain in good standing. The SGA is a Joint Powers Authority (JPA) created to manage and maintain the long-term sustainable yield of the American River North Basin and facilitate the implementation of an appropriate conjunctive use program by water purveyors. SGA has been granted extensive powers and functions to accomplish its sustainable groundwater management mission.

Along with SGA, other water association memberships for the District include Association of California Water Agencies (ACWA) and California Rural Water Association (CRWA). We can expect annual increases in membership dues from these associations. We can also expect increases in property and workers compensation insurance due to the impact of cybercrimes, COVID-19, and natural disasters.

In summary, the budget reflects the Board of Directors' priorities and goals conveyed to staff and through the Board's adoption of the Strategic Plan. The budgeting process continues to improve, and the staff has embraced cost avoidance strategies to improve the District's fiscal status wherever feasible. These include taking advantage of joint powers purchasing agreements available only to government agencies, purchasing fuel without enduring excise taxes, purchasing equipment to reduce long-term costs, and outsourcing where the total cost supports such. We have implemented contract improvements to exercise greater control and focus on our engineering needs. The District has embraced an approach to assure elements are not overlooked, and future obligations have a greater amount of lead time for planning and funding.

The District engaged a new independent auditing firm whereas fiscal year 2023/2024 will be the third audit performed for the District by this services provider.

The momentum of improvements in the budget and financial policies is continuing in the District. Sustaining such improvements would not be possible without the cohesiveness of the District Board, District staff, and consultants working toward common goals.

Sincerely,

Timothy R. Shaw, General Manager

UNDERSTANDING THE BUDGET DOCUMENT

On an annual basis, the District's Board of Directors adopts a budget for the subsequent fiscal year. The budget is an instrument used by management to present the proposed plan of financial operations of the District to the Board of Directors. The budget incorporates Operating, Capital, and includes all supporting statements, details, summaries, and other information deemed appropriate by the General Manager.

The budget is divided into several sections as follows:

INTRODUCTION This section contains a description of the District and its organizational structure and budget process.

OPERATING BUDGET This section describes the philosophy and process used to develop the operating budget.

CAPITAL BUDGET This section describes the philosophy and process used to develop the capital budget.

GLOSSARY This section contains a description of the District and its organizational structure and budget process.

Budgetary Control and Process

Budgetary Control

The District prepares budgets as a matter of policy and financial control. The budget is a financial plan detailing operating expenses, capital infrastructure investments, debt obligations, and designation of reserves. The following items are reviewed as part of preparing the budget:

- Assess current conditions and needs, including system quality and safety.
- Develop goals, objectives, policies, and plans based upon the assessment.
- Prioritize projects and develop work programs, based upon short-term and long-term cost effectiveness.
- Implement plans, policies, and assess shortcomings.

Budget Process

The District follows an incremental budgetary process (see glossary), which is prepared on a cash basis and is used as a management tool for projecting and measuring revenues and expenses. To commence the process, the Finance committee provides an extensive review of the proposed budget. After review, the District invites customers to a public hearing so that the District can provide budget information and receive feedback. Public hearings are designed to educate and inform customers about the District's financial operations and requirements. It is during this forum that the budget is adopted by the Board of Directors.

To summarize, the District's guideline for its policy, procedures, and timeline involved in creating and approving the annual budget is outlined below.

PRESENTATION AND REVIEW

In June of each year, the General Manager shall present the draft budget documents to the Board of Directors, including the "Preliminary Budget, for the following fiscal year. The Board may adopt the Preliminary Budget and schedule a Public Hearing for consideration of the Final Budget (typically August regular Board of Directors meeting).

PUBLIC HEARING

On or before the regular Board meeting in August, the Board of Directors shall hold a public hearing to adopt the Final Budget. Copies of the Budget document shall be available to the public.

ADOPTION

During or before the regular Board meeting in August, the Board of Directors shall make any changes it deems desirable to the Preliminary Budget and shall adopt by resolution the Budget as finally determined. The resolution shall include all adopted revenue and expenditure figures.

REVISIONS

Occasionally, it is necessary and appropriate for the Board of Directors to revise the budget. Examples of necessary budget revisions include but are not limited to unforeseen regulatory requirements and expenses, operational costs beyond those originally budgeted, and catastrophic equipment/facilities failures. As required, the General Manager will present budget revisions to the Board and the Board will consider these revisions at regular meetings of the Board of Directors.

MINOR ALLOCATIONS AND REVISIONS BETWEEN LINE ITEMS

When the budget revisions are minor in scope and/or consist merely of reallocating a surplus from one line item to cover reasonably anticipated shortfalls in another line item, the General Manager is authorized to make such minor budget revisions and report the revision, including submitting the revised budget to the Board review at the subsequent Board of Directors meeting. General Manager authorized minor budget revisions are limited in that the total budgeted expenses must remain unchanged.

DISTRICT PROFILE

District History and Service Description

The Rio Linda/Elverta Community Water District (RLECWD) was formed in 1948 after a public vote under County Water District Law (Water Code section 30000 et seq.). The District is governed by a Board of Directors that consists of five (5) members elected at large. The District includes the communities of Rio Linda and Elverta and encompasses approximately 17.8 square miles. The District has 10 full-time employees, a contracted engineer, and an attorney.

The District water system consists of 12 wells and 61.72 miles of distribution mains. The overall system capacity is currently 14.4 MGD. The District pumps approximately 2,600 acre-feet of water annually to its 4,670 customers with a daily average of approximately 2.6 million gallons.

To improve the water system and ensure the delivery of high-quality drinking water to customers, the District constructed Well # 15 in 2012 and a 1.2-million-gallon reservoir tank in 2014. To deemphasize the District's reliance on wells with elevated hexavalent chromium concentrations, the District constructed the Well 16 pumping station in 2021.

District Mission Statement

The mission of the Rio Linda/Elverta Community Water District is to provide, in a manner responsive to District customers, a water supply that is adequate, safe, and potable (according to state and federal standards) and that meets both current and future needs.

District Officials

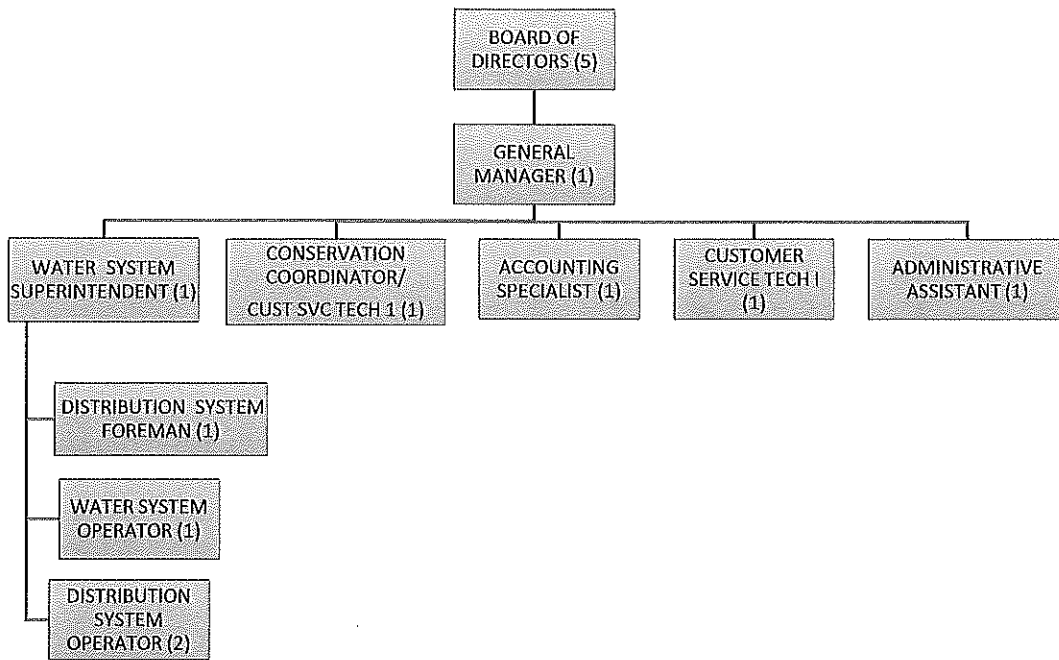
Board of Directors

Anthony Cline, Director
Jason A. Green Director
Chris Gifford, Director
Mary Harris, Director
Vicky Young, Director

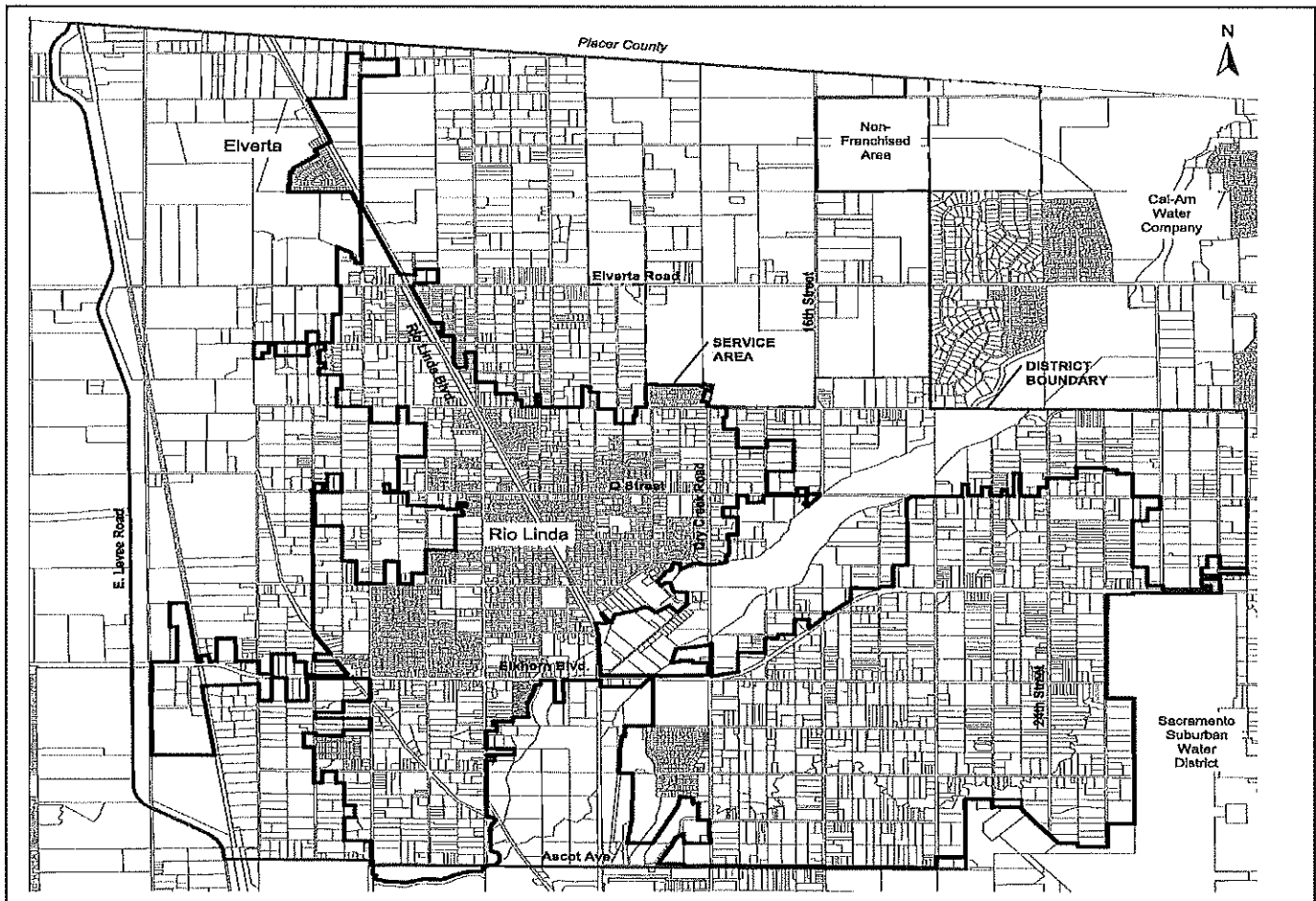
Appointed Official

Timothy Shaw, Secretary/General Manager

Organizational Structure



Service Area



OPERATING BUDGET

The Incremental Budgeting Method is used to prepare the Operating Budget. See Glossary for definitions. The District uses the same structure and format for the chart of accounts as the Annual Financial Audit Report to establish symmetry. The Operating Budget is described below outlining the categories, and columns.

The budget is divided into the following categories:

REVENUE – Includes both operating and non-operating revenue.

OPERATING EXPENSE – Includes all expenses considered operating and includes the following categories: Professional Fees, Personnel Services, Administration, Conservation, and Field Operations.

- **PROFESSIONAL FEES** – A category of expenditures are fees charged by service providers in occupations requiring special training in the arts or sciences including legal services, auditors, engineers, and other specialized consultants.
- **PERSONNEL SERVICES** – A category of expenditure, which primarily covers salaries and wages, benefits, and other costs related to District personnel.
- **ADMINISTRATION** – A category of expenditures directly related to the cost of providing services including building maintenance, computer systems, office, insurance, and water memberships.
- **CONSERVATION** – A category of expenditure directly relating to providing services related to water conservation including community outreach and rebate programs.
- **FIELD OPERATIONS** – A category of expenditure directly relating to providing services related to field operations including pumping, transmission and distribution, and transportation.

NON-OPERATING EXPENSES – Includes all expenses considered non-operating such as Debt Service expenses. The total Net Revenue follows.

OPERATING AND SURCHARGE FUND BALANCES – Reflects total estimated beginning and ending fund balances.

The budget is divided into the following columns:

COLUMN 1 - ACTUAL YTD – Actual revenue and expenses beginning July 1st and ending June 30th. An incremental budget is prepared using a previous period's budget or actual performance as a basis with incremental amounts added for the new budget period.

COLUMN 2 - 2023-2024 BUDGET – The prior fiscal year budget.

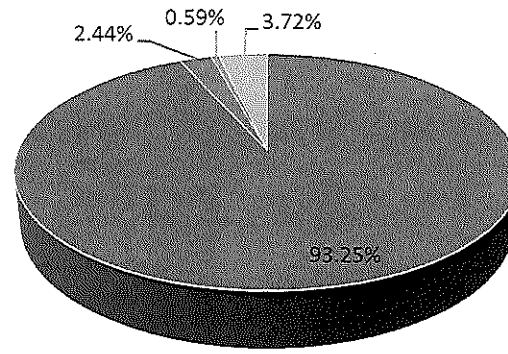
COLUMN 3 - 2024-2025 BUDGET – The new fiscal year budget.

COLUMN 4 - DIFFERENCE – The calculated total taking Column 3 less Column 2.

COLUMN 5 - EXPLANATION – An explanation or description of the differences between the two fiscal year budgets Column 2 and Column 3.

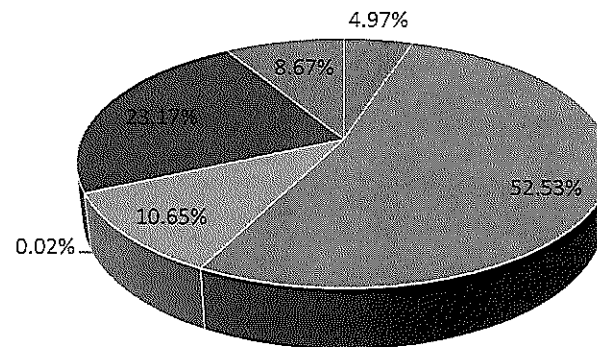
Revenue and Expenditure Summary

Revenue



- Water Service Rates
- Water Services
- Water Service Fees
- Non-Operating Revenue

Expenditures



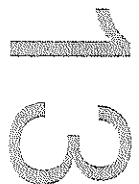
- Professional Fees
- Personnel Services
- Administration
- Conservation
- Field Operations
- Nonoperating Expenses

Operating and Non-Operating Revenue

	2023-2024 ACTUAL UNAUDITED	2023-2024 BUDGET	2024-2025 BUDGET	DIFFERENCE	EXPLANATION
OPERATING REVENUE					
40100 Water Service Rates					
40101 Basic Service Charge	1,186,442.00	1,160,731.00	1,212,965.00	52,234.00	Per Water Rate Study
40102 Usage Charge	1,789,065.00	1,832,569.00	1,915,035.00	82,466.00	Per Water Rate Study
40105 Backflow Charge	30,759.00	30,500.00	31,400.00	900.00	Per Water Rate Study
40106 Fire Prevention	26,777.00	24,300.00	25,400.00	1,100.00	Per Water Rate Study
Total Water Service Rates	3,033,043.00	3,048,100.00	3,184,800.00	136,700.00	
40200 Water Services					
40201 Application Fee	5,700.00	6,500.00	6,500.00	0.00	
40202 Delinquency	71,637.00	65,000.00	70,000.00	5,000.00	Increased to adjust based on prior year
40209 Misc. Charges	7,748.00	7,000.00	7,000.00	0.00	
Total Water Services	85,085.00	78,500.00	83,500.00	5,000.00	
40300 Other Water Service Fees					
40301 New Construction QC	2,600.00	4,000.00	4,000.00	0.00	
40302 Service Connection Fees	14,100.00	10,000.00	10,000.00	0.00	
40304 Other Operating Revenue	571.00	6,000.00	6,000.00	0.00	
40305 Grant Revenue-Operating	0.00	0.00	0.00	0.00	
Total Other Water Service Fees	17,271.00	20,000.00	20,000.00	0.00	
TOTAL OPERATING REVENUE	\$3,135,399.00	\$3,146,600.00	\$3,288,300.00	\$141,700.00	
NON-OPERATING REVENUE					
41110 Interest Revenue	41.00	35.00	35.00	0.00	
41120 Property Taxes & Assessments	127,108.00	118,000.00	127,000.00	9,000.00	Increased to adjust for prior FY revenues
TOTAL NON-OPERATING REVENUE	\$127,149.00	\$118,035.00	\$127,035.00	\$9,000.00	
TOTAL OPERATING & NON-OPERATING REVENUE	\$3,262,548.00	\$3,264,635.00	\$3,415,335.00	\$150,700.00	

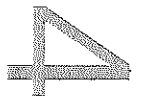
Operating Expense

		2023-2024 ACTUAL UNAUDITED	2023-2024 BUDGET	2024-2025 BUDGET	DIFFERENCE	EXPLANATION
60010 PROFESSIONAL FEES						
60011	General Counsel-Legal	\$11,951.00	\$22,737.00	\$24,000.00	\$1,263.00	Increased to adjust for projected costs
60012	Auditor Fees	21,300.00	21,300.00	26,000.00	4,700.00	Increased to adjust for projected costs
60013	Engineering Services	62,250.00	115,000.00	85,000.00	-30,000.00	Includes 60K for engineering and 25K Water Use Efficiency Objectives and Water Loss Standards
60015	Other Professional Fees	0.00	0.00	0.00	0.00	
TOTAL PROFESSIONAL FEES		95,501.00	159,037.00	135,000.00	-24,037.00	
60100 PERSONNEL SERVICES						
60110 Salaries & Wages						
60111	Salary - General Manager	130,177.00	130,200.00	134,179.00	3,979.00	Increased to adjust for projected costs per contract
60112	Staff Regular Wages	686,755.00	686,800.00	723,167.00	36,367.00	Increased to adjust per MOU; COLA 3.0% Assumed
60113	Contract Extra Help	0.00	0.00	0.00	0.00	
60114	Staff Standby Pay	18,200.00	18,250.00	18,250.00	0.00	
60115	Staff Overtime Pay	6,298.00	11,000.00	11,000.00	0.00	
Total Salaries & Wages		841,430.00	846,250.00	886,596.00	40,346.00	
60150 Employee Benefits & Expense						
60151	PERS Retirement	124,286.00	126,177.00	152,028.00	25,851.00	Increased to adjust for projected costs
60152	Workers Compensation	6,509.00	8,293.00	8,293.00	0.00	
60153	Medical & Benefit Insurance	198,163.00	212,431.00	239,340.00	26,909.00	MOU Settlement Agreement
60154	Retirees Insurance	34,133.00	36,200.00	36,200.00	0.00	
60155	Staff Training	790.00	3,975.00	5,000.00	1,025.00	Increased to adjust for projected costs
60157	Uniforms	7,534.00	7,550.00	7,770.00	220.00	Increased to adjust for projected costs
60158	Payroll Taxes	65,362.00	66,230.00	69,649.00	3,419.00	Increased to adjust for projected costs



		2023-2024 ACTUAL UNAUDITED	2023-2024 BUDGET	2024-2025 BUDGET	DIFFERENCE	EXPLANATION
60159	Payroll Services	1,621.00	1,625.00	1,860.00	235.00	Increased to adjust for projected costs
60160	457 Employer Contribution	18,791.00	19,100.00	20,300.00	1,200.00	Increased to adjust for MOU & GM Contract
Total Employee Benefits & Expense		457,189.00	481,581.00	540,440.00	58,859.00	
TOTAL PERSONNEL SERVICES		\$1,298,619.00	\$1,327,831.00	\$1,427,036.00	\$99,205.00	
60200 ADMINISTRATION						
60205	Bank and Merchant Fees	1,760.00	1,850.00	1,850.00	0.00	
60207	Board Meeting Expense	8,550.00	13,900.00	13,900.00	0.00	
60210 Building Expenses						
60211	Office Utilities	6,601.00	7,261.00	7,500.00	239.00	Increased to adjust for projected costs
60212	Janitorial	2,340.00	2,340.00	2,340.00	0.00	
60213	Maintenance	3,709.00	4,000.00	4,500.00	500.00	Increased to adjust for projected costs
60214	Security	369.00	400.00	500.00	100.00	Increased to adjust for projected costs
Total Building Expenses		13,019.00	14,001.00	14,840.00	839.00	
60220 Computer & Equipment Maint.						
60221	Computer Systems	26,550.00	32,000.00	40,000.00	8,000.00	Increased to adjust for projected costs
60222	Office Equipment	742.00	875.00	875.00	0.00	
Total Computer & Equipment Maint.		27,292.00	32,875.00	40,875.00	8,000.00	
60230	Office Expense	7,096.00	7,500.00	8,000.00	500.00	Increased to adjust for projected costs
60240	Postage and Delivery	21,426.00	21,450.00	23,500.00	2,050.00	Increased to adjust for projected costs
60250	Printing	8,038.00	8,500.00	11,500.00	3,000.00	Increased to adjust for projected costs
60255	Meetings & Conferences	50.00	100.00	100.00	0.00	
60260	Publishing	712.00	1,050.00	1,500.00	450.00	Increased to adjust for projected costs
60270	Telephone & Internet	3,024.00	4,250.00	4,750.00	500.00	Increased to adjust for projected costs
60430 Insurance						
60431	General Liability	31,848.00	31,903.00	36,100.00	4,197.00	Increased to adjust for projected costs
60432	Property	14,702.00	14,702.00	17,102.00	2,400.00	Increased to adjust for projected costs
Total Insurance		46,550.00	46,605.00	53,202.00	6,597.00	

		2023-2024 ACTUAL UNAUDITED	2023-2024 BUDGET	2024-2025 BUDGET	DIFFERENCE	EXPLANATION
60500 Water Memberships						
60503	SGA	30,926.00	30,926.00	32,787.00	1,861.00	Increase per published rate
60504	ACWA	11,140.00	11,697.00	11,697.00	0.00	
60507	CRWA	1,507.00	1,507.00	1,582.00	75.00	Increase includes 5% annual increase
	Total Water Memberships	43,573.00	44,130.00	46,066.00	1,936.00	
60550	Permits & Fees	46,962.00	55,000.00	55,000.00	0.00	
60555	Subscriptions & Licensing	1,604.00	2,120.00	2,120.00	0.00	
60560	Elections	0.00	0.00	6,000.00	6,000.00	Increased to adjust for election year
60565	Uncollectable Accounts	5,113.00	5,113.00	5,500.00	387.00	Increased to adjust for projected costs
60570	Other Operating Expenditures	0.00	500.00	500.00	0.00	
	TOTAL ADMINISTRATION	\$234,769.00	\$258,944.00	\$289,203.00	\$30,259.00	
64000 CONSERVATION						
64001	Community Outreach	334.00	500.00	500.00	0.00	
64005	Other Conservation Programs	0.00	0.00	0.00	0.00	
	TOTAL CONSERVATION	334.00	500.00	500.00	0.00	
65000 FIELD OPERATIONS						
65100 Other Field Operations						
65110	Backflow Testing	1,265.00	3,000.00	3,000.00	0.00	
65120	Construction Equipment Maint.	10,041.00	10,100.00	10,500.00	400.00	Increased to adjust for projected costs
65130	Field Communication	2,803.00	3,400.00	3,400.00	0.00	
65140	Field IT	28,771.00	35,000.00	35,000.00	0.00	
65150	Laboratory Services	43,337.00	43,337.00	45,000.00	1,663.00	Increased to adjust for EPA Monitoring PFOA's
65160	Safety Equipment	3,393.00	6,000.00	6,000.00	0.00	
65170	Shop Supplies	7,090.00	8,000.00	8,000.00	0.00	
	Total Other Field Operations	96,700.00	108,837.00	110,900.00	2,063.00	
	65200 Treatment	30,288.00	35,000.00	35,000.00	0.00	
65300 Pumping						
65310	Maintenance	20,414.00	25,000.00	25,000.00	0.00	
65320	Electricity and Fuel	249,902.00	260,000.00	260,000.00	0.00	
	Total Pumping	270,316.00	285,000.00	285,000.00	0.00	



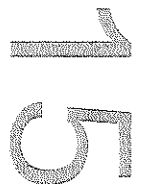
65400 Transmission & Distribution						
65410	Distribution Supplies	42,112.00	50,000.00	50,000.00	0.00	
65430	Tank Maintenance	0.00	6,500.00	6,500.00	0.00	
65440	Contract Repairs	59,282.00	70,000.00	70,000.00	0.00	
65450	Valve Replacements	0.00	11,900.00	15,000.00	3,100.00	Increased to adjust for projected costs
65460	Paving Repairs	0.00	8,563.00	30,000.00	21,437.00	Increased to adjust for projected costs
Total Transmission & Distribution		101,394.00	146,963.00	171,500.00	24,537.00	
67000 Transportation						
67001	Fuel	16,090.00	18,000.00	18,000.00	0.00	
67002	Maintenance	8,075.00	8,100.00	9,000.00	900.00	Increased to adjust for projected costs
Total Transportation		24,165.00	26,100.00	27,000.00	900.00	
TOTAL FIELD OPERATIONS		\$522,863.00	\$601,900.00	\$629,400.00	\$27,500.00	
TOTAL OPERATING EXPENSE		\$2,152,086.00	\$2,348,212.00	\$2,481,139.00	\$132,927.00	

Non-Operating Expense

		2023-2024 ACTUAL UNAUDITED	2023-2024 BUDGET	2024-2025 BUDGET	DIFFERENCE	EXPLANATION
69010 Debt Service						
69100 Revenue Bond 2015: Term 11/1/2031						
69105	Revenue Bond 2015-Principle	156,908.00	156,908.00	162,415.00	5,507.00	Per Loan Payment Schedule
69120	Interest	43,278.00	44,087.00	39,343.00	-4,744.00	Per Loan Payment Schedule
	Total Revenue Bond 2015	200,186.00	200,995.00	201,758.00	763.00	
69125 AMI Meter Loan: Paid Off						
69130	Principle	139,727.00	139,741.00	0.00	-139,741.00	Loan paid off
69135	Interest	3,947.00	3,972.00	0.00	-3,972.00	Loan paid off
	Total AMI Meter Loan	143,674.00	143,713.00	0.00	-143,713.00	
69200 PERS ADP Loan: Term 6/1/2036						
69205	Principle	30,000.00	30,000.00	30,000.00	0.00	Per Loan Payment Schedule
69210	Interest	1,628.00	1,628.00	1,517.00	-111.00	Per Loan Payment Schedule
	Total PERS ADP Loan	31,628.00	31,628.00	31,517.00	-111.00	
69400	Other Non-Operating Expense	1,430.00	2,300.00	2,300.00	0.00	
	TOTAL NON-OPERATING EXPENSE	\$376,918.00	\$378,636.00	\$235,575.00	-\$143,061.00	
	TOTAL OPERATING & NON-OPERATING EXPENSE	\$2,529,004.00	\$2,726,848.00	\$2,716,714.00	-\$10,134.00	
	NET REVENUE (Revenue-Expense)	\$733,544.00	\$537,787.00	\$698,621.00	\$160,834.00	

Summary Net Revenue

TOTAL OPERATING & NON-OPERATING REVENUE	\$3,262,548.00	\$3,264,635.00	\$3,415,335.00	\$150,700.00
TOTAL OPERATING & NON-OPERATING EXPENSE	\$2,529,004.00	\$2,726,848.00	\$2,716,714.00	-\$10,134.00
NET REVENUE (Revenue-Expense)	\$733,544.00	\$537,787.00	\$698,621.00	\$160,834.00



Fund Balances

	2023-2024	2024-2025
	BUDGET	BUDGET
OPERATING FUND BALANCE		
Operating Account Balance June 30	\$1,495,448.00	\$1,617,192.00
Net Revenue	733,544.00	698,621.00
Transfer to GL 10010 Operating Reserve	0.00	-2,500.00
Transfer to Future Projects	0.00	-419,732.00
Transfer to Capital Improvement Funds	-611,800.00	-630,200.00
Estimated Operating Fund Balance June 30	\$1,617,192.00	\$1,263,381.00
SURCHARGE 1 FUND BALANCE/Term: 06/30/2030		
Surcharge 1 Fund Balance June 30	\$864,348.00	\$934,073.00
43010 Surcharge Revenue	532,380.00	534,090.00
41110 Investment Revenue	1,000.00	1,000.00
69155 SRF Principle	-389,231.00	-399,301.00
69160 Interest	-72,124.00	-62,054.00
69220 SRF Administration	-2,300.00	-2,300.00
Estimated Surcharge 1 Fund Balance June 30	\$934,073.00	\$1,005,508.00
SURCHARGE 2 FUND BALANCE/Term: 04/01/2033		
Surcharge 2 Fund Balance June 30	\$409,738.00	\$538,261.00
43050 Surcharge 2 Revenue	442,716.00	444,138.00
41110 Investment Revenue	100.00	100.00
69180 Principle	-240,000.00	-240,000.00
69185 Interest	-74,293.00	-66,339.00
Estimated Surcharge 2 Fund Balance June 30	\$538,261.00	\$676,160.00
LAIF FUND (CAPACITY FEES) BALANCE		
LAIF Fund Balance June 30	\$813,182.00	\$939,074.00
44100 Capacity Fee Revenue	94,000.00	50,000.00
41110 Investment Revenue	31,892.00	40,000.00
Estimated LAIF Fund Balance June 30	\$939,074.00	\$1,029,074.00

CAPITAL BUDGET

Capital Expenditures are funds expended for Capital Improvement Projects (CIP). These projects include the purchase, construction, addition, or replacement of District facilities, infrastructure, and equipment. They are capitalized upon completion and depreciated based on the type of asset and its useful life.

Capital expenditures are typically funded on a pay-as-you-go basis, through rate revenue.

Capital Budget by Project

Description	2023 Budget	Carry-over from 2023 to 2024	Additional in Adopted Budget 2024	Total Budget 2024
Raising/Lowering Valve Covers	\$ 40,000.00	\$ 40,000.00	\$ -	\$ 40,000.00
Well 15 Cr6 Treatment	\$ 75,000.00	\$ 70,000.00	\$ 101,000.00	\$ 171,000.00
Server Replacement	\$ 24,000.00	\$ 9,500.00	\$ -	\$ 9,500.00
Total Continued Ongoing Projects	\$139,000.00	\$ 110,000.00	\$ 101,000.00	\$ 220,500.00
Annual Miscellaneous Pump Replacements			\$ 30,000.00	\$ 30,000.00
Annual Small Meter Replacements			\$ 120,000.00	\$ 120,000.00
Annual Large Meter Replacements			\$ 5,000.00	\$ 5,000.00
Annual Pipeline Replacement			\$ 270,650.00	\$ 270,650.00
Total New Annual Projects	\$ -	\$ -	\$ 425,650.00	\$ 425,650.00
Field Truck Replacement			\$ 40,000.00	\$ 40,000.00
Total New Projects	\$ -	\$ -	\$ 40,000.00	\$ 40,000.00
Total FY 2024-25	\$ -	\$ 110,000.00	\$ 566,650.00	\$ 686,150.00
Beginning Funds Balance				\$3,140,305.00
Inflows				1,131,534.00
Outflows				(686,150.00)
Ending Funds Balance				<u>\$3,585,689.00</u>

Capital Budget Technical Memorandum

The Technical Memorandum (TM) provides the budget descriptions for the proposed 2024/2025 Rio Linda/Elverta Water District's (District) Capital Budget. The following are a list of the budget items along with their descriptions:

Raising/Lowering Valve Covers

Required following Sacramento County's Road re-pavement projects inside the District's service area.

Well 15 Cr6 Treatment

As described in the March 2018 municipal financing documents, wellhead treatment of an existing well is a specified hexavalent chromium mitigation project. Funding for this project is from the 2018 Municipal loan proceeds.

Server Replacement

District upgrades to the server that has been carried over to the current fiscal year for completion.

Miscellaneous Pump Replacements

For the replacement or repair of any well pump and/or motor that fails in the budgeted year.

Small and Large Meter Replacements

To replace water meters due to age.

Pipeline Replacement

For the annual pipeline replacement project for the current fiscal year.

GLOSSARY

ACCRUAL BASIS The method of accounting whereby income and expense items are recognized as they are earned or incurred, even though they may not have been received or actually paid in cash.

ACWA Association of California Water Agencies

AMI Advanced Metering Infrastructure (AMI) is the new term coined to represent the networking technology of fixed network meter systems that go beyond Automated Meter Readers (AMR) into remote utility management. The meters in an AMI system are often referred to as smart meters, since they often can use collected data based on programmed logic.

ASSET A probable future economic benefit obtained or controlled by a particular entity because of past transactions or events (i.e., cash receivables, equipment, etc.)

AWWA American Water Works Association

BEGINNING BALANCE The beginning balance is comprised of residual funds brought forward from the previous fiscal year.

BUDGET A financial plan showing authorized planned expenditures and their funding sources.

BUDGET PROCESS The schedule of key dates or milestones, which the District follows in the development, preparation, adoption, and administration of the budget.

CAPITAL ASSETS Long-lived tangible and intangible assets obtained or controlled because of past transactions, events or circumstances. It is the District's policy to capitalize all capital assets with an initial cost of more than \$5,000 and an estimated useful life in excess of one year.

CAPITAL IMPROVEMENT PROGRAM (CIP) Authorized expenditures for tangible and long-term physical improvements or additions of a fixed or permanent nature.

CRWA California Rural Water Association

FISCAL YEAR (FY) A 12 month period to which the annual budget applies and at the end of which a government determines its financial position and the results of its operations. For RLECWD the fiscal year is July through June 30.

FUND Fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances and changes therein, that are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

HEXAVALENT CHROMIUM (Cr6) Refers to chemical compounds that contain the element chromium in the +6-oxidation state.

INCREMENTAL BUDGETING METHOD An incremental budget is a budget prepared using a previous period's budget or actual performance as a basis with incremental amounts added for the new budget period. The allocation of resources is based upon allocations from the previous period. Moreover, it encourages "spending up to the budget" to ensure a reasonable allocation in the next period.

MOU Memorandum of Understanding agreement

OPERATING BUDGET An operating budget is a combination of known expenses, expected future costs, and forecasted income over the course of a year. Operating budgets are completed in advance of the accounting period, which is why they require estimated expenses and revenues.

OPERATING REVENUES AND EXPENSES Cost of goods sold and services provided to customers and the revenue thus generated.

PCWA Placer County Water Agency

PERS Public Employees Retirement System

PROPOSITION 218 Prop 218 amended the California Constitution to protect taxpayers by limiting the methods by which local governments can create or increase taxes, fees, and charges without taxpayer consent. Prop 218 requires voter approval prior to imposition or increase of general taxes, assessments, and certain user fees.

RWA Regional Water Authority

SAWWA Sacramento Area Water Works Association

SCADA Supervisory Control and Data Acquisition uses computer technology to monitor and control remote facilities such as pumps and reservoirs.

SGA Sacramento Ground Water Authority

RESOLUTION No. 2024-04
**A RESOLUTION ESTABLISHING FISCAL YEAR 2024-25 OPERATING AND
CAPITAL IMPROVEMENT BUDGET FOR THE RIO LINDA /ELVERTA
COMMUNITY WATER DISTRICT**

WHEREAS, the Rio Linda / Elverta Community Water District (“District”) has identified the District’s operating costs as well as the costs of capital improvements to the infrastructure of the District, for the Fiscal Year beginning July 1, 2024 and ending June 30, 2025; and

WHEREAS, the District has prepared a budget setting forth the dollar amounts proposed for operating the District: \$2,716,714.00 and for capital improvements: \$686,150.00; and

WHEREAS, the Board of Directors reviewed and adopted the Preliminary Budget for the District operations and capital improvements at a regular meeting held on June 24, 2024; and

WHEREAS, a noticed public hearing was held August 26, 2024 for the purpose of receiving public comment on the proposed Fiscal Year 2024-25 Operating and Capital Improvement Budget.

NOW THEREFORE, BE IT RESOLVED by the Rio Linda / Elverta Community Water District Board of Directors that the attached 2024-25 Fiscal Year Operating and Capital Improvement Budget is hereby approved and appropriated for the Fiscal Year beginning July 1, 2024 and ending June 30, 2025.

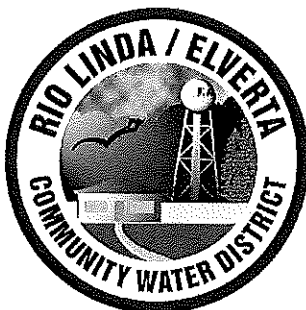
APPROVED AND ADOPTED by the Board of Directors of the Rio Linda / Elverta Community Water District on this 26th day of August 2024. By the following vote:

- AYES:
- NAYS:
- ABSENT:
- ABSTAIN:

ATTEST:

Vicky Young
President, Board of Directors

Timothy R. Shaw
Secretary of the Board of Directors



**Consent Calendar
Agenda Item: 7.1**

Date: August 26, 2024

Subject: Minutes

Staff Contact: Timothy R. Shaw, General Manager

Recommended Committee Action:

N/A -Minutes of Board meetings are not reviewed by committees.

Current Background and Justification:

These minutes are to be reviewed and approved by the Board of Directors.

Conclusion:

I recommend the Board review and approve (as appropriate) the minutes of meetings provided with your Board packets.

Board Action / Motion

Motioned by: Director _____ Seconded by Director _____

Cline _____ Gifford _____ Green _____ Garrison _____ Young _____

(A) Yea (N) Nay (Ab) Abstain (Abs) Absent

**MINUTES OF THE JULY 22, 2024
BOARD OF DIRECTORS REGULAR MEETING
OF THE RIO LINDA/ELVERTA COMMUNITY WATER DISTRICT**

20

The Link below provides access the video of this meeting.

<https://vimeo.com/988943398?share=copy>

The numbers in parentheses next to each action item correlate to time marks on the video of the meeting.

1. CALL TO ORDER, ROLL CALL

The July 22, 2024 meeting of the Board of Directors of the Rio Linda/Elverta Community Water District called to order at 6:30 p.m. Visitor's/Depot Center 6730 Front Street, Rio Linda, CA 95673. This meeting was physically open to the public.

General Manager Tim Shaw took roll call of the Board of Directors. Director Jason Green, Director Chris Gifford, Director Vicky Young, Director Mary Garrison, General Manager Tim Shaw, Mike Vasquez, Vasquez Engineering, and Legal Counsel were present. Director Anthony Cline was absent. Director Green led the pledge of allegiance.

2. PUBLIC COMMENT—A member of the public introduced herself as a local business owner.

3. CONSENT CALENDAR (1:33)

3.1. June 24, 2024 Minutes

3.2 May Expenditures

3.3 May Financials

Comments/Questions—Director Garrison pulled the minutes from the Consent Calendar that Agenda Item 4.7's motion was made by herself but the wording to get out of the Water Forum did not include the wording "if it's legal." She further stated that Agenda Item 4.9 needed to be corrected as the Ad Hoc committee was to be Directors Cline and Young, not Directors Cline and Green.

(3:09) It was moved by Director Gifford and seconded by Director Green to approve the Consent Calendar with the corrections to the minutes. Directors Green, Young, Garrison, and Gifford voted yes. Director Cline was absent. The motion passed with a roll call vote of 4-0-0.

**4. REGULAR CALENDAR
ITEMS FOR DISCUSSION AND ACTION**

4.1 GM Report (3:30)

The General Manager, Tim Shaw provided his monthly report to the Board of Directors.

Comments/Questions— Directors had general questions on the GM report. During the discussion, Director Garrison asked for the GM to provide her a list of the customers currently using the Innov8 device.

No public comment.

The Board took no action on this item.

4.2 Public Works Projects Report (11:40)

Mike Vasques, Vasquez Engineering report provided, General District Engineering.

Comments/Questions – General questions by the Directors. Public member had a question on the District's RFP's postings.

The Board took no action on this item.

4.3 Resolution 2024-02, A Resolution of Censure of Director Mary Garrison-Harris. (16:60)

4.31.1 The Board will consider adopting Resolution 2024-02, to formally express disapproval of the conduct of Director Mary Garrison-Harris

Comments/Questions – Director Garrison asked legal counsel to explain the Meyers-Milias-Brown Act. Legal counsel gave a brief explanation to the Board and public.

(17:18) It was moved by Director Gifford and seconded by Director Green to adopt Resolution No. 2024-02 to formally Censure Director Mary Garrison-Harris. Directors Green, Young, and Gifford voted yes. Director Garrison abstained. Director Cline was absent. The motion carried with a roll call vote of 3-0-1.

4.4 Consider Authorizing a Direct Levy on Specified Delinquent Accounts. (27:20)

Comments/Questions – General questions by the Directors and the public on this item.

(30:07) It was moved by Director Garrison and seconded by Director Green to authorize the Direct Levy on the Specified Delinquent Accounts. Directors Green, Young, Garrison and Gifford voted yes. Director Cline was absent. The motion carried with a roll call vote of 4-0-0.

4.5 Consider Approving a Services Agreement with Streamline for Website Support Services. (31:15)

Comments/Questions – General discussion by the Board on cost of services, and ease of the web services offered, and contract commitment.

(36:30) It was moved by Director Garrison and seconded by Director Gifford to approve the services agreement with Streamline for Website Support Services. Directors Green, Young, Garrison, and Gifford voted yes. Director Cline was absent. The motion carried with a roll call vote of 4-0-0.

4.6 Consider Simple Proposal from Diamond Communication Entailing One-Time, Lump Sum Payment for use of 258 square feet of District Property. (36:50)

Comments/Questions – Directors discussed that they would like maintenance and were not in favor of the proposal and possible renegotiate. No public comment.

(39:47) It was moved by Director Young and seconded by Director Green to reject the proposal from Diamond Communication and renegotiate. Directors Green, Young, and Gifford voted yes. Director Garrison voted no. Director Cline was absent. The motion carried with a roll call vote of 3-1-0.

4.7 Consider Forming a Memorandum of Understanding (MOU) Renewal Negotiations Ad Hoc Committee. (40:55)

Comments/Questions – Directors discussed timeline to start negotiations.

(43:32) It was moved by Director Young and seconded by Director Gifford to form an Ad Hoc Committee for MOU renewal negotiations. Directors Green, Young, and Gifford voted yes. Director Garrison did not vote. The motion carried with a roll call vote of 3-0-0.

Comments/Questions – Directors Garrison suggested herself and Director Cline for the committee. No public comment.

4.8 Authorize any New Board Member Assignments (committees and other) Proposed by the Chair Pursuant to District Policy 2.01.065 (30:43)

(48:30) It was moved by Director Young and seconded by Director Gifford to assign herself and Director Cline to the MOU renewal negotiations Ad Hoc Committee. Directors Green, Young, and Gifford voted yes. Director Garrison abstained. The motion carried with a roll call vote of 3-0-1.

No public comment.

5. INFORMATION ITEMS

21

5.1 District Activities Reports (49:11)

- 5.1.1 Water Operations Report – Written report provided.
- 5.1.2 Completed and Pending Items Report – Written report provided.
- 5.1.3 Leak Repair Report – Report provided.
- 5.1.4 Conservation Report – Report Provided.
- 5.1.5 Vasquez Engineering Task Orders 2024-01 and 2024-02
- 5.1.6 Excerpt from Sacramento County Elections Candidates Guide
- 5.1.7 Minor Budget Revision #3 for Fiscal Year 2023/2024

Comments/Questions – Board mentioned water consumption was up. Director Garrison asked about the Board Member that has not completed their mandatory training. GM Shaw answered that it was Director Cline and further stated that the training was over 500 days due.

5.2 Board Member Report (1:02:10)

- 5.2.1 Report any ad hoc committees dissolved by requirements in Policy 2.01.065 – No action.
- 5.2.2 Sacramento Groundwater Authority – Harris (primary) – Report provided.
- 5.2.3 Executive Committee – Garrison, Cline – Minutes provided.
- 5.2.4 ACWA/JPIA – Cline – Nothing to report.

6. **Public Comment Prior to Closed Session** – No public comment.

7. **CLOSED SESSION - The Board of Directors will meet in closed session to discuss the following item:**

SIGNIFICANT EXPOSURE TO LITIGATION –: The Board will confer with Legal Counsel pursuant to paragraph (2) of subdivision (d) in Section 54956.9 of the California Government Code

8. **RECONVENE IN OPEN SESSION**

- 1. Announce and reportable actions authorized in closed session.

No reportable action from closed session.

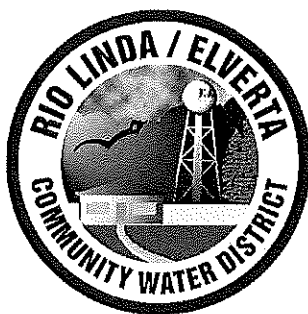
9. DIRECTORS' AND GENERAL MANAGER COMMENTS – No comments.

10. ADJOURNMENT - The meeting was adjourned at 7:48 pm.

Respectfully submitted,

Timothy R. Shaw, Secretary

Vicky Young, President of the Board



**Consent Calendar
Agenda Item: 7.2**

Date: August 26, 2024

Subject: Expenditures

Staff Contact: Timothy R. Shaw, General Manager

Recommended Committee Action:

The Executive Committee forwarded the June 2024 Expenditures report to the August 26th Board agenda with the Committee’s recommendation for Board approval.

Current Background and Justification:

These expenditures have been completed since the last regular meeting of the Board of Directors.

Conclusion:

Board approval of the August 26th Consent Agenda incorporates approval of the June Expenditures.

Board Action / Motion

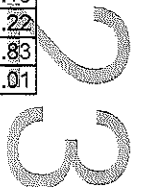
Motioned by: Director _____ Seconded by Director _____

Cline _____ Gifford _____ Green _____ Harris _____ Young _____

(A) Yea (N) Nay (Ab) Abstain (Abs) Absent

**Rio Linda Elverta Community Water District
Expenditure Report
June 2024**

Date	Num	Name	Memo	Amount
06/12/2024	EFT	QuickBooks Payroll Service	For PP Ending 6/10/24 Pay date 06/13/24	20,975.96
06/13/2024	EFT	CalPERS	For PP Ending 6/10/24 Pay date 06/13/24	3,717.86
06/13/2024	EFT	CalPERS	For PP Ending 6/10/24 Pay date 06/13/24	1,385.12
06/13/2024	EFT	CalPERS	Annual CERBT Contribution	20,000.00
06/13/2024	EFT	Internal Revenue Service	Employment Taxes	8,064.38
06/13/2024	EFT	Employment Development	Employment Taxes	1,670.98
06/13/2024	EFT	Empower	Deferred Compensation Plan: Employer & Employee Share	1,936.35
06/13/2024	EFT	Adept Solutions	Monthly Computer Maintenance	1,340.20
06/13/2024	EFT	Comcast	Telephone-Landline	108.91
06/13/2024	EFT	PG&E	Utilities	44.72
06/13/2024	EFT	Ramos Oil Inc.	Transportation Fuel	592.26
06/13/2024	EFT	Republic Services	Utilities	174.80
06/13/2024	EFT	Umpqua Bank Credit Card	Computer, Office, Postage, Shop Supplies, Telephone, Transportation Maint	1,501.40
06/13/2024	EFT	Verizon	Field Communication	458.43
06/13/2024	EFT	RLECWD	Umpqua Bank Monthly Debt Service Transfer	17,000.00
06/13/2024	EFT	RLECWD	Annual ADP Loan Payment	31,628.00
06/13/2024	3021	ABS Direct	Printing & Postage	5,954.44
06/13/2024	3022	ACWA/JPIA Powers Insurance Authority	EAP	24.80
06/13/2024	3023	BSK Associates	Lab Fees	560.00
06/13/2024	3024	CoreLogic Solutions	Subscription	103.00
06/13/2024	3025	ICONIX Waterworks	Distribution Supplies	2,844.60
06/13/2024	3026	Rio Linda Hardware & Building Supply	Shop Supplies	212.71
06/13/2024	3027	Sierra Chemical Company	Chemical Supplies	1,386.00
06/13/2024	3028	SMUD	Utilities	15,296.13
06/13/2024	3029	Spok, Inc.	Field Communication	15.66
06/13/2024	3030	UniFirst Corporation	Uniforms	543.27
06/13/2024	3031	Postmaster	Annual PO Box Fee	400.00
06/13/2024	3032	Vanguard Cleaning Systems	Janitorial	195.00
06/13/2024	3033	Vasquez Engineering	Engineering	5,000.00
06/13/2024	3010	Verizon Wireless	Telephone	45.30
06/13/2024	3035	White Brenner, LLP	Legal	1,596.00
06/26/2024	EFT	QuickBooks Payroll Service	For PP Ending 6/22/24 Pay date 6/27/24	20,417.99
06/24/2024	EFT	WageWorks	FSA Administration Fee	76.25
06/27/2024	EFT	CalPERS	For PP Ending 6/22/24 Pay date 6/27/24	3,699.33
06/27/2024	EFT	CalPERS	For PP Ending 6/22/24 Pay date 6/27/24	1,385.12
06/27/2024	EFT	Internal Revenue Service	Employment Taxes	7,750.04
06/27/2024	EFT	Employment Development	Employment Taxes	1,581.67
06/27/2024	EFT	Empower	Deferred Compensation Plan: Employer & Employee Share	1,929.19
06/27/2024	EFT	Kaiser Permanente	Health Insurance	2,474.22
06/27/2024	EFT	Principal	Dental & Vision Insurance	1,779.83
06/27/2024	EFT	Ramos Oil Inc.	Transportation Fuel	202.01



**Rio Linda Elverta Community Water District
Expenditure Report
June 2024**

Date	Num	Name	Memo	Amount
06/27/2024	EFT	Voyager	Transportation Fuel	236.93
06/27/2024	EFT	Western Health	Health Insurance	12,559.18
06/27/2024	EFT	RLECWD - Capital Improvement	Current Monthly Transfer	50,976.00
06/27/2024	EFT	RLECWD - SURCHARGE ACCOUNT 1	Bi-monthly Transfer	88,623.90
06/27/2024	EFT	RLECWD - SURCHARGE ACCOUNT 2	Bi-monthly Transfer	73,700.17
06/27/2024	3036	Sacramento County Clerk/Recorder	Lien Fees	220.00
06/27/2024	3037	Government Finance Officers Association	Dues & AFCA - Relace check 2902	610.00
06/27/2024	3038	Customer	Final Bill Refund	10.86
06/27/2024	3039	AM Conservation Group	Conservation - Replace check 2707	333.84
06/27/2024	3040	Buckmaster Office Solutions	Printing	71.09
06/27/2024	3041	Chacon, Socorro	Lien Fees	310.00
06/27/2024	3042	DirectHit Pest Control	Pest control service	95.00
06/27/2024	3043	Rio Linda Elverta Recreation & Park District	Meeting Expense	100.00
06/27/2024	3044	RW Trucking	Distribution Supplies	774.50
06/27/2024	3045	Sierra Chemical Company	Chemical Supplies	3,451.20
06/27/2024	3046	USA BlueBook	Safety	703.45
06/27/2024	3047	VOID	VOID	0.00
06/27/2024	3048	Ferguson Enterprises	Capital Improvement: Small Meter Replacement	29,635.56
06/27/2024	3049	VOID	VOID	0.00

Rio Linda Elverta Community Water District
Expenditure Report
June 2024

Date	Num	Payee	Memo	Amount
06/13/2024	EFT	RLECWD	Annual Budgeted Transfer for Capital Imp Project Plan List	352,644.00
06/27/2024	EFT	RLECWD	Capital Improvement: Checks 3048 & 3049. Note: Check #3049 replaced by #3095 on 7/25/24	54,814.52
10475 - Capital Improvement-Umpqua Bank				<u>407,458.52</u>



**Consent Calendar
Agenda Item: 7.3**

Date: August 26, 2024

Subject: Financial Reports

Staff Contact: Timothy R. Shaw, General Manager

Recommended Committee Action:

The Executive Committee forwarded the Financial Report onto the August 26th Board agenda with the Committee’s recommendation for Board approval.

Current Background and Justification:

The financial reports are for the District’s balance sheet, profit and loss, and capital improvements year to date.

These financials are to be presented to the Board of Directors to inform them of the District’s current financial condition.

Conclusion:

Board approval of the Consent Agenda incorporates approval of the June Financial Report.

Board Action / Motion

Motioned by: Director _____ Seconded by Director _____
Cline _____ Gifford _____ Green _____ Garrison _____ Young _____
(A) Yea (N) Nay (Ab) Abstain (Abs) Absent

Rio Linda Elverta Community Water District

UnAudited Balance Sheet

As of June 30, 2024

26

ASSETS

Current Assets

100 · Cash & Cash Equivalents	
10000 · Operating Account	
10020 · Operating Fund-Umpqua	1,757,034.35
Total 10000 · Operating Account	<u>1,757,034.35</u>
10475 · Capital Improvement	
10480 · General	512,255.85
10485 · Vehicle Replacement Reserve	37,948.49
Total 10450 · Capital Improvement	<u>550,204.34</u>
Total 100 · Non-Restricted Cash & Cash Equivalents	<u>2,307,238.69</u>

102 · Restricted Assets	
102.2 · Restricted for Debt Service	
10700 · ZIONS Inv/Surcharge 1 Reserve	529,963.38
10300 · Surcharge 1 Account	950,352.01
10350 · Umpqua Bank - Revenue Bond	40,425.67
10380 · Surcharge 2 Account	536,415.92
Total 102.2 · Restricted for Debt Service	<u>2,057,156.98</u>
102.4 · Restricted Other Purposes	
10385 · Available Funding Cr6 Projects #1	476,676.47
10481 · Available Funding Cr6 Projects #2	505,000.00
10490 · Future Capital Imp Projects	1,623,679.83
10600 · LAIF Account - Capacity Fees	939,073.54
10650 · Operating Reserve Fund	337,490.41
Total 102.4 · Restricted Other Purposes	<u>3,881,920.25</u>
Total 102 · Restricted Assets	<u>5,939,077.23</u>

Accounts Receivable 0.00

Other Current Assets

12000 · Water Utility Receivable	45,369.45
12200 · Accrued Revenue	597,373.36
12250 · Accrued Interest Receivable	2,750.36
15000 · Inventory Asset	48,647.54
16000 · Prepaid Expense	18,618.88
Total Other Current Assets	<u>712,759.59</u>

Total Current Assets 8,959,075.51

Fixed Assets

17000 · General Plant Assets	653,964.26
17100 · Water System Facilites	25,323,453.93
17300 · Intangible Assets	383,083.42
17500 · Accum Depreciation & Amort	-12,521,210.96
18000 · Construction in Progress	1,124,580.28
18100 · Land	576,672.45
Total Fixed Assets	<u>15,540,543.38</u>

Other Assets

18500 · ADP CalPERS Receivable	410,000.00
19000 · Deferred Outflows	1,106,047.00
19900 · Suspense Account	0.00
Total Other Assets	<u>1,516,047.00</u>

TOTAL ASSETS 26,015,665.89

Rio Linda Elverta Community Water District

UnAudited Balance Sheet

As of June 30, 2024

LIABILITIES & NET POSTION

Liabilities	
Current Liabilities	
Accounts Payable	127,747.04
Credit Cards	0.00
Other Current Liabilities	963,871.88
Total Current Liabilities	<u>1,091,618.92</u>
Long Term Liabilities	
23000 · OPEB Liability	37,482.00
23500 · Lease Buy-Back	459,522.27
25000 · Surcharge 1 Loan	2,314,710.45
25050 · Surcharge 2 Loan	1,835,040.16
26000 · Water Rev Refunding	1,187,101.00
26500 · ADP CalPERS Loan	380,000.00
27000 · AMI Meter Loan	0.00
29000 · Net Pension Liability	824,024.00
29500 · Deferred Inflows-Pension	97,916.00
29600 · Deferred Inflows-OPEB	44,171.00
Total Long Term Liabilities	<u>7,179,966.88</u>
Total Liabilities	8,271,585.80
Net Position	
31500 · Invested in Capital Assets, Net	10,069,591.46
32000 · Restricted for Debt Service	705,225.24
38000 · Unrestricted Equity	5,565,040.30
Net Income	1,404,223.09
Total Net Position	<u>17,744,080.09</u>
TOTAL LIABILITIES & NET POSTION	<u><u>26,015,665.89</u></u>

Rio Linda Elverta Community Water District
Unaudited Operating Profit & Loss Budget Performance
June 2024

27

	Annual Budget	Jun 24	YTD Jul 23-Jun 24	% of Annual Budget	YTD Annual Budget Balance
Ordinary Income/Expense					
Income					
40000 · Operating Revenue					
40100 · Water Sales					
40101 · Basic Service Charge	1,160,731.00	130,608.21	1,186,441.95	102.22%	-25,710.95
40102 · Usage Charge	1,832,569.00	349,237.30	1,789,064.51	97.63%	43,504.49
40105 · Backflow Charge	30,500.00	3,513.15	30,759.29	100.85%	-259.29
40106 · Fire Prevention	24,300.00	2,896.77	26,776.59	110.19%	-2,476.59
40110 · Bi-Monthly Accrual	0.00	0.00	0.00	0.00%	0.00
Total 40100 · Water Sales	<u>3,048,100.00</u>	<u>486,255.43</u>	<u>3,033,042.34</u>	<u>99.51%</u>	<u>15,057.66</u>
40200 · Water Services					
40201 · Application Fees	6,500.00	475.00	5,700.00	87.69%	800.00
40202 · Delinquency	65,000.00	6,048.36	71,637.12	110.21%	-6,637.12
40209 · Misc. Charges	7,000.00	1,628.20	7,747.52	110.68%	-747.52
Total 40200 · Water Services	<u>78,500.00</u>	<u>8,151.56</u>	<u>85,084.64</u>	<u>108.39%</u>	<u>-6,584.64</u>
40300 · Other Water Service Fees					
40301 · New Construction QC	4,000.00	0.00	2,600.00	65.00%	1,400.00
40302 · Service Connection Fees	10,000.00	0.00	14,100.00	141.00%	-4,100.00
40304 · Other Operating Revenue	6,000.00	139.88	571.35	9.52%	5,428.65
Total 40300 · Other Water Service Fees	<u>20,000.00</u>	<u>139.88</u>	<u>17,271.35</u>	<u>86.36%</u>	<u>2,728.65</u>
Total 40000 · Operating Revenue	<u>3,146,600.00</u>	<u>494,546.87</u>	<u>3,135,398.33</u>	<u>99.64%</u>	<u>11,201.67</u>
41000 · Nonoperating Revenue					
41110 · Investment Revenue					
41112 · Interest Revenue	35.00	3.05	40.53	115.80%	-5.53
Total 41110 · Investment Revenue	<u>35.00</u>	<u>3.05</u>	<u>40.53</u>	<u>115.80%</u>	<u>-5.53</u>
41120 · Property Tax	118,000.00	0.00	127,108.25	107.72%	-9,108.25
Total 41000 · Nonoperating Revenue	<u>118,035.00</u>	<u>3.05</u>	<u>127,148.78</u>	<u>107.72%</u>	<u>-9,113.78</u>
Total Income	<u>3,264,635.00</u>	<u>494,549.92</u>	<u>3,262,547.11</u>	<u>99.94%</u>	<u>2,087.89</u>
Gross Income	3,264,635.00	494,549.92	3,262,547.11	99.94%	2,087.89
Expense					
60000 · Operating Expenses					
60010 · Professional Fees					
60011 · General Counsel-Legal	22,737.00	2,120.40	11,951.00	52.56%	10,786.00
60012 · Auditor Fees	21,300.00	0.00	21,300.00	100.00%	0.00
60013 · Engineering Services	115,000.00	12,250.00	62,250.00	54.13%	52,750.00
60015 · Other Professional Fees	0.00	0.00	0.00	0.00%	0.00
Total 60010 · Professional Fees	<u>159,037.00</u>	<u>14,370.40</u>	<u>95,501.00</u>	<u>60.05%</u>	<u>63,536.00</u>
60100 · Personnel Services					
60110 · Salaries & Wages					
60111 · Salary - General Manager	130,200.00	12,437.83	130,177.11	99.98%	22.89
60112 · Staff Regular Wages	686,800.00	82,514.43	686,755.31	99.99%	44.69
60114 · Staff Standby Pay	18,250.00	1,400.00	18,200.00	99.73%	50.00
60115 · Staff Overtime Pay	11,000.00	429.39	6,297.74	57.25%	4,702.26
Total 60110 · Salaries & Wages	<u>846,250.00</u>	<u>96,781.65</u>	<u>841,430.16</u>	<u>99.43%</u>	<u>4,819.84</u>
60150 · Employee Benefits & Expense					
60151 · PERS Retirement	126,177.00	11,589.63	124,286.14	98.50%	1,890.86
60152 · Workers Compensation	8,293.00	878.55	6,509.12	78.49%	1,783.88
60153 · Group Insurance	212,431.00	20,797.82	198,162.87	93.28%	14,268.13
60154 · Retirees Insurance	36,200.00	23,150.00	34,133.10	94.29%	2,066.90
60155 · Staff Training	3,975.00	340.00	790.00	19.87%	3,185.00
60157 · Uniforms	7,550.00	434.76	7,533.98	99.79%	16.02
60158 · Payroll Taxes	66,230.00	6,254.32	65,362.38	98.69%	867.62
60159 · Payroll Service	1,625.00	135.05	1,620.90	99.75%	4.10
60160 · 457 Employer Contribution	19,100.00	1,886.23	18,791.03	98.38%	308.97
Total 60150 · Employee Benefits & Expense	<u>481,581.00</u>	<u>65,466.36</u>	<u>457,189.52</u>	<u>94.94%</u>	<u>24,391.48</u>
Total 60100 · Personnel Services	<u>1,327,831.00</u>	<u>162,248.01</u>	<u>1,298,619.68</u>	<u>97.80%</u>	<u>29,211.32</u>

Rio Linda Elverta Community Water District
Unaudited Operating Profit & Loss Budget Performance
June 2024

	<u>Annual Budget</u>	<u>Jun 24</u>	<u>YTD Jul 23-Jun 24</u>	<u>% of Annual Budget</u>	<u>YTD Annual Budget Balance</u>
60200 · Administration					
60205 · Bank & Merchant Fees	1,850.00	76.90	1,759.92	95.13%	90.08
60207 · Board Meeting Fee	13,900.00	500.00	8,550.00	61.51%	5,350.00
60210 · Building Expenses					
60211 · Office Utilities	7,261.00	721.36	6,600.69	90.91%	660.31
60212 · Janitorial	2,340.00	195.00	2,340.00	100.00%	0.00
60213 · Maintenance	4,000.00	95.00	3,709.32	92.73%	290.68
60214 · Security	400.00	0.00	369.00	92.25%	31.00
Total 60210 · Building Expenses	<u>14,001.00</u>	<u>1,011.36</u>	<u>13,019.01</u>	<u>92.99%</u>	<u>981.99</u>
60220 · Computer & Equipment Maint.					
60221 · Computer Systems	32,000.00	1,979.21	26,550.43	82.97%	5,449.57
60222 · Office Equipment	875.00	71.09	741.63	84.76%	133.37
Total 60220 · Computer & Equipment Maint.	<u>32,875.00</u>	<u>2,050.30</u>	<u>27,292.06</u>	<u>83.02%</u>	<u>5,582.94</u>
60230 · Office Expense	7,500.00	593.55	7,096.48	94.62%	403.52
60240 · Postage and Delivery	21,450.00	929.36	21,425.56	99.89%	24.44
60250 · Printing	8,500.00	254.85	8,038.37	94.57%	461.63
60255 · Meetings & Conferences	100.00	0.00	50.00	50.00%	50.00
60260 · Publishing	1,050.00	0.00	712.00	67.81%	338.00
60270 · Telephone & Internet	4,250.00	232.19	3,023.82	71.15%	1,226.18
60430 · Insurance					
60431 · General Liability	31,903.00	2,616.92	31,848.32	99.83%	54.68
60432 · Property	14,702.00	1,199.24	14,701.60	100.00%	0.40
Total 60430 · Insurance	<u>46,605.00</u>	<u>3,816.16</u>	<u>46,549.92</u>	<u>99.88%</u>	<u>55.08</u>
60500 · Water Memberships					
60503 · SGA	30,926.00	0.00	30,926.00	100.00%	0.00
60504 · ACWA	11,697.00	0.00	11,140.00	95.24%	557.00
60507 · CRWA	1,507.00	0.00	1,507.00	100.00%	0.00
Total 60500 · Water Memberships	<u>44,130.00</u>	<u>0.00</u>	<u>43,573.00</u>	<u>98.74%</u>	<u>557.00</u>
60550 · Permits & Fees	55,000.00	530.00	46,961.45	85.38%	8,038.55
60555 · Subscriptions & Licensing	2,120.00	103.00	1,604.00	75.66%	516.00
60560 · Elections	0.00	0.00	0.00	0.00%	0.00
60565 · Uncollectible Accounts	5,113.00	0.00	5,112.51	99.99%	0.49
60570 · Other Operating Expenses	500.00	0.00	0.00	0.00%	500.00
Total 60200 · Administration	<u>258,944.00</u>	<u>10,097.67</u>	<u>234,768.10</u>	<u>90.66%</u>	<u>24,175.90</u>

Rio Linda Elverta Community Water District
Unaudited Operating Profit & Loss Budget Performance
June 2024

28

	Annual Budget	Jun 24	YTD Jul 23-Jun 24	% of Annual Budget	YTD Annual Budget Balance
64000 · Conservation					
64001 · Community Outreach	500.00	0.00	333.84	66.77%	166.16
Total 64000 · Conservation	500.00	0.00	333.84	0.67	166.16
65000 · Field Operations					
65100 · Other Field Operations					
65110 · Back Flow Testing	3,000.00	0.00	1,264.58	42.15%	1,735.42
65120 · Construction Equip Maintenance	10,100.00	493.69	10,040.58	99.41%	59.42
65130 · Field Communication	3,400.00	246.06	2,803.10	82.44%	596.90
65140 · Field IT	35,000.00	2,121.08	28,771.40	82.20%	6,228.60
65150 · Laboratory Services	43,337.00	29,216.50	43,337.00	100.00%	0.00
65160 · Safety Equipment	6,000.00	3,107.37	3,392.78	56.55%	2,607.22
65170 · Shop Supplies	8,000.00	6.99	7,090.55	88.63%	909.45
Total 65100 · Other Field Operations	108,837.00	35,191.69	96,699.99	88.85%	12,137.01
65200 · Treatment	35,000.00	3,451.20	30,287.71	86.54%	4,712.29
65300 · Pumping					
65310 · Maintenance	25,000.00	1,736.58	20,414.22	81.66%	4,585.78
65320 · Electricity & Fuel	260,000.00	45,689.94	249,902.59	96.12%	10,097.41
Total 65300 · Pumping	285,000.00	47,426.52	270,316.81	94.85%	14,683.19
65400 · Transmission & Distribution					
65410 · Distribution Supplies	50,000.00	4,607.17	42,112.13	84.22%	7,887.87
65430 · Tank Maintenance	6,500.00	0.00	0.00	0.00%	6,500.00
65440 · Contract Repairs	70,000.00	0.00	59,281.73	84.69%	10,718.27
65450 · Valve Replacements	11,900.00	0.00	0.00	0.00%	11,900.00
65460 · Paving Repairs	8,563.00	0.00	0.00	0.00%	8,563.00
Total 65400 · Transmission & Distribution	146,963.00	4,607.17	101,393.86	68.99%	45,569.14
65500 · Transportation					
65510 · Fuel	18,000.00	1,195.14	16,090.39	89.39%	1,909.61
65520 · Maintenance	8,100.00	3,826.42	8,074.97	99.69%	25.03
Total 65500 · Transportation	26,100.00	5,021.56	24,165.36	92.59%	1,934.64
Total 65000 · Field Operations	601,900.00	95,698.14	522,863.73	86.87%	79,036.27
Total 60000 · Operating Expenses	2,348,212.00	282,414.22	2,152,086.35	91.65%	196,125.65
69000 · Non-Operating Expenses					
69010 · Debt Service					
69100 · Revenue Bond					
69105 · Principle	156,908.00	0.00	156,908.00	100.00%	0.00
69110 · Interest	44,087.00	-809.00	43,277.65	98.16%	809.35
Total 69100 · Revenue Bond	200,995.00	-809.00	200,185.65	99.60%	809.35
69125 · AMI Meter Loan					
69130 · Principle	139,741.00	0.00	139,726.82	99.99%	14.18
69135 · Interest	3,972.00	-14.37	3,947.11	99.37%	24.89
Total 69125 · AMI Meter Loan	143,713.00	-14.37	143,673.93	99.97%	39.07
69200 · PERS ADP Loan					
69205 · Principle	30,000.00	30,000.00	30,000.00	100.00%	0.00
69210 · Interest	1,628.00	1,628.00	1,628.00	100.00%	0.00
Total 69200 · PERS ADP Loan	31,628.00	31,628.00	31,628.00	100.00%	0.00
Total 69010 · Debt Service	376,336.00	30,804.63	375,487.58	99.78%	848.42
69400 · Other Non-Operating Expense	2,300.00	0.00	1,430.00	62.17%	870.00
Total 69000 · Non-Operating Expenses	378,636.00	30,804.63	376,917.58	99.55%	1,718.42
Total Expense	2,726,848.00	313,218.85	2,529,003.93	92.75%	197,844.07
Net Ordinary Income	537,787.00	181,331.07	733,543.18		
Net Income	537,787.00	156.00	733,543.18		

Rio Linda Elverta Community Water District
UNAUDITED CAPITAL BUDGET VS ACTUAL FISCAL YEAR 2023-24
 As of June 30, 2024

	GENERAL		VEHICLE & LARGE EQUIPMENT REPLACEMENT		FUTURE CAPITAL IMPROVEMENT PROJECTS		HEXAVALENT CHROMIUM MITIGATION	
	Annual Budget	YTD Actual	Annual Budget	YTD Actual	Annual Budget	YTD Actual	Annual Budget	YTD Actual
FUNDING SOURCES								
Fund Transfers								
Operating Fund Transfers In	611,800.00	611,800.00	-	-	-	-	-	-
CIP Fund Intrafund Transfers	(362,644.00)	-	10,000.00	10,000.00	352,644.00	352,644.00	-	-
PERS ADP Loan Payment								
Principle					30,000.00	30,000.00	-	-
Interest					1,628.00	1,628.00	-	-
Investment Revenue	85.00	119.17	-	-	175.00	3,714.53	-	-
PROJECTS								
A · WATER SUPPLY								
A-1 · Miscellaneous Pump Replacements	40,000.00	-						
Total A · WATER SUPPLY	40,000.00	-	-	-	-	-	-	-
B · WATER DISTRIBUTION								
B-1 · Service Replacements	30,000.00	-	-	-	-	-	-	-
B-2 · Small Meter Replacements	120,000.00	72,974.00	-	-	-	-	-	-
B-3 · Large Meter Replacements	5,000.00	-	-	-	-	-	-	-
B-4 · Pipeline Replacement	-	-	-	-	366,000.00	359,313.00	-	-
B-5 · Cathodic Protection Replacement - L Street Tanks	45,000.00	28,928.96						
B-6 · Raising/Lowering Valve Covers	40,000.00	-						
B-7 · Well 15 Cr6 Treatment-Design	-	-	-	-	-	-	75,000.00	4,889.80
Total B · WATER DISTRIBUTION	240,000.00	101,902.96	-	-	366,000.00	359,313.00	75,000.00	4,889.80
M · GENERAL PLANT ASSETS								
M-1 · Server Replacement	24,000.00	14,479.15	-	-	-	-	-	-
Total M · GENERAL PLANT ASSETS	24,000.00	14,479.15	-	-	-	-	-	-
TOTAL BUDGETED PROJECT EXPENDITURES	304,000.00	116,382.11	-	-	366,000.00	359,313.00	75,000.00	4,889.80

Rio Linda Elverta Community Water District
Unaudited Capacity Revenue Profit & Loss Budget Performance
April - June 2024

29

	<u>Annual Budget</u>	<u>Apr-Jun 24 Current QTR</u>	<u>Jul 23-Jun 24 YTD</u>	<u>% of Annual Budget</u>	<u>YTD Annual Budget Balance</u>
Income					
41000 · Non-Operating Revenue					
41110 · Investment Revenue					
41112 · Interest Revenue	10,000.00	9,808.62	31,891.50	318.92%	-21,891.50
	<u>10,000.00</u>	<u>9,808.62</u>	<u>31,891.50</u>	<u>318.92%</u>	<u>-21,891.50</u>
44100 · Capacity Fee Revenue	200,000.00	0.00	219,937.59	109.97%	-19,937.59
Total Income	<u>210,000.00</u>	<u>9,808.62</u>	<u>251,829.09</u>	<u>119.92%</u>	<u>-41,829.09</u>
Gross Income	<u>210,000.00</u>	<u>9,808.62</u>	<u>251,829.09</u>	119.92%	-41,829.09
Net Income	<u>210,000.00</u>	<u>9,808.62</u>	<u>251,829.09</u>		

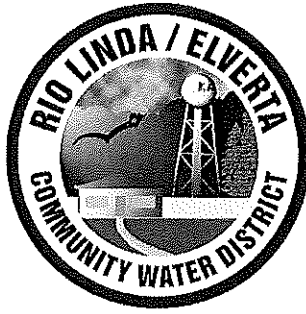
Rio Linda Elverta Community Water District
Unaudited Surcharge 1 Profit & Loss Budget Performance
April - June 2024

	<u>Annual Budget</u>	<u>Apr-Jun 24 Current QTR</u>	<u>Jul 23-Jun 24 YTD</u>	<u>% of Annual Budget</u>	<u>YTD Annual Budget Balance</u>
Income					
41000 · Non-Operating Revenue					
41110 · Investment Revenue					
41111 · Dividend Revenue	0.00	963.66	2,625.58	100.0%	-2,625.58
41112 · Interest Revenue	1,000.00	7,520.68	29,652.30	2,965.23%	-28,652.30
41113 · Market Value Adjustment	0.00	2,882.08	13,267.49	100.0%	-13,267.49
	<u>1,000.00</u>	<u>11,366.42</u>	<u>45,545.37</u>	<u>4,554.54%</u>	<u>-44,545.37</u>
43010 · Surcharge 1 Revenue	532,380.00	148,846.36	530,408.73	99.63%	1,971.27
Total Income	<u>533,380.00</u>	<u>160,212.78</u>	<u>575,954.10</u>	<u>107.98%</u>	<u>-42,574.10</u>
Gross Income	533,380.00	160,212.78	575,954.10	107.98%	-42,574.10
Expense					
69150 · Surcharge 1 Loan					
69155 · Principle	389,231.00	195,858.08	389,230.64	100.0%	0.36
69160 · Interest	72,124.00	34,819.24	72,124.00	100.0%	0.00
69170 · Admin Fees	2,300.00	614.31	2,146.16	93.31%	153.84
Total 69150 · Surcharge 1 Loan	<u>463,655.00</u>	<u>231,291.63</u>	<u>463,500.80</u>	<u>99.97%</u>	<u>154.20</u>
Total Expense	<u>463,655.00</u>	<u>231,291.63</u>	<u>463,500.80</u>		
Net Income	<u>69,725.00</u>	<u>-71,078.85</u>	<u>112,453.30</u>		

Rio Linda Elverta Community Water District
Unaudited Surcharge 2 Profit & Loss Budget Performance
April - June 2024

30

	<u>Annual Budget</u>	<u>Apr-Jun 24 Current QTR</u>	<u>Jul 23-Jun 24 YTD</u>	<u>% of Annual Budget</u>	<u>YTD Annual Budget Balance</u>
Income					
41000 · Non-Operating Revenue					
41110 · Investment Revenue					
41112 · Interest Revenue	100.00	23.14	93.98	93.98%	6.02
	<u>100.00</u>	<u>23.14</u>	<u>93.98</u>	<u>93.98%</u>	<u>6.02</u>
43050 · Surcharge 2 Revenue	442,716.00	123,783.25	441,083.50	99.63%	1,632.50
Total Income	<u>442,816.00</u>	<u>123,806.39</u>	<u>441,177.48</u>	<u>99.63%</u>	<u>1,638.52</u>
Gross Income	442,816.00	123,806.39	441,177.48	99.63%	1,638.52
Expense					
69175 · Surcharge 2 Loan					
69180 · Principle	240,000.00	0.00	240,000.00	100.0%	0.00
69185 · Interest	74,293.00	0.00	74,293.33	100.0%	-0.33
Total 69175 · Surcharge 2 Loan	<u>314,293.00</u>	<u>0.00</u>	<u>314,293.33</u>	<u>100.0%</u>	<u>-0.33</u>
Total Expense	<u>314,293.00</u>	<u>0.00</u>	<u>314,293.33</u>		
Net Income	<u>128,523.00</u>	<u>123,806.39</u>	<u>126,884.15</u>		



Items for Discussion and Action
Agenda Item: 8.1

Date: August 26, 2024
Subject: General Manager's Report
Staff Contact: Timothy R. Shaw

Recommended Committee Action:

N/A this item is not reviewed by committee.

Current Background and Justification:

The General Manager will provide a written report of District activities over the period since the last regular Board meeting. The Board may ask for clarifications and may also provide direction in consideration of the reported activities.

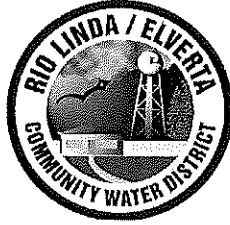
Conclusion:

No Board action is anticipated for this item.

Board Action / Motion

Motioned by: Director _____ Seconded by Director _____

Cline _____ Gifford _____ Green _____ Garrison _____ Young _____
(A) Yea (N) Nay (Ab) Abstain (Abs) Absent



Date: August 26, 2024

Subject: General Manager Report

Staff Contact: Timothy R. Shaw, General Manager

For the given month, I participated in the following reoccurring meetings and special events. Ongoing litigation, mandated reporting, and review and preparation of the Final Budget required additional resources during this reporting period.

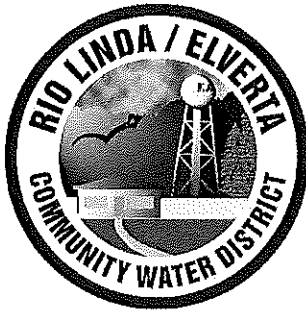
1. On July 22nd, I participated in a 4-hour meeting regarding ongoing litigation. The virtual meeting was attended by attorneys and consultants from both sides.
2. On July 23rd, I conveyed the Board direction to Diamond Communications regarding alternatives to one-time, lump sum compensation for Diamond's proposed additional use of District assets. I also corresponded with Streamline regarding their standard form agreement.
3. On July 25th, I corresponded with RLECWD Legal Counsel regarding the standard form Streamline website services agreement.
4. On July 26th, I corresponded with Diamond Communications to expound on the feasibility of modifying the existing contract to include cooperation/coordination of required maintenance.
5. On July 26th (afternoon), I distributed the State Water Board's notice of final adoption of the Hexavalent Chromium MCL.
6. On July 30th, I participated in a meeting with Waterworth, a consultant that provides financial consulting services and specializes in converting financial data into presentations and reports.
7. On August 7th, the Contract District Engineer and operations staff toured the water treatment plant under construction at Linda County Water District.
8. On August 14th, The Water System Superintendent, the Contract District Engineer and I participated in a meeting with the design engineer regarding options for Well 15 treatment facilities.
9. On August 15th and 21st, I met with specialty legal counsel regarding ongoing litigation.
10. On August 20th, I corresponded with the RLECWD Board Chair regarding time sensitive aspects of ongoing litigation.

Throughout the reporting period, additional demands for resources were incurred from:

- Teamsters Local 150 for scheduling the first meeting for MOU renewal negotiations
- Questions and referrals regarding the process for filing candidate papers for the November election.

- Submittals to regulatory agencies related to water use efficiency standards.

Inflation lowered has remained below 3%, fuel prices seem to have steadied. Indications are that insurance premiums continue to climb.



Items for Discussion and Action
Agenda Item: 8.2

Date: August 26, 2024
Subject: Public Works Projects Report
Contact: Mike Vasquez

Recommended Committee Action:

N/A this item is not reviewed by committee.

Current Background and Justification:

Contract District Engineer, Mike Vasquez will provide a report of District activities over the period since the last regular Board meeting. The Board may ask for clarifications and may also provide direction in consideration of the reported activities.

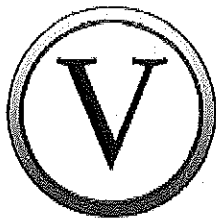
Conclusion:

No Board action is anticipated for this item.

Board Action / Motion

Motioned by: Director _____ Seconded by Director _____

Cline _____ Gifford _____ Green _____ Garrison _____ Young _____
(A) Yea (N) Nay (Ab) Abstain (Abs) Absent



21 August 2024

DISTRICT ENGINEER'S REPORT

To: Tim Shaw, General Manager, Rio Linda / Elverta Community Water District
From: Mike Vasquez, PE, PLS, Principal (VE), Contract District Engineer (RL/ECWD)
Subject: **District Engineer's Report for the 26 August 2024 Board of Directors Meeting**

The District Engineer is pleased to submit this brief update of duties and tasks performed for the period of 18 July 2024 to 21 August 2024:

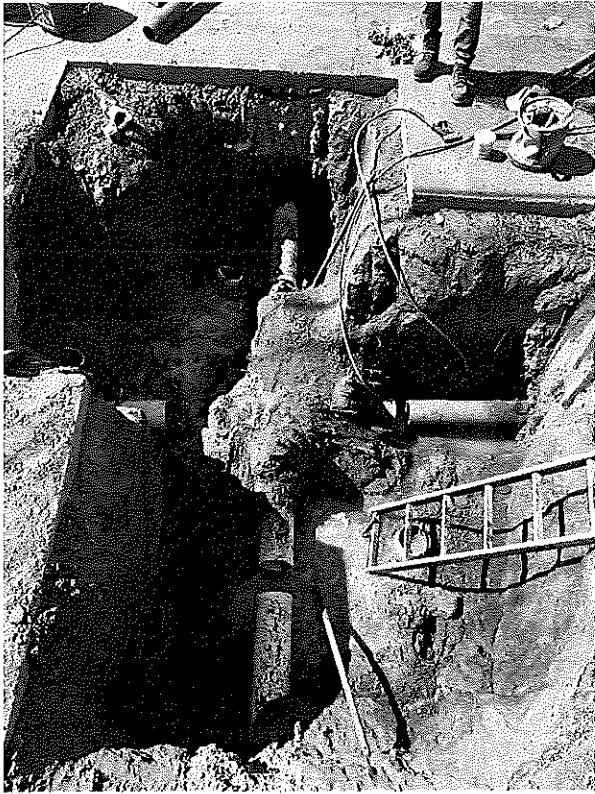
1. General District Engineering:

- a. **2024 Sacramento County Paving Project:** Construction contractor, United Pavement Maintenance, Inc., performed lowering of water valve frames and covers on Elkhorn Boulevard between 6th Street and Dry Creek Road during the night of 8/20/2024. Paving work is scheduled to take place within the next 2-4 weeks, after which, water valve frames and covers will be adjusted to grade.
- b. **Well 15 Hexavalent Chromium Treatment Project:** Staff met with the design consultant on 8/14/2024 to discuss preliminary treatment findings and options. The design consultant is scheduled to submit a draft Basis of Design Report with a schematic design for the treatment facility in September.
- c. **2024/2025 FY Dry Creek Road Pipeline Replacement Project:** Contractor Rawles Engineering began installation of approximately 485 feet of 8" diameter water main pipeline and appurtenances on Dry Creek Road to the Q Street intersection on 7/22/2024. The contractor substantially completed work on 8/19/2024, before school started on 8/20/2024. The new pipeline passed testing for pressure and water quality, has been connected to the District's distribution system, and is fully operational. Remaining items to be completed are final site clean up and road slurry seal. Please see pictures on the following pages.
- d. **Water Loss Standards and Water Use Efficiency:** Staff prepared and delivered the required Pressure Management and Data Quality Questionnaires to the State Water Resources Control Board on 7/19/2024 and 7/23/2024 respectively. Staff attended an ACWA training on 8/20/2024 for review of the Water Board's Urban Water Use Objective as part of Assembly Bill 1668 and Senate Bill 606. A second part of the training will take place on 10/22/2024. An Urban Water Use Objective deliverable is due to the Water Board by 12/31/2024. Staff is working on a Task Order for the deliverable that will be presented to the Board of Directors at the September Board Meeting.

Please contact me at 530-682-9597, or email at gvasquez@vasquez-engineering.com with any questions or require additional information.

Respectfully,

Mike Vasquez, PE, PLS, Principal (VE), Contract District Engineer (RL/ECWD)



Existing valve cross @ Q Street



Existing valve cross @ Q Street



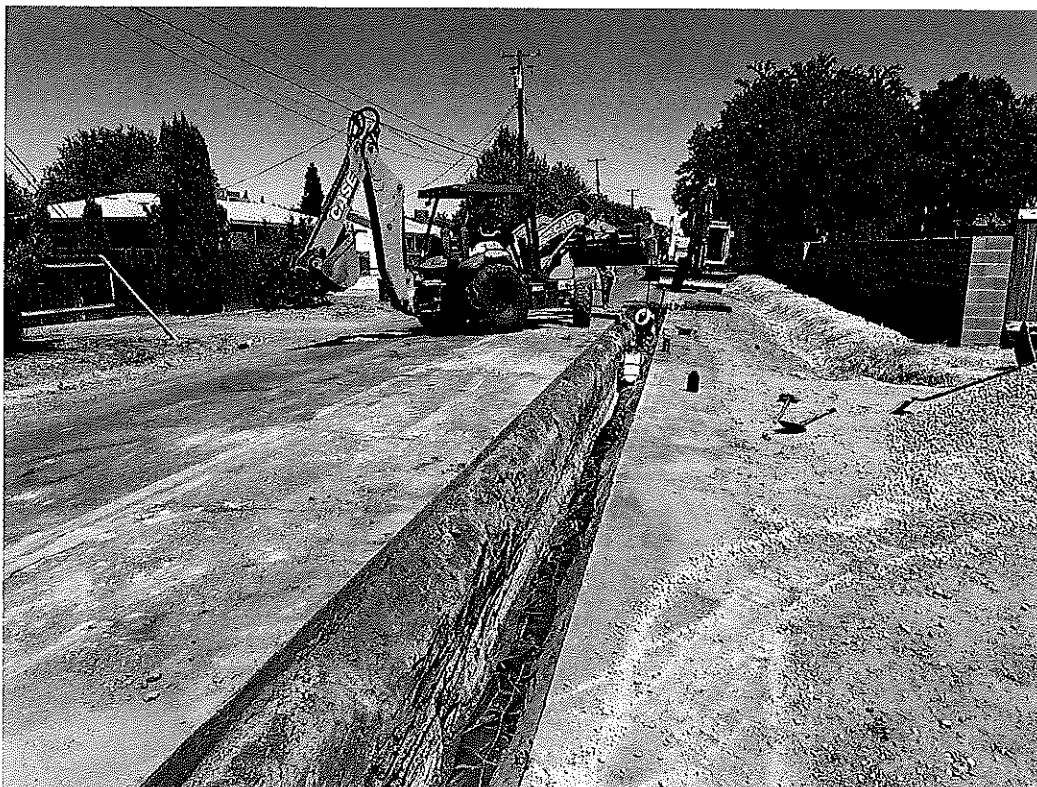
New valve cross @ Q Street



New valve cross @ Q Street



New valve cross pavement @ Q Street



New pipeline installation on Dry Creek Road



36

Items for Discussion and Action Agenda Item: 8.3

Date: August 26, 2024

Subject: Reconsider Agreement with Streamline Website Service

Staff Contact: Timothy R. Shaw, General Manager

Recommended Committee Action:

N/A.

Current Background and Justification:

At the July 22nd Board meeting, the Board authorized an agreement with Streamline, subject to review of the agreement by RLECWD Legal Counsel. Accordingly, Legal Counsel reviewed the standard Streamline agreement and sent a redline (track changes) version to Streamline with changes recommended by Legal Counsel.

Having been through similar scenarios, wherein charges from Legal Counsel can be for no benefit if the services provider is unwilling to consider the proposed changes in good faith. Despite assurances from Streamline that requested reasonable changes have and would continue to be considered by Streamline, the response from Streamline was a rejection of all proposed edits from RLECWD Legal Counsel.

Likely the most egregious rejected change was in the subject matter of confidentiality restrictions. Although commonplace in the private sector, Confidentiality clauses are inherently incompatible with public agency obligations under the California Public Records Act.

In response to Streamline's position on proposed changes, particularly the confidentiality clause, staff emailed Streamline to express disappointment and call out the contradictions. Since Streamline is a California Special Districts Association (CSDA) "preferred provider", and Streamline has represented itself as exclusively serving public agencies, staff forwarded the issue to CSDA. The result of reaching out to CSDA was a phone call from Streamline's Chief Executive Officer (CEO). Not only will Streamline modify its confidentiality clause, but it will also modify the confidentiality clause for its standard agreement, RLECWD's concern and correspondence will help all public agencies in California.

The Board needs to consider accepting the revised Streamline agreement, which incorporates changes to the confidentiality clause, but does not implement many of the other changes from RLECWD Legal Counsel. A copy of the redline (track changes Streamline agreement is a document associated with this item.

Conclusion:

Sample Motion - Move to authorize execution of the modified Streamline agreement.

Board Action / Motion

Motioned by: Director _____ Seconded by Director _____

Cline _____ Gifford _____ Green _____ Garrison _____ Young _____
(A) Yea (N) Nay (Ab) Abstain (Abs) Absent

Tim Shaw

37

From: Michael Rivera <michael.rivera@getstreamline.com>
Sent: Thursday, August 15, 2024 1:20 PM
To: Tim Shaw
Subject: Re: FW: Streamline Agreement

Hi Tim,

Just heard back from our legal team and they unfortunately cannot approve the revized contract. They stated our agreement terms were more than reasonable for the 800 district we were working with in the state of CA.

I understand this is not the outcome we were hoping for. Let me know if this is still something the district wishes to proceed with or move on from.

Best,
Michael

On Thu, Aug 15, 2024 at 11:03 AM Tim Shaw <GM@rlecwd.com> wrote:

Michael:

I'm just checking in to see if there is any response to the proposed edits from RLECWD Legal Counsel.

I phoned you, but my call went to voicemail.

Timothy R. Shaw

Rio Linda Elverta Community Water District

730 L. Street

Rio Linda, CA 95673

Phone: (916) 991-8891

From: Tim Shaw
Sent: Wednesday, August 7, 2024 9:05 AM
To: 'Michael Rivera' <michael.rivera@getstreamline.com>
Subject: RE: FW: Streamline Agreement

Micael:

As I indicated in my previous email, attached (in Word and PDF) is the redline (track changes) version of the proposed edits from RLECWD Legal Counsel.

How long do you expect it will take to receive a response from Streamline Legal?

Timothy R. Shaw

Rio Linda Elverta Community Water District

730 L. Street

Rio Linda, CA 95673

Phone: (916) 991-8891

From: Tim Shaw
Sent: Wednesday, August 7, 2024 8:53 AM
To: Michael Rivera <michael.rivera@getstreamline.com>
Subject: RE: FW: Streamline Agreement

Michael:

Good timing – I just received the email from RLECWD Legal Counsel this morning (several days later than he originally projected after I sent it to him on 7-25-2024). I have not read Legal Counsel's markup, but my intuition is that his markup (and billable hours tally) is extensive.

38

Regardless, I will send you the markup as soon as I've been able to review it first.

Timothy R. Shaw

Rio Linda Elverta Community Water District

730 L. Street

Rio Linda, CA 95673

Phone: (916) 991-8891

From: Michael Rivera <michael.rivera@getstreamline.com>

Sent: Wednesday, August 7, 2024 8:35 AM

To: Tim Shaw <GM@rlecwd.com>

Subject: Re: FW: Streamline Agreement

Hi Tim,

Seeing if there has been an update with the revised agreement?

I hope you and the team have been well!!

Thanks,



Michael Rivera
Associate Partner, Streamline

(916) 647-8346

www.getstreamline.com

michael.rivera@getstreamline.com

3301 C Street Suite 1000 Sacramento, CA 95816

Book a Meeting >

On Thu, Jul 25, 2024 at 11:33 AM, Michael Rivera <michael.rivera@getstreamline.com> wrote:

Perfect, I will add a note to my calendar to anticipate that document next week.

Hope you have a great weekend!

Best,

Michael

On Thu, Jul 25, 2024 at 11:27 AM Tim Shaw <GM@rlecwd.com> wrote:

Michael:

I've provided the Streamline Terms of Service to RLECWD Legal Counsel, who is NOT in-house (outsourced, contracted). Legal Counsel anticipates completed his review and recommendations for edits next week.

Timothy R. Shaw

Rio Linda Elverta Community Water District

730 L. Street
Rio Linda, CA 95673
Phone: (916) 991-8891

From: Tim Shaw
Sent: Thursday, July 25, 2024 11:22 AM
To: Josh Varinsky
Subject: RE: Streamline Agreement

Josh:

Next week works fine.

Timothy R. Shaw

Rio Linda Elverta Community Water District
730 L. Street
Rio Linda, CA 95673
Phone: (916) 991-8891

From: Josh Varinsky
Sent: Thursday, July 25, 2024 11:19 AM
To: Tim Shaw <GM@rlecwd.com>
Subject: RE: Streamline Agreement


Hi Tim, thanks. You can expect my review by next week, and as soon as possible. Let me know if you would like a more immediate return of the document, of course.


Josh


Joshua Varinsky | Attorney | White Brenner LLP




Michael Rivera
Associate Partner, Streamline

 (916) 647-8346

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 michael.rivera@getstreamline.com

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Michael Rivera
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 [3301 C Street Suite 1000 Sacramento, CA 95816](#)

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Book a Meeting >

Streamline Terms

Related to the use of Streamline software. To learn more about the plans offered by Streamline, including indemnification levels, please see our [Plans page](#).

Streamline™ Terms of Service

THE TERMS AND CONDITIONS CONTAINED HEREIN (“AGREEMENT”) APPLY TO ALL USE OF THE HOSTED SERVICES PROVIDED BY STREAMLINE SOFTWARE, INC. (“STREAMLINE”) TO YOU AND THE ORGANIZATION YOU REPRESENT (TOGETHER, “CUSTOMER”). BY ACCESSING OR USING ANY OF STREAMLINE’S SERVICES OR SOFTWARE, CUSTOMER AGREES TO ALL OF THE TERMS AND CONDITIONS OF THIS AGREEMENT. THIS AGREEMENT WILL BE DEEMED EFFECTIVE ON THE DATE IT IS AGREED TO BY CUSTOMER AS PART OF THE ORDER PROCESS – AS DEFINED IN SECTION 1 BELOW) (“EFFECTIVE DATE”). IN THE EVENT THERE IS A SEPARATELY NEGOTIATED AND EXECUTED MASTER AGREEMENT BETWEEN STREAMLINE AND CUSTOMER WITH RESPECT TO PROCUREMENT OF THE SERVICES OR SOFTWARE, SUCH AGREEMENT SHALL CONTROL AND THIS AGREEMENT WILL NOT APPLY.

1. THE SERVICE

1.1. Provision of the Service. Subject to all the terms of this Agreement, Streamline grants Customer the non-sublicensable, non-transferrable, nonexclusive, limited right to remotely access and use the service described in the Order Process (as defined below) and any associated materials provided or made available (e.g. online) by Streamline (such as documentation) (collectively, the “Service”) - but only for Customer’s own business purposes. The “Order Process” is Streamline’s online order process (or a schedule, statement of work and/or other ordering document executed by the parties). All activity under the Agreement shall be strictly in accordance with and subject to Streamline’s applicable usage documentation (if any) (“Documentation”).

1.2. Services Levels. Streamline will use commercially reasonable efforts to ensure the Service is substantially operational on a 24/7 basis (subject to downtime for scheduled maintenance, emergency maintenance, and matters beyond Streamline’s reasonable control).

1.3. General Restrictions. Customer shall not (and shall not allow any third party to): (a) rent, lease, copy, provide access to or sublicense the Service to a third party (except contractors acting on Customer’s behalf – and Customer is fully responsible and liable for their breach of this Agreement); (b) use the Service to help develop any competitive product or service, (c) use the Service for the benefit of any third party, (d) reverse engineer, decompile, disassemble, or otherwise seek to obtain

the source code to any of any part of the Service, (e) modify or create derivatives of the Service or any other materials provided by Streamline, or (f) remove or obscure any proprietary or other notices contained in the Service or documentation provided by Streamline.

1.4. Customer's Third-Party Services. The Service will enable Customer to send Customer Data (as defined in Section 2.1 below) to and from different third-party products, services, sources, and destinations ("Third-Party Services"). Customer's use of any Third-Party Services is subject to Customer's separate agreement with the provider. Customer is responsible for selecting and configuring the Third-Party Services it chooses to use with the Service and for any exchange of Customer Data it enables through the Service. Notwithstanding anything to the contrary, Streamline is not responsible for any Third-Party Services used by Customer with the Service, their code or technology, or how the providers use or protect Customer Data. For clarity, Streamline has no liability or obligation under the separate agreement between Customer and the applicable third-party provider.

1.5. Feedback. Notwithstanding anything else, Customer grants Streamline a perpetual, irrevocable, royalty free, paid-up, sub-licensable, right and license to use, display, reproduce, distribute and otherwise exploit Feedback for any purposes. Streamline agrees that (i) Customer does not have to provide Feedback, and (ii) all Feedback is provided "AS IS". "Feedback" means all suggestions for improvement or enhancement, recommendations, comments, opinions or other feedback provided by Customer (whether in oral, electronic or written form) to Streamline for the Service.

2. CUSTOMER DATA

2.1. Generally. "Customer Data" means all data provided by Customer or its systems or providers to Streamline. As between the parties, Customer shall retain all right, title and interest in the Customer Data. Subject to the terms of this Agreement, Customer hereby grants to Streamline a non-exclusive, worldwide, royalty-free right to use, copy, store, transmit, modify, create derivative works of and display the Customer Data to the extent necessary to provide the Service to Customer. Streamline will not sell, distribute, or otherwise provide any Customer Data to any third party (but data will be stored and processed by Streamline's services providers to the extent acting on Streamline's behalf hereunder and provided that Streamline is fully liable for their breach of this Agreement. Customer represents and warrants that (i) it has all rights and authorization to provide the Customer Data, (ii) the provision of Customer Data, and Streamline's use of the data as authorized hereunder, is allow by Customer's privacy policy, and (iii) Customer's provision, use and maintenance of Customer Data complies with all laws, regulations and third-party rights. For clarity, Customer is fully responsible for ensuring that its end users agree to a Customer privacy policy that allows for such information to be used hereunder.

2.2. Security. Streamline will implement and maintain a reasonable information security program with administrative, physical, and technical safeguards designed to help protect the integrity of Customer Data.

2.3. Aggregate and Deidentified Data. Streamline will have an irrevocable, perpetual right to retain and internally use any Customer Data in an aggregated and deidentified form to internally improve its products and services (such as training algorithms).

3. CUSTOMER CONTENT.

3.1. Customer's Own Content. Customer is responsible for all materials, information, photos, and content ("Content") uploaded, posted or stored through its use of the Service. Customer grants Streamline a worldwide, royalty-free, non-exclusive license to host, display, and use any Content provided through Customer's use of the Service. If Customer shares Content in a manner designed to be shared with other Service users, Customer acknowledges and agrees to such sharing. Customer should archive its Content frequently. Streamline is not responsible for any lost, damaged, or unrecoverable Content. Customer also acknowledges that Streamline is not responsible or liable with respect to Customer's use of, or access to, any Content provided by other users. Customer agrees not to use, nor permit any third party to use, the Service to upload, post, distribute, link to, publish, reproduce, engage in or transmit any of the following:

- Illegal, fraudulent, defamatory, obscene, pornographic, profane, threatening, abusive, hateful, harassing, offensive, inappropriate or objectionable information or communications of any kind, including without limitation conduct that would encourage "flaming" others, or criminal or civil liability under any local, state, federal or foreign law;
- Content that would impersonate someone else or falsely represent Customer's (or any person's) identity or qualifications, or that constitutes a breach of any individual's privacy;
- Except as permitted by Streamline in writing, investment opportunities, solicitations, chain letters, pyramid schemes, other unsolicited commercial communication or engage in spamming or flooding;
- Virus, trojan horse, worm or other disruptive or harmful software or data; and
- Any information, software or content which is not legally Customer's and without legally sufficient permission from the copyright owner or intellectual property rights owner.

3.2. Monitoring Customer's Content. Streamline may, but has no obligation to, monitor content on the Service. Streamline may disclose any information necessary to satisfy its legal obligations, protect Streamline or its customers, or operate the Service properly. Streamline, in its sole discretion [and by providing written notice to Customer](#), may refuse to post, remove, or refuse to remove, any Content, in whole or in part, alleged to be unacceptable, undesirable, inappropriate, or in violation of this Agreement.

3.3. Community Forums. The Service may include a community forum or other social features to exchange content and information with other users of the Service and the public. Streamline does not support and is not responsible for the content in these community forums. Customer is responsible for all its interactions with, and its use of content from, any other community users. Customer should not reveal information that it does not want to make public. Users may post hypertext links to content of third parties for which Streamline is not responsible.

4. INTELLECTUAL PROPERTY

No intellectual property rights are assigned or transferred by Streamline hereunder.

5. FEES AND PAYMENT

5.1. Fees and Payment. All fees are as set forth on Streamline's website (or as otherwise agreed to by Streamline and Customer in writing). Fees are payable when due. If Customer has provided Streamline with a credit card or bank account number, Customer hereby authorizes Streamline (or its third party payment processor) to charge such card or account for all fees owed. If Customer pays in advance for usage-based pricing, and then exceeds such usage, Streamline will invoice Customer for the excess usage on a pro rata basis for the remainder of the term. Streamline may adjust the fees charged to Customer hereunder on notice at any time. If Customer does not want to agree to any fee increase, its sole remedy, and Streamline's exclusive liability, is to terminate this Agreement on notice (or by canceling Customer's Service account via the functionality provided therein). If Customer disagrees with an invoice, it must notify Streamline within thirty (30) days from receipt of the invoice – or it is deemed final. Streamline's fees are exclusive of all taxes and other governmental assessments. Customer is responsible for all of the foregoing - other than taxes based on the income of Streamline.

5.2. Late Payments. In the event of late payments, Customer agrees to pay interest at the rate of one and one-half percent (1.5%) per month (or the maximum rate permitted by applicable law, whichever is less). In addition, Customer will reimburse Streamline for all costs of collection (including attorneys' fees). If Customer's account is thirty (30) days or more overdue, in addition to any of its other rights or remedies, Streamline reserves the right to suspend Customer's access to the Service, with or without notice, without liability to Customer until such amounts are paid in full.

6. TERM AND TERMINATION

6.1. Term. This Agreement will begin on the Effective Date and will have the subscription term selected by Customer in the Order Process (“Subscription Term”). The Subscription Term will automatically renew for successive renewal terms of equal length to the initial Subscription Term, unless: (i) Customer cancels its Service account via the account functionality prior to the renewal date, or (ii) this Agreement is otherwise terminated as set out herein.

6.2. Termination. Streamline may terminate this Agreement and the Subscription Term at any time, with or without notice; provided that, if such termination is in the middle of a Subscription Term and termination is not for Customer’s breach, Streamline will refund all fees paid in advance for the remainder of the Subscription Term. Customer shall have the right to receive a written explanation of the reason for termination. In addition, either party may terminate this Agreement if the other party (a) fails to cure any material breach of this Agreement (including a failure to pay fees) within thirty (30) days after written notice (such notice must contain sufficient detail as to the nature of the breach and state the intent to terminate); (b) ceases operation without a successor; or (c) seeks protection under, or is subject to, any bankruptcy, receivership or comparable proceeding.

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6.3. Effect of Termination. Upon any expiration or termination of this Agreement, (i) Customer shall immediately cease any and all use of and access to the Service and (ii) Customer will return to Streamline (or destroy at the Streamline’s request) its Confidential Information (subject to Section 6.4 below). In the event this Agreement is terminated by Customer for Streamline’s uncured breach as authorized in Section 6.2, Streamline will promptly refund to Customer all fees paid in advance for the remainder of the term. Except as expressly set forth in the preceding sentence, all fees are non-refundable and non-cancellable. Customer Data. During the thirty (30) days period immediately following expiration or termination of this Agreement, Streamline will, on request, provide Customer with a copy of its Customer Data (in a format reasonably requested).

6.4. Survival. The following Sections shall survive any expiration or termination of this Agreement: 1.3, 1.4, 1.5, 2.3, 5 (with respect to outstanding payment obligations), 6, 7.3, 8, 9 and 117.

7. WARRANTIES; DISCLAIMER

7.1. Mutual Warranties. Each party represents and warrants that (i) it has all right, power, and authority to execute this Agreement and perform hereunder, (ii) its activities in connection with this Agreement will not violate any laws or regulations, and (iii) its performance will not conflict with an obligations it has to any third party.

7.2. Services Warranties. Streamline warrants, for Customer’s benefit only, that the Services will operate in conformity, in all material respects, with the applicable Documentation. Streamline does not warrant that Customer’s use of the Service will be uninterrupted or error-free. Streamline’s sole

liability (and Customer's sole and exclusive remedy) for any breach of this warranty shall be, in Streamline's sole discretion and at no charge to Customer, to use commercially reasonable efforts to provide Customer with an error correction or work-around that corrects the reported non-conformity, or if Streamline determines such remedies to be impracticable, to allow Customer to terminate the Subscription Term and receive as its sole remedy a refund of any fees Customer has pre-paid for use of the Service or as of the date of the warranty claim. The limited warranty set forth in this Section 7.2 shall not apply: (i) unless Customer makes a claim within thirty (30) days of the date on which the condition giving rise to the claim first appeared, (ii) if the error was caused by misuse, unauthorized modifications or third-party hardware, software or services, or (iii) if the Service is provided on a no-charge or evaluation basis. This Section 7.2 will not apply if the Services are provided on a beta, evaluation, or otherwise free basis.

7.3. Disclaimer; Limitation on Liability. EXCEPT AS SET FORTH IN SECTION 7.1, THE SERVICE IS PROVIDED "AS IS" AND STREAMLINE DISCLAIMS (ON BEHALF OF ITSELF AND ITS PARTNERS AND PROVIDERS) ALL OTHER WARRANTIES OF ANY KIND, EXPRESS OR IMPLIED, INCLUDING, WITHOUT LIMITATION, THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. IF STREAMLINE OR THE SERVICES PROVIDE ANY OUTPUT OR ADVICE (SUCH AS ADVICE ON COMPLIANCE WITH LAWS OR REGULATIONS REGARDING WEB ACCESSIBILITY), SUCH OUTPUT AND ADVICE IS PROVIDED "AS IS". STREAMLINE IS NOT CUSTOMER'S LEGAL COUNSEL. STREAMLINE SHALL NOT BE LIABLE, UNDER ANY LEGAL OR EQUITABLE THEORY OF LAW, WITH RESPECT TO ANY SUBJECT MATTER OF THIS AGREEMENT FOR ANY: (I) INDIRECT, SPECIAL, INCIDENTAL, RELIANCE OR CONSEQUENTIAL DAMAGES OF ANY KIND (INCLUDING LOST PROFITS), EVEN IF INFORMED OF THE POSSIBILITY OF SUCH DAMAGES IN ADVANCE, (II) AMOUNTS IN THE AGGREGATE IN EXCESS OF THE FEES PAID BY CUSTOMER TO STREAMLINE DURING THE IMMEDIATELY PRECEDING SIX (6) MONTH PERIOD (OR, IF NO AMOUNTS HAVE BEEN PAID, SUCH AMOUNT SHALL BE US\$1,000.00), OR (III) THE COST OF PROCUREMENT OF SUBSTITUTE TECHNOLOGY OR SERVICES. STREAMLINE'S PARTNERS AND PROVIDERS SHALL HAVE NO LIABILITY IN CONNECTION WITH THIS AGREEMENT. IF STREAMLINE OR THE SERVICES PROVIDE ANY OUTPUT OR ADVICE (SUCH AS ADVICE ON COMPLIANCE WITH LAWS OR REGULATIONS REGARDING WEB ACCESSIBILITY), STREAMLINE HAS NO LIABILITY WITH RESPECT TO CUSTOMER'S USE OR RELIANCE ON SUCH OUTPUT OR ADVICE.

8. INDEMNIFICATION

~~8.1. Indemnification. Subject to Section 8.2 below,~~ Streamline shall indemnify and hold harmless Customer from and against any third party claim: (i) that the website operated by Customer in association with the Service violates the Americans with Disabilities Act (ADA) (or any similar federal, state, or local web accessibility regulations in any jurisdictions within the United States of America) ~~due to a failure of the Service to provide proper regulatory compliance guidance,~~ (ii) that the Service (as provided by Streamline) infringes any patent, copyright, or trademark, or (iii) that Streamline violates any laws or regulations.

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8.2. Streamline's indemnity obligations are contingent on Customer providing Streamline with: (i) prompt written notice of such claim (but in any event notice in sufficient time for Streamline to respond without prejudice); (ii) the exclusive right to control and direct the investigation, defense, or settlement (if applicable) of such claim; and (iii) all reasonable necessary cooperation of Customer.

8.3. Section 8.1(i) will not apply to any issues with Customer's website that could have been avoided if Customer had followed any advice or best practices provided via the Service. In addition, Section 8.1(i) will only apply to a particular claim to the extent such outstanding items and tasks on the "Accessibility Dashboard" forming the basis of such claim were completed at the time of the alleged visit to the website by the plaintiff or complaining party.

With respect to Section 8.1(ii), if Customer's use of the Service is, or in Streamline's opinion is likely to be, enjoined due to the type of infringement specified above, or if required by settlement, Streamline may, in its sole discretion: (a) substitute substantially functionally similar products or services; (b) procure for Customer the right to continue using the Service; or if (a) and (b) are commercially impracticable, (c) terminate the Agreement and Streamline will promptly refund to Customer all fees paid in advance for the remainder of the term. The foregoing indemnification obligation of Streamline shall not apply: (1) if the Service is modified by any party other than Streamline, but solely to the extent the alleged infringement is caused by such modification; (2) if the Service is combined with other services or processes not authorized by Streamline, but solely to the extent the alleged infringement is caused by such combination; (3) to any unauthorized use of the Service; or (4) any action arising as a result of Customer Data or any third-party deliverables or components contained within the Service.

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8.4. *Indemnification Coverage.* Streamline's indemnification obligations will be limited to the monetary amounts set forth at www.getstreamline.com/pricing (according to the specific tier purchased by Customer), provided that such amounts are applicable to the indemnification obligations described in this Agreement. In the event of a class actions (or similar) lawsuit, the cap will apply to all claims in the aggregate (not on an individual basis).

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9. CONFIDENTIAL INFORMATION

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Each party agrees that all business and technical information it obtains (“Receiving Party”) from the disclosing party (“Disclosing Party”) constitute the confidential property of the Disclosing Party (“Confidential Information”), provided that it is identified as confidential at the time of disclosure or should be reasonably known by the Receiving Party to be Confidential Information due to the nature of the information disclosed and the circumstances surrounding the disclosure. All fees and pricing information will be Streamline’s Confidential Information. Except as expressly authorized herein, the Receiving Party will, using reasonable measures, hold in confidence and not use or disclose any Confidential Information. In addition, all confidential information from Streamline’s partners or providers will, as between Streamline and Customer, be Streamline’s Confidential Information. The Receiving Party’s nondisclosure obligation shall not apply to information which the Receiving Party can document: (i) was rightfully in its possession or known to it prior to receipt of the Confidential Information; ~~or~~ (ii) is or has become public knowledge through no fault of the Receiving Party, or (iii) is required to be disclosed by law. If required to be disclosed by law, the Receiving Party will immediately notify the Disclosing Party and use its best efforts to limit the extent of the disclosure. The Receiving Party acknowledges that disclosure of Confidential Information would cause substantial harm for which damages alone would not be a sufficient remedy, and therefore that upon any such disclosure by the Receiving Party the Disclosing Party shall be entitled to appropriate equitable relief (without the posting of a bond or similar instrument) in addition to whatever other remedies it might have at law.

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The Parties further acknowledge that Customer is a public agency subject to the California Public Records Act (Gov. Code, § 7920.000 et seq.). In the event of litigation initiated against Customer seeking disclosure of Confidential Information subject to this Agreement, Streamline agrees to indemnify Customer from and against all costs that the Customer incurs in connection with such litigation, including but not limited to, attorneys’ fees, legal fees, and court costs.

10. LOGO USE

Customer agrees that Streamline may use of Customer’s name and logo on Streamline’s website and in Streamline promotional materials as part of a general list of customers. Any other marketing or promotion use is subject to Customer’s written approval (email is sufficient).

11. GENERAL TERMS

11.1. Assignment. Customer will not assign or transfer this Agreement without Streamline’s written consent, except that it may assign this Agreement in connection with a merger, reorganization, acquisition or other transfer of all or substantially all of its assets or voting securities (provided that the successor is not a competitor of Streamline). Streamline may freely assign this Agreement, provided that Customer receives advance written notice of any such assignment. Any attempt to transfer or assign this Agreement except as expressly authorized under this Section 11.1 will be null and void.

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11.2. Force Majeure. Streamline will not be liable for any delay or failure to perform any obligation under this Agreement (except for a failure to pay fees) if the delay or failure is due to events which are beyond the reasonable control of Streamline, such as a strike, blockade, war, act of terrorism, pandemic, riot, natural disaster, failure or diminishment of telecommunications, or refusal of a license by a government agency.

11.3. Governing Law; Jurisdiction. This Agreement shall be governed by the laws of the state in which the Customer is primarily located, without regard to conflicts of law provisions thereof, and without regard to the United Nations Convention on the International Sale of Goods. The jurisdiction and venue for actions related to the subject matter hereof shall be the courts located in such state and both parties hereby submit to the personal jurisdiction of such courts.

11.4. Third-Party Beneficiaries. To the extent Streamline provides Customer with any products provided (in whole or part) by Streamline's own partners or providers, the terms of this Agreement will apply to such offering (unless Customer has a separate agreement with the partner/provider as contemplated by Section 1.4 above). Such partners and providers of Streamline are third-party beneficiaries to this Agreement (as necessary to protect their intellectual property, confidential information, or liability).

11.5. Notice. All notices to Customer may be provided by Streamline via email or account notification. Any legal notices to Streamline must be sent to Streamline Software, Inc., 3301 C Street Suite 1000 Sacramento, CA 95816. In addition, legal notices must also be sent to legal@getstreamline.com - (but, notwithstanding earlier receipt via email, legal notices will be deemed received ~~when the physical notice is received as set forth in preceding sentence~~ as follows: If given by registered or certified mail, such notice shall be deemed to have been received on the first to occur of (i) actual receipt, or (ii) three (3) days after a registered or certified letter containing such notice is deposited in the United States mail. If given by Federal Express or similar courier, a notice shall be deemed to have been received on the date delivered as shown on a receipt issued by the courier.)

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11.6. Entire Agreement. This Agreement is the complete and exclusive statement of the mutual understanding of the parties and supersedes and cancels all previous written and oral agreements and communications relating to the subject matter of this Agreement. It may only be amended or waived in a writing executed by both parties. If any provision of this Agreement shall be adjudged by any court of competent jurisdiction to be unenforceable or invalid, that provision shall be limited to the minimum extent necessary so that this Agreement shall otherwise remain in effect. This Agreement may be executed electronically and in counterparts (such as via DocuSign).

Trade Secrets and Other Proprietary Information

As part of the award and administration of public contracts, businesses will often give local agencies information that the businesses would normally consider to be proprietary. There are three exemptions that businesses often use to attempt to protect this proprietary information — the official information privilege, the trade secret privilege, and the public interest exemption.⁴⁵⁰

However, California's strong public policy in favor of disclosure of public records precludes local agencies from protecting most business information. Both the official information privilege and the public interest exemption require that the public interest in nondisclosure outweigh the public interest in disclosure. While these provisions were designed to protect legitimate privacy interests, California courts have consistently held that when individuals or businesses voluntarily enter into the public sphere, they diminish their privacy interests.⁴⁵¹ Courts have further found that the public interest in disclosure overrides alleged privacy interests. For example, a court ordered a university to release the names of anonymous contributors who received license agreements for luxury suites at the school's sports arena. Another court ordered a local agency to release a waste disposal contractor's private financial statements used by the local agency to approve a rate increase.⁴⁵²

445 Health & Saf. Code, § 34283.

446 Health & Saf. Code, § 34332, subd. (c).

447 Gov. Code, § 7927.415 (formerly Gov. Code, § 6254.1).

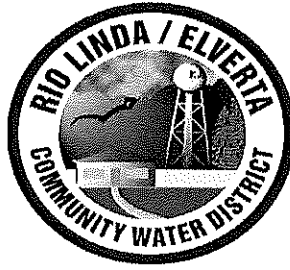
448 Gov. Code, § 7925.000 (formerly Gov. Code, § 6254, subd. (i)); see also Rev. & Tax. Code, § 7056.

449 Rev. & Tax. Code, §§ 7056, 7056.5.

450 See, e.g., *San Gabriel Tribune v. Superior Court* (1983) 143 Cal.App.3d 762.

451 *Cal. State Univ., Fresno Ass'n., Inc. v. Superior Court* (2001) 90 Cal.App.4th 810, 834; *Braun v. City of Taji* (1984) 154 Cal.App.3d 332, 347; *San Gabriel Tribune v. Superior Court*, *supra*, 143 Cal.App.3d 762, 781.

452 *Cal. State Univ., Fresno Ass'n., Inc. v. Superior Court*, *supra*, 90 Cal.App.4th 810; *San Gabriel Tribune v. Superior Court*, *supra*, 143 Cal.App.3d 762.



**Items for Discussion and Action
Agenda Item: 8.4**

Date: August 26, 2024

Subject: Options for Long-Term Developer Deposits

Staff Contact: Timothy R. Shaw, General Manager

Recommended Committee Action:

The Executive Committee forwarded this item onto the August 26th Board agenda to enable discussion by all Board Members at a public meeting.

Current Background and Justification:

During past years when developer activity was more substantial, the District and developers mutually agreed to establish deposit accounts to pay for District expenses on projects benefiting the developers. These developer deposit accounts were never anticipated to span years and years.

Maintaining and reporting the balance and activity (even the lack thereof) is an administrative burden on the District. It's reasonable to assert that had the District anticipated the burden lasting for years, the District might have incorporated an annual admin fee.

The intent of this item is to engage in preliminary discussions on the appropriateness of implementing an annual admin fee for developer accounts. One scenario envisions informing the developers that the District can refund the entire deposit OR the Developer can accept the annual admin fee.

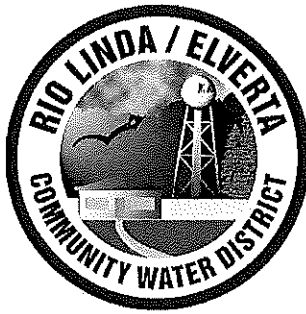
Conclusion:

The Board should engage staff in discussion, then provide direction to staff as deemed appropriate.

Board Action / Motion

Motioned by: Director _____ Seconded by Director _____

Cline _____ Gifford _____ Green _____ Harris _____ Young _____
(A) Yea (N) Nay (Ab) Abstain (Abs) Absent



Items for Discussion and Action
Agenda Item: 8.5

Date: August 26, 2024

Subject: Authorize any new Board Member Assignments (committees and other) announced by the Chair pursuant to District Policy 2.01.065

Staff Contact: Timothy R. Shaw

Recommended Committee Action:

N/A, this is a standing item on all regular meeting agendas.

Current Background and Justification:

District policy and various statutes stipulate Board approval of any Board Member assignments.

Generally , this is a standing item, which occurs on every regular meeting agenda.

Conclusion:

I recommend the Board consider approving any specific nominations and assignments as may be deemed necessary and appropriate.

Board Action / Motion

Motioned by: Director _____ Seconded by Director _____

Cline _____ Gifford _____ Green _____ Garrison _____ Young _____
(A) Yea (N) Nay (Ab) Abstain (Abs) Absent



Information Items Agenda Item: 9.1

Date: August 26, 2024

Subject: District Reports

Staff Contact: Timothy R. Shaw, General Manager

DISTRICT ACTIVITY REPORTS

1. Operations Report
2. Completed and Pending Items Report
3. Leak Repair Report
4. Conservation Report
5. Newspaper Article on Fair Political Practices Commission Fine for North Yuba Water District

RIO LINDA/ELVERTA C.W.D. 2024

REPORT OF DISTRICT OPERATIONS

SOURCE WATER DATA

Water Production (Million Gallons)

January	February	March	April	May	June	Year To Date
38.9	36.8	40.5	48.7	74.6	97	
38,888,906	36,769,694	40,533,124	48,656,766	74,593,086	96,981,956	
July	August	Sept.	Oct.	Nov.	Dec.	
108.4						444.9
108,361,388						
Monthly Total						
Gallons = Multiply M.G. by:		1,000,000	108,361,388		Gallons 444,784,920	
Cubic Feet = Divide gallons by:		7.48	14,486,817		Cubic Feet 59,463,225	
Hundred Cu Ft. = Divide cu. ft. by:		100	144,868		Hundred Cubic Feet 594,632	
Acre Ft. = Divide gallons by:		325,829	332.57		Acre Ft. 1,365	

DISTRIBUTION SYSTEM DATA

Water Quality Complaints

Complaints Total - (Low Psi Complaints)

January	February	March	April	May	June	Year To Date
2 - (2)	1 - (1)	2 - (2)	0	0	0	
July	August	Sept.	Oct.	Nov.	Dec.	
5 - (5)						10

New Services

New Construction	0	14
Existing Homes	0	0
Paid prior to increase. (2 not installed)	0	0
Total of Service Connections to Date ----->		4685

Distribution System Failures/Repairs

Deterioration July 1 thru 31	10	53
Damaged July 1 thru 31	0	0

Bacteriological Sampling

Routine Bacteriological Samples (Distribution System)	20	124
Raw Water Bacteriological Samples (at Wells)	12	25

July 1, 2024 - July 31, 2024

10 - Distribution leaks repaired by District staff, 0 - by Contractor or with Contractor assistance.

Work Orders Issued - 70 Work Orders Completed - 46 USA's Issued - 175

Backflow Test - 1	Backflow Test - 1	WORK ORDERS ISSUED: All work orders issued during the current 1 month reporting period. (July 2024) WORK ORDERS COMPLETED: All work orders completed during the 1 month reporting period. (July 2024) Includes any work orders issued in prior reporting periods that were completed in the current reporting period.
Change Out Meter - 20	Change Out Meter - 1	
Conservation - 1	Conservation - 1	
Disconnect Service - 9	Disconnect Service - 9	
Get Current Read - 3	Get Current Read - 3	
Hydrant Repair - 1	Hydrant Repair - 1	
Line Leak - 8	Line Leak - 8	
Other Work - 1	Other Work - 1	
Possible Leak - 11	Possible Leak - 9	
Pressure Complaint - 5	Pressure Complaint - 3	
Repair - 1	Repair - 1	
Re-Read Meter - 1	Re-Read Meter - 1	
Turn Off Service - 6	Turn Off Service - 5	
Turn On Service - 2	Turn On Service - 2	

RIO LINDA/ELVERTA C.W.D.

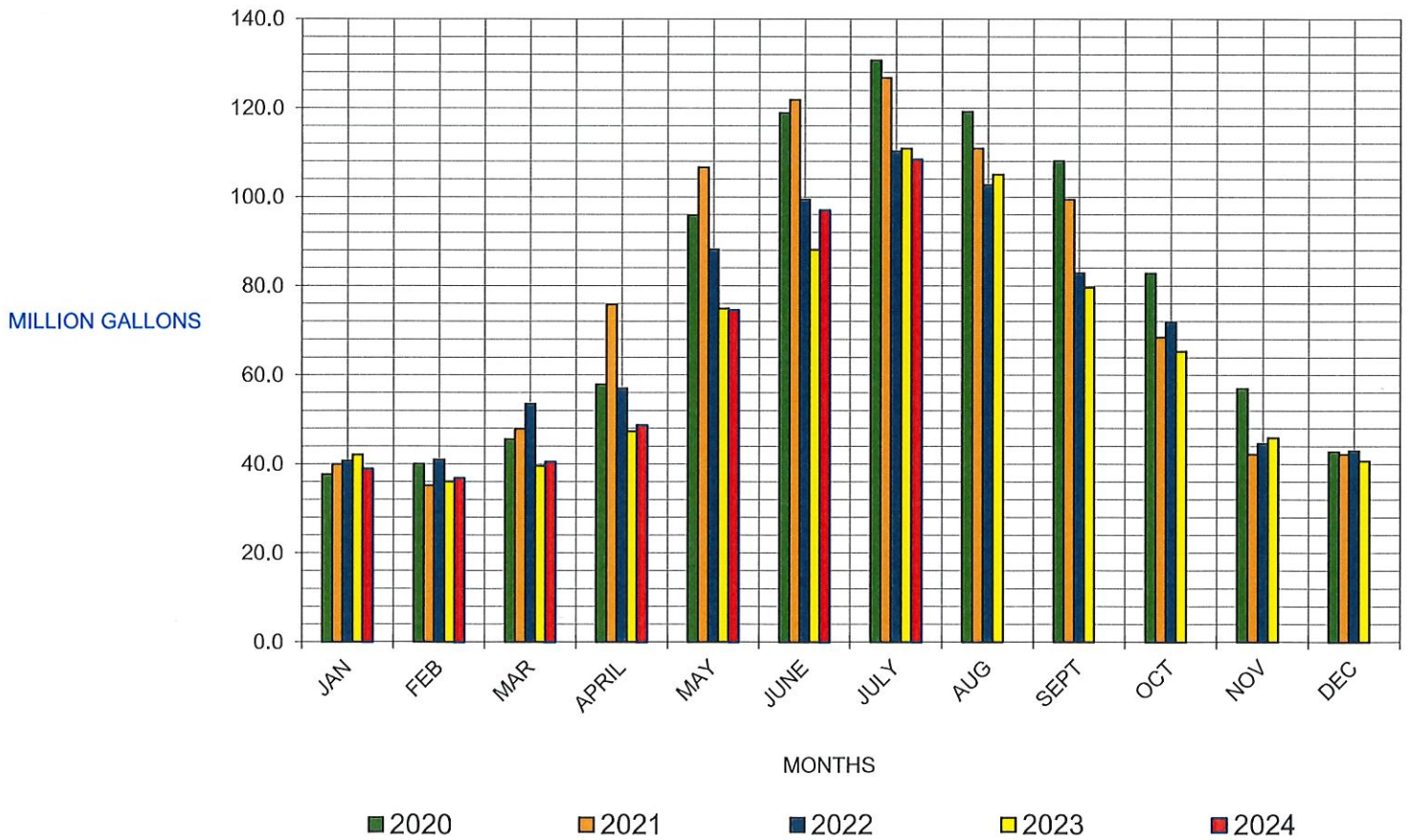
WATER PRODUCTION

2020 \ 2024

Water Production in Million Gallons

SSWD Water Purchases

Month	2020	2021	2022	2023	2024	Avg.	2020	2021	2022	2023	2024
JAN	37.6	39.9	40.7	42.0	38.9	39.8	0.0	0.0	0.0	0.0	0.0
FEB	40.0	35.2	40.9	36.1	36.8	37.8	0.0	0.0	0.0	0.0	0.0
MAR	45.5	47.9	53.5	39.6	40.5	45.4	0.0	0.0	0.0	0.0	0.0
APRIL	57.9	75.8	57.0	47.3	48.7	57.3	0.0	0.0	0.0	0.0	0.0
MAY	95.9	106.6	88.2	74.9	74.6	88.0	0.0	0.0	0.0	0.0	0.0
JUNE	118.9	121.9	99.4	88.1	97.0	105.1	0.0	0.0	0.0	0.0	0.0
JULY	130.7	126.8	110.3	110.9	108.4	117.4	0.0	0.0	0.0	0.0	0.0
AUG	119.2	110.9	102.7	105.1		109.5	0.0	0.0	0.0	0.0	
SEPT	108.1	99.4	82.9	79.6		92.5	0.0	0.0	0.0	0.0	
OCT	82.8	68.5	71.9	65.3		72.1	0.0	0.0	0.0	0.0	
NOV	56.9	42.2	44.6	45.9		47.4	0.0	0.0	0.0	0.0	
DEC	42.7	42.2	42.9	40.7		42.1	0.0	0.0	0.0	0.0	
TOTAL	936.2	917.3	835.0	775.5	444.9	866.0	0.0	0.0	0.0	0.0	0.0

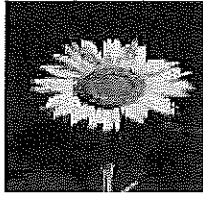




52

**PENDING AND COMPLETED ITEMS
8-26-2024 BOARD OF DIRECTORS MEETING**

1. **Adoption of Final Budget for Fiscal Year 2024/2025** - the appropriately noticed public hearing for Board consideration of the Final Budget will occur on 8-26-2024. **Pending**
2. **Annual Performance Review of the General Manager** – The Board appointed an ad hoc committee for the annual GM performance review. The ad hoc committee has distributed evaluation forms to each Board Member and requested a self-evaluation from the General Manager. The General Manager has requested the self-evaluation form in Word format. **Pending**
3. **Sampling all wells for hexavalent chromium** – The State Water Resources Control Board finalized the 10-Parts per Billion hexavalent chromium MCL on 7-24-2024. The clock for sampling all sources commences on 10-1-2024 **Pending**
4. **Submittal of a Compliance Plan to the State Water Resources Control Board** – When (not if) the wells samples show hexavalent chromium above 10-Parts per Billion, the District will be required to submit a Compliance Plan to the Division of Drinking Water within 90-days, estimated to be due around December 2024. -**Pending**
5. **District outreach to customers following implementation of a new rate structure focused on consumption in compliance with SB 606 / AB 1668 requirements** – The Customer Service / Conservation Coordinator continues her practice of outreach to customers with indications of abnormal water consumption. **Pending**
6. **Mandated Board Member Training** – One Board Member remains overdue for mandatory training, the Board adopted a policy revision to compel compliance. - **Pending**
7. **Cost of Service Reductions to Mitigate Inflation** – Staff continues to seek out inflation mitigation measures. Current projects being explored include a demand response program for shedding electricity loads during high demand events and a lighting upgrade to more efficient LED lighting. **Pending**
8. **Replacing the District's file server** – The transition to the new server and cloud based services has been completed. – **Completed**
9. **Annual Water Loss Audit** – The Water System Superintendent completed his annual water loss audit. The certified Data Validator now needs to validate the audit. **Pending**



Conservation Report

July 2024



53

Supplies (kits):	Shower heads(0) Kitchen Aerators(0) Bathroom Aerators(0) Shower Timer(0) Nozzle(0) Toilet Tabs(4) Moisture Meters(0) Water Bottles(0) Toilet Tummy(0) Retro-Fit Kits(0) Welcome Kits(0) Kids Kit(0)
Water Waste (calls, emails, letter, leaks detected, and fixed):	0 Water Waste Letter(s) 340 contacts about possible leaks using the AMI system - 1 were called, 0 was mailed, 339 was emailed, 0 tag was hung 97 were confirmed resolved
Water Schedule:	given to customers with all violation letters and new applications
Surveys	1
Workshops, Webinar, Meetings:	
Fines:	None
Other Tasks:	<ul style="list-style-type: none">● Assisted with new customers● Created/completed work orders● Disconnect properties with no service application● Notified and offered customers the ACH payment method● Closed accounts and final billed customers● Mailed out application requests to new owners● Scanned and uploaded documents into UMS● Verbal Demands● Created Report for High Usage Exceptions● Emailed Customers about declined autopayments● Billing for 7/20/2024 Billing● Newsletter Created● Emailed Higher than Normal Water Usage
Grant Updates:	None

2024 Leak - Repair Tracking

54

Work Order #	Leak Type	Street	Date Reported	Date Repaired	Days	
1	24280	Service	26th Street	12/13/2023	1/29/2024	47
2	24289	Service	E Street	1/5/2024	1/5/2024	1
3	24294	Service	W E Street	1/9/2024	1/9/2024	1
4	24329	Service	Quadra Ave	1/29/2024	2/6/2024	8
5	24341	Service	I Street	2/9/2024	2/13/2024	4
6	24344	Service	Fallon Woods Way	2/20/2024	2/21/2024	1
7	24345	Main	Mateo Ct	2/20/2024	2/22/2024	2
8	24347	Service	Castle Creek Way	2/20/2024	2/28/2024	8
9	24351	Service	Sun Acer Way	2/22/2024	2/27/2024	5
10	24378	Service	Silver Crest Cir	2/20/2024	2/20/2024	1
11	24359	Service	W U Street	3/5/2024	3/5/2024	1
12	24362	Service	Hayer Cir	3/12/2024	3/13/2024	2
13	24374	Service	26th Street	3/19/2024	3/21/2024	3
14	24375	Service	C Street	3/19/2024	3/21/2024	3
15	24393	Service	Q Street	3/20/2024	3/25/2024	6
16	24407	Service	Alvide Ct	3/26/2024	3/26/2024	1
17	24418	Service	Silver Tree Ct	4/8/2024	4/8/2024	1
18	24423	Service	24th St	4/12/2024	4/30/2024	18
19	24424	Service	E St	4/10/2024	4/10/2024	1
20	24433	Service	9th Ave	4/17/2024	4/22/2024	5
21	24436	Service	W E Street	4/22/2024	4/23/2024	1
22	24438	Service	Rio Lina Blvd	4/1/2024	4/25/2024	25
23	24440	Service	Q Street	4/29/2024	4/30/2024	1
24	24411	Service	5th Street	4/8/2024	5/7/2024	29
25	24446	Service	Evcar Way	5/2/2024	5/3/2024	2
26	24449	Service	I street	5/2/2024	5/2/2024	1
27	24478	Service	Dry Creek Rd	5/21/2024	5/21/2024	1
28	24480	Service	26th Street	5/21/2024	5/21/2024	1
29	24455	Service	Silver Knoll St	5/6/2024	6/6/2024	30
30	24466	Service	Marysville Blvd	5/14/2024	6/4/2024	18
31	24473	Service	Evcar Way	5/20/2024	6/5/2024	16
32	24496	Service	I Street	5/28/2024	6/5/2024	8
33	24504	Service	20th Street	6/3/2024	6/3/2024	1
34	24508	Service	Kenora Street	6/5/2024	6/12/2024	7
35	24512	Service	G Street	6/7/2024	6/7/2024	1
36	24521	Service	Rio Linda Blvd	6/11/2024	6/12/2024	2
37	24522	Service	Rio Linda Blvd	6/11/2024	6/12/2024	2
38	24529	Service	26th Street	6/13/2024	6/18/2024	5
39	24534	Service	E Street	6/18/2024	6/18/2024	1
40	24537	Service	5th Ave	6/21/2024	6/25/2024	4
41	24543	Service	E Street	6/24/2024	6/25/2024	2
42	24547	Service	2nd Street	6/27/2024	6/27/2024	1
43	24556	Service	Montague Way	6/26/2024	6/26/2024	1
44	24541	Service	Silver Tree Ct	6/24/2024	7/10/2024	16

45	24555	Service	N Street	7/1/2024	7/2/2024	1
46	24557	Service	Elkhorn Blvd	7/2/2024	7/2/2024	1
47	24564	Service	Hayer Circle	7/9/2024	7/10/2024	1
48	24569	Service	2nd Street	7/11/2024	7/11/2024	1
49	24565	Service	6th Street	7/9/2024	7/18/2024	9
50	24570	Service	24th Street	7/12/2024	7/12/2024	1
51	24577	Service	Silver Sky Ct	7/17/2024	7/23/2024	6
52	24581	Service	26th Street	7/18/2024	7/18/2024	1
53	24619	Service	6th Street	7/30/2024	7/30/2024	1

55

https://www.appeal-democrat.com/news/nywd-pays-fppc-fine-in-effort-to-clean-up-decisions-made-by-previous-leadership/article_bd9800d2-4b90-11ef-a96f-d3c191c16481.html

NYWD pays FPPC fine in effort to 'clean up' decisions made by previous leadership

By Robert Summa / rsumma@appealdemocrat.com

Jul 26, 2024

The North Yuba Water District's Board of Directors unanimously approved Thursday to pay a \$22,000 fine to the state for election-related violations that occurred under its previous board and management.

With a payment deadline of July 31, the Fair Political Practices Commission (FPPC) found that the small water district in the Yuba County foothills "produced and distributed mass mailings at public expense," a violation of government codes, including the Political Reform Act. Because of repeated violations, each worth up to \$5,000 per violation, a penalty of \$22,000 was imposed.

"The public harm inherent in mass mailing at public expense violations is that the mailings may unfairly favor the featured elected officer," court documents state. "These types of violations cause a high degree of public harm when the featured elected officer appears on the ballot for an upcoming election."

According to court documents, violations of the Political Reform Act occurred between 2019-2021 – a time period which included candidates running for a seat on the North Yuba Water District board. At least 10 different newsletters were distributed between 2019 and 2022 that "provided a variety of information to residents including notices of Board meetings, contact information for each Board member, expenses to the agency, and project updates."

Court documents state that seven of the newsletters "were determined to be a prohibited mass mailing at public expense that featured an elected officer."

Some of those named in the court documents include previous board members Gary Hawthorne, Doug Neilson, Eric Hansard, Fred Mitchell and Donald Forguson. The FPPC said seven newsletters produced by North Yuba Water District (NYWD) featured an elected officer.

The district contracted with Crystal Martin, a longtime political consultant in the Yuba-Sutter area, and her company Smart Marketing for the design, printing, and distribution of the newsletters, court documents state. Former North Yuba Water District General Manager Jeff Maupin is credited with reviewing and approving each newsletter and court documents state the newsletters also would "occasionally be reviewed and approved by the NYWD Directors."

Martin, who has run several political campaigns for elected officials in both Yuba and Sutter counties, last year was awarded a contract by the city of Yuba City for services related to a potential general sales tax ballot measure.

According to the city, the agreement with Smart Marketing for "Revenue Measure Consulting Services" was for an amount not to exceed \$135,000 for "base consulting fees plus \$40,000 for other hard project costs for a total not to exceed \$175,000." The agreement was "subject to immaterial modifications" by Yuba City City Manager Diana Langley "upon approval of the city attorney as to legal form, with the finding that it is in the best interest of the city."

The city said the purpose of the agreement was to "develop a potential revenue measure for the November 2024 election," which the city said would "support the council's overarching goal of quality of life, and address public safety, fiscal responsibility, infrastructure, and business friendly."

The decision to use Martin and Smart Marketing was viewed by some as a potential conflict of interest for some members of the Yuba City City Council, the Appeal previously reported. According to campaign records, four out of five Yuba City council members used Smart Marketing in their most recent election campaigns.

Unwilling to go on the record, several officials and community leaders also have claimed, without direct evidence, that Martin is the "puppet master" pulling the strings behind the scenes of various politicians in the region. Many have gone so far as to claim that she has had a direct impact on not only election outcomes, but also various policy decisions made by area

jurisdictions. The Appeal has not been able to confirm those claims, but did find that Martin and Smart Marketing have been directly involved with political campaigns in the Yuba-Sutter area for a number of years.

Despite the potential conflict of interest, the council eventually approved the agreement with Smart Marketing.

North Yuba Water District and its board under former General Manager Maupin's reign was largely viewed by critics as either severely incompetent or nefarious in nature. While Yuba County is generally considered to have an ample supply of water, the district routinely held back water for irrigation customers.

After several damning reports in the Appeal-Democrat and word began to further spread of how the previous board and Maupin conducted themselves, the entire board was voted out and a new general manager was installed. With new leadership in place, water again flowed to irrigation customers served by the district and things have since appeared to return to some kind of normalcy.

Marieke Furnee, chair of the North Yuba Water District's Board of Directors and a Division 5 representative, said Thursday's vote to approve the payment to the state signaled the new board's commitment to building bridges and correcting mistakes of the past.

"This decision was meant to clean up the decisions of the previous board and pay the fine," Furnee told the Appeal on Friday. "This ends the matter. We are committed to cleaning up mistakes of the past board. We're just trying to move forward."

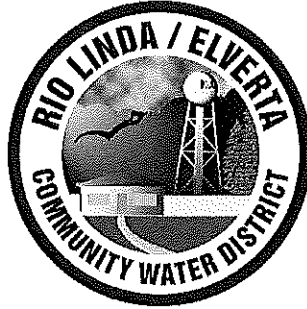
Furnee confirmed that the district no longer retains the services of Martin and Smart Marketing.

"Her advice to the previous board and management cost the district \$22,000," Furnee said.

While this decision by the FPPC addresses this specific issue from the past, Furnee said there are two other outstanding lawsuits borne out of the decisions made by previous leadership that are still being decided in the courts.

Those lawsuits, which Furnee said involved possible CEQA violations and "accounting disputes," should be resolved in the near future with "good progress" being made on each.

[Learn more about your privacy options](#)



Information Items Agenda Item: 9.2

Date: August 26, 2024
Subject: Board Reports
Staff Contact: Timothy R. Shaw, General Manager

BOARD REPORTS

- 9.2.1. Report any ad hoc committees dissolved by requirements in Policy 2.01.065
- 9.2.2. Sacramento Groundwater Authority – Garrison (primary)
- 9.2.3. Executive Committee – Gifford, Cline
- 9.2.4. ACWA/JPIA – Cline
- 9.2.5. GM Annual Performance Review Ad Hoc (Young/Cline)
- 9.2.6. MOU Renewal Negotiations Ad Hoc (Young/Cline)



58

SACRAMENTO GROUNDWATER AUTHORITY
MEETING OF THE BOARD OF DIRECTORS

Thursday, August 8, 2024
at 9:00 a.m.

2295 Gateway Oaks, Suite 100
Sacramento, CA 95833
(916) 967-7692

The Board will discuss all items on this agenda, and may take action on any of those items, including information items and continued items. The Board may also discuss other items that do not appear on this agenda but will not act on those items unless action is urgent, and a resolution is passed by a two-thirds (2/3) vote declaring that the need for action arose after posting of this agenda.

IMPORTANT NOTICE REGARDING VIRTUAL PUBLIC PARTICIPATION:

The Sacramento Groundwater Authority currently provides in person as well as virtual public participation via the Zoom link below until further notice. The public shall have the opportunity to directly address the Board on any item of interest before or during the Board's consideration of that item. Public comment on items within the jurisdiction of the Board is welcomed, subject to reasonable time limitations for each speaker.

Join the meeting from your computer, tablet or smartphone

<https://us06web.zoom.us/j/86234537375>

Phone: 1-669-900-6833

Meeting ID: 862 3453 7375 Passcode: 955951

Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection on SGA's website. In compliance with the Americans with Disabilities Act, if you have a disability and need a disability-related modification or accommodation to participate in this meeting, please contact jpeifer@rwah2o.org. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

AGENDA

1. CALL TO ORDER AND ROLL CALL

2. PUBLIC COMMENT: Members of the public who wish to address the Board may do so at this time. Please keep your comments to less than three minutes.

3. CONSENT CALENDAR:

All items listed under the Consent Calendar are considered and acted upon by one motion. Anyone may request an item be removed for separate consideration.

3.1 Approve the draft meeting minutes of April 11, 2024 SGA Board meeting.

Action: Approve Consent Calendar items as presented

4. CONSULTANT SELECTION RECOMMENDATION

Presenter: Trevor Joseph, Manager of Technical Services

Discussion/Action: Approve SGA Staff Consultant Selection

Recommendation in accordance with SGA Architectural and Engineering Services Selection Policy 300.1

5. OPPORTUNITY FOR PUBLIC TO ADDRESS CLOSED SESSION MATTERS

6. CLOSED SESSION

6.1 Closed session regarding labor negotiations (Gov. Code, § 54957.6)
Agency Representative: SGA Chair and Vice Chair
Unrepresented Employee: Executive Director

7. RETURN TO OPEN SESSION – ANNOUNCEMENT OF REPORTABLE ACTION IN CLOSED SESSION

8. REVISIONS TO POLICY 100.3 (COMPENSATION POLICY)

Presenter: Paul Selsky, Chair

Action: Adopt Resolution 2024-02; and Approve revisions to SGA Policy 100.3 (Employee Compensation Policy), waiving Section 2 of the policy for Fiscal Year 2024/2025 and apply a COLA of 1.9% beginning with the first full pay period of July 2024

9. INFORMATION: LEGISLATIVE AND REGULATORY UPDATE

Presenter: Ryan Ojakian, Manager of Government Relations

10. EXECUTIVE DIRECTOR'S REPORT

11. BOARD DIRECTORS' COMMENTS

ADJOURNMENT

Next SGA Board of Director's Meetings:


October 10, 2024, 9:00 a.m. at the RWA/SGA office, 2295 Gateway Oaks, Suite 100, Sacramento, CA 95833. The location is subject to change.

Notification will be emailed when the SGA electronic packet is complete and posted on the SGA website at <https://www.sgah2o.org/meetings/board-meetings/>

Posted on: August 2, 2024

Ashley Flores
Ashley Flores, CMC, Secretary

Minutes
Rio Linda / Elverta Community Water District
Executive Committee

August 14, 2024 @ 6:00 P.M. 

Visitors / Depot Center
6730 Front St.
Rio Linda, CA 95673

The meeting was called to order at 6:00 P.M. The meeting was attended in-person by Director Gifford, Director Cline General Manager Tim Shaw, and Contract District Engineer Mike Vasquez.

Call to Order: 6:00 P.M.

Public Comment: *There were no public members present.*

Items for Discussion:

1. Contract District Engineer's Update.
<i>The Contract District Engineer presented his written report and expounded on the pipe replacement project, design of the hexavalent chromium treatment facilities and the Elkhorn BLVD paving project. Additional discussion with the Committee discussed correspondence with the design engineer regarding operating costs and anticipated service life for chromium removal media.</i>
2. Discuss Final Budget for Fiscal Year 2024-2025.
<i>The General Manager presented his written report. Director Gifford asked about the funding for a vehicle replacement, The General Manager clarified that just because the funding is in the budget, does not mean the purchase is approved. Staff would need to come back to the Board and seek Board approval.</i> <i>The Executive Committee recommends Board approval of the fiscal year 2024/2025 Final Budget.</i>
3. Review Organizational Structure Planning.
<i>The General Manager presented his written report and reviewed the timeline of efforts to make improvements to the District's organizational structure. Director Cline asked about the process, which at this phase entails negotiating a position description. The Executive Committee discussed the correlation to commencement of MOU renewal negotiations.</i>
4. Update on Engagement Processes for Service Providers (Streamline and Diamond Communications).
<i>The General Manager presented his written report and explained that RLECWD Legal Counsel submitted his redline version of the proposed edits to the agreement with Streamline, but we had not yet received a response from Streamline. Similarly, the District has not received any response from Diamond Communications regarding the proposed alternatives to a lump-sum, one-time payment for land use adjacent to the elevated water tower.</i> <i>The Executive Committee directed the General Manager to reach out to Streamline and Diamond to encourage their respective responses.</i>
5. Discuss Long-term Inactive Developer Deposits.
<i>The General Manager presented his written report and explained the stark differences in developer activity when the deposit accounts were created and now.</i> <i>The Executive Committee generally supports the staff recommendation to inspire the developers to either request the return of their unspent deposits or accept an administrative fee to offset the Districts burden for a program that was not conceived to be long-term.</i>
6. Discuss Fair Political Practices Commission Fines Assessed on Neighboring Agency.
<i>The General Manager presented his written report. Director Cline asked if the newspaper article was recent (it was published July 25, 2024).</i> <i>The Executive Committee directed the article be placed on the August 26th Board agenda as informational.</i>
7. Discuss Expenditures for June.
<i>The Executive Committee forwarded the June Expenditures report onto the August 26th Board agenda with the</i>

<i>Committee's recommendation for Board approval</i>
8. Discuss Financial Reports for June.
<i>The Executive Committee forwarded the June Financials report onto the August 26th Board agenda with the Committee's recommendation for Board approval</i>

Directors' and General Manager Comments:

The General Manager advised that he had been contacted by specialty Legal Counsel regarding a matter that must be addressed by the Board. As such a closed session item will be placed on the August 26th Board agenda to discuss ongoing litigation. The General Manager advised that he had already notified the General Legal Counsel (Josh).

Items Requested for Next Month's Committee Agenda: None

Adjournment: 6:32 P.M.