

Minutes
Rio Linda / Elverta Community Water District
Executive Committee

September 13, 2023 @ 6:00 P.M.

Visitors / Depot Center
6730 Front St.
Rio Linda, CA 95673

The meeting was called to order at 6:00 P.M. The meeting was attended in-person by, Director Gifford, General Manager Tim Shaw and Contract District Engineer Mike Vasquez. Director Cline attended remotely pursuant to AB 2449, Just Cause.

Call to Order: 6:00 P.M.

Public Comment: *There were no public members present.*

Items for Discussion:

| | |
|--|---|
| 1. | Engineer's Update. |
| <p><i>The Contract District Engineer presented his written report and provided additional details on the pipe replacement project punch list and working with Rawles Engineering . The Contract District Engineer then discussed a recent billing issue wherein construction management for the Well 16 Pumping Station was under-billed. The Executive Committee engaged staff in discussion included what would be required to address this issue given that the project has been complete for more than two years.</i></p> <p><i>The Executive Committee forwarded the underbilling item onto a future Board agenda (September 25th if ready) acknowledging that the unusual circumstances warrant correspondence with the independent auditor prior to bringing this item forward for Board discussion and consideration.</i></p> | |
| 2. | Discuss Water Use Efficiency Standards. |
| <p><i>The General Manager presented his written report and explained this item is an update, i.e. there is no anticipated need for Board action at the September 25th meeting. The document associated with this item conveys the technical aspects associated with these reporting mandates, which convey the need for technical support. The Executive Committee discussed the need to receive a proposal / task order from EKI.</i></p> | |
| 3. | Discuss Letter from Teamsters Local 150, Dated 8-31-2023. |
| <p><i>The General Manager presented his written report and explained that the first requested action, to email excerpts from the policy manual establishing Board Members' obligation to comply with and stay current with the Ralph M. Brown Act, has been completed. The other requested item, to promptly notify Teamsters when/if the Board assigns Director Harris to serve in a role where employee discipline or performance is being considered and assignments to a collective bargaining negotiating committee.</i></p> <p><i>The Executive Committee forwarded an item onto the September 25th Board agenda to enable Board discussion / action regarding the Teamster's request for prompt notification on Mary Harris assignments.</i></p> | |
| 4. | Discuss Rosenberg's Rules of Order. |
| <p><i>The General Manager Presented his written report and reminded the Committee of the inadvertent clerical error which precluded discussion of this item at the August 9th Committee meeting. The Executive Committee expressed interest in considering a change from the current District policy stipulating compliance with Roberts's Rules of Order to Rosenberg's Rules of Order. Director Gifford requested staff send him the link to the Rosenberg's Rules of Order instructional video.</i></p> <p><i>The Executive Committee forwarded this item onto the September 25th Board agenda with the Committee's recommendation for Board approval for improving meeting civility and efficiency.</i></p> | |

5. Discuss AB 2449 Relaxation of Brown Act Requirements for Board Member Remote Participation.

The General Manager presented his written report and further summarized the research he had performed in preparation for this meeting. The relaxation of requirements has resulted in criticisms from some agencies. Particularly with the Emergency Circumstances aspect, which requires a Board vote. Some agencies have commented that you never know when a Board Member may endure “Emergency Circumstances”, which can manifest right up until the start of the meeting. AB 2449 stipulates the Board must vote on whether or not to allow a request for Board Member remote participation. Therefore, to comply the agendas must be formatted to include a standing item at the start of the agenda. It can be reasonably assumed that the standing item for such is there although the occurrence of the need will be rare. Further, the agendas need to provide remote meeting participation details (e.g. Zoom link and meeting passcodes) just in case there is a Board Member enduring Emergency Circumstances. In consideration of the above described awkwardness, some agencies have, or are now considering, adopting a policy stipulating that there agency does not support remote meeting participation of Board Members pursuant to the Emergency Circumstances section of AB 2449.

The Executive Committee forwarded this item onto the September 25th agenda to enable discussion among all Board Members and the public.

6. Discuss Expenditures for July 2023.

The Executive Committee forwarded the July 2023 Expenditures report onto the September 25th Board agenda with the Committee’s recommendation for Board approval.

7. Discuss Financial Reports for July 2023.

The Executive Committee forwarded the Financial Reports for July 2023 onto the September 25th Board agenda with the Committee’s recommendation for Board approval.

Directors’ and General Manager Comments:

Reminder of the Three Agenda Items Continued from the 8-28-2023 RLECWD Board Meeting.

1. Fiscal Year 2023/2024 Final Operating and Capital Budgets (public hearing)
2. Proposed revisions to Policy 2.01.150.
3. Annual Performance review of the General Manager (closed session).

Adjournment: 6:45 P.M.