# Minutes
## Rio Linda / Elverta Community Water District
## Executive Committee

March 8, 2023 @ 6:00 P.M.

## Visitors / Depot Center
### 6730 Front St.
Rio Linda, CA  95673

The meeting was called to order at 6:00 P.M. The meeting was attended by Director Gifford, Director Cline, General Manager Tim Shaw, and Contract District Engineer Mike Vasquez.

**Call to Order:** 6:00 P.M.

**Public Comment:** *None present.*

**Items for Discussion:**

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| 1.        Engineer's Update. |
| *The Contract District Engineer presented his written report and provided supplemental details on the issuance of the Well 16 Air Quality Management permit. Mr. Vasquez also opined that the underground vault would be fabricated this week. Mr. Vasquez indicated the pipe replacement project is ready to proceed as soon as the weather improves. Looking further into the future, Mr. Vasquez shared Sacramento County plans for additional road work on Elk Horn, which will entail more costs for raising iron.* |
| 2.        Discuss the Need and Means for an Admin Component in the District's Capacity Fee Program. |
| *The General Manager presented his written report and further illustrated the proposed clarification on the administrative component using the documents associated with this item. Director Gifford asked that staff provide a copy of Ordinance 2016-01 and the Local Agency Investment Fund (LAIF) report in correlation to this item when the Board considers authorizing the proposed clarification.* *The Executive Committee forwarded this item onto the March 27th Board agenda with the Committee's recommendation for Board approval.* |
| 3.        Discuss the Diminishing Justification for Drought Emergency Rates. |
| *The General Manager presented his written report and accompanying documents. The Executive Committee provided additional observations supporting a conclusion that the declared drought emergency is likely to be suspended. As such, there is no longer rationale for scheduling a public workshop for discussing drought emergency rates.* |
| 4.        Update on Implementing Resolution 2023-01, Encouraging Paperless Billing. |
| *The General Manager presented his written report and provided additional details for ongoing glitches in the billing software following a recent software update. Director Cline paraphrased the presentation to be sure he had understood the facts and circumstances.* |
| 5.        Review State Water Resources Control Board 2023 Priorities. |
| *The General Manager presented his written report. The Executive Committee reviewed the timelines that will be set into motion if/when the state publishes the Notice of Proposed Rulemaking for the Hexavalent Chromium MCL.* *The Executive Committee directed staff to place an informational item on the March 27th Board agenda.* |
| 6.        Discuss Draft Letter to Division of Drinking Water on New Drought Reporting Requirements. |
| *The General Manager presented his written report. The Executive Committee discussed the letter to the Division of Drinking Water and further discussed the continuation of unfunded mandates by the state.* *The Executive Committee directed staff to place the letter on the March 27th Board agenda as an informational item.* |

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| 7.      Discuss Expenditures for January 2023. |
| *Director Cline requested additional information on: Adept Solutions, SMUD and State Water Resources Control Board expenditures, which was provided by the General Manager.* <br><br> *The Executive Committee forwarded the Expenditures Report onto the March 27th Board agenda with the Committee's recommendation for Board approval.* |
| 8.      Discuss Financial Reports for January 2023 |
| *Director Cline explored the feasibility of providing supplemental, historical details to help reviewers comprehend the seasonal and bimonthly variabilities in operating revenue. On 3-9-2023, the General Manager sent a draft document to Directors Cline and Gifford which illustrates such variabilities.* <br><br> *The Executive Committee forwarded the Financial Report onto the March 27th Board agenda with the Committee's recommendation for Board approval.* |

**Directors' and General Manager Comments:**

    **Items Requested for Next Month's Committee Agenda:** *None*

**Adjournment:** *7:12 P.M.*