

**Minutes**  
**Rio Linda / Elverta Community Water District**  
**Executive Committee**

January 10, 2024 @ 6:00 P.M.

Visitors / Depot Center  
6730 Front St.  
Rio Linda, CA 95673

The meeting was called to order at 6:00 P.M. The meeting was attended in-person by, Director Cline, Director Garrison General Manager Tim Shaw, Contract District Engineer Mike Vasquez, and Geoff Granger of Adept Solutions.

**Call to Order:** 6:00 P.M.

**Public Comment:** *There were no public members present.*

**Items for Discussion:**

1.	Continue Discussing Options for Replacing the District’s File Server (Adept Solutions Analysis)
<i>Geoff Granger of Adept Solutions presented his analysis of options for replacing the District’s file server and responded to questions from the Committee. Director Garrison asserted that the recommended option, which includes cloud-based features, was somehow affiliated with encouraging / sustaining teleworking. The General Manager responded that this item has absolutely nothing to do with teleworking.</i>	
<i>The Executive Committee forwarded this item onto the January 22<sup>nd</sup> Board agenda. However, the Committee did NOT express a recommended Board action.</i>	
2.	Contract District Engineer’s Update.
<i>The Contract District Engineer presented his written report and expounded on the bulleted items therein, including reporting that pipes for the pipe replacement project are no longer impacted by supply chain issues.</i>	
3.	Discuss Engaging Professional Services for Design of Hexavalent Chromium Treatment System.
<i>The General Manager presented his written report, and along with the Contract District Engineer, responded to questions from the Committee. A primary aspect of the discussion was the District’s policy for competitive bidding, e.g. a Request for Proposals process. The General Manager reminded the Committee of the Special Circumstances (Section 5 of Policy 3.08.600) which empowers the Board to waive the competitive bidding requirements if specific criteria are applicable. Director Cline requested that the cited policy excerpt be included in the documents associated with this item when the Board considers it.</i>	
<i>The Executive Committee forwarded this item onto the January 22<sup>nd</sup> Board agenda. However, the Committee did NOT express a recommended Board action.</i>	
4.	Update on the Status of Water Use Efficiency Objectives Submittal.
<i>The General Manager reported that circumstances changed after his staff report was written, i.e. the submittal for the District was performed on 12-30-2023. The Contract District Engineer submitted the preliminary report, which was much less complex than the regulations reflect. The simplification is due to the state’s delay in finalizing water use efficiency objectives. As such, only two sheets of the 27-sheet workbook are relevant until the state finalizes the objectives on or about July 2024. Director Garrison reiterated her assertion that the District’s compliance is unnecessary due to serving less than 3,000 acre-feet of water. The General Manager restated the correction that the requirement includes an “or” clause. The report is required for urban water suppliers defined as serving 3,000 acre-feet per year or having at least 3,000 service connections.</i>	
5.	Discuss Paying Off the AMI Meter Loan.
<i>The General Manager presented his written report. Director Garrison opined her opposition. Director Cline commented that it will be a Board decision, as appropriate.</i>	
<i>The Executive Committee forwarded this item onto the January 22<sup>nd</sup> Board agenda. However, the Committee did NOT express a recommended Board action.</i>	

6. Discuss Expenditures for November 2023.
<i>Director Garrison made inquiries about the charges from Adept Solutions, John Todd, and Mary Henrici. The Executive Committee forwarded this item onto the January 22<sup>nd</sup> Board agenda. However, the Committee did NOT express a recommended Board action.</i>
7. Discuss Financial Reports for November 2023
<i>The Executive Committee forwarded this item onto the January 22<sup>nd</sup> Board agenda. However, the Committee did NOT express a recommended Board action.</i>

8. .

**Directors’ and General Manager Comments:**

X – Fair Political Practices Commission Form 806

*Director Garrison asked if this was the first time this form has been filed (GM responded no, it was also completed and posted last year). Director Cline asked if he needed to do anything for this form (GM- no)*

Y – Email from PFAS Claims

*GM explained that this is to document that the District has registered as a claimant in the class action lawsuit.*

**Items Requested for Next Month’s Committee Agenda:** *No response. No discussion.*

**Adjournment 7:06 P.M.**