

Agenda
Rio Linda / Elverta Community Water District
Executive Committee

Join Zoom Meeting

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Meeting ID: 852 0367 7260

Passcode: 373462

408 638 0968 US

November 2, 2020

6:00 P.M.

NOTICE: THIS MEETING WILL BE HELD IN ACCORDANCE WITH EXECUTIVE ORDER N-29-20, ISSUED BY CALIFORNIA GOVERNOR GAVIN NEWSOM ON MARCH 17, 2020, THE RALPH M. BROWN ACT (CALIFORNIA GOVERNMENT CODE SECTION 54950, ET SEQ.), AND THE FEDERAL AMERICANS WITH DISABILITIES ACT.

THIS MEETING WILL NOT BE PHYSICALLY OPEN TO THE PUBLIC. ALL MEMBERS OF THE PUBLIC MAY PARTICIPATE IN THE MEETING VIA VIDEO CONFERENCE OR BY TELEPHONE

Public documents relating to any open session items listed on this agenda that are distributed to the Committee members less than 72 hours before the meeting are available for public inspection on the counter of the District Office at the address listed above.

The public may address the Committee concerning any item of interest. Persons who wish to comment on either agenda or non-agenda items should address the Executive Committee Chair. The Committee Chair will call for comments at the appropriate time. Comments will be subject to reasonable time limits (3 minutes).

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability related modification or accommodation to participate in this meeting, then please contact the District office at (916) 991-1000. Requests must be made as early as possible and at least one full business day before the start of the meeting.

Call to Order

Public Comment

This is an opportunity for the public to comment on non-agenda items within the subject matter jurisdiction of the Committee. Comments are limited to 3 minutes.

Items for Discussion:

1. Discuss the options to mitigate the rapidly increasing annual CalPERS Unfunded Accrued Liability (UAL) payments.
2. Review and discuss the expenditures of the District for the month of September 2020.
3. Review and discuss the financial reports for the month of September 2020.
4. Discuss declaring material to be surplus: meeting audio equipment (not used for years) and old desk-top computer.
5. Report on draft position description for Customer Service Technician II.
6. Report on pilot testing of Innov8 units with Water Scope consumption software.
7. Update from Contract District Engineer

Directors' and General Manager Comments

Items Requested for Next Month's Committee Agenda

Adjournment

Next Executive Committee meeting: Monday, December 7, 2020 at 6:00 p.m. Remote (no in-person attendance)

ADA COMPLIANCE STATEMENT

In compliance with the Americans with Disabilities Act, if you need special assistance or materials to participate in this meeting, please contact the District Office at 916-991-1000. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and agenda materials.



Executive Committee Agenda Item: 1

Date: November 2, 2020

Subject: Discuss the options to mitigate the rapidly increasing annual CalPERS Unfunded Accrued Liability (UAL) payments.

Staff Contact: Timothy R. Shaw, General Manager

Recommended Committee Action:

The Executive Committee should forward this item onto the November 16th Board agenda.

Current Background and Justification:

The October 5th Executive Committee and the October 19th Board meeting included discussions of this issue. The October 19th Board action on the topic was limited to authorizing Legal Counsel review of any consultant engagement documents, as well as limiting the costs of such legal review. The Board discussion on the topic included the expression of preferences on the scope of work that the eventual engaged consultant should be directed to perform. Specifically, the preferences expressed included multiple iterations of funding amounts to be considered for annual Additional Discretionary Payments (ADP) and also to consider a one-time ADP derived from an internal loan from the existing funding for the Well 12A project scheduled for 2035.

Staff has continued dialog with CalMuni Advisors. Staff has also initiated dialog with Fieldman Rolapp, who provided services to the District for the Well 16 Pumping Station municipal financing.

The email document associated with this agenda item is to illustrate the high level of accommodations CalPERS offers for ADP options to decrease the Unfunded Accrued Liability (UAL) and the corresponding annual minimum payments.

Conclusion:

This item should be forwarded to the November 16th Board agenda with a recommendation for actions from the Executive Committee.

Tim Shaw

Subject: FW: CalPERS amortization questions

From: Bennett, Stuart <Stuart.Bennett@calpers.ca.gov>

Sent: Wednesday, October 14, 2020 8:31 AM

Subject: RE: CalPERS amortization questions

Good Morning – see responses below.

Stuart J. Bennett

Senior Pension Actuary

CalPERS Actuarial Office

O: (916) 795-2692 M: (916) 382-6610

stuart.bennett@calpers.ca.gov

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Subject: CalPERS amortization questions

Hi Stuart,

We serve as municipal advisor to many CalPERS' members. We are reviewing UAL funding options for many of our clients and we were wondering if you could please help clarify our understanding of the application of **additional discretionary payments**.

If a member were to elect to make a discretionary payment each year toward its UAL above its annual UAL payment, how is that additional payment applied toward the UAL? Is it typically applied proportionately toward the entire UAL or can the member instruct CalPERS to apply it to prepay a specific amortization base even if the amount is less than the total payoff amount of the base?

An ADP would be applied to a specific amortization base and the amount remitted does not have to eliminate the base. The public agency has control over the selection of which base to target. Depending on the size of the ADP more than one base could be paid off entirely.

If these additional payments are allowed, does CalPERS then re-amortize the UAL payment schedule and how does such re-amortization differ between the proportional application versus the targeted application toward a particular amortization base? For example, if a member contributes \$30,000 of additional discretionary payment to CalPERS above its annual required contribution amount, would next year's annual required contribution (and all projected future years' annual required contribution amounts) be lower than the existing, status quo, contribution amounts, or do they remain the same and the only change is that, all else equal, the member will pay off its UAL sooner?

CalPERS will issue a payoff letter to reflect the additional contribution received. The required UAL contribution in the following fiscal year will be reduced to reflect the impact of the ADP. Future years required UAL contributions will also be lower than without the ADP. The next actuarial report following the ADP will show the revised UAL amortization schedule reflecting the ADP.

If you prefer to discuss via phone, we would be happy to arrange a call.

Thank you in advance for your help!



Executive Committee Agenda Item: 2

Date: November 2, 2020

Subject: Expenditure Summary

Staff Contact: Timothy R. Shaw, General Manager

Recommended Committee Action:

It is recommended that the Executive Committee review the expenditures for September 2020, then forward the item to the November 16th Board agenda, consent section, with a recommendation for approval.

Current Background and Justification:

These expenditures were necessary and prudent for operation of the District and consistent with the policies and budget adopted by the Board of Directors. The Expenditure Summary provides the listing of expenditures which have occurred since the last regular meeting of the Board.

Conclusion:

Consistent with the District policies, the Expenditure Summary is to be reviewed by the Executive Committee and approved by the Board of Directors.

**Rio Linda Elverta Community Water District
Expenditure Report
September 2020**

Type	Date	Num	Name	Memo	Amount
Liability Check	09/09/2020	EFT	QuickBooks Payroll Service	For PP Ending 09/05/20 Pay date 09/10/20	17,440.67
Liability Check	09/10/2020	EFT	CalPERS	For PP Ending 09/05/20 Pay date 09/10/20	2,875.32
Liability Check	09/10/2020	EFT	CalPERS	For PP Ending 09/05/20 Pay date 09/10/20	1,106.49
Liability Check	09/10/2020	EFT	Internal Revenue Service	Employment Taxes	6,885.68
Liability Check	09/10/2020	EFT	Employment Development	Employment Taxes	1,352.34
Liability Check	09/10/2020	EFT	Nationwide	Deferred Compensation Plan: Employer & Employee Share	1,378.44
Bill Pmt -Check	09/10/2020	EFT	Adept Solutions	Computer Maintenance	1,333.00
Bill Pmt -Check	09/10/2020	EFT	Comcast	Phone/Internet	236.06
Bill Pmt -Check	09/10/2020	EFT	PG&E	Utilities	49.46
Bill Pmt -Check	09/10/2020	EFT	Republic Services	Utilities	84.19
Bill Pmt -Check	09/10/2020	EFT	Verizon	Field Communication, Field IT	666.95
Bill Pmt -Check	09/10/2020	EFT	Umpqua Bank CC	Computer, Postage, Safety, Shop Supplies, Transportation Maint.	376.24
Transfer	09/10/2020	EFT	RLECWD	Umpqua Bank Monthly Debt Service Transfer	16,500.00
Check	09/10/2020	1399	Customer	Final Bill Refund	254.85
Bill Pmt -Check	09/10/2020	1400	ACWA/JPIA Powers Insurance Authority	EAP	25.70
Bill Pmt -Check	09/10/2020	1401	CoreLogic Solutions	Metro Scan	134.75
Bill Pmt -Check	09/10/2020	1402	County of Sacramento	Permit Fees	121.00
Bill Pmt -Check	09/10/2020	1403	Demsey, Filliger & Associates	Auditor Fees	500.00
Bill Pmt -Check	09/10/2020	1404	EKI Environment & Water	Engineering-August	5,000.00
Bill Pmt -Check	09/10/2020	1405	Fechter & Company CPA	Auditor Fees	9,865.00
Bill Pmt -Check	09/10/2020	1406	ICONIX Waterworks	Distribution Supplies	140.08
Bill Pmt -Check	09/10/2020	1407	Intermedia.net	Phone/Internet	95.19
Bill Pmt -Check	09/10/2020	1408	Lechowicz & Tseng Municipal Consultants	Professional Fees-Rate Study August 2020	4,945.00
Bill Pmt -Check	09/10/2020	1409	Pacific Shredding	Office Expense	27.00
Bill Pmt -Check	09/10/2020	1410	Rio Linda Elverta Recreation & Park	Meeting Fee	50.00
Bill Pmt -Check	09/10/2020	1411	Rio Linda Hardware & Building Supply	Shop Supplies	199.69
Bill Pmt -Check	09/10/2020	1412	Sacramento County Utilities	Utilities	113.70
Bill Pmt -Check	09/10/2020	1413	Sacramento Groundwater Authority	Annual Dues 2020-21	26,112.00
Bill Pmt -Check	09/10/2020	1414	Safety-Kleen Systems	Transportation Maintenance	244.03
Bill Pmt -Check	09/10/2020	1415	Sierra Chemical Company	Chemical Supplies	861.30
Bill Pmt -Check	09/10/2020	1416	SMUD	Utilities	24,302.93
Bill Pmt -Check	09/10/2020	1417	Spok, Inc.	Field Communication	15.30
Bill Pmt -Check	09/10/2020	1418	Vanguard Cleaning Systems	Janitorial	195.00
Bill Pmt -Check	09/10/2020	1419	EKI Environment & Water	Capital Improvement: Well 16	46,858.50
Bill Pmt -Check	09/10/2020	1420	Ferguson Enterprises	Capital Improvement: Small Meter Replacement	4,137.60
Bill Pmt -Check	09/16/2020	EFT	WageWorks	FSA Administration Fee	76.25
Bill Pmt -Check	09/17/2020	EFT	ARCO	Transportation Fuel	707.42
Liability Check	09/21/2020	EFT	QuickBooks Payroll Service	For PP Ending 09/19/20 Pay date 09/24/20	17,579.81
Liability Check	09/24/2020	EFT	CalPERS	For PP Ending 09/19/20 Pay date 09/24/20	2,852.32
Liability Check	09/24/2020	EFT	CalPERS	For PP Ending 09/19/20 Pay date 09/24/20	1,106.49
Liability Check	09/24/2020	EFT	Internal Revenue Service	Employment Taxes	6,867.48
Liability Check	09/24/2020	EFT	Employment Development	Employment Taxes	1,338.83

**Rio Linda Elverta Community Water District
Expenditure Report
September 2020**

Type	Date	Num	Name	Memo	Amount
Liability Check	09/24/2020	EFT	Kaiser Permanente	Health Insurance	2,178.78
Liability Check	09/24/2020	EFT	Principal	Dental & Vision Insurance	1,363.75
Liability Check	09/24/2020	EFT	Western Health Advantage	Health Insurance	9,358.06
Liability Check	09/24/2020	1421	Teamsters Local	Union Dues-Employee Paid	776.00
Bill Pmt -Check	09/24/2020	1422	BSK Associates	Lab Fees	1,450.00
Bill Pmt -Check	09/24/2020	1423	Buckmaster Office Solutions	Office Equipment Expense	49.35
Bill Pmt -Check	09/24/2020	1424	Churchwell White	July & August Legal Fees; Elverta Specific Plan - Reimbursed	1,160.40
Bill Pmt -Check	09/24/2020	1425	Henrici, Mary	Retiree Health Insurance	900.00
Bill Pmt -Check	09/24/2020	1426	ICONIX Waterworks	Distribution Supplies	1,687.37
Bill Pmt -Check	09/24/2020	1427	OPUS Bank	Surcharge 2 Loan Payment	159,200.65
Bill Pmt -Check	09/24/2020	1428	O'Reilly Automotive	Transportation Maintenance	124.24
Bill Pmt -Check	09/24/2020	1429	RDO Equipment Co.	Construction Equipment Maintenance	1,628.28
Bill Pmt -Check	09/24/2020	1430	Sacramento Suburban Water District	Regional Collaboration Project	910.77
Bill Pmt -Check	09/24/2020	1431	Sierra Chemical Company	Chemical Supplies	1,284.32
Bill Pmt -Check	09/24/2020	1432	Staples	Office Expense	35.31
Bill Pmt -Check	09/24/2020	1433	UniFirst Corporation	Uniforms	291.65
Total 10000 - Bank - Operating Account					<u>387,410.99</u>

**Rio Linda Elverta Community Water District
Expenditure Report
September 2020**

Type	Date	Num	Payee	Memo	Amount
Check	09/24/2020	EFT	RLECWD	Transfer Surcharge 2 Loan Payment	159,200.65
10375 - Surcharge Account 2					<u>159,200.65</u>

Type	Date	Num	Payee	Memo	Amount
Transfer	09/10/2020	EFT	RLECWD	CIP Expense Transfer: Refer to operating check numbers: 1419	46,858.50
10385 - OPUS Bank Checking					<u>46,858.50</u>

Type	Date	Num	Payee	Memo	Amount
Transfer	09/10/2020	EFT	RLECWD	CIP Expense Transfer: Refer to operating check numbers: 1420	4,137.60
10475 - Capital Improvement-Umpqua Bank					<u>4,137.60</u>



Executive Committee Agenda Item: 3

Date: November 2, 2020

Subject: Financial Reports

Staff Contact: Timothy R. Shaw, General Manager

Recommended Committee Action:

The Executive Committee should review the Finance Reports of the District for the month of September 2020, then forward the report onto the November 16th Board agenda with the Committee's recommendation for Board approval.

Current Background and Justification:

The financial reports are the District's balance sheet, profit and loss, and capital improvements year to date. This report provides the snapshot of the District's fiscal health for the period covered.

Conclusion:

Consistent with District policies, these financials are to be reviewed by this committee and presented to the Board of Directors to inform them of the District's current financial situation.

Rio Linda Elverta Community Water District

Balance Sheet

As of September 30, 2020

ASSETS

Current Assets

Checking/Savings

100 - Cash & Cash Equivalents

10000 - Operating Account

10020 - Operating Fund-Umpqua 611,716.00

Total 10000 - Operating Account 611,716.00

10475 - Capital Improvement

10480 - General 1,577,847.69

10482 - Future Capital Imp Projects 193.75

10485 - Vehicle Replacement Reserve 15,000.00

Total 10450 - Capital Improvement 1,593,041.44

Total 100 - Cash & Cash Equivalents 2,204,757.44

102 - Restricted Assets

102.2 - Restricted for Debt Service

10700 - ZIONS Inv/Surcharge Reserve 525,115.83

10300 - Surcharge 1 Account 750,780.85

10350 - Umpqua Bank Debt Service 87,204.22

10380 - Surcharge 2 Account 137,835.62

10385 - OpusBank Checking 2,221,062.02

Total 102.2 - Restricted for Debt Service 3,721,998.54

102.4 - Restricted Other Purposes

10600 - LAIF Account 305,282.96

10650 - Operating Reserve Fund 301,653.92

Total 102.4 - Restricted Other Purposes 606,936.88

Total 102 - Restricted Assets 4,328,935.42

Total Checking/Savings 6,533,692.86

Accounts Receivable 505,120.00

Other Current Assets

12000 - Water Utility Receivable 701,048.35

12200 - Accrued Revenue 0.00

12250 - Accrued Interest Receivable 2,013.77

15000 - Inventory Asset 68,727.94

16000 - Prepaid Expense 113,041.70

Total Other Current Assets 1,389,951.76

Total Current Assets 7,923,644.62

Fixed Assets

17000 - General Plant Assets 709,029.25

17100 - Water System Facilites 21,062,191.17

17300 - Intangible Assets 373,043.42

17500 - Accum Depreciation & Amort -9,894,836.59

18000 - Construction in Progress 2,498,738.27

18100 - Land 576,673.45

Total Fixed Assets 15,324,838.97

Other Assets

19000 - Deferred Outflows 227,638.00

19900 - Suspense Account 0.00

Total Other Assets 227,638.00

TOTAL ASSETS 23,476,121.59

Rio Linda Elverta Community Water District

Balance Sheet

As of September 30, 2020

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable	79,053.86
Credit Cards	0.00
Other Current Liabilities	834,188.63

Total Current Liabilities	913,242.49
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Long Term Liabilities

23000 · OPEB Liability	115,693.00
23500 · Lease Buy-Back	656,542.27
25000 · Surcharge 1 Loan	3,833,912.47
25050 · Surcharge 2 Loan	2,790,040.16
26000 · Water Rev Refunding	1,806,855.00
27000 · Community Business Bank	244,415.94
29000 · Net Pension Liability	1,055,771.00
29500 · Deferred Inflows-Pension	20,431.00
29600 · Deferred Inflows-OPEB	82,332.00

Total Long Term Liabilities	10,605,992.84
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Total Liabilities	11,519,235.33
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Equity

31500 · Invested in Capital Assets, Net	8,842,880.46
32000 · Restricted for Debt Service	705,225.24
38000 · Unrestricted Equity	2,121,928.59
Net Income	286,851.97

Total Equity	11,956,886.26
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TOTAL LIABILITIES & EQUITY	23,476,121.59
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Rio Linda Elverta Community Water District
Operating Profit & Loss Budget Performance
As of September 30, 2020

	<u>Annual Budget</u>	<u>Sep 20</u>	<u>Jul-Sep 20</u>	<u>% of Annual Budget</u>	<u>YTD Annual Budget Balance</u>
Ordinary Income/Expense					
Income					
Total 40000 - Operating Revenue	2,719,575.00	408,662.52	735,857.07	27.06%	1,983,717.93
41000 - Nonoperating Revenue					
41110 - Investment Revenue					
41112 - Interest Revenue	400.00	15.78	46.32	11.58%	353.68
Surcharg Total 41110 - Investment Revenue	400.00	15.78	46.32	11.58%	353.68
41120 - Property Tax	88,500.00	0.00	2,418.40	2.73%	86,081.60
Total 41000 - Nonoperating Revenue	88,900.00	15.78	2,464.72	2.77%	86,435.28
Total Income	<u>2,808,475.00</u>	<u>408,678.30</u>	<u>738,321.79</u>	<u>26.29%</u>	<u>2,070,153.21</u>
Gross Income	2,808,475.00	408,678.30	738,321.79	26.29%	2,070,153.21
Expense					
60000 - Operating Expenses					
60010 - Professional Fees	135,000.00	21,404.77	33,763.66	25.01%	101,236.34
60100 - Personnel Services					
60110 - Salaries & Wages	729,867.00	53,783.56	161,497.97	22.13%	568,369.03
60150 - Employee Benefits & Expense	489,145.00	34,847.23	95,075.27	19.44%	394,069.73
Total 60100 - Personnel Services	<u>1,219,012.00</u>	<u>88,630.79</u>	<u>256,573.24</u>	<u>21.05%</u>	<u>962,438.76</u>
60200 - Administration	205,010.00	20,857.21	66,489.78	32.43%	138,520.22
64000 - Conservation	300.00	0.00	0.00	0.00%	300.00
65000 - Field Operations	436,400.00	34,996.71	91,747.83	21.02%	344,652.17
Total 60000 - Operating Expenses	<u>1,995,722.00</u>	<u>165,889.48</u>	<u>448,574.51</u>	<u>22.48%</u>	<u>1,547,147.49</u>
69000 - Non-Operating Expenses					
69010 - Debt Service					
69100 - Revenue Bond					
69105 - Principle	145,736.00	0.00	0.00	0.00%	145,736.00
69110 - Interest	57,490.00	0.00	0.00	0.00%	57,490.00
Total 69100 - Revenue Bond	<u>203,226.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>	<u>203,226.00</u>
69125 - AMI Meter Loan					
69130 - Principle	48,281.00	0.00	24,703.02	51.17%	23,577.98
69135 - Interest	10,233.00	0.00	4,553.94	44.50%	5,679.06
Total 69125 - AMI Meter Loan	<u>58,514.00</u>	<u>0.00</u>	<u>29,256.96</u>	<u>50.00%</u>	<u>29,257.04</u>
Total 69010 - Debt Service	<u>261,740.00</u>	<u>0.00</u>	<u>29,256.96</u>	<u>11.18%</u>	<u>232,483.04</u>
69400 - Other Non-Operating Expense	2,000.00	0.00	0.00	0.00%	2,000.00
Total 69000 - Non-Operating Expenses	<u>263,740.00</u>	<u>0.00</u>	<u>29,256.96</u>	<u>11.09%</u>	<u>234,483.04</u>
Total Expense	<u>2,259,462.00</u>	<u>165,889.48</u>	<u>477,831.47</u>	<u>21.15%</u>	<u>1,781,630.53</u>
Net Ordinary Income	<u>549,013.00</u>	<u>242,788.82</u>	<u>260,490.32</u>		
Net Income	<u><u>549,013.00</u></u>	<u><u>242,788.82</u></u>	<u><u>260,490.32</u></u>		

Rio Linda Elverta Community Water District
CAPITAL BUDGET VS ACTUAL FISCAL YEAR 2020-21
 As of September 30, 2020

	GENERAL		VEHICLE REPLACEMENT		FUTURE CAPITAL IMPROVEMENT PROJECTS	
	Annual Budget	YTD Actual	Annual Budget	YTD Actual	Annual Budget	YTD Actual
FUNDING SOURCES						
Fund Transfers						
Operating Fund Transfers In	549,013.00	137,250.00	-	-	-	-
CIP Fund Intrafund Transfers	(456,670.00)	-	75,000.00	-	381,670.00	-
Beginning Balance Redistribution	(1,396,338.00)	-	-	-	1,396,338.00	-
Surcharge 2 Surplus Repayment	107,171.00	-	-	-	-	-
Investment Revenue	-	-	-	-	3,500.00	193.75
PROJECTS						
A · WATER SUPPLY	-					
A-1 · Miscellaneous Pump Replacements	40,000.00	-				
Total A · WATER SUPPLY	40,000.00	-	-	-	-	-
B · WATER DISTRIBUTION						
B-1 · Service Replacements	30,000.00	9,114.98	-	-	-	-
B-2 · Small Meter Replacements	120,000.00	35,361.72				
B-3 · Large Meter Replacements	5,000.00	-	-	-	-	-
Total B · WATER DISTRIBUTION	155,000.00	44,476.70	-	-	-	-
TOTAL BUDGETED PROJECT EXPENDITURES	195,000.00	44,476.70	-	-	-	-

**Rio Linda Elverta Community Water District
Capacity Revenue Profit & Loss Budget Performance
July - September 2020**

	<u>Annual Budget</u>	<u>Jul-Sept 20 Current QTR</u>	<u>Jul 20-Sept 20 YTD</u>	<u>% of Annual Budget</u>	<u>YTD Annual Budget Balance</u>
Income					
41000 · Non-Operating Revenue					
41110 · Investment Revenue					
41112 · Interest Revenue	2,000.00	1,081.95	1,081.95	54.1%	918.05
	<u>2,000.00</u>	<u>1,081.95</u>	<u>1,081.95</u>	<u>54.1%</u>	<u>918.05</u>
44100 · Capacity Fee Revenue	60,000.00	14,556.93	14,556.93	24.26%	45,443.07
Total Income	<u>62,000.00</u>	<u>15,638.88</u>	<u>15,638.88</u>	<u>25.22%</u>	<u>46,361.12</u>
Gross Income	<u>62,000.00</u>	<u>15,638.88</u>	<u>15,638.88</u>	25.22%	46,361.12
Net Income	<u><u>62,000.00</u></u>	<u><u>15,638.88</u></u>	<u><u>15,638.88</u></u>		

**Rio Linda Elverta Community Water District
Surcharge 1 Profit & Loss Budget Performance
July - September 2020**

	<u>Annual Budget</u>	<u>Jul-Sept 20 Current QTR</u>	<u>Jul 20-Sept 20 YTD</u>	<u>% of Annual Budget</u>	<u>YTD Annual Budget Balance</u>
Income					
41000 - Non-Operating Revenue					
41110 - Investment Revenue					
41111 - Dividend Revenue	0.00	16.50	16.50	100.0%	-16.50
41112 - Interest Revenue	11,000.00	2,194.38	2,194.38	19.95%	8,805.62
41113 - Market Value Adjustment	0.00	-400.43	-400.43	100.0%	400.43
	<u>11,000.00</u>	<u>1,810.45</u>	<u>1,810.45</u>	<u>16.46%</u>	<u>9,189.55</u>
43010 - Surcharge 1 Revenue	<u>523,374.00</u>	<u>115,663.57</u>	<u>115,663.57</u>	<u>22.1%</u>	<u>407,710.43</u>
Total Income	<u>534,374.00</u>	<u>117,474.02</u>	<u>117,474.02</u>	<u>21.98%</u>	<u>416,899.98</u>
Gross Income	534,374.00	117,474.02	117,474.02	21.98%	416,899.98
Expense					
69150 - Surcharge 1 Loan					
69155 - Principle	360,494.24	0.00	0.00	0.0%	360,494.24
69160 - Interest	100,860.31	0.00	0.00	0.0%	100,860.31
69170 - Admin Fees	2,100.00	569.99	569.99	27.14%	1,530.01
Total 69150 - Surcharge 1 Loan	<u>463,454.55</u>	<u>569.99</u>	<u>569.99</u>	<u>0.12%</u>	<u>462,884.56</u>
Total Expense	<u>463,454.55</u>	<u>569.99</u>	<u>569.99</u>		
Net Income	<u><u>70,919.45</u></u>	<u><u>116,904.03</u></u>	<u><u>116,904.03</u></u>		

**Rio Linda Elverta Community Water District
Surcharge 2 Profit & Loss Budget Performance
July - September 2020**

	<u>Annual Budget</u>	<u>Jul-Sept 20 Current QTR</u>	<u>Jul 20-Sept 20 YTD</u>	<u>% of Annual Budget</u>	<u>YTD Annual Budget Balance</u>
Income					
41000 · Non-Operating Revenue					
41110 · Investment Revenue					
41112 · Interest Revenue	800.00	1,007.09	1,007.09	125.89%	-207.09
	<u>800.00</u>	<u>1,007.09</u>	<u>1,007.09</u>	<u>125.89%</u>	<u>-207.09</u>
43050 · Surcharge 2 Revenue	439,019.00	96,295.25	96,295.25	21.93%	342,723.75
Total Income	<u>439,819.00</u>	<u>97,302.34</u>	<u>97,302.34</u>	<u>22.12%</u>	<u>342,516.66</u>
Gross Income	439,819.00	97,302.34	97,302.34	22.12%	342,516.66
Expense					
69175 · Surcharge 2 Loan					
69180 · Principle	220,000.00	110,000.00	110,000.00	50.0%	110,000.00
69185 · Interest	96,597.32	49,200.65	49,200.65	50.93%	47,396.67
Total 69175 · Surcharge 2 Loan	<u>316,597.32</u>	<u>159,200.65</u>	<u>159,200.65</u>	<u>50.29%</u>	<u>157,396.67</u>
Total Expense	<u>316,597.32</u>	<u>159,200.65</u>	<u>159,200.65</u>		
Net Income	<u><u>123,221.68</u></u>	<u><u>-61,898.31</u></u>	<u><u>-61,898.31</u></u>		



PMIA/LAIF Performance Report as of 10/07/20



PMIA Average Monthly Effective Yields⁽¹⁾

Sep	0.685
Aug	0.784
Jul	0.920

Quarterly Performance Quarter Ended 06/30/20

LAIF Apportionment Rate ⁽²⁾ :	1.47
LAIF Earnings Ratio ⁽²⁾ :	.00004012766505335
LAIF Fair Value Factor ⁽¹⁾ :	1.004912795
PMIA Daily ⁽¹⁾ :	1.08%
PMIA Quarter to Date ⁽¹⁾ :	1.41%
PMIA Average Life ⁽¹⁾ :	191

*Revised 7/21/2020 per State Controller's Office

Pooled Money Investment Account Monthly Portfolio Composition ⁽¹⁾ 08/31/20 \$113.8 billion

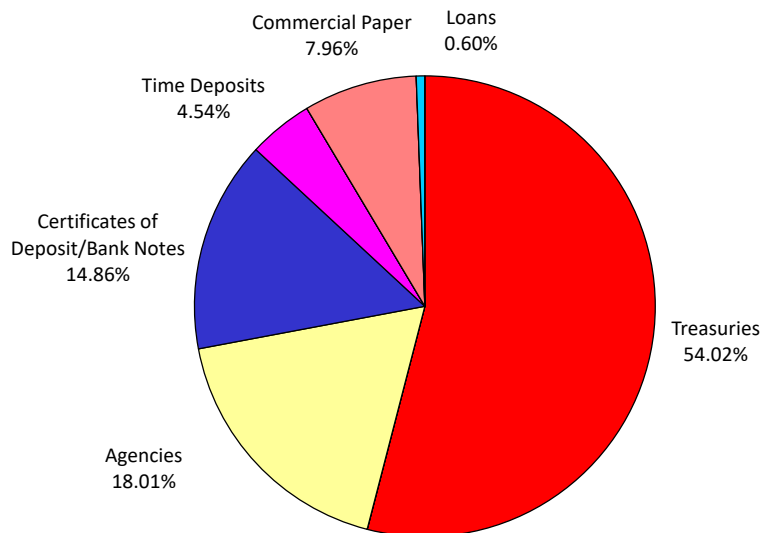


Chart does not include 0.01% of mortgages. Percentages may not total 100% due to rounding.

Daily rates are now available here. [View PMIA Daily Rates](#)

Notes: The apportionment rate includes interest earned on the CalPERS Supplemental Pension Payment pursuant to Government Code 20825 (c)(1) and interest earned on the Wildfire Fund loan pursuant to Public Utility Code 3288 (a).

Source:

⁽¹⁾ State of California, Office of the Treasurer

⁽²⁾ State of California, Office of the Controller



Executive Committee

Agenda Item: 4

Date: November 2, 2020

Subject: Discuss declaring material to be surplus: meeting audio equipment (not used for years) and old desktop computer.

Staff Contact: Timothy R. Shaw, General Manager

Recommended Committee Action:

The Executive Committee should review this item, then forward an item onto the November 16th Board agenda to allow discussion and action (if deemed appropriate) by the full Board.

Current Background and Justification:

The District policy for disposing of District owned material that is no longer needed entails the Board declaration that the material is surplus. The policy further stipulates the means by which staff may disposition the surplus material, e.g. via online public auction sites.

The District owns some bulky audio equipment it once procured for Board meetings. District employees familiar with the intended use have indicated the equipment did not fit the District need and required approximately two-hours to set up for each meeting. This translates to an additional cost for overtime for each public Board meeting. The material has been taking up needed space in the L Street Reservoir motor control building for years.

The audio equipment and a 7-year old, low quality computer workstation that was replaced in May 2020 should be declared as surplus and dispositioned in accordance with District policy.

Conclusion:

The Executive Committee needs to forward this item onto the November 16th Board agenda for discussion and possible action.

00226
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YAMAHA

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NADY
WIRELESS BODYPACK MICROPHONE SYSTEM
DKW-1 LT



centerstage™
KEEP YOU IN THE SPOTLIGHT
DKW-Duo LT



VHF WIRELESS DUAL LAPEL MICROPHONE SYSTEM

NADY
SYSTEMS
DKW-3 LT
VHF WIRELESS LAPEL MICROPHONE SYSTEM



- Clear, natural sound with heart microphones included - ideal for bands that require applications
- Simple to operate
- Interference-free operation for select VHF frequencies in any application or locale
- 100 ft. operating range - up to 300 ft. line of sight

Specifications	
Frequency Response	800-16000
AF Cutoff	1000
Operating Range	100-300 ft.
Microphone Battery	9V (18 hours on alkaline)
Receiver Battery	9V (18 hours on alkaline)
Receiver Controls	1 x 1/4" (6.35 mm) Stereo Jack, 1 x 1/8" (3.18 mm) Stereo Jack, 1 x 1/8" (3.18 mm) Stereo Jack
Microphone Controls	1 x 1/4" (6.35 mm) Stereo Jack, 1 x 1/8" (3.18 mm) Stereo Jack
Microphone Weight	1.5 lb (0.68 kg)

Frequency: 185.15 MHz
Serial Number: 1277202000

IN INDONESIA
EN INDONESIA



Executive Committee Agenda Item: 5

Date: November 2, 2020

Subject: Report on draft position description for Customer Service Technician II

Staff Contact: Timothy R. Shaw, General Manager

Recommended Committee Action:

This item is an informational update. As such, there is no anticipated need to forward an item onto the November 16th Board agenda.

Current Background and Justification:

As previously reported throughout the past several months, the District has been coordinating with Teamster Local 150 (meet and confer sessions) on drafting a new position description, Customer Service Tech II. We've also been coordinating on a corresponding pay scale for this proposed new position description. The focus of this pay scale dialog has not been along the lines of any sort of market analysis or class study. The focus has been integrating this proposed pay scale into the pay scales of existing unit pay scales, e.g. Customer Service Tech I, Admin Assistant etc.

Conclusion:

The Executive Committee should engage in discussion with staff on the scope and timing of this effort.



Executive Committee Agenda Item: 6

Date: November 2, 2020

Subject: Report on pilot testing of Innov8 units with Water Scope consumption software.

Staff Contact: Timothy R. Shaw, General Manager

Recommended Committee Action:

This is an informational item with no reasonable expectation that the Executive Committee will need to forward this item onto the November 16th Board agenda.

Current Background and Justification:

The five Innov8 registers have been installed for about 4-weeks now. The Water Scope registration guide has been sent to each of the five pilot study participants. The initial feedback from the registered participants has been positive, bordering on excitement.

Conclusion:

The Executive Committee should engage in discussion and also review the various screen shots of Water Scope consumption data.

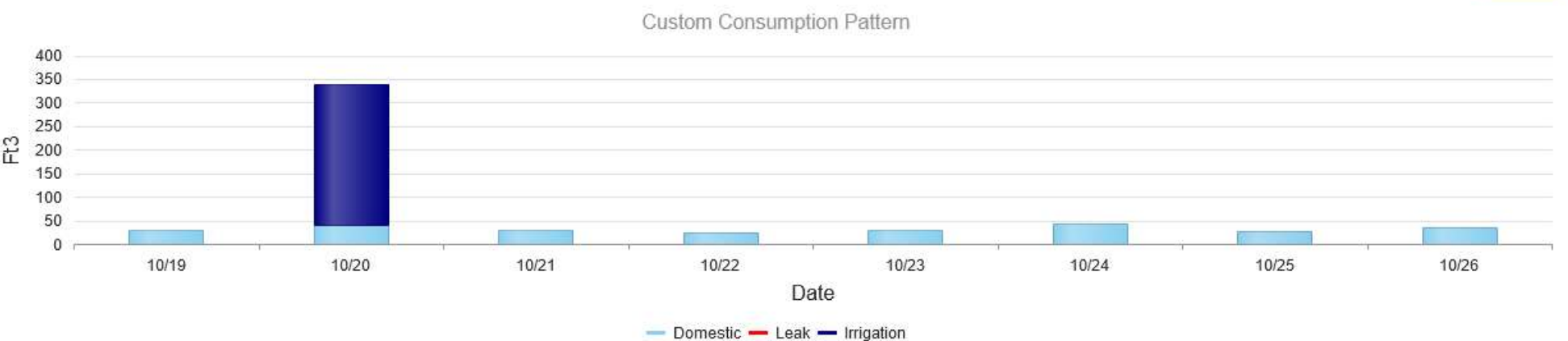
Your Account Information Account Number [redacted] Consumer Name [redacted] Address: Location [redacted], Rio Linda CA 95673 VN ID: 3064074 Water Budget: Efficient
 Meter: innov8-VN LTE Neptune 5/8 x 3/4" LCD Read: 001477.6Ft3 @10/29/20... Billing Read: 14 Ft3 x 100 Conditions: %

Usage Overview Last updated Thu Oct 29 2020 09:49:37 ?

Time Interval Custom Date interval From Date 10/19/2020 To Date 10/26/2020 Go Displaying 19 Oct - 26 Oct Custom PDF

Custom Consumption Analysis

Irrigation	298.02
Leak	0.00
Domestic	259.36
Total	557.39
Leak Rate	0GPM

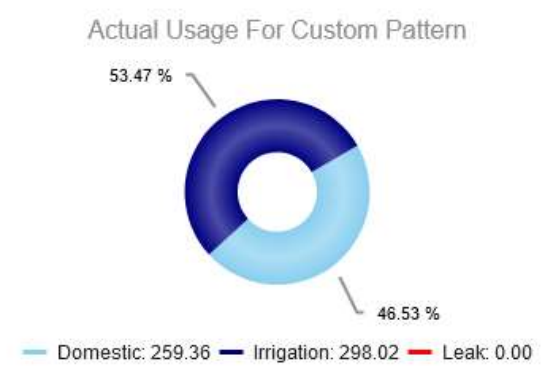


Settings

Irrigation Threshold Calculate Save

Actions

Export to CSV



Meter: Innov8-VN LTE Neptune 1" LCD Read: 001858.61Ft3 @10/29/2... Billing Read: 18 Ft3 x 100 Conditions:

Flow Rate Analysis

Interval: Weekly

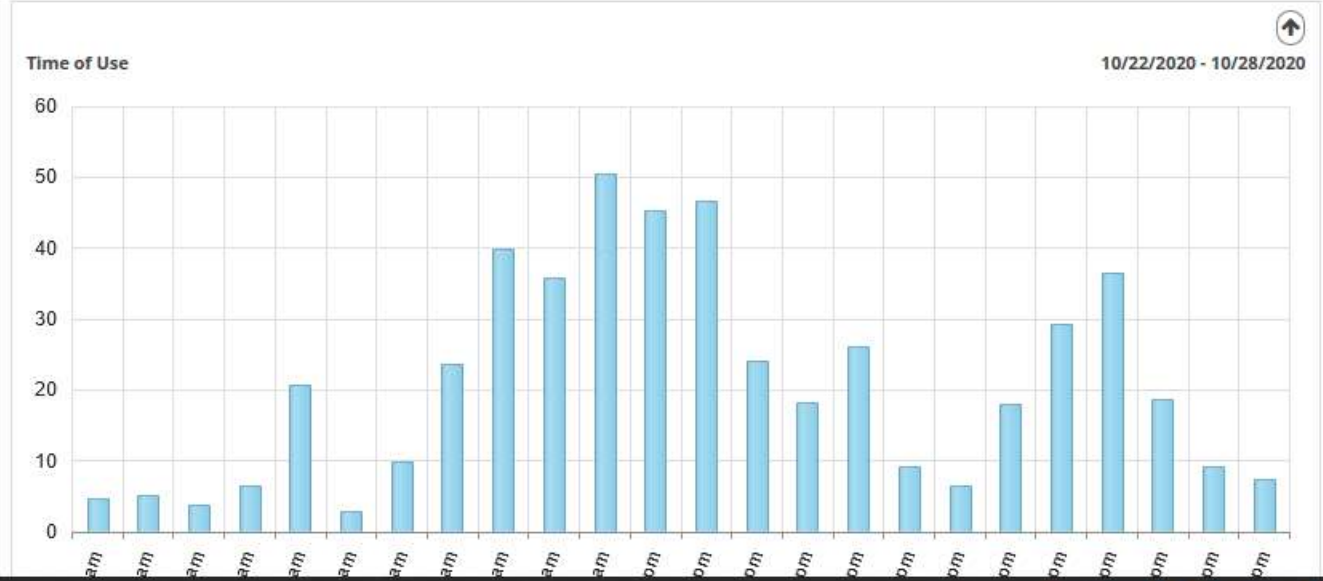
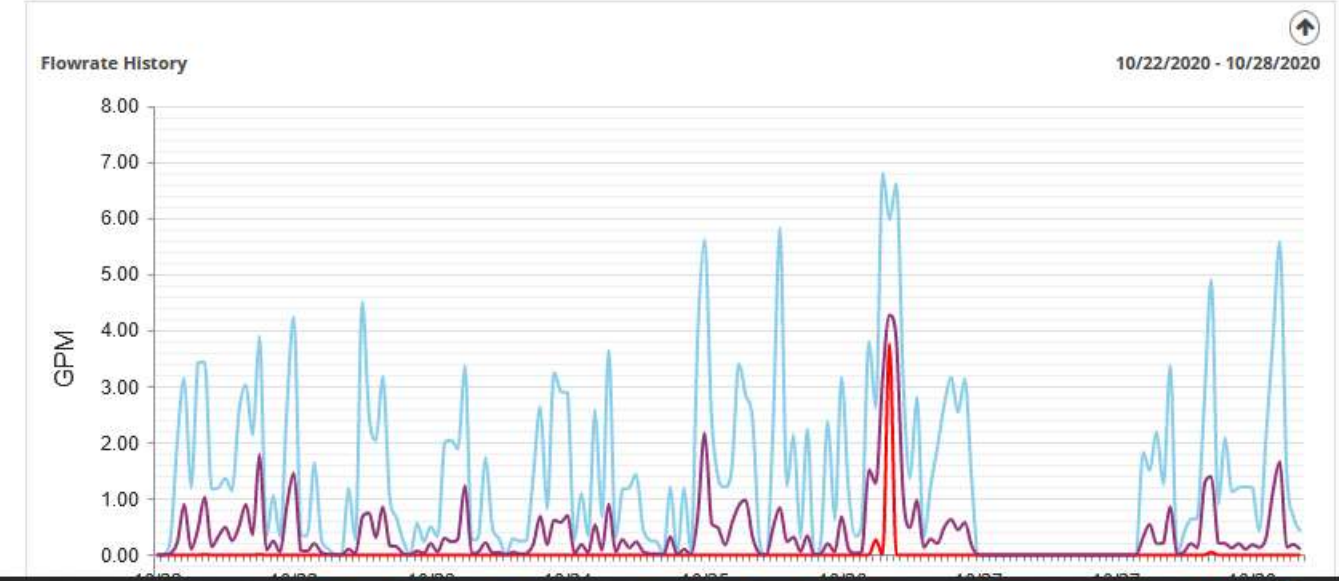
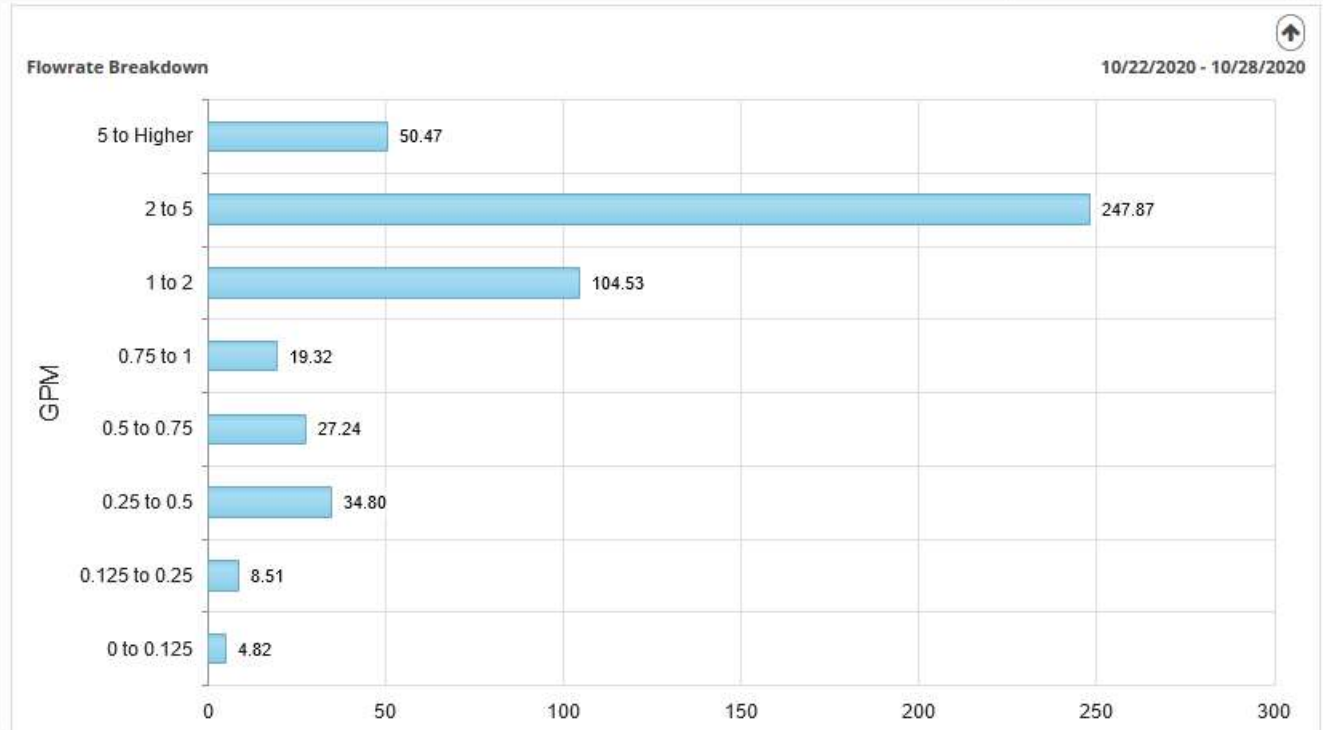
Select Date Interval
 From Date: 10/22/2020 To Date: 10/28/2020 Export to CSV Go

Flowrate Statistics

Maximum Flowrate:	6.797 GPM at 10:25 AM on 10/26/2020
Average Flowrate:	0.369 GPM
Minimum Flowrate:	-0.003 GPM at 02:30 AM on 10/24/2020

Consumption Statistics

Peak Hour:	34,246
Peak Day:	165,464 on 10/26/2020
Total Consumption:	497,562



- ←
- DASHBOARD
- CONSUMPTION HISTORY
- USAGE OVERVIEW
- RESIDENTIAL ANALYSIS
- IRRIGATION ANALYSIS
- WATER BUDGET
- CONSUMPTION COMPARISON
- WATERING
- FLOWRATE ANALYSIS
- ENVIRONMENTAL
- NOTIFICATIONS
- RESOURCES

Tim Shaw

Subject: FW: WaterScope - Daily Water Alert -

From: WaterScope Notification Services <notificationsservices@waterscope.us>

Sent: Friday, October 23, 2020 6:37 AM

To: Customer Name Withheld


Subject: WaterScope - Daily Water Alert – John Q. Public



Rio Linda

Hello

We have detected following condition(s) on your meter - 3064078:

 **Leak** (A drip or trickle leak is evident)

Set On 10/22/2020, Thursday, your meter's leak rate was 0.013713769497307 GPM.

Thanks,

WaterScope

[Click here to login into WaterScope](#)

Note: This email is sent through an automated service. Please do not reply to this email. If you have any concerns, please contact your Utility person in-charge for further support. To unsubscribe for daily notifications, please visit Notifications menu after you login into your WaterScope Account.

This email was generated for your time zone Mountain Standard Time today.

WaterScope Notification Services ©2020



Executive Committee Agenda Item: 7

Date: November 2, 2020

Subject: General Status Update from the District Engineer

Contact: Mike Vasquez, PE, PLS, Contract District Engineer

Recommended Committee Action:

Receive a status report on specific focus items currently being addressed by the District Engineer.

Current Background and Justification:

Subjects anticipated for discussion include:

- Well 16 Pump Station Construction
- Annual Pipe Replacement Project
- Electric Avenue Residential Development (7 Lots, between Cypress Street and Elverta Road)
- Fox Hollow Residential Development (28 lots, 6th Street between Q Street and S Street)
- 428 West Delano Street Residential Development (5 lots, between El Rio Avenue and Marindell Street)
- 6515 & 6533 14th Street Residential Development (2 lots, between Elkhorn Boulevard and K Street)

Conclusion:

I recommend the Executive Committee receive the status report from the District Engineer. Then, if necessary and appropriate, forward an item(s) onto the November 16, 2020 Board of Directors Meeting agenda with recommendations as necessary.