

**Minutes**  
**Rio Linda / Elverta Community Water District**  
**Executive Committee**

June 14, 2023 @ 6:00 P.M.

Visitors / Depot Center  
6730 Front St.  
Rio Linda, CA 95673

The meeting was called to order at 6:10 P.M. The meeting was attended in-person by, Director Cline, General Manager Tim Shaw and Contract District Engineer Mike Vasquez.. Director Gifford attended virtually (Zoom) as planned due to his out-of- town work assignment.

Director Harris attended the meeting but did not participate in any discussions once the meeting was called to order. **Out of an abundance of caution (Brown Act), the Executive Committee deferred recommendations of Board Actions until the introduction of each relevant item at the 6-26-2023 Board meeting.**

**Call to Order:** 6:10 P.M.

**Public Comment:** *One public member present, no comments.*

**Items for Discussion:**

1.	Engineer's Update.
<i>The Contract District Engineer presented his written report and expounded upon the Capstone proposal that continues to be considered by engineering students. The public member requested more information on Capstone and expressed concurrence with the ideals entailed.</i>	
2.	Discuss Proposed Extension of Professional Services Agreement for Pipe Replacement Project.
<i>The Contract District Engineer presented his written report. The Committee discussed the need for more details associated with the proposed extension. The Engineer responded that such details will be included in the Board packets.</i>  <i>The Executive Committee forwarded the item onto the June 26<sup>th</sup> Board agenda. Out of an abundance of caution, the Committee Members deferred their recommendation for Board action until the corresponding item is introduced at the June 26<sup>th</sup> Board meeting.</i>	
3.	Discuss Change Order to Current Pipe Replacement Project, Service Lines and Valves.
<i>The Contract District Engineer presented his written report and provided additional support for the value of the proposed improvements. The Engineer also summarized the interaction with Sacramento County regarding the restoration of speed bumps on Dry Creek Rd.</i>  <i>The Executive Committee forwarded the item onto the June 26<sup>th</sup> Board agenda. Out of an abundance of caution, the Committee Members deferred their recommendation for Board action until the corresponding item is introduced at the June 26<sup>th</sup> Board meeting.</i>	
4.	Discuss the Fiscal Year 2023/2024 Preliminary Budget
<i>The General Manager presented his written report and summarized the policies and principles associated with adopting a preliminary budget then a Final Budget at a Public Hearing in August. Director Cline commented on the partial year revenue tally, i.e., revenues through March 2023.</i>  <i>The Executive Committee forwarded this item onto the June 26<sup>th</sup> Board agenda. Out of an abundance of caution, the Committee Members deferred their recommendation for Board action until the corresponding item is introduced at the June 26<sup>th</sup> Board meeting.</i>	

5.	Discuss Preliminary Response to Teamsters Local 150 Public Records Request.
	<i>The General Manager presented his written report. The public member inquired as to what gives Teamsters the authority to request such records. (The California Public Records Act). The public member also asked why Teamsters only requested records related to Director Harris. The public member asked why the original letter from Teamsters was not included in the packet. The General Manager responded it was an unintended oversight.</i>
	<i>The Executive Committee forwarded the item onto the June 26<sup>th</sup> Board agenda as an information item. The Committee further directed that the original letter from Teamsters be included in the Board packets. Out of an abundance of caution, the Committee Members deferred their recommendation for Board action until the corresponding item is introduced at the June 26<sup>th</sup> Board meeting.</i>
6.	Discuss Proposed Revisions to District Policies 2.01.150 and 2.05.200.
	a. Discuss Draft Letter to Legal Counsel
	<i>The General Manager presented his written report for the proposed policy revisions and the draft letter to Legal Counsel. The General Manager summarized the terms in the current engagement agreement with Legal Counsel regarding restrictions on coordinating with the District prior to consulting non-primary attorneys.</i>
	<i>The Executive Committee forwarded both items onto the June 26<sup>th</sup> Board agenda.</i>
7.	Discuss Confirming July 1, 2023 Scheduled Rate Adjustment.
	<i>The General Manager presented his written report and explained the presumptions associated with a multi-year rate adjustment and the presumed amount of inflation. The public member asked a hypothetical question involving a recession in the future, i.e., if inflation goes negative can the Board roll back the rates. The General Manager affirmed the Board could do that.</i>
	<i>The Executive Committee forwarded the item onto the June 26<sup>th</sup> Board agenda. Out of an abundance of caution, the Committee Members deferred their recommendation for Board action until the corresponding item is introduced at the June 26<sup>th</sup> Board meeting.</i>
8.	Discuss Expenditures for April 2023.
	<i>The Executive Committee forwarded the April Expenditures Report onto the June 26<sup>th</sup> Board agenda.</i>
9.	Discuss Financial Reports for April 2023.
	<i>The Executive Committee forwarded the April Financial Reports onto the June 26<sup>th</sup> Board agenda.</i>

**Directors’ and General Manager Comments:**

- SWRCB Executive Director’s Report – Hexavalent Chromium MCL

*The General Manager explained that the excerpt from the SWRCB Executive Director’s report and the email from Melissa Hall convey the updated schedule for SWRCB publishing the Notice of Proposed Rulemaking for the hexavalent chromium MCL, then he answered questions from the public member.*

**Adjournment 6:56 P.M.**