

**Minutes**  
**Rio Linda / Elverta Community Water District**  
**Executive Committee**

September 11, 2024 @ 6:00 P.M.

Visitors / Depot Center  
6730 Front St.  
Rio Linda, CA 95673

The meeting was called to order at 6:00 P.M. The meeting was attended in-person by Director Gifford, Director Cline General Manager Tim Shaw, and Contract District Engineer Mike Vasquez.

**Call to Order:** 6:00 P.M.

**Public Comment:** *There were no public members present at the start of the meeting. A public member arrived at approximately 6:25 P.M., but the public member expressed no public comments.*

**Items for Discussion:**

1.	Contract District Engineer’s Update.
<i>The Contract District Engineer presented his written report and expounded on the recent completion of the latest pipe replacement project phase, the design of the Hexavalent Chromium treatment facility, raising and lowering iron (water valve boxes) and Water Use Efficiency mandated submittals.</i>	
2.	Reminder for Board Member Training at 9-23-2024 Regular Meeting (open session).
<i>The General Manager presented his written report. Both Directors (Gifford and Cline) asked if we know the approximate duration of the scheduled training, The General Manager conveyed that he and the instructor had discussed a goal of less than one hour.</i>	
3.	DRAFT Workplace Violence Prevention Policy.
<i>The General Manager presented his written report and explained the mandate, via California Occupational Safety and Health Association (OSHA) applies to all California employers, and is emphasized for Public Agencies, because they are commonly insured by entities with formal risk management programs. The General Manager further explained that even though this is a state mandate, it is also a change impacting wages, hours or working conditions, so he needs to share the Workplace Violence Prevention Plan with Teamsters Local 150. The Workplace Violence Prevention Plan will be appended to the existing Injury and Illness Prevention Plan.</i>	
4.	New Laws Regarding Irrigation of Non-Functional Turf (Commercial, Industrial Institutional).
<i>The General Manager presented his written report and explained having already received questions regarding the new prohibitions from the community. Director Gifford asked for the definition of “non-functional turf”, which the General Manager provided and referenced the supporting documents for this item.</i>	
5.	Platform for Public Reporting of Unauthorized Water Use, e.g., Fire Hydrant Use Without Permit.
<i>The General Manager presented his written report and explained that this idea is in response to occasional public comments to the Board (maybe 2 or 3 times each year) where public members express frustration because they observed what they believe to be stealing water from fire hydrants. The General Manger projects that a tool for public reporting of suspected, unauthorized water use should be a part of the re-designed District website via Streamline. The General Manager also conveyed that past state level efforts along these lines also had an unintended consequence of being used as a tool for feuding neighbors, which should be lessons learned to make the District’s effort mindful of pitfalls.</i>	
6.	Discuss Reducing District Annual Contribution for Pre-Funding Other Post Employment Benefits.
<i>The General Manager presented his written report and briefly explained the history and subsequent ramifications in Governmental Accounting Standards Bureau (GASB), for analysis of fiscal impacts associated with Other Post Employment Benefits (OPEB). The General Manager further explained that the Board’s proactive efforts 4-years ago have led to fully funding the OPEB liability that resulted from District actions more than 20-years ago. It is beneficial to share this good news with the public we serve.</i>	

7.	Discuss Expenditures for July.
<i>The Executive Committee forwarded the July Expenditures report onto the September 23<sup>rd</sup> Board agenda with the Committee's recommendation for Board approval.</i>	
8.	Discuss Financial Reports for July.
<i>The Executive Committee forwarded the July Financial report onto the September 23<sup>rd</sup> Board agenda with the Committee's recommendation for Board approval.</i>	

**Directors' and General Manager Comments:**

X – Update on Streamline and Diamond Communications.

*The General Manager reported that the Streamline agreement is fully executed. There has been no response from Diamond Communications.*

**Items Requested for Next Month's Committee Agenda:** *None.*

**Adjournment:** 6:45 P.M.