

**Minutes**  
**Rio Linda / Elverta Community Water District**  
**Executive Committee**

October 3, 2022 @ 6:00 P.M.

Visitors / Depot Center  
 6730 Front St.  
 Rio Linda, CA 95673

The meeting was called to order at 6:00 P.M. The meeting was attended by Director Gifford, Director Ridilla, General Manager Tim Shaw, and Contract District Engineer Mike Vasquez.

**Call to Order:** 6:00 P.M.

The General Manager announced the need for adding an item to the agenda, Item X – Revisions to Discontinuation of Water Service Policy. This item emerged after the agenda was posted and will not wait until the next Committee meeting. Both Board Members agreed to add this item to the agenda.

**Public Comment:** *There were no members of the public in attendance*

**Items for Discussion:**

1.	Engineers Update.
<i>The Contract District Engineer presented his written report and provided additional details on the annual pipe replacement project. The District Engineer estimated the project will take approximately 30-days to complete.</i>	
2.	Discuss the Process for Cancelling Membership in the Association of California Water Agencies (ACWA).
<i>The General Manager presented his written report and explained the details determined so far. At this point, it appears as though it will be less cumbersome to move the Workers Compensation insurance from Special Districts Risk Management Authority to Association of California Water Agencies Joint Powers Insurance Authority. The General Manager indicated the District is awaiting a quote from ACWA JPIA to compare Workers Compensation Insurance coverage premiums.</i>	
3.	Status Report on GM Performance Review Ad Hoc.
<i>The General Manager presented his written report. As of the time of the Executive Committee meeting, one of the assigned Board Members had not responded to repeated email requests for available dates/times. Per direction of the Chair, the meeting was set for October 6<sup>th</sup>. However, on October 6<sup>th</sup>, the Board Member emailed to indicate unavailability for the meeting. The GM responded with yet another request for available dates but has not received a response.</i>	
4.	Discuss Correspondence with Teamster Local 150 Regarding 2022 Cost of Living Adjustment.
<i>The General Manager presented his written report and provided additional insights regarding current labor relations and employee morale, which occurred subsequent to the September 19<sup>th</sup> Board meeting, where the Board declined to form a negotiations ad hoc committee for the 2022 COLA. In response to the correspondence from Teamsters, the General Manager explained that two meetings were scheduled for October 4<sup>th</sup>, one with Teamster Local 150 and the other with the 2022 COLA Negotiations Ad Hoc Committee appointed by the Chair.. The GM explained that he had been in discussions with the Chair and Legal Counsel, both agreed that pursuant to District Policy, the Chair could appoint the negotiations ad hoc, then ask the Board to ratify the appointment at the October 17<sup>th</sup> Board meeting.</i>	
<i>The Executive Committee forwarded the ad hoc committee appointment ratification onto the October 17<sup>th</sup> Board agenda with the Committee’s recommendation for Board approval.</i>	

5.	Discuss the Well 14 Parcel.
<p><i>The General Manager presented his written report and explained that this item was placed on the agenda because a public member asked, at the September 19<sup>th</sup> Board meeting, questions about why the District is not selling the Well 14 property. That item was not on the Board agenda, and the Board was therefore limited in the degree of discussion. The General Manager reviewed the Board actions from a couple of years ago, where the Board affirmed the status of the Well 14 property to remain as a District Asset. The General Manager further reviewed the current requirements for public agencies with surplus property. The General Manager further reviewed the lessons learned by the District for purchasing property prior to ascertaining the viability of a water well.</i></p>	
6.	Discuss the Practice and Documents for Offering a Payment Plan for Relatively Disadvantaged Individuals Paying RLECWD Drinking Water Capacity Fees.
<p><i>The General Manager presented his written report and provided additional information on the more recent resident's need for a payment plan. Director Gifford indicated his support for the concept, where individual residents on private wells often cannot afford an upfront, lump sum payment of the connection costs for District service. Director Ridilla expressed his preference for an interest rate based on the interest the District receives from Local Agency Investment Fund (LAIF) for invested capacity fees.</i></p> <p><i>The Executive Committee forwarded the Capacity Fee Payment Plan Agreement onto the October 17<sup>th</sup> Agenda with the Committee's recommendation for Board approval.</i></p>	
7.	Discuss the Date, Time, and Location of the November Executive Committee (Depot is Ballot Dropoff Location).
<p><i>The Executive Committee established the next Executive Committee meeting will be at 6:30 on November 7<sup>th</sup> at the New Beginnings Fellowship, 7008 10<sup>th</sup> St. Rio Linda, CA.</i></p>	
8.	Discuss Expenditures for August 2022.
<p><i>Director Ridilla requested clarification on one of the Expenditures associated with retiree medical insurance. The Executive Committee forwarded the item onto the October 17<sup>th</sup> Board agenda with the Committee's recommendation for Board approval.</i></p>	
9.	Discuss Financial Reports for August 2022
<p><i>The Executive Committee forwarded the Financial Report onto the October 17<sup>th</sup> Board agenda with the Committee's recommendation for Board approval.</i></p>	
X. Revisions needed to the District's Discontinuation of Water Service Policy.	
<p><i>The General Manager distributed his written report by handing a copy to each person in attendance. The General Manager explained that pursuant to SB 998, the District adopted the Discontinuation of Residential Water Service for Nonpayment policy in January 2020 (with an effective date in February 2020. The next month (March 2020) the Governor issued an executive order precluding shutoffs for nonpayment. The executive order precluded implementation of the District's policy for two years.</i></p> <p><i>Recently, via putting the policy into practice, the District became aware of the need for revisions as described in the staff report. Director Ridilla requested that the staff report for the Board Meeting be simplified compared to the staff report for the Executive Committee.</i></p> <p><i>The Executive Committee forwarded this item onto the October 17<sup>th</sup> Board agenda with the Committee's recommendation for Board approval.</i></p>	

**Directors' and General Manager Comments:** *None*

**Items Requested for Next Month's Committee Agenda:** *None*

**Adjournment:** 7:13 P.M.