

**MINUTES OF THE JULY 24, 2023
BOARD OF DIRECTORS REGULAR MEETING
OF THE RIO LINDA/ELVERTA COMMUNITY WATER DISTRICT**

The Link below provides access the video of this meeting.

<https://vimeo.com/840159964>

The numbers in parentheses next to each action item correlate to time marks on the video of the meeting.

1. CALL TO ORDER, ROLL CALL

The July 24, 2023 meeting of the Board of Directors of the Rio Linda/Elverta Community Water District called to order at 6:30 p.m. Visitor Depot Center 6730 Front St., Rio Linda, CA 95673. This meeting was physically open to the public.

General Manager Tim Shaw took roll call of the Board of Directors. Director Jason Green, Director Chris Gifford, Director Mary Harris, Director Vicky Young, General Manager Tim Shaw, and Legal Counsel were present. Director Anthony Cline was absent. Gm Shaw led the pledge of allegiance.

2. PUBLIC COMMENT_– A member of the public commented on no page numbers were printed on the Board packet and that an agenda item page was missing.

3. CONSENT CALENDAR (3:30)

3.1. June 23, 2023 Minutes

3.2 May Expenditures

3.3 May Financials

Comments/Questions –Director pointed out in the June 23, 2023 minutes that her name was missing from the vote.

(5:29) It was moved by Director Gifford and seconded by Director Green to approve the consent calendar with correction to the Directors names who voted on the June 23, 2023 Meeting minutes. Consent Calendar. Directors Green, Gifford, Harris, and Young voted yes. Director Anthony Cline was absent. The motion carried with a roll call vote of 4-0-0.

4. REGULAR CALENDAR

ITEMS FOR DISCUSSION AND ACTION

4.1 GM Report (6:20)

The General Manager, Tim Shaw provided his monthly report to the Board of Directors.

Board asked for any general highlights from the meetings that were attended by the GM. The Board President stated she had been served a legal document before the meeting. The Board President provided the documents to GM Shaw. GM Shaw gave general information about the documents served to the Board President on behalf of the District.

The Board took no action on this item.

4.2 District Engineer’s Report (10:30)

The Contract District Engineer report provided a General District Engineering, Active Development Reviews (only projects with updates from the last Board Meeting), CIP Dry Creek Road Pipe Replacement Project.

Comments/Questions – GM Shaw informed the Board that the District Engineer Mike Vasquez was unable to attend due to a family emergency. General discussion from the Board on the Pipe replacement project.

The Board took no action on this item.

4.3 Consider Adopting Resolution 2023-06, Authorizing a Direct Levy to Collect Specified Debt (12:15)

Comments/Questions – General discussion from the Board about the Doubtful recovery debt and uncollectable debt that will be a direct levy.

Public member commented about a customer who experienced paying a \$6k debt of a previous owner on Lilac Lane.

(17:00) It was moved by Director Gifford and seconded by Director Green to adopt Resolution No. 2023-06, Authorizing a Direct Levy to Collect Specified Debt. Directors Green, Harris, Gifford, and Young voted yes. Director Anthony Cline was absent. The motion carried with a roll call vote of 4-0-0.

4.4 Consideration for Authorizing Revisions to District Policy 2.01.150 (17:40)

Comments/Questions – The general discussion from Board was to table the item until all Board members were present. The Board further discussed the content of the policy and prior dates when it was originally adopted. Board President commented this policy change has been brought before the Board prior and the policy revision failed. The general discussion is to clarify the policy so the District doesn't incur high legal bills.

Public member claims to have heard a discussion that the viewing of legal bills was given to one Board member when another member had to review them at the District office. The public member further commented that part of the policy was approved to be changed at the last Board meeting.

(43:10) It was moved by Director Young and seconded by Director Green to table the revisions to District Policy 2.01.150 until the next Board Meeting. Directors Green, Gifford, Young, and Harris voted yes. Director Cline was absent. The motion carried with a roll call vote of 4-0-0.

4.5 Review the Capital Improvement Projects List Adopted by the Board in April 2020, Consider Proposed Updates to the Same (44:30)

Comments/Questions – The Board had general discussion on this item.

(55:00) Director Anthony Cline arrived at the meeting.

Public members agreed on the item being tabled.

(1:08:10) It was moved by Director Cline and seconded by Director Green to table the updates to the Capital Improvements Project list until October after the budget has been adopted and with more clarification on each line item. Directors Green, Young, Gifford, Harris and Cline voted yes. The motion carried with a roll call vote of 5-0-0.

4.6 Consider Authorizing Means to Increase Distribution of a Newsletter. (1:08:52)

Comments/Questions- General questions from the Board President about the 2018 Waterways Newsletters when the Presidents Corner was part of the Newsletter. There was individual discussion on the President Corner being altered.

General discussion, from the public, was to include the newsletter with the bill and there should be a message from the Board included in the publication.

(1:36:46) It was moved by Director Cline seconded by Director Young to table any in changes to the current structure of the Waterways Newsletter and distribute the Newsletter via the District Website, Facebook, available for pickup in the District Office, and mailed with the billing. Directors Green, Gifford, Young and voted yes. Director Harris voted no. Director Cline abstained. The motion carried with a roll call vote of 3-1-1.

4.7 Authorize any New Board Member Assignments (committees and other) Proposed by the Chair Pursuant to District Policy 2.01.065 (1.46.52)

The Board took no action on this item.

5. INFORMATION ITEMS

5.1 District Activities Reports

- 5.1.1 Water Operations Report – Written report provided.
- 5.1.2 Completed and Pending Items Report – Written report provided.
- 5.1.3 Conservation Report – Written report provided.
- 5.1.4 Leak Repair Report – Report provided.

Comments/Questions – No comments.

5.2 Board Member Report

5.2.1 Report any ad hoc committees dissolved by requirements in Policy 2.01.065 – Board discussion centered around dissolving the Pressing Matters Advisory Committee and putting on next meeting agenda to have the Executive Committee be the President and Vice President.

5.2.2 Sacramento Groundwater Authority – Harris (primary) – No meeting.

5.2.3 Executive Committee – Gifford, Cline – Minutes provided.

5.2.4 ACWA/JPIA – Cline – Nothing to report.

5.2.5 Pressing Matters Advisory Ad Hoc- Harris, Young – Verbal report.

6. DIRECTORS’ AND GENERAL MANAGER COMMENTS – No comments.

7. ADJOURNMENT - The meeting was adjourned at 8:21pm.

Respectfully submitted,

Signature on File
Timothy R. Shaw, Secretary

Signature on File
Mary Harris, President of the Board