

**MINUTES OF THE JUNE 26, 2023
BOARD OF DIRECTORS REGULAR MEETING
OF THE RIO LINDA/ELVERTA COMMUNITY WATER DISTRICT**

The Link below provides access the video of this meeting.

<https://vimeo.com/840159964>

The numbers in parentheses next to each action item correlate to time marks on the video of the meeting.

1. CALL TO ORDER, ROLL CALL

The June 26, 2023 meeting of the Board of Directors of the Rio Linda/Elverta Community Water District called to order at 6:30 p.m. Visitor Depot Center 6730 Front St., Rio Linda, CA 95673. This meeting was physically open to the public.

General Manager Tim Shaw took roll call of the Board of Directors. Director Jason Green, Director Chris Gifford, Director Mary Harris, Director Anthony Cline, Director Vicky Young, and General Manager Tim Shaw, District Engineer Mike Vasquez, and Legal Counsel were present. GM Shaw led the pledge of allegiance.

2. PUBLIC COMMENT— A member of the public asked for the District to find a way to have the Waterways Newsletter and Presidents corner more accessible than just on the website.

Another member of public inquired when the late fee changed from \$5.00 to \$6.00. She further recommended the District should move on from past issues of the District.

3. CONSENT CALENDAR (7:58)

3.1. March 27, 2023 and May 22, 2023 Minutes

3.2 April Expenditures

3.3 April Financials

Comments/Questions –No Discussion.

(8:05) It was moved by Director Gifford and seconded by Director Green to approve the consent calendar. Directors Green, Gifford, Harris, Young and Cline voted yes. The motion carried with a roll call vote of 5-0-0.

**4. REGULAR CALENDAR
ITEMS FOR DISCUSSION AND ACTION**

4.1 GM Report (8:40)

The General Manager, Tim Shaw provided his monthly report to the Board of Directors.

Public member stated the GM report states no public comment from last meeting, but based on minutes from last meeting that may be incorrect.

The Board took no action on this item.

4.2 District Engineer's Report (10:10)

The Contract District Engineer report provided a General District Engineering, Active Development Reviews (only projects with updates from the last Board Meeting), CIP Dry Creek Road Pipe Replacement Project.

Comments/Questions – General discussion from the Board about new pipe project. The public appreciated the pictures.

The Board took no action on this item.

4.3 Consider Authorizing an Extension of the Professional Services Agreement for Continuing Pipe Replacement Projects (13:38)

Comments/Questions – General discussion from the Board about the project, including current costs, if overbudget that could affect other projects, and materials used. Board President questioned General Counsel about the President of the Board signing all District contracts.

(25:06) It was moved by Director Cline and seconded by Director Green to authorize an extension of the Professional Services Agreement for Continuing Pipe Replacement Projects. Directors Green, Harris, Gifford, Young, and Cline voted yes. The motion carried with a roll call vote of 5-0-0.

4.4 Consider Change Order to Existing Professional Services Agreement for Current Pipe Replacement Project on Dry Creek Rd. (25:25)

Comments/Questions – General discussion from Board on this project. President Harris asked for a copy of future projects.

(30:42) It was moved by Director Gifford and seconded by Director Cline approve change order to existing Professional Services Agreement for Current Pipe Replacement Project on Dry Creek Rd. Directors Green, Gifford, Young, Harris, and Cline voted yes. The motion carried with a roll call vote of 5-0-0.

4.5 Consider Authorizing the July 1, 2023 Water Rates Pursuant to Resolution 2021-03. (31:31)

Comments/Questions – The Board discussed the increase in rates equal to about 3%.

Public members commented that they were opposed to another increase. There were further questions if the District still offers payment arrangements for customers in financial hardship.

(47:12) It was moved by Director Gifford and seconded by Director Green to authorize the July 1, 2023 Water Rates Pursuant to Resolution 2021-03. Directors Green, Young, Gifford, Harris and Cline voted yes. The motion carried with a roll call vote of 5-0-0.

4.6 Consider Approving the Fiscal Year 2023/2024 Preliminary Budget. (48:18)

Comments/Questions- General questions from the Board included on the professional fees, engineer costs and increase in revenue of about 3%.

Public member inquired about outdoor water usage and the water efficiency requirement. Added an additional comment that it was nice to see money put in the budget for Conservation.

(1:03:00) It was moved by Director Young seconded by Director Cline to approve the FY 2023/2024 Preliminary Budget. Directors Green, Harris, Gifford, Young, and Cline voted yes. The motion carried with a roll call vote of 5-0-0.

4.6.1 Scheduling of Public Hearing for Consideration of Fiscal Year 2023/2024 Final Budget

(1:03:47) It was moved by Director Young seconded by Director Cline to schedule the Public Hearing for consideration of the FY 2023/2024 Final Budget for August 28, 2023. Directors Green, Harris, Gifford, Young, and Cline voted yes. The motion carried with a roll call vote of 5-0-0.

4.7 Consider Approving Revisions to District Policies 2.01.150 and 2.05.200. (1:04:30)

Comments/Questions – The Board President asked for clarification on the reason for the policy change and that Board member should have the ability to add items onto the agenda. Discussion around the policy change included changing only part of the policy, and costs incurred for the attorney to be present for individual Board members items added to the agenda.

Public inquired on the request of providing legal counsel's invoices and that the Board should have the ability to add items to the agenda.

(1:36:07) It was moved by Director Cline and seconded by Director Green to table the Policy Revision 2.01.150 until further clarification with the committee. Directors Green, Gifford, Cline, Young and Harris voted yes. The motion carried with a roll call vote of 5-0-0.

Public discussion on the *Ca Gov. Code §53060* included in the policy revision.

(1:41:44) It was moved by Director Young and seconded by Director Cline to approve the Policy Revision 2.05.200 as written but redacting “and may not be directed to other attorneys at the law firm”. Directors Green, Gifford, Cline, Young and Harris voted yes. The motion carried with a roll call vote of 5-0-0.

4.7.1 Consider Authorizing Letter to Legal Counsel to Clarify Expectations on Responses to Individual Board Member Outreach

Comments/Questions –No Comments

4.8 Authorize any New Board Member Assignments (committees and other) Proposed by the Chair Pursuant to District Policy 2.01.065 (1.46.52)

The Board took no action on this item.

5. INFORMATION ITEMS

5.1 District Activities Reports

- 5.1.1 Water Operations Report – Written report provided.
- 5.1.2 Completed and Pending Items Report – Written report provided.
- 5.1.3 Conservation Report – Written report provided.
- 5.1.4 Leak Repair Report
- 5.1.5 Teamsters Local 150 Public Records Act Request and District Responses
- 5.1.6 Notice of Rulemaking for Hexavalent Chromium MCL
- 5.1.7 Minor Budget Revision #4

Comments/Questions – General discussion on the reports provided under District Activities.

5.2 Board Member Report

- 5.2.1 Report any ad hoc committees dissolved by requirements in Policy 2.01.065 – No action taken.
- 5.2.2 Sacramento Groundwater Authority – Harris (primary) – Canceled.
- 5.2.3 Executive Committee – Gifford, Cline – Minutes provided.
- 5.2.4 ACWA/JPIA – Cline – Nothing to report.
- 5.2.5 Pressing Matters Advisory Ad Hoc- Harris, Young – No report.

6. DIRECTORS’ AND GENERAL MANAGER COMMENTS – No. comments

7. ADJOURNMENT - The meeting was adjourned at 8:38pm.

Respectfully submitted,

Signature on File
Timothy R. Shaw, Secretary

Signature on File
Mary Harris, President of the Board