

**MINUTES OF THE
OCTOBER 19, 2018
BOARD OF DIRECTORS REGULAR MEETING
OF THE RIO LINDA/ELVERTA COMMUNITY WATER DISTRICT**

1. CALL TO ORDER, ROLL CALL and PLEDGE OF ALLEGIANCE

The October 15, 2018 meeting of the Board of Directors of the Rio Linda/Elverta Community Water District called to order at 6:30 p.m. at the Depot/Visitor Center located at 6730 Front Street, Rio Linda, CA. General Manager Tim Shaw took roll call of the Board of Directors. Director Dills, Director Harris, Director Henrici, Director Ridilla, Director Green and General Manager Tim Shaw were present. Director Dills led the pledge of allegiance.

2. PUBLIC COMMENT

No public comment.

3. CONSENT CALENDAR

3.1 Minutes

September 17, 2018

3.2 Expenditures

3.3 Financial Reports

No public comment on this item.

It was moved by Director Henrici and seconded by Director Ridilla to approve the Consent Calendar. Directors Henrici, Dills, Green, Harris and Ridilla voted yes. The motion carried with a unanimous vote of 5-0-0.

4. REGULAR CALENDAR

ITEMS FOR DISCUSSION AND ACTION

4.1 General Manager's Report

General Manager Tim Shaw provided the Board a written report of special events and meetings attended since the last Board meeting.

No public comment on this item.

The Board made no action on this item

4.2 District Engineer's Report

Simon Gray with Cole Engineering presented the Board with a verbal report that work on Well 10 & Well 16 at the beginning of the month.

No public comment on this item.

The Board made no action on this item

4.3. Consider authorizing the exception to sealed bids requirement (3.08.600 B) for Wells Destruction at Well #17 Site.

The District is obligated to destroy the main well and two monitoring wells drilled at the Well #17 site.

The interim District Engineer has estimated their charge for completing a bid specification needed for formal bidding is approximately \$17,000. Accordingly, the consequent cost to the District ratepayers for an asset that will never be realized would be at least \$47,000 (\$17K for bid spec and \$30K for well destruction contract).

The District is not required by statute to perform a formal bid process. As such, the District may act to except its own policy for formal bidding.

No public comment on this item.

It was moved by Director Henrici and seconded by Director Dills to authorize waiving the requirement for formal bidding on Well #17 and further direct staff to used informal bidding requirements provided in Policy 3.08.500 and prepare a budget revision to increase the line item for Well #17 destruction project . Directors Henrici, Dills, Green, Harris and Ridilla voted yes. The motion carried with a unanimous roll call vote of 5-0-0.

4.4 Consider Authorizing Revisions to General Manager Employment Agreement.

The proposed revisions to the General Manager Employment Agreement are simple and direct. The proposed revisions do not increase the General Manager's compensation. The proposed revisions decrease and condition the life insurance benefit, delete the provisions for Administrative Leave and clean up the previous language regarding probation and performance reviews.

No public comment on this item.

It was moved by Director Ridilla and seconded by Director Green to approve the revisions to the General Manger Employment Agreement . Directors Henrici, Dills, Green, Harris and Ridilla voted yes. The motion carried with a unanimous vote of 5-0-0.

4.5 Consider Authorizing Revision to District Policy on Backflow Device Requirements

The current District Policy requires a backflow device on all new construction with fire sprinkler systems. However, one of the design options under the building code adopted for residential construction after January 1, 2011 encourages a passive purge design for the intended purpose of eliminating the mandates and necessity for backflow devices. A backflow device is not justified if the residential fire sprinkler plumbing is designed to implement regular, routine flushes of the water in the sprinkler system piping, e.g. every toilet flush and washing machine cycle.

No public comment on this item.

It was moved by Director Henrici and seconded by Director Ridilla to approve the revisions to the District's backflow device requirements 4.09.110 and further direct staff to transfer the residential fire sprinkler backflow device requirements to the Operations Manual. Henrici, Dills, Harris, Green and Ridilla voted yes. The motion carried with a unanimous vote of 5-0-0.

4.6 Consider Appointing Debra Vierra as a member of the District’s designated negotiating team for renewal of the MOU with Teamster Local 150.

No public comment on this item.

It was moved by Director Dills and seconded by Director Green to appoint Debra Vierra a designated representative of the negotiating team for renewal negotiations with Teamster Local 150 . Henrici, Dills, Harris, Green and Ridilla voted yes. The motion carried with a unanimous vote of 5-0-0.

4.7 Consider confirming any new Board Member assignments (committees and other) announced by the Chair pursuant to District Policy 2.01.065.

GM Shaw asked the Board to consider authorizing Director Green’s attendance to SGA’s 20th Anniversary event.

No public comment on this item.

It was moved by Director Henrici and seconded by Director Ridilla to authorize Director Green’s to attend SGA’s event. Henrici, Dills, Harris, and Ridilla voted yes. Director Green abstained. The motion carried with a unanimous vote of 4-0-1.

5. INFORMATION ITEMS

5.1. DISTRICT ACTIVITY REPORT

- a. Water Operations Report
- b. Conservation Report

5.2. BOARD REPORTS

- a. Regional Water Authority – No Meeting
- b. Sacramento Groundwater Authority – Agenda and Executive Summary provided.
- c. LAFCO – Green – No
- d. Planning Committee – Dills, Harris – Minutes provided.
- e. Finance / Administrative Committee – Minutes provided.
- f. AD Hoc Committees –
 - 1. MOU Negotiations – Dills, Harris –
 - 2. GM Contract Revision – Henrici, Ridilla

GM Shaw asked for this committee be dissolved since this issue has been completed. The Board agreed.

- g. Other Reports

6. PUBLIC COMMENT FOR CLOSED SESSION

No public comment.

7. CLOSED SESSION - The Board of Directors will convene to Closed Session to discuss the following item:

- A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION** – Significant exposure of litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: (1 case).

8. RECONVENE OPEN SESSION

President Harris reconvened to open session at 7:36 p.m.

8.1 REPORT OF ACTIONS TAKEN IN CLOSED SESSION.

The Board will disclose any reportable actions taken and/or directed in closed session.

The Board directed staff to research and develop an Opt out policy and bring back to the Board.

9. DIRECTORS' AND GENERAL MANAGER COMMENTS

Director Henrici asked how the District Engineer RFQ process was going. GM Shaw informed the Board that the deadline was actually today Oct. 15th and 4 submittals were received. After staff has reviewed the qualifications, it will be brought before the Board to approve the contract.

10. ADJOURNMENT

President Harris adjourned the meeting at 7:47p.m.

Respectfully submitted,

Signature on File
Timothy R. Shaw, Secretary

Signature on File
Mary Harris, President of the Board