

Agenda
Rio Linda / Elverta Community Water District
Executive Committee

Calvary Lutheran Church
Sanctuary Room
515 L Street
Rio Linda, CA 95673

March 2, 2020
6:00 p.m.

Public documents relating to any open session items listed on this agenda that are distributed to the Committee members less than 72 hours before the meeting are available for public inspection on the counter of the District Office at the address listed above.

The public may address the Committee concerning any item of interest. Persons who wish to comment on either agenda or non-agenda items should address the Executive Committee Chair. The Committee Chair will call for comments at the appropriate time. Comments will be subject to reasonable time limits (3 minutes).

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability related modification or accommodation to participate in this meeting, then please contact the District office at (916) 991-1000. Requests must be made as early as possible and at least one full business day before the start of the meeting.

Call to Order

Public Comment

This is an opportunity for the public to comment on non-agenda items within the subject matter jurisdiction of the Committee. Comments are limited to 3 minutes.

Items for Discussion:

1. Update from the Contract District Engineer
2. Review and discuss the expenditures of the District for the month of January 2020.
3. Review and discuss the financial reports for the month of January 2020.
4. Discuss the status of meter replacements backlog and the staffing shortage limiting recovery.
5. Discuss the appropriateness and limitations for District participation in the “Rio Linda Elverta Chamber of Commerce”. (item requested by Director Reisig)
6. Discuss new information (received the day after the February Board meeting) requiring a revision to Resolution 2020-01, amending and restating the VALIC 457 Plan.

Directors’ and General Manager Comments

Items Requested for Next Month’s Committee Agenda

Adjournment

Next Executive Committee meeting: Monday, April 6, 2020 at 6:00 p.m. Visitor’s/Depot Center, 6730 Front Street, Rio Linda, CA 95673

ADA COMPLIANCE STATEMENT

In compliance with the Americans with Disabilities Act, if you need special assistance or materials to participate in this meeting, please contact the District Office at 916-991-1000. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and agenda materials.



Executive Committee Agenda Item: 1

Date: March 2, 2020

Subject: General Status Update from the District Engineer

Contact: Mike Vasquez, PE, PLS, Contract District Engineer

Recommended Committee Action:

Receive a status report on specific focus items currently being addressed by the District Engineer.

Current Background and Justification:

Subjects anticipated for discussion include:

- Well 16 Pump Station
- Capital Improvement Project List
- Electric Avenue project

Conclusion:

I recommend the Executive Committee receive the status report from the District Engineer. Then, if necessary and appropriate, forward an item(s) onto the March 16, 2020 Board of Directors Meeting agenda with recommendations as necessary.

Rio Linda / Elverta Community Water District								
Capital Improvement Project List								
2/26/2020								
Priority (Per Executive Committee discussion)	Project Name	Budget Amount	Funding Source	Project Description (per budget documents)	Last Transaction Date	Amount Paid to Date	Status	Budget FY(s)
1	Well 16 Equipping Design	\$270,000.00	Proposition 84 Grant Funding and Opus Bank Loan.	The budget item is for the design of Well 16 detailed as follows: Design by a consultant of the above grade improvements including pump and motor, piping, site work (pavement, walls and fencing), back up generator, building, electrical, SCADA, and other appurtenances. Includes bidding support and District Engineer review.	12/18/2019	\$176,938.79	Conformed drawing preparation in progress,	2018-19 2019-20
2	Well 16 Equipping Construction	\$3,270,000.00	Proposition 84 Grant Funding and Opus Bank Loan.	The budget item is for the construction of Well 16 detailed as follows: Construction of the above grade improvements including pump and motor, piping, site work (pavement, walls and fencing), back up generator, building, electrical, SCADA, and other appurtenances. Includes construction management, inspection, and labor compliance. The project is expected to be constructed by December 31, 2020.	N/A	\$0.00	Construction contract has been awarded. Anticipate construction beginning in mid March 2020.	2019-20 2020-21
3	Hexavalent Chromium (Cr6) Well Treatment Project	\$1,000,000.00	Opus Bank Loan and District.	This budget item is for the installation of a pre-packaged and skid mounted Cr6 treatment system at a District well site yet to be determined. The appropriate well site will be selected upon State Water Board Cr6 MCL determination and well site water quality data.	N/A	\$0.00	On hold pending the construction of Well 16 and State Water Board Cr6 MCL determination.	2018-19
4	Well 12A Design	\$500,000.00	District	This budget item is for the plans and specifications to replace Well 12 with a new well that is more efficient and has an expected capacity of 1,500 gpm. The replacement well will be called Well 12A and is anticipated to be located at the Well 12 site. This includes separate designs for (1) tests wells, (2) production well, and (3) above grade improvements (equipping, no treatment), along with preparation of environmental documents and permitting.	5/6/2015	\$6,542.00	On hold pending funding availability. Currently existing Well 12 is pumping 325 gpm into the reservoir.	2014-15
5	Well 12A Construction	\$3,750,000.00	District	The budget item is for the construction of Well 12A at the Well 12 site detailed as follows: Construction of test wells, production well, and above grade improvements including pump and motor, piping, site work, back up generator, building, electrical, SCADA, demolition of Well 12, and other appurtenances (No treatment). Includes water quality and water capacity testing, construction management, inspection, and labor compliance.	N/A	\$0.00	On hold pending funding availability. Currently existing Well 12 is pumping 325 gpm into the reservoir.	2019-20
6	Install 100 feet of 8" DIP in Paladin Way	\$20,000.00	District	This budget item will close a loop in Paladin Way eliminating two dead ends and providing better water quality and circulation to customers on this water line.	9/15/2015	\$2,120.00	On hold pending funding availability.	2015-16
7	El Dorado County Water & Power Supply MOU	\$275,000.00	District	This budget item is a carryover project from previous capital budget. The cost was approved by the Board of Directors as part of a signed Memorandum of Understanding (MOU) between El Dorado Water and Power Authority (EDWAPA) and the District. The purpose of the MOU is for the District and EDWAPA to work together to put EDWAPA's surface water right to use by the District until EDWAPA has a need for them. The project is being administrated by EDWAPA.	9/27/2017	\$39,441.63	Active.	2016-17 2017-18
8	River Arc Participation	\$115,000.00	District	The River Arc Project consists of six local water purveyors (Rio Linda / Elverta Community Water District, City of Sacramento, Sacramento County Water Agency, California American Water Company, Placer County Water Agency, and City of Roseville) that are working together to construct a surface water treatment plant that treats Sacramento River water and delivers treated water to the region. The District is participating in this project to bring supplemental surface water into the District to supply the current and future customers with a combination of ground and surface water. This is a long range project that is planned to be built within the next 10 to 20 years.	7/21/2017	\$125,011.22	Suspended, but can opt back in.	2016-17 2017-18
9	District Office Design and Permitting	\$30,000.00	District	This budget item is to complete plans and specifications for a new District Office that was planned to be built in the 2016/17 capital budget year. The existing office is not large enough for District operations and would require extensive upgrades to meet current code requirements.	12/1/2015	\$4,870.00	Two Rivers Architects: Preliminary Architect for District Office Building. On hold pending funding availability.	2015-16
N/A	Annual Pipeline Replacement	\$192,000.00	District	This budget item is to develop and complete a pipe replacement project for replacement of approximately 1,000 feet of existing 8-inch diameter pipeline as needed.	N/A	N/A	Discuss with the Executive Committee Meeting the applicability of this item.	2021-22



Executive Committee Agenda Item: 2

Date: March 2, 2020

Subject: Expenditure Summary

Staff Contact: Timothy R. Shaw, General Manager

Recommended Committee Action:

It is recommended that the Executive Committee review the expenditures for January 2020, then forward the item to the March 16th Board agenda, consent section, with a recommendation for approval.

Current Background and Justification:

These expenditures were necessary and prudent for operation of the District and consistent with the policies and budget adopted by the Board of Directors. The Expenditure Summary provides the listing of expenditures which have occurred since the last regular meeting of the Board.

Conclusion:

Consistent with the District policies, the Expenditure Summary is to be reviewed by the Executive Committee and approved by the Board of Directors.

**Rio Linda Elverta Community Water District
Expenditure Report
January 2020**

Type	Date	Num	Name	Memo	Amount
Liability Check	01/02/2020	EFT	CalPERS	For PP Ending 12/28/2019 Paydate 01/02/2020	2,063.29
Liability Check	01/02/2020	EFT	CalPERS	For PP Ending 12/28/2019 Paydate 01/02/2020	1,970.36
Liability Check	01/02/2020	EFT	Nationwide	Deferred Compensation Plan	1,381.38
Liability Check	01/02/2020	EFT	Nationwide	Deferred Compensation Plan	75.00
Bill Pmt -Check	01/02/2020	EFT	Adept Solutions	Computer Maintenance	1,333.00
Bill Pmt -Check	01/02/2020	EFT	Comcast	Phone/Internet	227.25
Bill Pmt -Check	01/02/2020	EFT	Republic Services	Utilities	87.43
Liability Check	01/02/2020	EFT	Internal Revenue Service	Employment Taxes	6,641.94
Liability Check	01/02/2020	EFT	Employment Development	Employment Taxes	1,324.50
Bill Pmt -Check	01/02/2020	EFT	Voyager Fleet Commander	Transportation Fuel	227.24
Transfer	01/02/2020	EFT	RLECWD	Umpqua Bank Monthly Debt Service Transfer	16,500.00
Check	01/02/2020	1093	Franchise Tax Board	Employee Garnishment	792.80
Check	01/02/2020	1094	Customer	Final Bill Refund	95.47
Check	01/02/2020	1095	Customer	Final Bill Refund	100.07
Bill Pmt -Check	01/02/2020	1096	ABS Direct, Inc.	Printing	172.68
Bill Pmt -Check	01/02/2020	1097	Buckmaster Office Solutions	Office Equipment Expense	59.22
Bill Pmt -Check	01/02/2020	1098	Elk Grove Security Systems	Security	84.00
Bill Pmt -Check	01/02/2020	1099	Government Finance Officers Association	Office Expense	150.00
Bill Pmt -Check	01/02/2020	1100	Phelan, Michael	Retiree Insurance	3,150.00
Bill Pmt -Check	01/02/2020	1101	Rio Linda Hardware & Building Supply	Shop Supplies	130.54
Bill Pmt -Check	01/02/2020	1102	SMUD	Utilities	14,349.27
Bill Pmt -Check	01/02/2020	1103	Staples	Office Expense	139.00
Liability Check	01/15/2020	EFT	WageWorks	FSA Administration Fee	76.25
Check	01/17/2020	EFT	ARCO	Transportation: Fuel	529.86
Liability Check	01/15/2020	EFT	QuickBooks Payroll Service	For PP Ending 01/13/20 Pay date 1/16/20	17,682.63
Liability Check	01/16/2020	EFT	CalPERS	For PP Ending 01/13/20 Pay date 1/16/20	2,063.28
Liability Check	01/16/2020	EFT	CalPERS	For PP Ending 01/13/20 Pay date 1/16/20	1,970.34
Liability Check	01/16/2020	EFT	Internal Revenue Service	Employment Taxes	6,467.28
Liability Check	01/16/2020	EFT	Employment Development	Employment Taxes	1,285.19
Liability Check	01/17/2020	EFT	Employment Development	Employment Taxes	179.37
Liability Check	01/16/2020	EFT	Nationwide	Deferred Compensation Plan	1,365.72
Liability Check	01/16/2020	EFT	Nationwide	Deferred Compensation Plan	75.00
Liability Check	01/21/2020	EFT	Kaiser Permanente	Health Insurance	2,578.89
Liability Check	01/21/2020	EFT	Principal	Dental & Vision Insurance	1,601.21
Liability Check	01/21/2020	EFT	Western Health Advantage	Health Insurance	10,039.50
Bill Pmt -Check	01/16/2020	EFT	Verizon	Field Communication	375.89
Check	01/16/2020	EFT	RLECWD - SURCHARGE ACCOUNT 1	Current Monthly Transfer	19,016.04
Check	01/16/2020	EFT	RLECWD - Capital Improvement	Current Monthly Transfer	34,000.00
Bill Pmt -Check	01/16/2020	EFT	Umpqua Bank Credit Card	Computer, Office, Postage, Permits & Fees, Shop Supplies, Trans	1,088.50
Check	01/16/2020	1104	Suncrest Bank	AMI Meter Loan Payment	23,438.00
Liability Check	01/16/2020	1105	Teamsters Local #150	Union Dues	700.00
Check	01/16/2020	1106	Customer	Final Bill Refund	71.52
Bill Pmt -Check	01/16/2020	1107	VOID	Legal	0.00

**Rio Linda Elverta Community Water District
Expenditure Report
January 2020**

Type	Date	Num	Name	Memo	Amount
Bill Pmt -Check	01/16/2020	1108	Cintas Corporation	Safety	28.55
Bill Pmt -Check	01/16/2020	1109	CoreLogic Solutions	Metro Scan	134.75
Bill Pmt -Check	01/16/2020	1110	EKI Environment & Water	Engineering	5,000.00
Bill Pmt -Check	01/16/2020	1111	Oreilly Automotive	Transportation: Maintenance	82.33
Bill Pmt -Check	01/16/2020	1112	PG&E	Utilities	111.56
Bill Pmt -Check	01/16/2020	1113	Rio Linda Elverta Recreation & Park	Meeting Expense	50.00
Bill Pmt -Check	01/16/2020	1114	RW Trucking	Distribution Expense	787.95
Bill Pmt -Check	01/16/2020	1115	Sacramento Business Journal	Office Expense	100.00
Bill Pmt -Check	01/16/2020	1116	Sierra Chemical Company	Chemical Supplies	756.90
Bill Pmt -Check	01/16/2020	1117	Spok, Inc.	Field Communication	15.21
Bill Pmt -Check	01/16/2020	1118	Unifirst Corporation	Uniforms	233.32
Bill Pmt -Check	01/16/2020	1119	Vanguard Cleaning	Janitorial	195.00
Bill Pmt -Check	01/16/2020	1120	WellTec, Inc.	Capital Improvement: Miscellaneous Pump Replacements	2,004.72
Liability Check	01/29/2020	EFT	QuickBooks Payroll Service	For PP Ending 01/25/2020 Paydate 01/30/2020	17,999.82
Liability Check	01/30/2020	EFT	CalPERS	For PP Ending 01/25/2020 Paydate 01/30/2020	2,063.28
Liability Check	01/30/2020	EFT	CalPERS	For PP Ending 01/25/2020 Paydate 01/30/2020	1,970.36
Liability Check	01/30/2020	EFT	Nationwide	Deferred Compensation Plan	1,393.06
Liability Check	01/30/2020	EFT	Nationwide	Deferred Compensation Plan	75.00
Liability Check	01/30/2020	EFT	Internal Revenue Service	Employment Taxes	6,572.94
Liability Check	01/30/2020	EFT	Employment Development	Employment Taxes	1,336.31
Check	01/30/2020	1121	Franchise Tax Board	Employee Garnishment	727.78
Check	01/30/2020	1122	Customer	Settlement for District Damages	332.50
Bill Pmt -Check	01/30/2020	1123	ACWA/JPIA	EAP	23.50
Bill Pmt -Check	01/30/2020	1124	BSK Associates	Lab Fees	1,145.00
Bill Pmt -Check	01/30/2020	1125	Buckmaster Office Solutions	Office Equipment Expense	47.76
Bill Pmt -Check	01/30/2020	1126	Pacific Shredding	Office Expense	27.00
Bill Pmt -Check	01/30/2020	1127	Quill Corporation	Office Expense	193.94
Bill Pmt -Check	01/30/2020	1128	Sacramento County Utilities	Utilities	113.70
Bill Pmt -Check	01/30/2020	1129	Sacramento Local Agency Formation Comm	Annual Dues	474.00
Bill Pmt -Check	01/30/2020	1130	Staples	Office Expense	195.58
Total 10000 - Bank - Operating Account					#REF!

**Rio Linda Elverta Community Water District
Expenditure Report
January 2020**

Type	Date	Num	Payee	Memo	Amount
Transfer	01/16/2020	EFT	RLECWD - Operating	CIP Expense Transfer: Refer to operating check numbers: 1120	2,004.72
10475 · Capital Improvement-Umpqua Bank					<u>2,004.72</u>



Executive Committee Agenda Item: 3

Date: March 2, 2020

Subject: Financial Reports

Staff Contact: Timothy R. Shaw, General Manager

Recommended Committee Action:

The Executive Committee should review the Finance Reports of the District for the month of January 2020, then forward the report onto the March 16th Board agenda with the Committee's recommendation for Board approval.

Current Background and Justification:

The financial reports are the District's balance sheet, profit and loss, and capital improvements year to date. This report provides the snapshot of the District's fiscal health for the period covered.

Conclusion:

Consistent with District policies, these financials are to be reviewed by this committee and presented to the Board of Directors to inform them of the District's current financial situation.

Rio Linda Elverta Community Water District
Balance Sheet
As of January 31, 2020

ASSETS**Current Assets****Checking/Savings****100 · Cash & Cash Equivalents****10000 · Operating Account**

10020 · Operating Fund-Umpqua	638,781.43
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Total 10000 · Operating Account	638,781.43
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10475 · Capital Improvement

10480 · General	1,698,710.27
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10485 · Vehicle Replacement Reserve	15,000.00
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Total 10450 · Capital Improvement	1,713,710.27
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Total 100 · Cash & Cash Equivalents	2,352,491.70
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102 · Restricted Assets**102.1 · Restricted Capital Improvements**

10700 · ZIONS Inv/Surcharge Reserve	481,807.16
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Total 102.1 · Restricted Capital Improvements	481,807.16
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102.2 · Restricted for Debt Service

10300 · Surcharge 1 Account	661,218.25
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10350 · Umpqua Bank Debt Service	69,580.90
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10380 · Surcharge 2 Account	271,809.13
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10385 · OpusBank Checking	3,120,625.96
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Total 102.2 · Restricted for Debt Service	4,123,234.24
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102.4 · Restricted Other Purposes

10600 · LAIF Account	207,949.73
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10650 · Operating Reserve Fund	301,381.34
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Total 102.4 · Restricted Other Purposes	509,331.07
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Total 102 · Restricted Assets	5,114,372.47
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Total Checking/Savings	7,466,864.17
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Accounts Receivable	200.00
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Other Current Assets

12000 · Water Utility Receivable	537,089.70
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12200 · Accrued Revenue	0.00
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12250 · Accrued Interest Receivable	1,443.51
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15000 · Inventory Asset	56,276.61
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16000 · Prepaid Expense	59,146.64
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Total Other Current Assets	653,956.46
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Total Current Assets	8,121,020.63
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Fixed Assets

17000 · General Plant Assets	727,153.00
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17100 · Water System Facilites	20,760,310.67
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17300 · Intangible Assets	373,043.42
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17500 · Accum Depreciation & Amort	-9,282,773.19
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18000 · Construction in Progress	1,313,099.20
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18100 · Land	576,673.45
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Total Fixed Assets	14,467,506.55
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Other Assets

19000 · Deferred Outflows	262,764.00
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19900 · Suspense Account	0.00
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Total Other Assets	262,764.00
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TOTAL ASSETS	22,851,291.18
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Rio Linda Elverta Community Water District
Balance Sheet
 As of January 31, 2020

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable	20,272.10
Credit Cards	60.00
Other Current Liabilities	577,979.55

Total Current Liabilities	598,311.65
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Long Term Liabilities

23000 · OPEB Liability	211,573.00
23500 · Lease Buy-Back	705,797.27
25000 · Surcharge 1 Loan	4,189,831.90
25050 · Surcharge 2 Loan	3,210,040.16
26000 · Water Rev Refunding	1,952,591.00
27000 · Community Business Bank	294,204.88
29000 · Net Pension Liability	987,630.00
29500 · Deferred Inflows-Pension	5,192.00
29600 · Deferred Inflows-OPEB	26,811.00

Total Long Term Liabilities	11,583,671.21
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Total Liabilities	12,181,982.86
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Equity

31500 · Invested in Capital Assets, Net	7,681,067.46
32000 · Restricted for Debt Service	702,232.24
38000 · Unrestricted Equity	1,674,622.00
Net Income	611,386.62

Total Equity	10,669,308.32
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TOTAL LIABILITIES & EQUITY	22,851,291.18
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Rio Linda Elverta Community Water District
Operating Profit & Loss Budget Performance
 As of January 31, 2020

	<u>Annual Budget</u>	<u>Jan 20</u>	<u>Jul 19-Jan 20</u>	<u>% of Annual Budget</u>	<u>YTD Annual Budget Balance</u>
Ordinary Income/Expense					
Income					
Total 40000 · Operating Revenue	2,715,475.00	244,709.20	1,580,065.56	58.19%	1,135,409.44
41000 · Nonoperating Revenue					
41110 · Investment Revenue					
41112 · Interest Revenue	400.00	1,345.02	2,832.89	708.22%	-2,432.89
Surcharg Total 41110 · Investment Revenue	400.00	1,345.02	2,832.89	708.22%	-2,432.89
41120 · Property Tax	81,856.00	52,329.84	55,178.14	67.41%	26,677.86
Total 41000 · Nonoperating Revenue	82,256.00	53,674.86	58,011.03	70.53%	24,244.97
Total Income	<u>2,797,731.00</u>	<u>298,384.06</u>	<u>1,638,076.59</u>	<u>58.55%</u>	<u>1,159,654.41</u>
Gross Income	2,797,731.00	298,384.06	1,638,076.59	58.55%	1,159,654.41
Expense					
60000 · Operating Expenses					
60010 · Professional Fees	142,212.00	4,800.70	49,039.54	34.48%	93,172.46
60100 · Personnel Services					
60110 · Salaries & Wages	716,752.00	83,330.57	406,070.54	56.65%	310,681.46
60150 · Employee Benefits & Expense	472,661.00	44,768.91	241,757.27	51.15%	230,903.73
Total 60100 · Personnel Services	<u>1,189,413.00</u>	<u>128,099.48</u>	<u>647,827.81</u>	<u>54.47%</u>	<u>541,585.19</u>
60200 · Administration	211,230.00	29,896.53	141,574.87	67.02%	69,655.13
64000 · Conservation	300.00	0.00	0.00	0.00%	300.00
65000 · Field Operations	496,200.00	17,051.50	246,101.74	49.60%	250,098.26
Total 60000 · Operating Expenses	2,039,355.00	179,848.21	1,084,543.96	53.18%	954,811.04
69000 · Non-Operating Expenses					
69010 · Debt Service					
69100 · Revenue Bond					
69105 · Principle	139,015.00	0.00	55,015.00	39.58%	84,000.00
69110 · Interest	61,717.00	0.00	31,269.51	50.67%	30,447.49
Total 69100 · Revenue Bond	<u>200,732.00</u>	<u>0.00</u>	<u>86,284.51</u>	<u>42.99%</u>	<u>114,447.49</u>
69125 · AMI Meter Loan					
69130 · Principle	48,281.00	24,325.97	48,280.64	100.00%	0.36
69135 · Interest	10,233.00	4,930.99	10,233.28	100.00%	-0.28
Total 69125 · AMI Meter Loan	<u>58,514.00</u>	<u>29,256.96</u>	<u>58,513.92</u>	<u>100.00%</u>	<u>0.08</u>
Total 69010 · Debt Service	<u>259,246.00</u>	<u>29,256.96</u>	<u>144,798.43</u>	<u>55.85%</u>	<u>114,447.57</u>
69400 · Other Non-Operating Expense	38,290.00	0.00	0.00	0.00%	38,290.00
Total 69000 · Non-Operating Expenses	297,536.00	29,256.96	144,798.43	48.67%	152,737.57
Total Expense	<u>2,336,891.00</u>	<u>209,105.17</u>	<u>1,229,342.39</u>	<u>52.61%</u>	<u>1,107,548.61</u>
Net Ordinary Income	<u>460,840.00</u>	<u>89,278.89</u>	<u>408,734.20</u>		
Net Income	<u><u>460,840.00</u></u>	<u><u>89,278.89</u></u>	<u><u>408,734.20</u></u>		

Rio Linda Elverta Community Water District
CAPITAL BUDGET VS ACTUAL FISCAL YEAR 2019-20
 As of January 31, 2020

	GENERAL		CHROMIUM MITIGATION & NEW WELLS		VEHICLE REPLACEMENT	
	Annual Budget	YTD Actual	Annual Budget	YTD Actual	Annual Budget	YTD Actual
	BEGINNING FUND BALANCE	\$ 1,903,391.00	\$ 1,903,391.00	\$ (29,592.00)	\$ (29,592.00)	\$ 10,000.00
FUNDING SOURCES						
Fund Transfers						
Operating Fund Transfers In	409,940.00	238,000.00	-	-	-	-
CIP Fund Intrafund Transfers	(5,000.00)	(5,000.00)	-	-	5,000.00	5,000.00
Surcharge 2 Surplus Repayment	-	-	110,201.00	-	-	-
Contributed Funding						
Contributed Facilities (Developers)	-	-	-	-	-	-
Grant Revenue	-	-	400,000.00	-	-	-
Loan Proceeds	-	-	450,000.00	-	-	-
Investment Revenue	4,500.00	3,672.29	-	-	-	-
Sale of Fixed Assets	-	-	-	-	-	-
TOTAL FUNDS AVAILABLE FOR CIP PROJECTS	2,312,831.00	2,140,063.29	930,609.00	(29,592.00)	15,000.00	15,000.00
PROJECTS						
A · WATER SUPPLY						
A-1 · Well XX - Cr6 Treatment/Design	-	-	50,000.00	-	-	-
A-2 · Well 16	-	-	800,000.00	81,413.80	-	-
A-3 · Miscellaneous Pump Replacements	40,000.00	2,004.72	-	-	-	-
Total A · WATER SUPPLY	40,000.00	2,004.72	850,000.00	81,413.80	-	-
B · WATER DISTRIBUTION						
B-1 · Service Replacements	30,000.00	-	-	-	-	-
B-2 · Large Meter Replacements	5,000.00	-	-	-	-	-
Total B · WATER DISTRIBUTION	35,000.00	-	-	-	-	-
C · CONTINGENCY						
C-1 · Contingency (10% of Est A,B,& M)	7,500.00	-	85,000.00	-	-	-
TOTAL BUDGETED PROJECT EXPENDITURES	82,500.00	2,004.72	935,000.00	81,413.80	-	-
ENDING FUND BALANCE	\$ 2,230,331.00	\$ 2,138,058.57	\$ (4,391.00)	\$ (111,005.80)	\$ 15,000.00	\$ 15,000.00



Executive Committee Agenda Item: 4

Date: March 2, 2020

Subject: Status of Meter Replacements Backlog

Staff Contact: Timothy R. Shaw, General Manager

Recommended Committee Action:

The Executive Committee should receive an update from staff, then provide staff direction and/or forward an item onto the March 16th Board agenda.

Current Background and Justification:

The operational capacity for meter replacements has been limited due to staffing shortages for more than a year. Staff will provide an update to the Committee regarding ongoing efforts to fill vacancies, augment staffing and concerted efforts to reduce the meter replacements backlog.

Conclusion:

I recommend the Committee receive the update, ask for clarifications as needed, and forward an item onto the March 16th Board agenda to allow for continued discussion among all Board Members.



Executive Committee Agenda Item: 5

Date: March 2, 2020

Subject: Discuss Appropriateness of Participating in Rio Linda Elverta Chamber of Commerce.

Staff Contact: Timothy R. Shaw, General Manager

Recommended Committee Action:

The Executive Committee discuss the appropriateness and limitations for participating in the Rio Linda Elverta Chamber of Commerce (item requested by Director Reisig).

Current Background and Justification:

There are some apparent and substantive limitations for a government agency (non-profit) participating in a group dedicated to increasing commerce (profit). However, there may be one, limited justification for interaction between RLECWD and the Chamber of Commerce: Outreach required by SB-606 to promote efficient water use in commercial, institutional and industrial water customers.

Conclusion:

The Committee should discuss and clarify the pros, cons, limitations and pitfalls for participating in the Rio Linda Elverta Chamber of Commerce.

Tim Shaw

To: Tim Shaw
Subject: FW: RLE Chamber of Commerce

From: Tim Shaw <GM@rlecwd.com>
Sent: Wednesday, February 26, 2020 8:15 AM
To: Tim Shaw <GM@rlecwd.com>
Subject: FW: RLE Chamber of Commerce

<https://secure.acce.org/wiki/chambers-and-political-engagement/>



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Chambers and Political Engagement

Chambers of commerce in the US operate almost exclusively as non-profit entities known as 501(c)(6) corporations. Unlike charities, these 501(c)(6) non-profits have the authority under state and federal tax rules to represent their members in public policy debates. They may lobby and take positions on actual or proposed legislation, subject to local, state and federal laws. Chambers may legally endorse candidates for public office and/or ballot propositions (but most do not). The use of general fund revenues for chamber political and lobbying purposes is strictly regulated. The chief executive or another member of the staff is sometimes a state-registered lobbyist. The portion of any member's dues investment allocated to direct lobbying is not deductible as a business expense.

Chambers must consider their positions on issues and candidates, as well as possible actions or positions. Should a chamber of commerce be nonpartisan? How involved can a chamber get in issues potentially affecting its members? Read on to learn how other chambers approach this issue.

From: Tim Shaw
Sent: Thursday, February 13, 2020 11:54 AM
To: Robert Reisig <rreisig@rlecwd.com>
Subject: RE: RLE Chamber of Commerce

In addition, laws outside the Act prohibit the use of public resources, such as office equipment, staff time, etc., for campaign or personal purposes. (Education Code Section 7054; Gov. Code Section 8314; Penal Code Section 426; and *Vargas v. City of Salinas* (2009) 46 Cal 4th 1.)

Government Code Section 54964 prohibits an officer, employee or consultant of a local agency from expending or authorizing the expenditure of any local agency funds to support or oppose a candidate or ballot measure. For further information about laws outside the Act, contact the Attorney General's office at (800) 952-5225 or the local district attorney.

D. Campaign Contributions and Disqualification

Generally, campaign contributions received in connection with an elective office do not serve as the basis for disqualifying an official from voting on a matter affecting the contributor. However, if an elected official or candidate also holds a position on an appointed

From: Tim Shaw
Sent: Thursday, February 13, 2020 9:35 AM
To: Robert Reisig <rreisig@rlecwd.com>
Subject: RE: RLE Chamber of Commerce

Robert:

I will place an item on the next Executive Committee meeting if it's okay with you. Pursuant to current RLECWD policy, any Board Member can place an item on the Board Meeting agenda as long as it's requested within 24-hours of the agenda posting deadline. However, for the reasons explained below, I request your cooperation for going to committee first.

The fundamental mission for a chamber of commerce is the mutual gains (profits) by all member merchants. Although the chambers entities are all typically non-profit organizations. The members who share costs, are share rewards are all for profit businesses. Rio Linda Elverta Water and Rio Linda Elverta Parks agencies are non-profit agencies. Fundamentally, our goals do NOT entail making profits and expanding our franchise. How would you, a Board Member representing 15,000 taxpayers/ratepayers justify spending public money on Chamber of Commerce dues? This is NOT a rhetorical question.

Although it is uncommon, there are incidences of public agencies participating, but not necessarily dues paying, with their local chamber of commerce. Public parks agencies may be the most compatible (least incompatible), of the public agency services for participating with chamber of commerce. Chambers typically have festivals, parades and events that commonly use recreation facilities. In turn, business members of the Chamber can reasonably justify donating to improvements, repairs and upgrades for those recreational facilities.

In contrast RLECWD can only charge customers for the cost of providing service...not more and not less. How would you explain that chamber of commerce membership dues are a cost of providing service? Whatever that answer is, it's going to be a thin line. RLECWD Board Members need to carefully consider the limits they would be pushing.

Another sticky wicket is the prohibition for spending public dollars for political campaigns. It is very common for a Chamber to endorse a candidate or a particular proposition which are for-profit business friendly. If RLECWD or RLERP are dues paying members and the Chamber endorses a candidate or advocates in favor of or against a measure/proposition on the ballot, we can get in trouble.

Tim Shaw
GM at RLECWD



Executive Committee Agenda Item: 6

Date: March 2, 2020

Subject: Need for Revision to Resolution 2020-01

Staff Contact: Timothy R. Shaw, General Manager

Recommended Committee Action:

The Executive Committee discuss the need to revise Resolution 2020-01 prior to execution.

Current Background and Justification:

The day after the February 24th Board meeting, VALIC emailed the General Manager with information that will likely necessitate revisions to Resolution 2020-01, which has not yet been signed.

Conclusion:

The Committee should receive the explanation of the need for revision from staff, then forward an item onto the March 16th Board agenda.

RESOLUTION NO. 2020-01

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE RIO LINDA/ ELVERTA
COMMUNITY WATER DISTRICT TO **AMEND AND RESTATE** THE 457
DEFERRED COMPENSATION PLAN, AUTHORIZE INDIVIDUALS TO ACT ON
BEHALF OF THE PLAN AND TERMINATE THE CURRENT
ADMINISTRATION AGREEMENT WITH NATIONWIDE**

WHEREAS, the District adopted Resolution No. 2005-14, which amended Resolution No. 2003-01 under the authority of the its Board of Directors pursuant to Section 457(b) of the Internal Revenue Code a 457 Deferred Compensation Plan (“Plan”) with VALIC Financial Advisors, Inc for nondiscretionary administrative services, including recordkeeping, contribution allocation services and Plan maintenance service; and

WHEREAS, an additionally 457 Deferred Compensation Plan administration agreement with Nationwide was executed in December 2014; and

WHEREAS, the District desires to amend the Plan and authorize the General Manager to act on behalf of the Plan; and

WHEREAS, the District desires to eliminate Nationwide Retirement Solutions, as authorized plan administrator and allow employee investments in Nationwide to be transferred to the VALIC administrated accounts for the employees.

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The VALIC Plan Amendment attached hereto as Exhibit A shall take effect immediately following the adoption of this resolution.
2. The Board of Directors hereby authorizes the General Manager to execute and deliver to the Administrator of the Plan such documents as may be necessary or desirable in order to carry out the intent of the forgoing resolution and required under the Plan to make the Plan fully effective in accordance with its terms and intent.
3. The District Designates the General Manager, Timothy R. Shaw as the District’s signatory as described in Exhibit A.
4. In the event of a change in the office of General Manager, and/or the unavailability of the General Manager, the District designates the person holding the office of President of the District Board of Directors as the alternative signatory.

APPROVED AND ADOPTED by the Board of Directors of the Rio Linda / Elverta Community Water District on this 24th day of February 2020. By the following vote:

AYES:

NAYS:

ABSENT:

ABSTAIN:

ATTEST:

Jason Green
President, Board of Directors

Timothy R. Shaw
Secretary of the Board of Directors

DRAFT