

Minutes
Rio Linda / Elverta Community Water District
Executive Committee

July 6, 2021
6:00 p.m.

Attendance: The meeting was called to order at 6:00 P.M. The meeting was attended by Director Reisig, Director Green, General Manager Tim Shaw, and Contract District Engineer Mike Vasquez.

Call to Order: 6:00 P.M.

Public Comment: None (no public members attended)

Items for Discussion:

1.	Update from Contract District Engineer.
	<i>The Contract District Engineer augmented his written report with additional details regarding the status of Fox Hollow development and the 6221 16th Street project. Mr. Vasquez also provided summaries of the Well 16 Pumping Station grant close out. Director Green asked if anyone had heard of progress on the “Century Palms” project. Director Reisig indicated he would seek additional information via CPAC and/or Sacramento County Planning.</i>
2.	Discuss another workshop for rates restructuring to be held during the July 19 th Board meeting.
	<i>The Committee focused on improvements intended to correct objectionable behaviors by public members attending the 6-21-2021 Board meeting. The Committee expressed the need for a more stern admonishment from the Board Chair at the onset rates restructuring workshop in hopes of conducting a more civil proceeding where all participants can be heard and not just the loudest, most-assertive attendees.</i> <i>The Executive Committee forwarded an item onto the July 19th Board agenda to conduct another rates workshop.</i>
a.	Discuss the need for a Proposition 218 Protest Processing Policy.
	<i>The General Manager presented his written report and explained the value of adopting a Prop 218 Protest Processing Procedure. The Executive Committee discussed the nature of the source document used as a preliminary draft/template and the changes needed prior to Board consideration.</i> <i>The Executive Committee forwarded the item (with stipulated refinements) onto the July 19th Board agenda with the Committee’s recommendation for Board approval.</i>
3.	Update on final budget adoption, timing impacted by rates restructuring postponement.
	<i>The General Manager summarized his written report, explaining the inappropriateness and infeasibility of adopting a final budget on the same night as the currently scheduled rates restructuring public hearing (postponed from the original 6-21-2021 meeting). The Executive Committee discussed whether or not a Board action is needed to postpone the typical August adoption of a final budget. A Board action, under these circumstances, may not be mandated, but it is also not precluded.</i> <i>The Executive Committee forwarded an item onto the July 19th Board agenda to allow discussion of the infeasibility of Board consideration of a fiscal year 2021/2022 final budget due to the literal uncertainty of revenue created by the postponement of the rates restructuring public hearing.</i>

4.	Discuss the impact of rate restructuring postponement on timing for publishing a Request for Proposals (RFP) for 2020 Urban Water Management Plan consultant.
<p><i>The General Manager supplemented the written report associated with this item. The General Manager candidly explained the unreasonableness of paying for a 2020 Urban Water Management Plan given that the requirements published by the Department of Water Resources are virtually unattainable under the current rate structure.</i></p> <p><i>The Executive Committee agreed that the prior Board direction to staff for continuing efforts to engage a consultant for drafting a 2020 Urban Water Management Plan should be curtailed until the rates restructuring process can reach its conclusion. The Executive Committee directed staff to place a discussion item on the July 19th Board agenda.</i></p>	
5.	Discuss annual pipe replacement RFP and contract award process.
<p><i>The Contract District Engineer summarized the RFP process and the review of responses performed to date. The Contract District Engineer’s summary included that the respondent deemed most qualified is participating in negotiation on modifications to their response and corresponding costs to bring the costs to within the budgeted amount. If such negotiations are not successful, staff will terminate negotiation with the most qualified respondent and move onto the second-most qualified by opening the second-most qualified respondent’s sealed schedule of costs.</i></p>	
6.	Discuss the timing and appropriateness for assigning an ad hoc committee for MOU renewal.
<p><i>The General Manager reviewed the efforts, timing and results of the last MOU renewal, which commenced in 2018. The General Manager then transitioned into what is different today than it was in 2018. Lastly, the General Manager explained that some indications already exist to indicated Teamster Local 150 is preparing for MOU renewal. All of the afore described detailed substantiate the appropriateness of forming an ad hoc committee for MOU renewal negotiations.</i></p> <p><i>The Executive Committee forwarded an item onto the July 19th Board agenda to enable the Board to ratify the anticipated assignments (forming an ad hoc and assigning Board Members)by the Chair.</i></p>	
7.	Discuss Expenditures for May 2021.
<p><i>Director Reisig requested additional details for expenditures for “RDO” and “GM”. The General Manager explained those expenditures, which were associated with repair to the vacuum trailer and routine service repairs.</i></p> <p><i>The Executive Committee forwarded this item onto the July 19th agenda with the Committee’s recommendation for Board approval.</i></p>	
8.	Discuss Financial Reports for May 2021.
<p><i>The Executive Committee forwarded this item onto the July 19th Board agenda with the Committee’s recommendation for Board approval.</i></p>	

Directors’ and General Manager Comments:

The General Manager listed the items that have already been forwarded to the July 19th Board agenda by the Executive Committee at their June 7th meeting. The General Manager also reminded the Committee that it is typically necessary to use an alternate meeting location for the September Executive Committee because the Labor Day holiday precludes meeting on the first Monday of September.

Items Requested for Next Month’s Committee Agenda: None

Adjournment: 7:50 P.M.