

Minutes
Rio Linda / Elverta Community Water District
Executive Committee

December 7, 2020
6:00 P.M.

Minutes: The meeting was called to order at 6:00 P.M. The meeting was attended by Director Reisig (via Zoom), Director Green (via Zoom), General Manager Tim Shaw (via Zoom) and Contract District Engineer Mike Vasquez (via Zoom).

Call to Order 6:00 P.M.

Public Comment None

Items for Discussion:

1.	Discuss and review the annual process for adjusting RLECWD capacity fees for inflation. <i>The General Manager summarized the written agenda item report and reiterated the timing for the Engineering News Record publishing of the December 2020 construction cost index.</i> <i>The Executive Committee forwarded this item onto the December 21st Board agenda with the Committee's recommendation for Board approval.</i>
2.	Review and discuss the expenditures of the District for the month of October 2020. <i>Director Reisig identified a typo in the report which was caused by transposition of digits. The Accounting Specialist was made aware and will correct the typo in the report version to be considered by the Board.</i> <i>The Executive Committee forwarded this item onto the December 21st Board agenda with the Committee's recommendation for Board approval.</i>
3.	Review and discuss the financial reports for the month of October 2020. <i>The Executive Committee forwarded this item onto the December 21st Board agenda with the Committee's recommendation for Board approval.</i>
4.	Discuss updating declaration of material to be surplus: two workstation computers and one server computer. <i>The General Manager explained that shortly after the November Executive Committee, additional assets became worthy of consideration for surplus designation. Instead of having two consecutive Board meetings with items to consider surplus, the General Manager instead held back the November 16th Board agenda item and consolidate that material with the more recent material, creating a more efficient, less confusing process.</i> <i>The Executive Committee forwarded this item onto the December 21st Board agenda with the Committee's recommendation for Board approval.</i>
5.	Discuss the Request for Proposals process for the annual pipe replacement project. <i>The Contract District Engineer reported that he anticipates completed a draft RFP for competitively bidding the annual pipe replacement project. The Contract District Engineer indicated he anticipated having the draft RFP for review by the General Manager on or around December 9th.</i> <i>The Executive Committee forwarded this item onto the December 21st Board agenda. Although the Committee generally supports moving forward with the annual pipe replacement project, a Committee recommendation for Board action would be misleading in the absence of a draft RFP for review at the December 7th Committee meeting.</i>
6.	Discuss the Draft Water Bank Phase 2 MOU received from Regional Water Authority. <i>The General Manger summarized and augmented the written documents associated with this item. The General Manager particularly emphasized that the pros and cons associated with continued participation in the funding of the Water Bank Study, including the 20% additional surcharge for no longer being an RWA member agency, favors the District electing to discontinue Water Bank study. Additionally, the criteria continues to be that funding of the Water Bank Study is NOT a prerequisite to participating in the eventual water banking process.</i> <i>The Executive Committee forwarded this item onto the December 21st Board agenda with the Committee's recommendation that the Board vote to discontinue funding the Water Bank Study.</i>

7. Update from Contract District Engineer.
<i>The Contract District Engineer summarized his written report and provided additional details on the Well 16 Pumping Station construction project.</i>
8. Review and discuss relevant correspondence:
a. Redistricting Partners regarding at-large elections.
<i>The General Manager summarized the documents associated with this item and further engaged the Committee members on the appropriate method for discussing this information with the full Board.</i>
<i>Board action is not required nor anticipated in response to this item at this time. Accordingly, the Committee directed that Board discussion should be appropriately facilitated by the standing item on monthly Board agendas, "Reports from Directors".</i>
b. State Water Resources Control Board regarding Hexavalent Chromium MCL readoption.
<i>The General Manager summarized the documents associated with this item and provided context on the schedule and processed already published by the State Water Resources Control Board.</i>
<i>Although Board action is neither required nor anticipated, the Committee directed that a stand-alone, specific item be placed on the December 21st Board agenda to allow of discussion with the full Board. The absence of anticipated Board action is offset by the potential for impact on the operation, strategy and timing of re-adoption of the Hexavalent Chromium Maximum Contaminant Level.</i>

Directors’ and General Manager Comments:

- The process and timing within the Board meeting for election of new Board Officers.

The General Manager briefly reviewed the timing of the transition (if applicable) from current Chair to new Chair.

Items Requested for Next Month’s Committee Agenda

Date for January 2021 meeting

In consideration of the atypical 4th Monday Board meeting instead of 3rd Monday (due to MLK day), and further to allow more time for the Chair to contemplate 2021 Board Member committees and assignments, the Executive Committee directed that the January 4th regular meeting of the Executive Committee be cancelled and a special meeting of the Executive Committee be scheduled for January 11th at 6:00 P.M. (via Zoom).

Adjournment 7:05 P.M.

Next Executive Committee meeting: Monday, January 4~~11~~, 2021 at 6:00 p.m. Remote (no in-person attendance)