

**MINUTES OF THE  
JULY 16, 2018  
BOARD OF DIRECTORS REGULAR MEETING  
OF THE RIO LINDA/ELVERTA COMMUNITY WATER DISTRICT**

**1. CALL TO ORDER, ROLL CALL and PLEDGE OF ALLEGIANCE**

The July 16, 2018 meeting of the Board of Directors of the Rio Linda/Elverta Community Water District called to order at 6:30 p.m. at the Depot/Visitor Center located at 6730 Front Street, Rio Linda, CA. General Manager Tim Shaw took roll call of the Board of Directors. Director Dills, Director Harris, Director Henrici, Director Ridilla, Director Green and General Manager Tim Shaw were present. Director Ridilla led the pledge of allegiance.

**2. PUBLIC COMMENT**

Public member was present.

**3.3 CONSENT CALENDAR**

**3.1 Minutes**

June 18, 2018

**3.2 Expenditures**

**3.3 Financial Reports**

*It was moved by Director Henrici and seconded by Director Ridilla to approve the Consent Calendar. Directors Henrici, Dills, Green, Harris and Ridilla voted yes. The motion carried with a unanimous vote of 5-0-0.*

**4. REGULAR CALENDAR**

**ITEMS FOR DISCUSSION AND ACTION**

**4.1 General Manager's Report**

General Manager Tim Shaw provided the Board a written report of special events and meetings attended since the last Board meeting.

*The Board made no action on this item*

**4.2 Consider authorizing a form of engagement with Coleman Engineering for professional services**

General Manager, Tim Shaw introduced Simon Gray from Coleman Engineering.

The General Manager and Coleman Engineering executed a succinct engagement letter on June 25<sup>th</sup> for engineering service upon the contract termination on June 20<sup>th</sup> submitted by Affinity Engineering. The current engagement letter with Coleman Engineering is intentionally minimal, with a limited scope. The Planning Committee recommended extending the contract with Coleman Engineering until the RFQ process can be initiated. Mr. Shaw in the short term needs to

have Coleman Engineering evaluate an option that Affinity Engineering submitted for treating Cr6 at Well 10 to switch from mobile regeneration to replacing with new media.

No public comment on this item.

***It was moved by Director Ridilla and seconded by Director Green to approve a short-term Master Service Agreement with Coleman Engineering and authorize GM Shaw to execute the documents. Directors Henrici, Dills, Green, Harris and Ridilla voted yes. The motion carried with a unanimous vote of 5-0-0.***

#### **4.3. Report on the status of discussions with Elverta Specific Plan Owners Group and Elverta Associates LLC.**

The July 10<sup>th</sup> meeting with ESPOG yielded a concurrence that the Water Services Agreement Term Sheet Agreement concept should be scrapped due to the relatively simple approach ESPOG is currently proposing; pay as you go. This allows both sides to focus on negotiating a Water Service Agreement, obviating the need for a prerequisite agreement (signed term sheet). District request to meet with ESPOG and Elverta Associates in the same room have not yet yielded a meeting. ESPOG continues to deflect all discussions on Well #16 property donation to Elverta Associates LLC. Alternatively, ESPOG representatives expressed a desire to attend the August 3, 2018 Planning Committee.

General Manager Tim Shaw recommends the Board try to craft a Water Services Agreement (WSA) and have a distinct line between the WSA and the Well 16 Irrevocable Offer of Dedication, but if both parties don't budge the District can do without surface water and ESP. The District has a written term sheet agreement from ESPOG that discloses that once the District has met the requirements they will sign the property donation agreement. One of the ESP property owners is now stating they will not sign to donate the property until a WSA is executed.

Mr. Shaw asked the Board what direction the District would like to take in negotiations with ESPOG.

General Counsel, Barbara Brenner states that based on new numbers PF8 is not a requirement for the ESP's 1<sup>st</sup> phase they can rely on ground water. The tentative map approved by the County Board of Supervisors states in the report between the Regional Water Authority and the developers that there is enough ground water capacity to do phase 1 of ESP.

General Counsel recommended the Board explore other options to invest in for surface water during the 1<sup>st</sup> phase in the ESP development.

No public comment on this item.

***The Board made no action on this item***

#### **4.4 Consider proposed revision to policy 2.01.150 and further consider rescinding Resolution No. 2008-08.**

Modification to Policy 2.01.150 is minor in volume, but the sentence the Board President consultation prior to posting the agenda has been deleted.

The recommendation for rescinding Resolution 2008-08 stems from the reference to Resolution 2008-08 in the current version of Policy 2.01.150. Resolution 2008-08 adopts several policies in the District Policy Manual. The District Policy Manual has been adopted and re-adopted by Board action several times since Resolution 2008-08 was adopted.

Board President Harris read policies from other agency's referencing the Board President is to be consulted when preparing the agendas for Board and Ad Hoc Meetings.

President Harris felt that a draft agenda should be sent to Board President and did not agree with the policy change.

No public comment on this item.

*It was moved by Director Henrici and seconded by Director Dills to revise policy 2.01.150 option 1 removing "after consultation with the President" and rescind Resolution No. 2008-08. Henrici voted yes. Harris, Green voted no. Dills and Ridilla abstained. The motion failed with a vote of 1-2-2.*

*It was moved by Director Henrici and seconded by Director Ridilla to rescind Resolution No. 2008-08 of policy 2.01.150. Henrici, Dills, Ridilla and Green voted yes. Harris abstained. The motion passed with a vote of 4-0-1.*

#### **4.5 Consider proposed revision to the District's surplus property policies, 3.06.600 through 3.06.800.**

No public comment on this item

*It was moved by Director Dills and seconded by Director Green to adopt the policy revision to the District's surplus property policy, 3.06.600 through 3.06.800. Henrici, Dills, Harris, Green and Ridilla voted yes. The motion carried with a unanimous vote of 5-0-0.*

##### **4.5.1 Considering declaring surplus status and authorizing disposition for the following assets:**

- A. Ricoh 6001 refurbished copier/printer - Electronic Auction.**
- B. Ricoh 2000 refurbished copier/printer – Electronic Auction.**
- C. Vehicles:2004 Ford Ranger 2-door Supercab 3.0L XL, 2001 Ford F-150 Supercab 139" XL, 1995 Ford F350 Super-Duty.- Electronic Auction.**
- D. 1998 Ingersoll Rand Compressor (broken and disassembled) – Electronic Auction.**
- E. Dell Power Edge T110 Server, (old file server, "Topaz") warranty expires next month. – Destruction by IT consultant to avoid unauthorized file recovery**
- F. Blanket authorization of surplus status for brass (old meters) and copper tubing. - Brass and copper tube less than 10-ft to be recycled, copper longer than 5-ft to be electronic auctioned.**

No public comment on this item

*It was moved by Director Henrici and seconded by Director Ridilla to declare all property listed on the agenda as surplus according to policy 3.06.600 through 3.06.800. Henrici, Dills, Harris, Green and Ridilla voted yes. The motion carried with a unanimous vote of 5-0-0.*

#### **4.6 Consider confirming any new Board Member assignments (committees and other) announced by the Chair pursuant to District Policy 2.01.065.**

##### **4.6.1 General Unit MOU Renewal Negotiating Ad Hoc.**

The Board President nominated Director Dills and Director Harris for the MOU Negotiating Ad Hoc Committee.

##### **4.6.2 General Manager Employment Agreement Ad Hoc.**

The Board President nominated Director Henrici and Director Ridilla for the General Manager Employment Agreement Ad Hoc Committee.

No public comment on this item.

*It was moved by Director Henrici and seconded by Director Ridilla to appoint Directors Dills and Harris for the MOU Negotiation Ad Hoc Committee and Directors Henrici and Ridilla to the General Manager Employment Agreement Ad Hoc Committee. Henrici, Dills, Harris, Green and Ridilla voted yes. The motion carried with a unanimous vote of 5-0-0.*

**4.7 Consider approving revisions to the new employee selection section of the RLECWD Personnel Handbook.**

No public comment on this item.

The Personnel Handbook revisions are being suggested due to being outdated.

*It was moved by Director Dills and seconded by Director Green to revise the new employee selection section of the RLECWD Personnel Handbook. Henrici, Dills, Harris, Green and Ridilla voted yes. The motion carried with a unanimous vote of 5-0-0.*

**4.8 Consider reporting out on the probationary status of the General Manager (no staff report associated with this item).**

No public comment on this item.

**Board President Harris reported that the General Manager, Timothy R. Shaw passed probation.**

**5. INFORMATION ITEMS**

**5.1. DISTRICT ACTIVITY REPORT**

- a. Water Operations Report
- b. Conservation Report

**5.2. BOARD REPORTS**

- a. Regional Water Authority – Agenda and Executive Summary provided.
- b. Sacramento Groundwater Authority – No Meeting.
- c. LAFCO – Green –
- d. Planning Committee – Brent, Harris – Minutes provided.
- e. Finance / Administrative Committee – Minutes provided.
- f. AD Hoc Committees – None currently assigned.
- g. Completed and Pending Items-

**6. PUBLIC COMMENT FOR CLOSED SESSION**

**7. CLOSED SESSION** - The Board of Directors will convene to Closed Session to discuss the following item:

**A. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION**  
**Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: (one potential case).**

**8. RECONVENE OPEN SESSION**

**8.1 REPORT OF ACTIONS TAKEN IN CLOSED SESSION.**

The Board will disclose any reportable actions taken and/or directed in closed session.

The Board reconvened to open session at 8:37 p.m.  
No reportable action was taken.

**9. DIRECTORS' AND GENERAL MANAGER COMMENTS**

No Comments

**10. ADJOURNMENT**

President Harris adjourned the meeting at 8.39 p.m.

Respectfully submitted,

Signature on File  
Timothy R. Shaw, Secretary

Signature on File  
Mary Harris, President of the Board