

Agenda
Rio Linda / Elverta Community Water District
Executive Committee

July 10, 2024 @ 6:00 P.M.

Visitors / Depot Center
6730 Front St.
Rio Linda, CA 95673

THIS MEETING WILL BE PHYSICALLY OPEN TO THE PUBLIC.

Public documents relating to any open session items listed on this agenda that are distributed to the Committee members less than 72 hours before the meeting are available for public inspection on the counter of the District Office, 730 L St, Rio Linda, CA.

The public may address the Committee concerning any item of interest. Persons who wish to comment on either agenda or non-agenda items should address the Executive Committee Chair. The Committee Chair will call for comments at the appropriate time. Comments will be subject to reasonable time limits (3 minutes).

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability related modification or accommodation to participate in this meeting, then please contact the District office at (916) 991-1000. Requests must be made as early as possible and at least one full business day before the start of the meeting.

Call to Order

Public Comment

This is an opportunity for the public to comment on non-agenda items within the subject matter jurisdiction of the Committee. Comments are limited to 3 minutes.

Items for Discussion:

1. Contract District Engineer's Update.
2. Discuss Training on Collective Bargaining, Direct Dealing/Bypassing, Consequences for Violations.
3. Discuss Streamline Demonstration of Website Services.
4. Discuss Response from Water Forum on Notice of Discontinuing Participation.
5. Discuss the Need for Forming a Negotiations Ad Hoc Committee for MOU Renewal.
6. Annual Direct Levy for Specified Delinquent Accounts.
7. Discuss the simple proposal from Diamond Communication for Expanding Cellular Facilities.
8. Discuss Expenditures for May.
9. Discuss Financial Reports for May.

Directors' and General Manager Comments:

X – Vasquez Engineer Task Orders 2024-01 and 2024-02.

Items Requested for Next Month's Committee Agenda:

Adjournment

Next Executive Committee meeting: Wednesday, August 14, 2024, Visitors / Depot Center.

ADA COMPLIANCE STATEMENT

In compliance with the Americans with Disabilities Act, if you need special assistance or materials to participate in this meeting, please contact the District Office at 916-991-1000. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and agenda materials.



Executive Committee Agenda Item: 1

Date: July 10, 2024

Subject: General Status Update from the District Engineer

Contact: Mike Vasquez, PE, PLS, Contract District Engineer

Recommended Committee Action:

Receive a status report on specific focus items currently being addressed by the District Engineer.

Current Background and Justification:

Subjects anticipated for discussion include:

1. 2024/2025 FY Dry Creek Road Pipeline Replacement Project
2. Well 15 Hexavalent Chromium Treatment Project
3. 2024/2025 Sacramento County Paving Project (Elkhorn Boulevard between 6th Street and Dry Creek Road)
4. Water Loss Standards & Asset Management Questionnaire

Conclusion:

I recommend the Executive Committee receive the status report from the District Engineer. Then, if necessary and appropriate, forward an item(s) onto the July 22, 2024 Board of Directors Meeting agenda with recommendations as necessary.



Executive Committee Agenda Item: 2

Date: July 10, 2024

Subject: Training on Collective Bargaining Prohibitions

Staff Contact: Timothy R. Shaw, General Manager

Recommended Committee Action:

The Executive committee should engage staff in discussion regarding an opportunity for Board training on prohibited acts for employers, then forward an item onto an upcoming Board agenda.

Current Background and Justification:

Comments from a Board Member at the past few sessions of the Board Member disciplinary hearing opined the appropriateness of Board Member training. As such, staff has explored training opportunities.

The Public Employees Relations Board includes a division that, among other things, performs customizable training for public agencies. The State Mediation and Conciliation Services (SMCS) has responded to staff outreach and confirmed the opportunities and appropriateness of their training service. A copy of the SMCS email is included as a document associated with this item.

Training from SMCS is FREE!

Conclusion:

The Committee should discuss and forward an item onto an upcoming agenda. The July meeting is too soon due to SMCS limitations. The August meeting fits SMCS scheduling requirements, but it may be a congested (long-running) meeting with a public hearing for Board consideration of a budget adoption and other time-consuming items.

From: Jun Payoyo <Jun.Payoyo@perb.ca.gov>

Sent: Saturday, June 29, 2024 5:24 PM

To: Tim Shaw <GM@rlecwd.com>

Subject: RE: Possible Training Dates in reply to Inquiry from Rio Linda Everta Community Water District

Good evening, Tim,

Belatedly, here are the dates I am available to provide a ninety-minute to two-hour training for the board members:

- Monday, August 26th,
- Monday, September 23rd, and
- Monday, October 28th.

As we discussed, the plan is to provide training as part of a Regular Board Meeting on the fourth Monday of the month beginning at 6:30 PM. The proposed agenda for the training currently provides the board with (1) an Overview of Labor Relations in the State of California, (2) an Introduction to the Rights & Responsibilities under the MMBA afforded to public agencies, their employees and the bargaining unit exclusive representatives chosen by the employees, and (3) a Q&A session. SMCS will tailor the curriculum to focus on direct dealing violations, along with direct dealing PERB cases to compare and contrast acceptable conduct from unfair labor practice violations (“unfair practice charges”), as well as any other topics you may want addressed. Generally, the training curriculum also attempts to weave a public agency’s Policies, Procedures & Guidelines and other local rules into the training curriculum.

At your earliest convenience, please, let me know whether the Board Room or room where the training will take place has audio-visual equipment. I plan on using a PowerPoint Presentation (PPT) for the training. I simply need to know if I should bring my own projector and, if so, what color the walls are in the room so I can format the PPT properly in projecting the PPT onto a wall.

Looking forward to your response and input.

Sincerely, Jun

JUN G. PAYOYO, Presiding Conciliator - State Mediator
State of California - Public Employment Relations Board
STATE MEDIATION & CONCILIATION SERVICE (SMCS)
1031 18th Street , Sacramento, California 95811-4124
916.322.7638: SMCS HQ Office ll SMCSinfo@perb.ca.gov
209.639.4528: work cell phone (if direct contact preferred)

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Executive Committee Agenda Item: 3

Date: July 10, 2024

Subject: Discuss Streamline Website Services Demonstration

Contact: Timothy R. Shaw, General Manager

Recommended Committee Action:

The Executive Committee should discuss available dates/times for participating in an online demonstration of the Streamline website services. If the demonstration has already occurred prior to the July 10th Committee, then the Committee should forward an item onto the July 22nd Board agenda with the Committee's recommendation.

Current Background and Justification:

When the Executive Committee discussed the revised Streamline proposal at the June 12th meeting, the Committee Members requested a demonstration. Unfortunately, there wasn't enough time between the Committee meeting and Board meeting in June to navigate the logistical challenge of scheduling a demonstration.

An email from Streamline with available dates and times is included as a document associated with this item. Potentially, the Executive Committee Members have participated in the demo prior to the July 10th Committee meeting.

Conclusion:

The Executive Committee should discuss the Streamline demonstration if it has already occurred. Otherwise, the Committee should discuss apparent impediments to scheduling of a demonstration.

From: Michael Rivera <michael.rivera@getstreamline.com>
Sent: Tuesday, July 2, 2024 8:35 AM
To: Tim Shaw <GM@rlecwd.com>
Subject: Re: My availability

Hi Tim,

Here is my availability for next week:

Week of July 8th:

Monday: 8am-12pm
Tuesday: 1pm-4pm
Wednesday: 8am- 10:30am
Thursday: 1pm- 3pm
Friday: All Day until 5pm


Let me know if these times work.

Best,




Michael Rivera
Associate Partner, Streamline

 [\(916\) 647-8346](tel:(916)647-8346)

 www.getstreamline.com

 michael.rivera@getstreamline.com

 3301 C Street Suite 1000 Sacramento, CA 95816

[Book a Meeting >](#)



Executive Committee

Agenda Item: 4

Date: July 10, 2024

Subject: Response from Water Forum on Notice of Discontinued Participation

Contact: Timothy R. Shaw, General Manager

Recommended Committee Action:

The Executive Committee should engage staff in a discussion about the responses (if any) received from the Water Forum to the notice from the District that it wishes to discontinue participation in Water Forum negotiations.

Current Background and Justification:

At the June 24th Board meeting, the Board directed staff to notify the Water Forum of the District's desire to discontinue its participation in negotiations for a Water Forum successor agreement. Staff has performed this notification and will convey any response(s) the District receives from Water Forum.

The original Water Forum Agreement stipulates that the District is obligated to participate in negotiations for a successor agreement. However, when the District agreed to such, funding for the District's continued participation in negotiations was from Sacramento County Zone 13 parcel tax. Sacramento County has recently capped the Water Forum funding from Zone 13 tax and requested supplemental funding from the water suppliers. The District has requested how to discontinue guidance from Water Forum, but Water Forum staff has not provided such guidance.

Conclusion:

Receive any updates from staff then provide direction to staff as deemed necessary and appropriate.



Executive Committee Agenda Item: 5

Date: July 10, 2024
Subject: MOU Renewal Negotiations Ad Hoc Formation
Contact: Timothy R. Shaw, General Manager

Recommended Committee Action:

The Executive Committee should forward an item onto the July 22nd Board agenda, with the Committee's recommendation to appoint an ad hoc committee for the purpose of negotiating a renewal to the collective bargaining agreement (MOU).

Current Background and Justification:

The current MOU (and other sources) stipulates that either party (the District or the RLECWD General Employee Unit) may request to begin negotiations within 120 days of the expiration of the current MOU. The Current MOU expires in November. It is reasonable to anticipate that the District will soon receive a request from the General Employee Unit to begin negotiations.

District policy stipulates that Board Member assignments must be approved by the Board at a properly noticed meeting.

Conclusion:

I recommend the Executive Committee forward this item to the July 22nd Board agenda with the Committee's recommendation for Board approval.



Executive Committee Agenda Item: 6

Date: July 10, 2024
Subject: Annual Direct Levy of Delinquent Accounts
Contact: Timothy R. Shaw, General Manager

Recommended Committee Action:

The Executive Committee should receive a report from staff on the steps and timing for filing direct levies on the property taxes of delinquent accounts of parcel owners.

Current Background and Justification:

At the June 2022 regular Board meeting, the Board approved the form of Resolution for the delinquent accounts direct assessments (included as a document associated with this item) The next steps include establishing a list of eligible delinquent accounts to be used in the Direct Levy.

Sacramento County requires a rigid format (machine readable) of the levy amount and parcel information, which requires considerable efforts by District staff to submit such withing the time restrictions imposed by statutes.

Conclusion:

I recommend the Executive Committee engage staff in discussion about the process next steps and forward an item onto the July 22nd Board agenda with the Committee's recommendation for Board approval.



Executive Committee Agenda Item: 7

Date: July 10, 2024
Subject: Lump Sum Proposal from Diamond Communications
Contact: Timothy R. Shaw, General Manager

Recommended Committee Action:

Engage staff in discussion regarding a proposal received from Diamond Communications, then forward the item onto the July 22nd Board agenda with the Committees recommendation.

Current Background and Justification:

Diamond Communications is the successor to the rights to collect rent from cellular service providers (and similar services). Diamond Communications recently contacted the District with a request to provide Comcast with 258 square feet of ground space near the elevated water storage tank.

Diamond has offered a one-time lump sum payment to the District of \$30,000. Diamond would then collect and keep rent from Comcast for many years to come.

An copy of the outreach from Diamond Communications is included as a document associated with this item.

Conclusion:

The Board needs to authorize a response to the proposal from Diamond Communications.

From: Tim Shaw <GM@rlecwd.com>
Sent: Friday, June 14, 2024 11:14 AM
To: Kay Hennessy
Subject: RE: CAB92 Rio Linda W0571W Carrier Expansion Request

Kay:

District land near the water tower vs. District water tower does NOT mean that renting the asset from the District ratepayers is excluded, and does not mean that Diamond and the District cannot add a simple addendum to the existing agreement to enable cooperation and cost sharing of required maintenance.

Timothy R. Shaw

General Manager
Rio Linda Elverta Community Water District
(916) 991-8891

From: Kay Hennessy
Sent: Friday, June 14, 2024 9:08 AM
To: Tim Shaw <GM@rlecwd.com>
Subject: RE: CAB92 Rio Linda W0571W Carrier Expansion Request

Tim:

Comcast does not have any relationship to the tower. They are ground only.



Kay Hennessy, Asset Manager – West Territory, HI and AK
Mail and Overnight Packages: 120 Mountain Avenue, Springfield, NJ 07081

From: Tim Shaw <GM@rlecwd.com>
Sent: Wednesday, June 12, 2024 4:45 PM
To: Kay Hennessy >
Subject: RE: CAB92 Rio Linda W0571W Carrier Expansion Request

Kay:

Ultimately, the elected Board of Directors is exclusively responsible for accepting or rejecting such an offer. However, I can tell you that the current Board of Directors has repeatedly expressed that the 2014 Board substantively erred when they agreed to sell the rights to collect rent. I can ask them, but my guess is they would prefer a lease with recurring payments and/or an obligation to perform required maintenance of the water tower.

Timothy R. Shaw

General Manager
Rio Linda Elverta Community Water District

(916) 991-8891

From: Kay Hennessy >

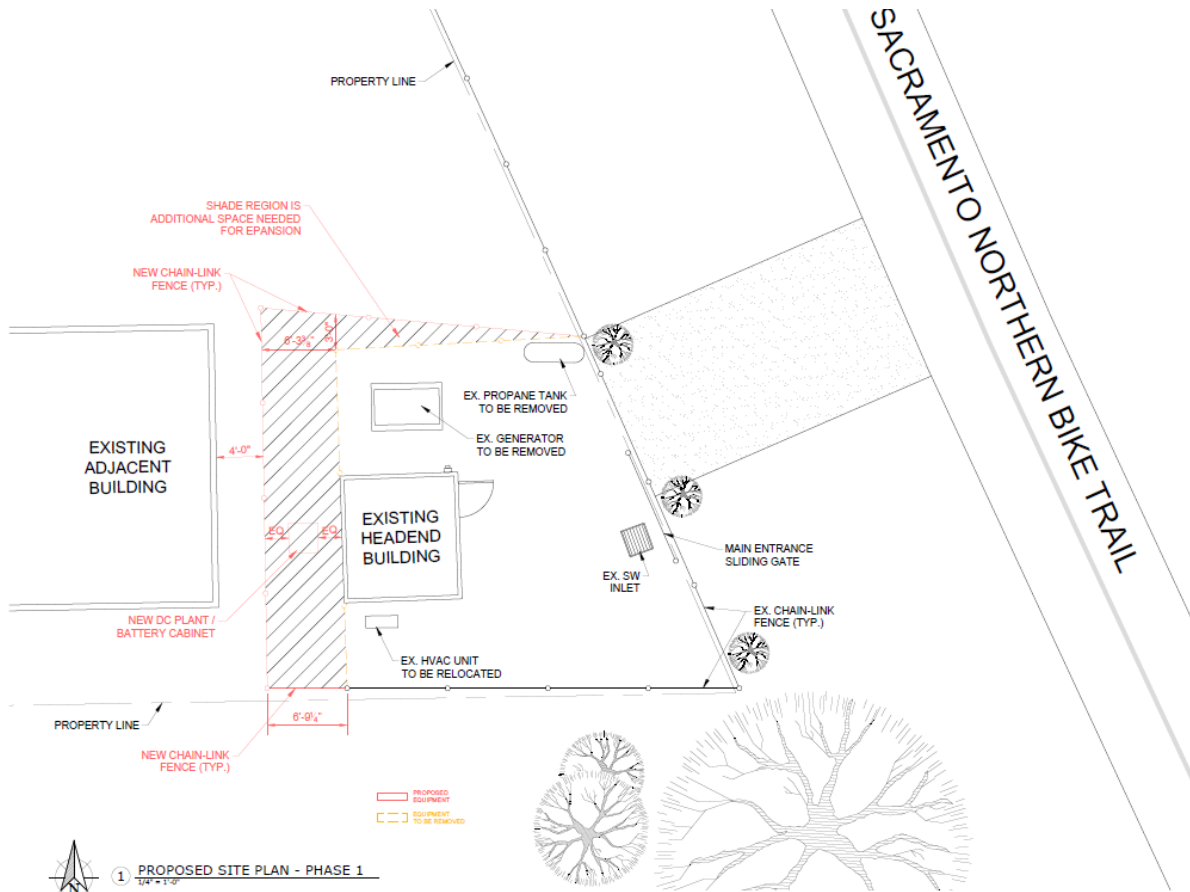
Sent: Wednesday, June 12, 2024 12:48 PM

To: Tim Shaw <GM@rlecwd.com>

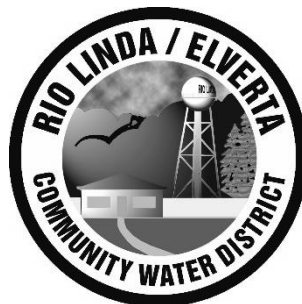
Subject: RE: CAB92 Rio Linda W0571W Carrier Expansion Request

Hi Tim:

Diamond is working with Comcast on an expansion of 258 sq. ft. as shown below. We are prepared to offer the Water District a lump sum payment of \$30,000.00 for the use of the additional space. Is this something that would be of interest to the District?



Kay Hennessy, Asset Manager – West Territory, HI and AK
 Mail and Overnight Packages: 120 Mountain Avenue, Springfield, NJ 07081



Executive Committee Agenda Item: 8

Date: July 10, 2024

Subject: Expenditure Report

Staff Contact: Timothy R. Shaw, General Manager

Recommended Committee Action:

The Executive Committee should review the Expenditures of the District for the month of May 2024, then forward the report onto the July 22, 2024 Board agenda with the Committee's recommendation for Board approval.

Current Background and Justification:

The Expenditures report summarizes all payments made by the District for the reporting period.

Conclusion:

Consistent with District policies, Expenditures are to be reviewed by this committee and presented to the Board of Directors to inform Board Members and the public of all expenditures of public funds.

Cash Basis

**Rio Linda Elverta Community Water District
Expenditure Report
May 2024**

Type	Date	Num	Name	Memo	Amount
Liability Check	05/02/2024	EFT	QuickBooks Payroll Service	For PP Ending 04/27/24 Pay date 05/02/24	20,548.48
Liability Check	05/02/2024	EFT	CalPERS	For PP Ending 04/27/24 Pay date 05/02/24	3,662.93
Liability Check	05/02/2024	EFT	CalPERS	For PP Ending 04/27/24 Pay date 05/02/24	1,385.12
Liability Check	05/02/2024	EFT	Internal Revenue Service	Employment Taxes	7,799.16
Liability Check	05/02/2024	EFT	Employment Development	Employment Taxes	1,584.66
Liability Check	05/02/2024	EFT	Empower	Deferred Compensation Plan: Employer & Employee Share	1,926.97
Liability Check	05/15/2024	EFT	QuickBooks Payroll Service	For PP Ending 05/11/24 Pay date 05/16/24	20,781.00
Liability Check	05/16/2024	EFT	CalPERS	For PP Ending 05/11/24 Pay date 05/16/24	3,662.93
Liability Check	05/16/2024	EFT	CalPERS	For PP Ending 05/11/24 Pay date 05/16/24	1,385.12
Liability Check	05/16/2024	EFT	Internal Revenue Service	Employment Taxes	7,838.10
Liability Check	05/16/2024	EFT	Employment Development	Employment Taxes	1,596.66
Liability Check	05/16/2024	EFT	Empower	Deferred Compensation Plan: Employer & Employee Share	1,939.77
Bill Pmt -Check	05/16/2024	EFT	Adept Solutions	Monthly Computer Maintenance	1,340.72
Bill Pmt -Check	05/16/2024	EFT	Comcast	Telephone	108.91
Bill Pmt -Check	05/16/2024	EFT	PG&E	Utilities	53.82
Bill Pmt -Check	05/16/2024	EFT	Ramos Oil Inc.	Transportation Fuel	1,521.68
Bill Pmt -Check	05/16/2024	EFT	Republic Services	Utilities	175.46
Bill Pmt -Check	05/16/2024	EFT	Umpqua Bank Credit Card	Computer, Distribution, Maintenance, Office, Postage, Telephone	1,469.94
Bill Pmt -Check	05/16/2024	EFT	Verizon	Field Communication	449.89
Transfer	05/16/2024	EFT	RLECWD	Umpqua Bank Monthly Debt Service Transfer	17,000.00
Transfer	05/16/2024	EFT	RLECWD - Capital Improvement	Current Monthly Transfer	50,984.00
Check	05/16/2024	2992	Customer	Final Bill Refund	302.87
Bill Pmt -Check	05/16/2024	2993	ABS Direct	Printing & Postage	260.66
Bill Pmt -Check	05/16/2024	2994	ACWA/JPIA Powers Insurance Authority	EAP	24.80
Bill Pmt -Check	05/16/2024	2995	BSK Associates	Lab Fees	448.00
Bill Pmt -Check	05/16/2024	2996	Buckmaster Office Solutions	Printing	53.35
Bill Pmt -Check	05/16/2024	2997	CoreLogic Solutions	Subscription	103.00
Bill Pmt -Check	05/16/2024	2998	Henrici, Mary	Quarterly Retiree Insurance Reimbursement	524.10
Bill Pmt -Check	05/16/2024	2999	ICONIX Waterworks	Distribution Supplies	542.80
Bill Pmt -Check	05/16/2024	3000	Mitch's Certified Classes	Staff Training	800.00
Bill Pmt -Check	05/16/2024	3001	Oreilly Automotive	Transportation Maintenance	350.84
Bill Pmt -Check	05/16/2024	3002	Pacific Shredding	Office Expense	43.68
Bill Pmt -Check	05/16/2024	3003	Rio Linda Hardware & Building Supply	Shop Supplies	301.39
Bill Pmt -Check	05/16/2024	3004	Sacramento County Utilities	Utilities	113.70
Bill Pmt -Check	05/16/2024	3005	Sierra Chemical Company	Chemical Supplies	1,446.72
Bill Pmt -Check	05/16/2024	3006	SMUD	Utilities	13,572.11
Bill Pmt -Check	05/16/2024	3007	UniFirst Corporation	Uniforms	438.00
Bill Pmt -Check	05/16/2024	3008	Vanguard Cleaning Systems	Janitorial	195.00
Bill Pmt -Check	05/16/2024	3009	Vasquez Engineering	Engineering	5,000.00
Bill Pmt -Check	05/16/2024	3010	Verizon Wireless	Telephone	45.40
Liability Check	05/29/2024	EFT	QuickBooks Payroll Service	For PP Ending 5/25/24 Pay date 5/30/24	20,437.10
EFT	05/24/2024	EFT	WageWorks	FSA Administration Fee	76.25

Cash Basis

**Rio Linda Elverta Community Water District
Expenditure Report
May 2024**

Type	Date	Num	Name	Memo	Amount
Liability Check	05/30/2024	EFT	CalPERS	For PP Ending 5/25/24 Pay date 5/30/24	3,711.68
Liability Check	05/30/2024	EFT	CalPERS	For PP Ending 5/25/24 Pay date 5/30/24	1,385.12
Liability Check	05/30/2024	EFT	Internal Revenue Service	Employment Taxes	7,800.74
Liability Check	05/30/2024	EFT	Employment Development	Employment Taxes	1,595.17
Liability Check	05/30/2024	EFT	Empower	Deferred Compensation Plan: Employer & Employee Share	1,921.45
Liability Check	05/30/2024	EFT	Kaiser Permanente	Health Insurance	2,474.22
Liability Check	05/30/2024	EFT	Principal	Dental & Vision Insurance	1,779.83
Bill Pmt -Check	05/30/2024	EFT	Ramos Oil Inc.	Transportation Fuel	320.50
Bill Pmt -Check	05/30/2024	EFT	Rio Linda Online	Computer Expense - Annual Website Hosting/Domain Renewal	200.00
Liability Check	05/30/2024	EFT	Western Health	Health Insurance	12,559.18
Check	05/30/2024	3011	Customer	Final Bill Refund	24.96
Check	05/30/2024	3012	Void	Void	0.00
Bill Pmt -Check	05/30/2024	3013	Buckmaster Office Solutions	Printing	50.93
Bill Pmt -Check	05/30/2024	3014	Oreilly Automotive	Transportation Maintenance	62.50
Bill Pmt -Check	05/30/2024	3015	Rio Linda Elverta Recreation & Park District	Meeting Expense	100.00
Bill Pmt -Check	05/30/2024	3016	Sierra Chemical Company	Chemical Supplies	1,446.72
Bill Pmt -Check	05/30/2024	3017	Spok Inc.	Field Communication	15.66
Bill Pmt -Check	05/30/2024	3018	White Brenner	Legal Services	2,252.40
Bill Pmt -Check	05/30/2024	3019	ABS Direct	Printing & Postage	126.26
Total 10020 - Operating Account Budgeted Expenditures					<u>230,122.41</u>

Liability Check	05/02/2024	EFT	California State Disbursement Unit	Employee Garnishment	227.53
Liability Check	05/15/2024	EFT	AFLAC	Employee Funded Premiums	745.84
Liability Check	05/16/2024	EFT	California State Disbursement Unit	Employee Garnishment	227.53
Liability Check	05/16/2024	2953	Teamsters	Union Dues	813.00
Liability Check	05/30/2024	EFT	California State Disbursement Unit	Employee Garnishment	227.53
EFT	05/31/2024	EFT	WageWorks	FSA Expenditures - Employee Funded	630.40
Total 10020 - Operating Account Non-Budgeted Expenditures: Employee Paid Pass-throughs					<u>2,871.83</u>

Cash Basis

**Rio Linda Elverta Community Water District
Expenditure Report
May 2024**

Type	Date	Num	Payee	Memo	Amount
Transfer	05/30/2024	EFT	RLECWD	Capital Improvement Transfer for Funds paid with Operating: Refer to check 2986 4/18/24	3,750.00
10475 - Capital Improvement-Umpqua Bank					<u>3,750.00</u>



Executive Committee Agenda Item: 9

Date: July 10, 2024

Subject: Financial Statements

Staff Contact: Timothy R. Shaw, General Manager

Recommended Committee Action:

The Executive Committee should review the Financial Reports of the District for the month of May 2024, then forward the report onto the July 22, 2024 Board agenda with the Committee's recommendation for Board approval.

Current Background and Justification:

The financial reports are the District's balance sheet, profit and loss, budget performance, and capital improvements year to date. This report provides a snapshot of the District's fiscal health for the period covered.

Once each quarter (including this report) staff provides an expanded version of the Finance Reports to provide additional finance details to the Board and public.

Conclusion:

Consistent with District policies, these financials are to be reviewed by this committee and presented to the Board of Directors to inform the Board Members and the public on the District's financial condition.

Rio Linda Elverta Community Water District

Balance Sheet
As of May 31, 2024

ASSETS

Current Assets	
100 - Cash & Cash Equivalents	
10000 - Operating Account	
10020 - Operating Fund-Umpqua	1,676,435.58
Total 10000 - Operating Account	<u>1,676,435.58</u>
10475 - Capital Improvement	
10480 - General	878,728.51
10485 - Vehicle Replacement Reserve	27,948.49
Total 10450 - Capital Improvement	<u>906,677.00</u>
Total 100 - Non-Restricted Cash & Cash Equivalents	2,583,112.58
102 - Restricted Assets	
102.2 - Restricted for Debt Service	
10700 - ZIONS Inv/Surcharge 1 Reserve	523,478.92
10300 - Surcharge 1 Account	1,091,015.48
10350 - Umpqua Bank - Revenue Bond	23,425.39
10380 - Surcharge 2 Account	462,711.86
Total 102.2 - Restricted for Debt Service	<u>2,100,631.65</u>
102.4 - Restricted Other Purposes	
10385 - Available Funding Cr6 Projects #1	476,672.56
10481 - Available Funding Cr6 Projects #2	505,000.00
10490 - Future Capital Imp Projects	1,237,445.70
10600 - LAIF Account - Capacity Fees	939,073.54
10650 - Operating Reserve Fund	337,487.64
Total 102.4 - Restricted Other Purposes	<u>3,495,679.44</u>
Total 102 - Restricted Assets	<u>5,596,311.09</u>
Accounts Receivable	480.39
Other Current Assets	
12000 - Water Utility Receivable	510,372.74
12200 - Accrued Revenue	0.00
12250 - Accrued Interest Receivable	2,997.89
15000 - Inventory Asset	49,574.32
16000 - Prepaid Expense	24,607.33
Total Other Current Assets	<u>587,552.28</u>
Total Current Assets	8,767,456.34
Fixed Assets	
17000 - General Plant Assets	685,384.68
17100 - Water System Facilities	25,221,550.97
17300 - Intangible Assets	383,083.42
17500 - Accum Depreciation & Amort	-11,848,271.81
18000 - Construction in Progress	873,029.55
18100 - Land	576,672.45
Total Fixed Assets	<u>15,891,449.26</u>
Other Assets	
18500 - ADP CalPERS Receivable	440,000.00
19000 - Deferred Outflows	1,106,047.00
19900 - Suspense Account	-10.86
Total Other Assets	<u>1,546,036.14</u>
TOTAL ASSETS	<u>26,204,941.74</u>

Rio Linda Elverta Community Water District

Balance Sheet
As of May 31, 2024

LIABILITIES & NET POSTION

Liabilities	
Current Liabilities	
Accounts Payable	21,116.39
Credit Cards	0.00
Other Current Liabilities	957,139.86
Total Current Liabilities	<u>978,256.25</u>
Long Term Liabilities	
23000 · OPEB Liability	37,482.00
23500 · Lease Buy-Back	508,777.27
25000 · Surcharge 1 Loan	2,708,943.73
25050 · Surcharge 2 Loan	2,085,040.16
26000 · Water Rev Refunding	1,349,516.00
26500 · ADP CalPERS Loan	410,000.00
27000 · AMI Meter Loan	85,138.71
29000 · Net Pension Liability	824,024.00
29500 · Deferred Inflows-Pension	97,916.00
29600 · Deferred Inflows-OPEB	44,171.00
Total Long Term Liabilities	<u>8,151,008.87</u>
Total Liabilities	9,129,265.12
Net Position	
31500 · Invested in Capital Assets, Net	9,494,326.46
32000 · Restricted for Debt Service	705,225.24
38000 · Unrestricted Equity	6,140,305.30
Net Income	735,819.62
Total Net Position	<u>17,075,676.62</u>
TOTAL LIABILITIES & NET POSTION	<u><u>26,204,941.74</u></u>

Accrual Basis

Rio Linda Elverta Community Water District Operating Profit & Loss Budget Performance As of May 31, 2024

	<u>Annual Budget</u>	<u>May 24</u>	<u>YTD Jul 23-May 24</u>	<u>% of Annual Budget</u>	<u>YTD Annual Budget Balance</u>
Ordinary Income/Expense					
Income					
Total 40000 - Operating Revenue	3,146,600.00	276,096.28	2,640,851.46	83.93%	505,748.54
41000 - Nonoperating Revenue					
41110 - Investment Revenue					
41112 - Interest Revenue	35.00	3.00	37.48	107.09%	-2.48
Surcharg Total 41110 - Investment Revenue	35.00	3.00	37.48	107.09%	-2.48
41120 - Property Tax	118,000.00	53,843.00	127,108.25	107.72%	-9,108.25
Total 41000 - Nonoperating Revenue	118,035.00	53,846.00	127,145.73	107.72%	-9,110.73
Total Income	3,264,635.00	329,942.28	2,767,997.19	84.79%	496,637.81
Gross Income	3,264,635.00	329,942.28	2,767,997.19	84.79%	496,637.81
Expense					
60000 - Operating Expenses					
60010 - Professional Fees	159,037.00	7,252.40	81,130.60	51.01%	77,906.40
60100 - Personnel Services					
60110 - Salaries & Wages	831,113.00	95,708.94	744,648.51	89.60%	86,464.49
60150 - Employee Benefits & Expense	496,718.00	42,111.89	391,723.16	78.86%	104,994.84
Total 60100 - Personnel Services	1,327,831.00	137,820.83	1,136,371.67	85.58%	191,459.33
60200 - Administration	258,944.00	17,514.43	224,670.43	86.76%	34,273.57
64000 - Conservation	500.00	0.00	333.84	66.77%	166.16
65000 - Field Operations	601,900.00	26,016.61	427,165.59	70.97%	174,734.41
Total 60000 - Operating Expenses	2,348,212.00	188,604.27	1,869,672.13	79.62%	478,539.87
69000 - Non-Operating Expenses					
69010 - Debt Service					
69100 - Revenue Bond					
69105 - Principle	156,908.00	93,000.00	156,908.00	100.00%	0.00
69110 - Interest	44,087.00	21,565.81	44,086.65	100.00%	0.35
Total 69100 - Revenue Bond	200,995.00	114,565.81	200,994.65	100.00%	0.35
69125 - AMI Meter Loan					
69130 - Principle	139,741.00	0.00	139,726.82	99.99%	14.18
69135 - Interest	3,972.00	0.00	3,961.48	99.74%	10.52
Total 69125 - AMI Meter Loan	143,713.00	0.00	143,688.30	99.98%	24.70
69200 - PERS ADP Loan					
69205 - Principle	30,000.00	0.00	0.00	0.00%	30,000.00
69210 - Interest	1,628.00	0.00	0.00	0.00%	1,628.00
Total 69100 - PERS ADP Loan	31,628.00	0.00	0.00	0.00%	31,628.00
Total 69010 - Debt Service	376,336.00	114,565.81	344,682.95	91.59%	31,653.05
69400 - Other Non-Operating Expense	2,300.00	0.00	1,430.00	62.17%	870.00
Total 69000 - Non-Operating Expenses	378,636.00	114,565.81	346,112.95	91.41%	32,523.05
Total Expense	2,726,848.00	303,170.08	2,215,785.08	81.26%	511,062.92
Net Ordinary Income	537,787.00	26,772.20	552,212.11		
Net Income	537,787.00	26,772.20	552,212.11		

Accrual Basis

**Rio Linda Elverta Community Water District
CAPITAL BUDGET VS ACTUAL FISCAL YEAR 2023-24
As of May 31, 2024**

	GENERAL		VEHICLE & LARGE EQUIPMENT REPLACEMENT		FUTURE CAPITAL IMPROVEMENT PROJECTS		HEXAVALENT CHROMIUM MITIGATION	
	Annual Budget	YTD Actual	Annual Budget	YTD Actual	Annual Budget	YTD Actual	Annual Budget	YTD Actual
FUNDING SOURCES								
Fund Transfers								
Operating Fund Transfers In	611,800.00	560,824.00	-	-	-	-	-	-
CIP Fund Intrafund Transfers	(362,645.00)	-	10,000.00	-	352,645.00	-	-	-
PERS ADP Loan Payment								
Principle					30,000.00	-	-	-
Interest					1,628.00	-	-	-
Investment Revenue	85.00	109.31	-	-	175.00	124.40	-	-
PROJECTS								
A · WATER SUPPLY								
A-1 · Miscellaneous Pump Replacements	40,000.00	-						
Total A · WATER SUPPLY	40,000.00	-	-	-	-	-	-	-
B · WATER DISTRIBUTION								
B-1 · Service Replacements	30,000.00	-	-	-	-	-	-	-
B-2 · Small Meter Replacements	120,000.00	43,338.44	-	-	-	-	-	-
B-3 · Large Meter Replacements	5,000.00	-	-	-	-	-	-	-
B-4 · Pipeline Replacement	-	-	-	-	366,000.00	358,947.25	-	-
B-5 · Cathodic Protection Replacement - L Street Tanks	45,000.00	3,750.00						
B-6 · Raising/Lowering Valve Covers	40,000.00							
B-7 · Well 15 Cr6 Treatment-Design	-	-	-	-	-	-	75,000.00	-
Total B · WATER DISTRIBUTION	240,000.00	47,088.44	-	-	366,000.00	358,947.25	75,000.00	-
M · GENERAL PLANT ASSETS								
M-1 · Server Replacement	24,000.00	14,479.15	-	-	-	-	-	-
Total M · GENERAL PLANT ASSETS	24,000.00	14,479.15	-	-	-	-	-	-
TOTAL BUDGETED PROJECT EXPENDITURES	304,000.00	61,567.59	-	-	366,000.00	358,947.25	75,000.00	-

TASK ORDER 2024-01

7. Schedule: Work is anticipated to be completed from June through July 2024

8. Compensation:

Services under this Task Order shall be provided as:

Time and Materials, Not to Exceed (Total Estimated Fee shall not be exceeded without the prior written consent of the District)

Lump Sum (Total Estimated Fee shall be the Lump Sum amount)


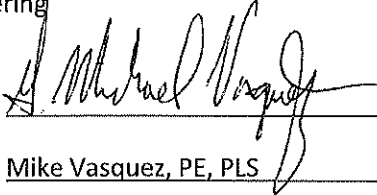
The Total Estimated Fee is \$4,500.00 as detailed below:

Task	Total Cost (\$)
Draft 2024 Interim Annual Water Use Report	\$1,800.00
Asset Management Questionnaire	\$450.00
Data Quality Questionnaire and Data Quality Excel Submission	\$1,800.00
Pressure Management Questionnaire	\$450.00
Task Subtotal	\$4,500.00

Description	Total Cost (\$)
Mileage and document production	\$0.00
Reimbursable Subtotal	\$0.00

9. Signatures:

IN WITNESS WHEREOF, the parties hereby execute this Task Order upon the terms and conditions stated in the above referenced Agreement.

Rio Linda/Elverta Community Water District	Vasquez Engineering
Signature: <u></u>	Signature: <u></u>
Print Name: <u>Timothy R. Shaw</u>	Print Name: <u>Mike Vasquez, PE, PLS</u>
Title: <u>General Manager</u>	Title: <u>Principal</u>
Date: <u>6-28-2024</u>	Date: <u>06/26/2024</u>

10. Amplified Instructions and Comments:

This Task Order may be suspended at any time prior to consultant's submittal of deliverables.

TASK ORDER 2024-01

This Task Order is entered into on this 26th day of June 2024, by the Rio Linda/Elverta Community Water District (District) and Vasquez Engineering (Consultant).

<p>1. Subject:</p> <p>Water Loss Control Documents</p>
<p>2. Reference:</p> <p>This Task Order, when signed by the District, serves as authorization for the Consultant to provide the services described herein to the District in accordance with the Agreement between the District and Consultant (Agreement) entered into by both parties as approved by the District Board of Directors on 23 October 2023 (effective 1 October 2023) and formally executed on 1 November 2023. The services provided under this Task Order shall be in accordance with the Terms and Conditions set forth in the Agreement.</p>
<p>3. Special Conditions:</p> <p>None.</p>
<p>4. Project Information:</p> <p>California Water Code Section 10608.34 required the State Water Board to develop water loss performance standards for urban retail water suppliers. Executive Orders B-37-16 and B-40-17 direct the State Water Board and Department of Water Resources to minimize water waste through system leaks.</p> <p>Water loss performance standards were finalized in April 2024. A Draft 2024 Interim Annual Water Use Report was submitted to the State Water Board by the Consultant on behalf of the District on 30 December 2023. This report was partially completed as the water loss performance standards were not yet developed by the State Water Board. A complete Annual Water Use Report will be submitted to the State Water Board by 31 December 2024 under separate Task Order between the District and Consultant.</p> <p>This Task Order will account for ongoing Water Loss Control submittal documents required by the State Water Board.</p>
<p>5. Sub-Consultants:</p> <p>None</p>
<p>6. Scope of Services:</p> <p>The Consultant shall perform the following services:</p> <ul style="list-style-type: none"> A. Draft 2024 Interim Annual Water Use Report B. Asset Management Questionnaire C. Data Quality Questionnaire and Data Quality Excel Submission D. Pressure Management Questionnaire

TASK ORDER 2024-02

This Task Order is entered into on this 26th day of June 2024, by the Rio Linda/Elverta Community Water District (District) and Vasquez Engineering (Consultant).

<p>1. Subject: Well 15 Topographic Survey</p>
<p>2. Reference: This Task Order, when signed by the District, serves as authorization for the Consultant to provide the services described herein to the District in accordance with the Agreement between the District and Consultant (Agreement) entered into by both parties as approved by the District Board of Directors on 23 October 2023 (effective 1 October 2023) and formally executed on 1 November 2023. The services provided under this Task Order shall be in accordance with the Terms and Conditions set forth in the Agreement.</p>
<p>3. Special Conditions: None.</p>
<p>4. Project Information: At the direction of the District Board of Directors, the District has engaged Provost and Pritchard Consulting Group, Inc. to provide design services for hexavalent chromium treatment at the District's Well 15 Groundwater Pumping Station. During negotiations with Provost and Pritchard, the District agreed to provide a topographic survey of the Well 15 site with existing surface conditions.</p>
<p>5. Sub-Consultants: None</p>
<p>6. Scope of Services: The Consultant shall perform the following services: A. Field Topographic Survey B. Topographic Map</p>
<p>7. Schedule: Work is anticipated to be completed from June through July 2024</p>

TASK ORDER 2024-02

8. Compensation:

Services under this Task Order shall be provided as:

- Time and Materials, Not to Exceed (Total Estimated Fee shall not be exceeded without the prior written consent of the District)
- Lump Sum (Total Estimated Fee shall be the Lump Sum amount)

The Total Estimated Fee is \$4,500.00 as detailed below:

Task	Total Cost (\$)
Field Topographic Survey	\$2,700.00
Topographic Map	\$1,800.00
Task Subtotal	\$4,500.00

Description	Total Cost (\$)
Mileage and document production	\$0.00
Reimbursable Subtotal	\$0.00

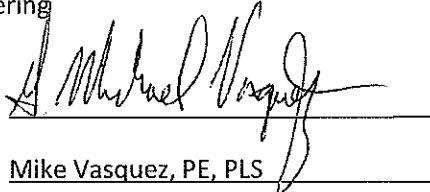
9. Signatures:

IN WITNESS WHEREOF, the parties hereby execute this Task Order upon the terms and conditions stated in the above referenced Agreement.

Rio Linda/Elverta Community Water District

Vasquez Engineering

Signature: 

Signature: 

Print Name: Timothy R. Shaw

Print Name: Mike Vasquez, PE, PLS

Title: General Manager

Title: Principal

Date: 6-28-2024

Date: 06/26/2024

10. Amplified Instructions and Comments:

This Task Order may be suspended at any time prior to consultant's submittal of deliverables.