

**MINUTES OF THE MAY 20, 2024
BOARD OF DIRECTORS REGULAR MEETING
OF THE RIO LINDA/ELVERTA COMMUNITY WATER DISTRICT**

The Link below provides access the video of this meeting.

<https://vimeo.com/948784962?share=copy>

The numbers in parentheses next to each action item correlate to time marks on the video of the meeting.

1. CALL TO ORDER, ROLL CALL

The May 20, 2024 meeting of the Board of Directors of the Rio Linda/Elverta Community Water District called to order at 6:30 p.m. Visitor's/Depot Center 6730 Front Street, Rio Linda, CA 95673. This meeting was physically open to the public.

General Manager Tim Shaw took roll call of the Board of Directors. Director Jason Green, Director Chris Gifford, Director Vicky Young, Director Mary Garrison, Director Anthony Cline, General Manager Tim Shaw, Mike Vasquez, Vasquez Engineering, and Legal Counsel were present. Director Gifford led the pledge of allegiance.

Director Garrison commented on Agenda Item 4.6 Board Member Disciplinary Hearing. She stated she had sent a letter to the General Manager Mr. Shaw and the Board President and wanted letters that were read at the prior Board Meeting included as supporting documents in this Board Packet. They are not included and would like this agenda item removed. She further commented that another letter was sent regarding the flawed allegations of these accusations.

President Young commented that it would be reviewed when that agenda item was discussed.

2. PUBLIC COMMENT– Public member addressed the Board Members that it is their job to do their own research on information to protect the District and the ratepayers. Another public member had a specific question about her meter.

CONSENT CALENDAR (8:25)

3.1. April 22, 2024 Minutes

3.2 March Expenditures

3.3 March Financials

Comments/Questions – Director Garrison questioned the content of the minutes from the April meeting that it didn't contain enough information. General Counsel reiterated that the minutes are just a summary of the meeting.

Comments/Questions – A member of the public had a question from the Expenditure Report on computer maintenance of which GM Shaw gave clarification. Another member of the public asked about the number of cell phones the District pays for.

(13:20) It was moved by Director Gifford and seconded by Director Green to approve the Consent Calendar. Directors Green, Young, Cline and Gifford voted yes. Director Garrison and Anthony Cline abstained. The motion passed with a roll call vote of 3-0-2.

**4. REGULAR CALENDAR
ITEMS FOR DISCUSSION AND ACTION**

4.1 GM Report (18:15)

The General Manager, Tim Shaw provided his monthly report to the Board of Directors.

Comments/Questions – No comments.

The Board took no action on this item.

4.2 Public Works Projects Report (19:45)

Mike Vasques, Vasquez Engineering report provided, General District Engineering.

Comments/Questions – General questions by the Directors.

The Board took no action on this item.

4.3 Consider Authorizing a Professional Services Agreement with Two Brothers Cathodic Protection to Repair the Cathodic Protection System on the Elevated Storage Tank. (25:50)

Comments/Questions – General discussion by the Board on the RFP process and the Professional Services Contract.

Public member questioned the lack of the District’s bidding process.

(28:29) It was moved by Director Gifford and seconded by Director Green to approve the finding that the special circumstance policy 3.08.600 applies.

Directors Green, Young, Cline and Gifford voted yes. Director Garrison voted no. The motion carried with a roll call vote of 4-1-0.

Public member questioned the State law of 3 bids for government projects.

(35:08) It was moved by Director Cline and seconded by Director Green to approve the Professional Service Agreement with Two Brother Cathodic Protection to repair the Cathodic Protection System on the Elevated Storage Tank.

Directors Green, Young, Cline and Gifford voted yes. Director Garrison voted no. The motion carried with a roll call vote of 4-1-0.

4.4 Consider Authorizing the Engagement of Sacramento County’s subcontractor for lowering / raising water valve boxes associated with County repaving on Elkhorn Blvd. (38:25)

Comments/Questions – General questions by the Board about the project costs. Public member had questions on the actual paving process.

(45:43) It was moved by Director Cline and seconded by Director Green to approve the finding that the special circumstance policy 3.08.600 applies and authorized the Professional Services Agreement with Sacramento County’s subcontractor for lowering/raising water valve boxes with County paving on Elkhorn Blvd.

Directors Green, Young, Cline and Gifford voted yes. Director Garrison voted no. The motion carried with a roll call vote of 4-1-0.

4.5 Consider Declaring Annual Doubtful Recovery Debt (continued from 4-22-2024) (53:53)

Comments/Questions – The Board discussed the lien document included in the Board packet. Public members had questions about the lien process and providing more documentation on the agenda items.

(56:05) It was moved by Director Gifford and seconded by Director Cline to declare the Annual Doubtful Recovery Debt list of \$5112.51. Directors Green, Young, Cline, and Gifford voted yes. Director Garrison voted no. The motion carried with a roll call vote of 4-1-0.

4.6 Board Member Disciplinary Hearing Pursuant to Policy 2.01.400 (continued from 4-22-2024). (1:08:15)

Comments/ Questions -President Young read the supporting documents in the Board Packet. She continued with reading an anonymous survey that the District staff completed. The survey contained comments written by staff members that were about the allegations being brought up against Director Garrison.

Director Garrison felt the survey's written comments should have been included in the Board Packet for the full Board. She further commented that the letters from the prior Board meeting should have been included in the packet and wanted the agenda item tabled. General Counsel stated that the Board needed to consider all the information when making a decision on this item. The prior letters from the last meeting are available to the public and can be considered.

Public members commented that the compliments made by Director Garrison to one the staff member was not wrong and was not violating anything.

(2:07:30) It was moved by Director Garrison and seconded by Director Gifford for the item to be tabled until next Board meeting. Directors Garrison, Green, Gifford, Cline and Young voted yes. The motion carried with a roll call vote of 5-0-0.

4.7 Authorize any New Board Member Assignments (committees and other) Proposed by the Chair Pursuant to District Policy 2.01.065 (2:09:08)

Comments/Questions – No public or Board comments.

5. INFORMATION ITEMS

5.1 District Activities Reports (2:09:25)

- 5.1.1 Water Operations Report – Written report provided.
- 5.1.2 Completed and Pending Items Report – Written report provided.
- 5.1.3 Leak Repair Report – Report provided.
- 5.1.4 Conservation Report – Report Provided.

5.2 Board Member Report (2:10:13)

- 5.2.1 Report any ad hoc committees dissolved by requirements in Policy 2.01.065 – No action.
- 5.2.2 Sacramento Groundwater Authority – Harris (primary) –No Meeting.
- 5.2.3 Executive Committee – Garrison, Cline – Minutes provided.
- 5.2.4 ACWA/JPIA – Cline – Nothing to report.

6. DIRECTORS' AND GENERAL MANAGER COMMENTS –

7. ADJOURNMENT - The meeting was adjourned at 8:43 pm.

Respectfully submitted,

Signature on File
Timothy R. Shaw, Secretary

Signature on File
Vicky Young, President of the Board